



**FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING**

**AGENDA**

**MONDAY, FEBRUARY 27, 2017  
4:00 P.M.**

**FALLBROOK PUBLIC UTILITY DISTRICT  
990 E. MISSION RD., FALLBROOK, CA 92028  
PHONE: (760) 728-1125**

*If you have a disability and need an accommodation to participate in the meeting, please call the Secretary at (760) 728-1125, ext. 1130 for assistance so the necessary arrangements can be made.*

*Writings that are public records and are distributed during a public meeting are available for public inspection at the meeting if prepared by the local agency or a member of its legislative body or after the meeting if prepared by some other person.*

**I. PRELIMINARY FUNCTIONS**

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

PLEDGE OF ALLEGIANCE

ADDITIONS TO AGENDA PER GC § 54954.2(b)

APPROVAL OF AGENDA

**PUBLIC COMMENT**

*Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.*

- A. EMPLOYEE OF THE QUARTER FOR FEBRUARY 2017
  - 1. Jamison Davis

**II. CONSENT CALENDAR----- (ITEMS B – F)**

*All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors or the public requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.*

- B. APPROVAL OF MINUTES
  - 1. Regular Board Meeting of January 23, 2017
  - 2. Special Board Meeting of January 30, 2017

*Recommendation: The Board approve the minutes of the aforementioned meetings of the Board of Directors of the Fallbrook Public Utility District.*

- C. CONCURRENCE IN NOMINATION TO THE EXECUTIVE COMMITTEE OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES JOINT POWERS INSURANCE AUTHORITY AND ADOPTION OF RESOLUTION NOS. 4903, 4904, 4905, AND 4906

*Recommendation:* The Board adopt Resolution Nos. 4903, 4904, 4905, and 4906 concurring in the nomination to the Executive Committee of the Association of California Water Agencies Joint Powers Insurance Authority of Fred Adjarian of El Toro Water District, Paul E. Dorey of Vista Irrigation District ("VID"), Melody McDonald of San Bernardino Valley Water Conservation District, and Kathleen J. Tiegs of Cucamonga Valley Water District.

- D. ADOPT RESOLUTION NO. 4907 AMENDING ARTICLE 2, BOARD OF DIRECTORS, ORGANIZATION OF, OF THE ADMINISTRATIVE CODE

*Recommendation:* The Board adopt Resolution No. 4907 amending Article 2, Board of Directors, Organization of, of the Administrative Code with the proposed revisions.

- E. ADOPT RESOLUTION NO. 4908 AMENDING ARTICLE 3, CONFLICT OF INTEREST CODE, OF THE ADMINISTRATIVE CODE

*Recommendation:* The Board adopt Resolution No. 4908 amending Article 3, Conflict of Interest Code, of the Administrative Code with the proposed revisions.

- F. ADVANCE APPROVAL TO ATTEND MEETINGS

*Recommendation:* The Board approve in advance Directors' attendance to "Geomorphic & Ecological Fundamentals of River & Stream Restoration," August 7-11, 2017, at Sagehen Creek Field Station near Lake Tahoe, California.

**III. INFORMATION ----- (ITEMS G – I)**

- G. LANDSCAPE MAINTENANCE DISTRICT, COUNTY OF SAN DIEGO PARKS & RECREATION DEPARTMENT UPDATE

- H. SANTA MARGARITA WATER SUPPLY PROJECT UPDATE

*Presented by:* Jack Bebee, Assistant General Manager

- I. UPDATE ON POTENTIAL SUPPLEMENTAL WATER SUPPLY (CADIZ PROJECT)

**IV. ACTION / DISCUSSION CALENDAR ----- (ITEMS J – K)**

- J. TRANSFER OF \$500,000 TO PARS FOR FY 17-18 LUMP SUM ANNUAL EMPLOYER PORTION OF CALPERS UNFUNDED LIABILITY

*Recommendation: The Board authorize staff to move \$500,000 to PARS to prefund the FY 17-18 lump sum portion of the CalPERS Unfunded Liability.*

