



**FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING**

**AGENDA**

**PURSUANT TO WAIVERS TO CERTAIN BROWN ACT PROVISIONS UNDER EXECUTIVE ORDERS ISSUED BY GOVERNOR NEWSOM RELATED TO THE COVID-19 STATE OF EMERGENCY THIS MEETING WILL BE CONDUCTED VIA TELECONFERENCE USING THE BELOW INFORMATION, AND THERE WILL BE NO PHYSICAL LOCATION FROM WHICH MEMBERS OF THE PUBLIC MAY PARTICIPATE.**

**INSTEAD MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THE BOARD MEETING VIA TELECONFERENCE USING THE BELOW CALL-IN AND WEBLINK INFORMATION.**

**MEMBERS OF THE PUBLIC MAY ALSO SUBMIT PUBLIC COMMENTS AND COMMENTS ON AGENDA ITEMS IN ADVANCE IN ONE OF THE FOLLOWING WAYS:**

- **BY EMAILING TO OUR BOARD SECRETARY AT LECKERT@FPUD.COM**
- **BY MAILING TO THE DISTRICT OFFICES AT 990 E. MISSION RD., FALLBROOK, CA 92028**
- **BY DEPOSITING THEM IN THE DISTRICT'S PAYMENT DROP BOX LOCATED AT 990 E. MISSION RD., FALLBROOK, CA 92028**

**ALL COMMENTS SUBMITTED BY WHAT EVER MEANS MUST BE RECEIVED AT LEAST ONE HOUR IN ADVANCE OF THE MEETING. ALL COMMENTS WILL BE READ TO THE BOARD DURING THE APPROPRIATE PORTION OF THE MEETING. PLEASE KEEP ANY WRITTEN COMMENTS TO 3 MINUTES. THESE PUBLIC COMMENT PROCEDURES SUPERSEDE THE DISTRICT'S STANDARD PUBLIC COMMENT POLICIES AND PROCEDURES TO THE CONTRARY.**

**AUDIO CALL-IN 1-408-418-9388  
ACCESS CODE 126 248 6158  
AUDIO PASSWORD 52492779**

<https://fallbrookpublicutilitydistrict.my.webex.com/fallbrookpublicutilitydistrict.my/j.php?MTID=mdbe1ae8216fcb4d4159ca56030f01f77>

**MONDAY, JULY 27, 2020  
4:00 P.M.**

**FALLBROOK PUBLIC UTILITY DISTRICT  
990 E. MISSION RD., FALLBROOK, CA 92028  
PHONE: (760) 728-1125**

*If you have a disability and need an accommodation to participate in the meeting, please call the Board Secretary at (760) 999-2704 for assistance.*

**I. PRELIMINARY FUNCTIONS**

**CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM**

**PLEDGE OF ALLEGIANCE**

APPROVAL OF AGENDA

PUBLIC COMMENT

*Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.*

- A. EMPLOYEE ANNOUNCEMENTS
  - 1. Ken Hubbard, Warehouse/Purchasing Specialist

- B. MANAGER'S AWARD
  - 1. Faye Robinson

**II. CONSENT CALENDAR-----**(ITEM C)****

*All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, or the public, requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.*

- C. CONSIDER APPROVAL OF MINUTES
  - 1. June 2, 2020 Special Board Meeting
  - 2. June 3, 2020 Special Board Meeting
  - 3. June 22, 2020 Regular Board Meeting
  - 4. July 9, 2020 Special Board Meeting

*Recommendation: The Board approve the minutes of the aforementioned meetings of the Board of Directors of the Fallbrook Public Utility District.*

**III. INFORMATION-----**(ITEMS D-F)****

- D. ENGINEERING & OPERATIONS KEY PERFORMANCE INDICATORS PRESENTATION

*Presented by: Aaron Cook, Senior Engineer*

- E. PUBLISH THE DISTRICT'S FISCAL YEAR 2020-21 ADOPTED ANNUAL BUDGET

*Presented by: Dave Shank, Assistant General Manager/CFO*

- F. REVIEW OF CUSTOMER SERVICE SURVEY

*Presented by: Noelle Denke, Public Affairs Specialist*

**IV. ACTION / DISCUSSION CALENDAR -----(ITEMS G–K)**

**G. OVERLAND TRAIL LIFT STATION REHABILITATION PROJECT CHANGE ORDER**

Recommendation: That the Board:

1. Approve of Change Order 1 for \$13,182.48 – see attached exhibit
2. Approve of Change Order 2 for \$40,845.87 – see attached exhibit
3. Authorize the General Manager with approval authority to issue additional contract amendments as needed up to 10% of the total contract value for the Overland Trail Lift Station Rehabilitation Project.

