



FALLBROOK PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS

REGULAR BOARD MEETING AND PUBLIC HEARING

AGENDA

MONDAY, MARCH 26, 2018
4:00 P.M.

FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125

If you have a disability and need an accommodation to participate in the meeting, please call the Secretary at (760) 728-1125, ext. 1130 for assistance so the necessary arrangements can be made.

Writings that are public records and are distributed during a public meeting are available for public inspection at the meeting if prepared by the local agency or a member of its legislative body or after the meeting if prepared by some other person.

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

PLEDGE OF ALLEGIANCE

ADDITIONS TO AGENDA PER GC § 54954.2(b)

APPROVAL OF AGENDA

PUBLIC COMMENT

Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.

A. MANAGER'S AWARDS

1. Mickey Case
2. Jeff Marchand
3. Paula Clark
4. Mick Cothran
5. Soleil Develle
6. Faye Robinson
7. Mavis Canpinar
8. Jason Jared
9. Noelle Denke
10. Kelly Laughlin

II. CONSENT CALENDAR----- (ITEMS B–F)

All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors or the public requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.

B. APPROVAL OF MINUTES

1. Regular Board Meeting of February 26, 2018
2. Special Board Meeting of March 13, 2018
3. Special Board Meeting of March 19, 2018

Recommendation: The Board approve the minutes of the aforementioned meetings of the Board of Directors of the Fallbrook Public Utility District.

C. ADVANCE APPROVAL TO ATTEND MEETINGS

Recommendation: The Board approve in advance Directors' attendance to "Special Districts Legislative Days" May 22-23, 2018, at the Sacramento Convention Center in Sacramento, CA.

D. CONSIDER AUTHORIZING STAFF TO FILE THE NOTICE OF COMPLETION FOR THE DONNIL PUMP STATION EMERGENCY GENERATOR PROJECT WITH THE COUNTY OF SAN DIEGO, ASSESSOR/RECORDER/COUNTY CLERK

Recommendation: That the Board authorize staff to file the Notice of Completion with the County Of San Diego, Assessor/Recorder/County Clerk.

E. CONSIDER LABORATORY TECHNICIAN I/II JOB DESCRIPTION REVISIONS; RESOLUTION NO. 4926

Recommendation: Staff recommends approving the proposed changes to the Laboratory Technician I/II job description to more accurately reflect the current duties and responsibilities of the position and adopt Resolution No. 4926.

F. CONSIDER RECLASSIFICATION OF DROUGHT MANAGEMENT COORDINATOR POSITION TO ENGINEERING TECHNICIAN I; RESOLUTION NO. 4927

Recommendation: That the Board approve the reclassification of the Drought Management Coordinator position to Engineering Technician I and adopting Resolution No. 4927.

III. INFORMATION ----- (ITEMS G – J)

G. DISTRICT AGRICULTURAL WATER PROGRAMS

Presented by: Mick Cothran, Drought Coordinator

H. ACWA JPIA REFUND CHECK

Presented by: Larry Ragsdale, Safety and Risk Administrator

I. ENGINEERING AND OPERATIONS PERFORMANCE METRICS

Presented by: Jason Cavender, System Operations Manager; Steve Stone, Construction/Maintenance Supervisor; Todd Lange, System Service/Shop Supervisor; and Kyle Drake, Collection Supervisor

J. OPERATION AND MAINTENANCE OF THE SANTA MARGARITA RIVER PROPERTY

Presented by: Jason Cavender, System Operations Manager

IV. PUBLIC HEARING ----- (ITEM K)

K. PUBLIC HEARING ON REQUEST FOR ANNEXATION TO DISTRICT SEWER SERVICE AREA

Recommendation: That the Board open a public hearing to allow the public an opportunity to address the Board concerning the consideration of expansion of latent sewer powers proposed annexation into the District Sewer Service Area, and, upon hearing all such oral protests and receiving written protests, close the public hearing.

V. ACTION / DISCUSSION CALENDAR ----- (ITEMS L–O)

L. CONSIDER REQUEST FOR EXPANSION OF LATENT SEWER POWERS FOR ANNEXATION TO DISTRICT SEWER SERVICE AREA AND MAKE CERTAIN FINDINGS UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT; RESOLUTION NO. 4925

Recommendation: That the Board adopt Resolution No. 4925 requesting LAFCO to take proceedings for the expansion of latent sewer powers for annexation of the parcel to the District Sewer Service Area and making findings under the California Environmental Quality Act, and authorize staff to move forward with preparing materials for submission to LAFCO. The property owner shall be responsible for all filing, annexation and capacity fees to LAFCO and the District, as required.

M. SELECTION OF THE RECOMMENDED PROFESSIONAL AUDITING FIRM

Recommendation: That the Board authorize staff to enter into a professional services agreement with WNDE for a five-year term at a not-to-exceed cost of \$170,000. The five-year contract term begins with fiscal year 2017-18. While the contract is for five years, it can be terminated at any time.

N. CONSIDER CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS CALL FOR NOMINATIONS SEAT A

Recommendation: Staff supports the Board's direction.

O. CONSIDER DONATION OF SUPPLIES TO COMMUNITY GROUPS

Recommendation: Staff supports the Board's direction.

VI. **ORAL/WRITTEN REPORTS**-----**(ITEMS 1-8)**

1. General Legal Counsel
2. SDCWA Representative
3. Acting General Manager / Assistant General Manager/District Engineer
 - a. Engineering Report Summary
 - b. Annual Production; Total Potable Production
 - c. Ag and M&I Sales; Recycled Water Production & Sales
 - d. 12-Month Running Water Sales
 - e. Meter Exchange; Backflow Testing
4. Assistant General Manager/Chief Financial Officer
 - a. Treasurer's Report
 - b. Budget Status Report
 - c. Warrant List
5. Public Affairs Specialist
6. Notice of Approval of Per Diem for Meetings Attended
7. Director Comments / Reports on Meetings Attended
8. Miscellaneous

VII. **ADJOURNMENT OF MEETING**


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DECLARATION OF POSTING

I, Mary Lou West, Secretary of the Board of Directors of the Fallbrook Public Utility District, do hereby declare that I posted a copy of the foregoing agenda in the glass case at the entrance of the District Office located at 990 East Mission Road, Fallbrook, California, at least 72 hours prior to the meeting in accordance with Government Code § 54954.2(a).

I, Mary Lou West, further declare under penalty of perjury and under the laws of the State of California that the foregoing is true and correct.

March 21, 2018
Dated / Fallbrook, CA


Secretary, Board of Directors