K. GENERAL MANAGER PERFORMANCE EVALUATION FORM

*Recommendation: The Board approve the Performance Evaluation Form.*

V. **ORAL / WRITTEN REPORTS**-----**(ITEMS 1- 7)**

1. General Legal Counsel
2. SDCWA Representative/General Manager
3. Administrative Services Manager/Treasurer
4. Assistant General Manager
5. Public Affairs Specialist
6. Director Comments/Reports on Meetings Attended
7. Log of Board Requests

VI. **ADJOURNMENT OF MEETING**

\* \* \* \* \*

**DECLARATION OF POSTING**

I, Mary Lou Boultinghouse, Secretary of the Board of Directors of the Fallbrook Public Utility District, do hereby declare that I posted a copy of the foregoing agenda in the glass case at the entrance of the District Office located at 990 East Mission Road, Fallbrook, California, at least 72 hours prior to the meeting in accordance with Government Code § 54954.2(a).

I, Mary Lou Boultinghouse, further declare under penalty of perjury and under the laws of the State of California that the foregoing is true and correct.

February 22, 2017  
Dated / Fallbrook, CA

  
Secretary, Board of Directors

## M E M O

**TO:** Board of Directors  
**FROM:** Mary Lou Boultinghouse, Secretary *mlb*  
**DATE:** February 27, 2017  
**SUBJECT:** Employee of the Quarter for February 2017

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Todd Jester chose Jamison Davis as the Employee of the Quarter for February 2017 because of the following:

*"Jamison was hired August 6, 2007, and is a Utility Worker II in the Collections Department. This award is presented for being someone who is easy to work with. You do your job quietly, efficiently and always go above and beyond on projects we have worked on together. You show a great dedication to not only your job but also the district."*

Jamison chose a gift valued at \$100, has received a Certificate of Appreciation, and will be taken to lunch by the General Manager and will include a Member of the Board of Directors, the previous Employee of the Quarter, and a member of the Recognition Committee.

**M E M O**

**TO:** Board of Directors  
**FROM:** Mary Lou Boultinghouse, Secretary *MB*  
**DATE:** February 27, 2017  
**SUBJECT:** Approval of Minutes

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**Recommendation**

The Board approve the minutes of the following board meetings of the Board of Directors of the Fallbrook Public Utility District:

1. Regular Board Meeting of January 23, 2017
2. Regular Board Meeting of January 30, 2017

Minutes of the  
Regular Board Meeting  
of January 23, 2017

**FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING**

**MINUTES**

MONDAY, JANUARY 23, 2017  
4:00 P.M.

FALLBROOK PUBLIC UTILITY DISTRICT  
990 E. MISSION RD., FALLBROOK, CA 92028  
PHONE: (760) 728-1125

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**I. PRELIMINARY FUNCTIONS**

**CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM**

President Wolk called the Regular Meeting of the Board of Directors of the Fallbrook Public Utility District to order at 4:03 p.m. A quorum was established with attendance as follows:

Board of Directors

Present: Milt Davies, Member  
Jennifer DeMeo, Member  
Al Gebhart, Member / Vice-President  
Don McDougal, Member  
Charley Wolk, Member / President

Absent: None

District Staff

Present: Paula de Sousa Mills, General Legal Counsel  
Brian J. Brady, General Manager  
Jack Bebee, Assistant General Manager  
Mary Lou Boultinghouse, Secretary  
Mavis Canpinar, Customer Service Representative I  
Jason Cavender, System Operations Manager  
Noelle Denke, Public Affairs Specialist  
Marcie Eilers, Administrative Services Manager / Treasurer  
Austin Wendt, Utility Worker II

Also present were others, including, but not limited to: Robert Anderson and Mr. and Mrs. Robert H. James.

**PLEDGE OF ALLEGIANCE**

President Wolk led the Pledge of Allegiance.

#### ADDITIONS TO AGENDA PER GC § 54954.2(b)

There were no additions to the agenda.

#### APPROVAL OF AGENDA

MOTION: Director McDougal moved to approve the agenda as submitted; Director Gebhart seconded. Motion carried; VOTE:

AYES: Directors Davies, DeMeo, Gebhart, McDougal, and Wolk

NOES: None

ABSTAIN: None

ABSENT: None

#### PUBLIC COMMENT

*Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.*

There were no members of the public who wished to speak during Public Comment concerning items not listed on the agenda.