**H. CONSIDER AMI METER SERVICE REPLACEMENT PROGRAM**

Recommendation: That the Board approve the purchase of Badger meters (National Meter and Automation Inc.), per attached for \$320,785 and Inland Water Works Supply Co. for 100W ERTs and Antennas per attached for \$173,730.50 for a total of \$532,088.90 (including sales tax) in order to replace existing drive-by radio read meters that have reached the end of their useful life with fixed network AMI meters that will provide additional real time water usage monitoring tools for the District customers.

**I. CONSIDER BACKFLOW DEVICE REPLACEMENT PROGRAM**

Recommendation: The Board approve the purchase of (40) ¾" (140) 1" (60) 1 ½" and (20) 2" backflow devices per attached for \$109,892.93 (including sales tax).

**J. CONSIDER ADDITIONAL SITE IMPROVEMENTS AT MARTIN TANK SITE TO ADDRESS RESIDENTS' CONCERNS**

Recommendation: That the Board authorize staff to expend up to \$45,000 for additional landscaping improvements to address residents' concerns about the visual impacts of the new Martin Tank constructed as part of the SMRCUP project.

**K. CONSIDER LETTER OF SUPPORT FOR FALLBROOK BEAUTIFICATION ALLIANCE GRANT APPLICATION**

Recommendation: Staff supports the Board's decision.

**V. ORAL/WRITTEN REPORTS -----(ITEMS 1–8)**

1. General Counsel
2. SDCWA Representative Report
3. General Manager

- a. Engineering and Operations Report
4. Assistant General Manager/Chief Financial Officer
  - a. Financial Summary Report
  - b. Treasurer's Report
  - c. Budget Status Report
  - d. Warrant List
5. Public Affairs Specialist
6. Notice of Approval of Per Diem for Meetings Attended
  - a. Notification of Approval for Director's attendance for a meeting with a Customer regarding concerns about the new Martin Water Tank on Wednesday, June 17, 2020.
  - b. Notification of Approval for Director's attendance for AB1825 – Sexual Harassment: training and education on Wednesday, June 24, 2020.
  - c. Notification of Approval for Director's attendance for a tour of landscape materials with District Staff and Gum Tree Residents on Wednesday, July 8, 2020.
  - d. Notification of Approval for Director's attendance for a Community Garden Revitalization photo shoot on Wednesday, July 8, 2020.
7. Director Comments/Reports on Meetings Attended
8. Miscellaneous

**VI. CLOSED SESSION -----(ITEMS 1–3)**

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9 (d)(1):

*Name of Case: Shane Lingle and Elizabeth Lingle v. Fallbrook Public Utilities Department, and Does 1 to 20 (37-2020-00020941-CU-EI-NC)*

2. CONFERENCE WITH LABOR NEGOTIATORS PER GC § 54957.6

*Unrepresented Employee: General Manager*

3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PER GOVERNMENT CODE SECTION 54957:

*Discuss Performance Evaluation of General Manager*

**VII. ADJOURNMENT OF MEETING**

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### DECLARATION OF POSTING

I, Lauren Eckert, Executive Assistant/Board Secretary of the Fallbrook Public Utility District, do hereby declare that I posted a copy of the foregoing agenda in the glass case at the entrance of the District Office located at 990 East Mission Road, Fallbrook, California, at least 72 hours prior to the meeting in accordance with Government Code § 54954.2(a).

I, Lauren Eckert, further declare under penalty of perjury and under the laws of the State of California that the foregoing is true and correct.

July 22, 2020  
Dated / Fallbrook, CA

/s/ Lauren Eckert  
Executive Assistant/Board Secretary