#### A. RESOLUTIONS OF COMMENDATION AND APPRECIATION

##### 1. Bob Anderson

MOTION: Director McDougal moved to adopt Resolution No. 4895 of commendation and appreciation to Robert Anderson for serving on the Board of Directors; Director Gebhart seconded. Motion carried; VOTE:

AYES: Directors Davies, DeMeo, Gebhart, McDougal, and Wolk

NOES: None

ABSTAIN: None

ABSENT: None

##### 2. Robert James

Director Davies requested that Resolution No. 4896 be revised to add that Mr. James serves as Of Counsel to the District.

MOTION: Director McDougal moved to adopt Resolution No. 4896 of commendation and appreciation to Robert H. James for serving as General Counsel and revise Resolution No. 4896 to include that Mr. James serves as Of Counsel to the District; Director Davies seconded. Motion carried; VOTE:

AYES: Directors Davies, DeMeo, Gebhart, McDougal, and Wolk



NOES: None  
ABSTAIN: None  
ABSENT: None

**B. RESOLUTION OF COMMENDATION: 2016 EMPLOYEE OF THE YEAR**

1. Austin Wendt

MOTION: Director McDougal moved to adopt Resolution No. 4897 of commendation and appreciation to Austin Wendt as the 2016 Employee of the Year; Director Davies seconded. Motion carried; VOTE:

AYES: Directors Davies, DeMeo, Gebhart, McDougal, and Wolk  
NOES: None  
ABSTAIN: None  
ABSENT: None

**II. CONSENT CALENDAR----- (ITEMS C – D)**

*All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors or the public requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.*

**C. APPROVAL OF MINUTES**

1. Special Board Meeting of November 21, 2016
2. Special Board Meeting of December 12, 2016
3. Regular Board Meeting of December 12, 2016

*Recommendation: The Board approve the minutes of the aforementioned meeting(s) of the Board of Directors of the Fallbrook Public Utility District.*

**D. ADVANCE APPROVAL TO ATTEND MEETINGS**

*Recommendation: The Board authorize and approve in advance Directors' attendance and participation in the following events: (1) CSDA General Manager Evaluations webinar, (2) CSDA Prop 26, Prop 218 & Rate Setting, (3) CSDA 2017 Special District Leadership Academy Conference, (4) CSDA Financial Management for Special Districts, (5) Water Authority & MWD Tours, and (6) Agricultural Water Summit.*

MOTION: Director McDougal moved to approve the Consent Calendar as submitted; Director Gebhart seconded. Motion carried; VOTE:

AYES: Directors Davies, DeMeo, Gebhart, McDougal, and Wolk  
NOES: None

ABSTAIN: None  
ABSENT: None

**III. ACTION / DISCUSSION CALENDAR ----- (ITEMS E – G)**

**E. DONNIL PUMP STATION EMERGENCY GENERATOR PROJECT AWARD**

*Recommendation: That the Board authorize award of the Donnil Pump Station Emergency Generator Project to the apparent lowest responsible bidder of NEWest Construction, Inc. at an amount of \$139,900 if they are able to meet all District requirements.*

Mr. Bebee reported there are a number of customers in De Luz that are served in higher pressure zones. Three pump stations are located in De Luz to serve those customers; however, there is a potential for water supply outages and reduced fire flow in higher pressure zones during power outages. Currently, there are no emergency generators located on site.

Mr. Bebee further reported that an emergency generator located at the Donnil Pump Station would improve system operation and maintain reliable water and fire flow service to higher pressure zone areas. Staff budgeted \$350,000 for the project anticipating the need of a larger generator, but determined a smaller, less expensive generator was sufficient to provide services during expected peak demands. Staff is recommending the Board award the project to the apparent lowest bidder, NEWest Construction, Inc., in the sum of \$139,900.

In response to Director Davies, Mr. Bebee explained there would be some grading and re-fencing of the area as part of the installation process. In response to Director Gebhart, Mr. Bebee stated an operational model was created for the De Luz area; however, significant growth in the area is not expected, which would have an impact on peak demands and was considered during the planning process. Director Gebhart inquired if the pumping charge provided funds for the project, and Mr. Bebee responded the pumping charge is revenue to the Capital Improvement Fund, which contributes to funding projects. President Wolk asked how often the generator would be run, and Mr. Bebee responded it would be run in accordance with the maintenance schedule and regulatory requirements. Director McDougal asked how often a generator was required during the past five years, and Mr. Bebee responded a generator was required several times a year as a result of power outages.

MOTION: Director Davies moved to approve staff's recommendation; Director Gebhart seconded. Motion carried; VOTE:

AYES: Directors Davies, DeMeo, Gebhart, McDougal, and Wolk  
NOES: None  
ABSTAIN: None

ABSENT: None

F. JANUARY 1, 2017 UPDATED SAN DIEGO COUNTY WATER AUTHORITY  
CAPACITY FEES

*Recommendation:* That the Board adopt Resolution No. 4898 to amend Article 19 of the Administrative Code to reflect the capacity fee increases made by San Diego County Water Authority effective January 1, 2017.

Dr. Brady reported the request is to revise the capacity fees in Article 19 of the Administrative Code to reflect the pass-through capacity fee increases made by the San Diego County Water Authority effective January 1, 2017.

MOTION: Director McDougal moved to approve staff's recommendation and adopt Resolution No. 4898; Director DeMeo seconded. Motion carried; VOTE:  
AYES: Directors Davies, DeMeo, Gebhart, McDougal, and Wolk  
NOES: None  
ABSTAIN: None  
ABSENT: None

G. INITIAL STATE REVOLVING FUND (SRF) RESOLUTIONS FOR THE SANTA  
MARGARITA CONJUNCTIVE USE PROJECT (RESOLUTION NOS. 4899,  
4900, AND 4901)

*Recommendation:* That the Board approve the Resolution Nos. 4899, 4900, and 4901 for submission to the State Water Resources Control Board to secure potential SRF funding.

Dr. Brady reported the State Water Resources Control Board (SWRCB) administers the Clean Water State Revolving Fund Program (SRF). In order to apply for an SRF loan, the three resolutions presented must be adopted and submitted as part of the application process to potentially secure funding for the Santa Margarita Conjunctive Use Project (CUP). Dr. Brady pointed out that the action requested of the Board does not commit the District to receiving funds, but are part of the preliminary steps to secure funding. Dr. Brady further reported that the current interest rate for SRF funding is 1.6%. In response to Director Davies, Dr. Brady stated the annual payment would be approximately \$1.8 million.

Director Gebhart inquired if there was a more recent update for the CUP and stated his records from 2013, 2014, and 2015 reflect the estimated cost of the project at \$35 million and \$40 million. Mr. Bebee explained \$45 million represented the total cost of the CUP and \$35 million represented the net cost after deducting \$10 million for the sale of the Santa Margarita River property. Mr. Bebee offered to provide the Board with an update of the CUP at the February board meeting to include project costs and revenues. Director Gebhart requested the update include a review, cost projections, and timelines.

Mr. Bebee reiterated the resolutions are a preliminary step, and the SWRCB would most likely require revisions to the resolutions during the application process.

President Wolk asked if the \$45 million was a floor or ceiling in terms of borrowing. Mr. Bebee explained the SWRCB would not loan more than the actual cost and detailed cost estimates, by the engineer, would be used to justify the amount. In addition, the cost estimates are reviewed by the SWRCB as part of the application process. In response to President Wolk, Mr. Bebee affirmed the loan would be secured at the start of construction and the award is expected take place in January 2018. Discussion ensued concerning actual costs exceeding estimates, and Dr. Brady pointed out the state requires proof of revenue stream and justification of costs to adjust for differences.

MOTION: Director McDougal moved to approve staff's recommendation and adopt Resolution Nos. 4899, 4900, and 4901; Director Gebhart seconded. Motion carried; VOTE:

AYES: Directors Davies, DeMeo, Gebhart, McDougal, and Wolk  
NOES: None  
ABSTAIN: None  
ABSENT: None

Mr. Bebee stated the CUP overview would be presented to the Board in February and the rate analysis work would be presented to the Board in March. Discussion ensued concerning potential decreases of water sales in future years, and the Board requested the rate analysis work include projections of declining water sales, in agricultural and residential sales, decreased in increments over five years.

**IV. ORAL / WRITTEN REPORTS----- (ITEMS 1- 6)**

1. General Legal Counsel

- General Legal Counsel provided an overview of the number of bills considered by Governor Brown in 2016 (1,059) and the number of bills vetoed (159). Many of the 1,059 Bills that were considered by the Governor in 2016 impact public agencies and the regulation of life in California. General Legal Counsel also provided an overview regarding the number of bills considered by past Governors and overrides of Governor vetoes.

2. SDCWA Representative/General Manager

- Dr. Brady reported that Fallbrook has had approximately 16 inches of rainfall this season and normal is 8.17 inches; additional rain events are anticipated in the coming months.

- Dr. Brady distributed a map of the state of California Daily Statewide Hydrologic Update with discussion of precipitation totals statewide for the season to-date. The state of California has taken the position that the state continues to be in a drought; however, many industry managers feel the state is out of the drought. The State Board has extended a decision on whether they will end drought restrictions and will leave restrictions in place until October 2017, and there is a lot of pressure on the State Board to eliminate restrictions.
  - Dr. Brady reported the Metropolitan Water District of Southern California is providing replenishment water for recharge, which has not been offered in years. Agencies are taking advantage of the surplus water, purchasing it, and storing it in their facilities.
  - Dr. Brady discussed a recent requirement by the State Board that schools must test for lead in their water. Although it is a requirement for schools, the State Board included a provision that schools may go to their local water providers for assistance with sampling. If the District is approached by local schools, samples will be taken at the meter and in the school's system.
    - General Legal Counsel added that SB 1398 requires all public water systems to compile an inventory of known lead in user service lines in use in its distribution system. There is no lead in the distribution system; however, the inventory must be completed on or before July 1, 2018, and submitted to the State Board.
  - Dr. Brady reported that all farmers would be required to have a waste discharge permit or join an agricultural monitoring group. Dr. Brady met with the general managers from Rainbow and Valley Center, and it was decided an insert would be included in customers' bills, to include all customer classes, concerning the requirement.
  - Dr. Brady reported a Memorandum of Understanding between the District and NCFPD will be finalized for cost-sharing of upgrades to the boardroom.
  - Dr. Brady reported a public meeting by the County of San Diego has been scheduled for March 17<sup>th</sup> from 2 p.m. to 4 p.m. relative to potentially forming a Landscape Maintenance District. The entire team from the Parks and Recreation Department will be present at the meeting. Staff has been contacting local community groups to encourage attendance.
3. Administrative Services Manager/Treasurer
- Mrs. Eilers provided an overview of handouts distributed as follows: (1) 2016-17 budget overview through 12/31/16, (2) general ledger consolidated balance sheet and summary, (3) treasurer's reports, and (4) investment statements.

4. Assistant General Manager

- President Wolk inquired on the status of the workshop requested at a previous board meeting. Mr. Bebee noted the workshop would be scheduled following comments by the resource agencies on the management plan for the Santa Margarita River property.

5. Public Affairs Specialist

- Mrs. Denke reported that she and Mr. Rule met with Streamline, via conference call, three times to discuss the website redesign. Streamline was provided with a list of headers (drop-down menus) and topics for inclusion beneath the headers. Streamline was also provided with five buttons or “quick links” that users can click on to quickly get to what they want, for example one such button is “pay my bill,” since that is a primary reason people visit a website. The initial stage of “content migration” has been completed, which involves transferring the information from the current site to a new, parallel site under construction. Staff is now going through each part of it, reviewing content and placement.

6. Director Comments/Reports on Meetings Attended

- Director McDougal reported he spoke with Vincent Kattoula, Chief Administrative Officer for the County of San Diego, and who oversees the Parks and Recreation Department. Mr. Kattoula expressed his support of the community's efforts for assistance by the County of San Diego with local projects.

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 5:17 p.m.

**V. CLOSED SESSION**

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PER GC § 54957 (b) (1): TITLE – GENERAL MANAGER

RECONVENE TO OPEN SESSION

The Board returned from Closed Session and reconvened to Open Session at 6:13 p.m.

REPORT FROM CLOSED SESSION (*As Necessary*)

There was no reportable action taken in Closed Session.

**VI. ADJOURNMENT OF MEETING**

There being no further business to discuss, President Wolk adjourned the Regular Meeting of the Board of Directors of the Fallbrook Public Utility District at 6:14 p.m.

\_\_\_\_\_  
President, Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary, Board of Directors

Minutes of the  
Special Board Meeting  
of January 30, 2017



**FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS  
SPECIAL BOARD MEETING**

**MINUTES**

**MONDAY, JANUARY 30, 2017  
12:00 P.M. (NOON)**

**FALLBROOK PUBLIC UTILITY DISTRICT  
990 E. MISSION RD., FALLBROOK, CA 92028  
PHONE: (760) 728-1125**

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**I. PRELIMINARY FUNCTIONS**

**CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM**

President Wolk called the Special Meeting of the Board of Directors of the Fallbrook Public Utility District to order at 12:00 p.m. A quorum was established with attendance as follows:

**Board of Directors**

**Present:** Charley Wolk, Member / President  
Al Gebhart, Member / Vice-President  
Don McDougal, Member

**Absent:** Milt Davies, Member  
Jennifer DeMeo, Member

**District Staff**

**Present:** Paula de Sousa Mills, General Counsel  
Brian J. Brady, General Manager  
Jack Bebee, Assistant General Manager  
Marcie Eilers, Administrative Services Manager / Treasurer  
Mary Lou Boultinghouse, Secretary

**Also present were others, including, but not limited to:** Helene Brazier, Patricia McPhee, and Midge Thomas.

**PLEDGE OF ALLEGIANCE**

President Wolk led the Pledge of Allegiance.

**ADDITIONS TO AGENDA PER GC § 54954.2(b)**

President Wolk requested that Item C be removed from the agenda.

APPROVAL OF AGENDA

MOTION: Director McDougal moved to approve the agenda as revised with the removal of Item C; Director Gebhart seconded. Motion carried; VOTE:

AYES: Directors Gebhart, McDougal, and Wolk  
NOES: None  
ABSTAIN: None  
ABSENT: Directors Davies and DeMeo

PUBLIC COMMENT

*Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.*

A. RESOLUTION NO. 4902 OF COMMENDATION AND APPRECIATION TO WILLIAM "BILL" STEELE, SOUTHERN CALIFORNIA AREA MANAGER OF THE BUREAU OF RECLAMATION

Dr. Brady reported that he would be representing the District at Mr. Steele's upcoming retirement party, and the request is to consider adopting a Resolution of Commendation and Appreciation in honor of Mr. Steele for presentation at the party.

MOTION: Director McDougal moved to adopt Resolution No. 4902 of Commendation and Appreciation to William "Bill" Steele, Southern California Area Manager of the Bureau of Reclamation; Director Gebhart Seconded. Motion Carried; Vote:

AYES: Directors Gebhart, McDougal, and Wolk  
NOES: None  
ABSTAIN: None  
ABSENT: Directors Davies and DeMeo

II. **ACTION CALENDAR**-----**(ITEMS B - C)**

B. LANDSCAPE MAINTENANCE DISTRICT / COUNTY OF SAN DIEGO PARKS & RECREATION

Recommendation: Staff supports the Board's direction.

President Wolk invited Midge Thomas to the podium. Mrs. Thomas stepped to the podium to inquire if the District was considering expanding its latent powers, whether the ratepayers would pay for the proposal, and how the District would fund any proposal.

Director Gebhart explained the District decided against expanding its latent powers and is currently working with the County of San Diego Parks and Recreation Department to potentially provide services to the community for maintenance and improvements.

Director McDougal noted that since Fallbrook is unincorporated, there is no revenue source for maintenance and improvements to the community. The formation of a Landscape Maintenance District would require a vote of the property owners and would be funded as an assessment to property owners on the tax roll. Director McDougal pointed out that the proposal has nothing to do with the Fallbrook Public Utility District, but the District has been working with the County of San Diego Parks and Recreation Department as a potential provider of those types of services to the community.

Dr. Brady referred to the list, attached to the staff memo, of organizations that would be notified by District staff of the March 17, 2017 public workshop scheduled by the County of San Diego Parks and Recreation Department and will be held in the District's boardroom. Dr. Brady stated those organizations would be encouraged to attend the workshop and invited Board Members to notify staff of others who may be interested in attending.

C. BUDGET FORMAT

*Recommendation: Staff supports the Board's direction.*

Item C was removed by President Wolk prior to approval of the agenda.

**III. ADJOURNMENT OF MEETING**


There being no further business to discuss, President Wolk adjourned the Special Meeting of the Board of Directors of the Fallbrook Public Utility District at 12:08 p.m.

\_\_\_\_\_  
President, Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary, Board of Directors

## M E M O

**TO:** Board of Directors  
**FROM:** Brian J. Brady, General Manager   
**DATE:** February 27, 2017  
**SUBJECT:** Concurrence in Nomination to the Executive Committee of the Association of California Water Agencies Joint Powers Insurance Authority and adoption of Resolution Nos. 4903, 4904, 4905, and 4906

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Purpose

To concur in nomination to the Executive Committee of the Association of California Water Agencies Joint Powers Insurance Authority ("ACWA JPIA") of Fred Adjarian of El Toro Water District, Paul E. Dorey of Vista Irrigation District ("VID"), Melody McDonald of San Bernardino Valley Water Conservation District, and Kathleen J. Tiegs of Cucamonga Valley Water District.

Summary

The ACWA JPIA is soliciting nominations for four Executive Committee member positions; all for four-year terms. The election will take place at the ACWA JPIA Board of Directors' meeting during the Association of California Water Agencies Spring Conference in Monterey on May 8, 2017. The ACWA JPIA Executive Committee consists of nine members. Candidates must be an elected or appointed director of their district; and, must be appointed by their district to the ACWA JPIA's Board of Directors. Districts making nominations must do so by resolution. In addition, each candidate is required to obtain resolutions concurring in the nomination from three other ACWA JPIA members. The nomination resolution, the three concurring resolutions, and the candidate's statement of qualifications must be received by the ACWA JPIA by 4:30 p.m. on Friday, March 24, 2017.

Details concerning the ACWA JPIA's election process and the candidates' requests with supporting materials for a concurring resolution in nomination to the Executive Committee of the ACWA JPIA Board of Directors on behalf of Fred Adjarian of El Toro Water District, Paul E. Dorey of Vista Irrigation District ("VID"), Melody McDonald of San Bernardino Valley Water Conservation District, and Kathleen J. Tiegs of Cucamonga Valley Water District are attached for the Board's information.

Recommended Action

The Board adopt Resolution Nos. 4903, 4904, 4905, and 4906 concurring in the nomination to the Executive Committee of the Association of California Water Agencies Joint Powers Insurance Authority of Fred Adjarian of El Toro Water District, Paul E. Dorey of Vista Irrigation District ("VID"), Melody McDonald of San Bernardino Valley Water Conservation District, and Kathleen J. Tiegs of Cucamonga Valley Water District.



**To:** JPIA Directors, Alternates, and Others  
**From:** Sylvia Robinson, Publications & Web Editor  
**Date:** January 3, 2017  
**Subject:** 2017 ACWA JPIA Executive Committee Election Notice

Notice is hereby given that there will be an Executive Committee election during the JPIA's Board of Directors' meeting to be held on May 8, 2017, at the spring conference in Monterey, California.

This election will fill four Executive Committee member positions, each for a four-year term each.

The incumbents are Tom Cuquet, South Sutter WD; David Drake, Rincon Del Diablo MWD; and Melody McDonald, San Bernardino Valley WCD. There is one vacant position.

Candidates for the election must be elected or appointed directors of the JPIA member that they represent and must have been appointed by that member to be on the JPIA's Board of Directors. Further, candidates for the election must also be representatives of JPIA members that participate in all four of the JPIA's Programs: Liability, Property, Workers' Compensation, and Employee Benefits.

The candidates must also each receive concurring in nomination resolutions from **three** other JPIA members. However, JPIA members may **concur** in the nomination of as many candidates as they wish. When asking other JPIA members to concur in a nomination, it would be helpful to them to include some information about the Director and his/her background.

The submission of the nominating resolution, the three concurring in nomination resolutions, and the candidate's statement of qualifications is the sole responsibility of the nominating member. These nominations must reach the JPIA by the close of business (4:30 pm) on **Friday, March 24, 2017**. Nominations may be mailed to the attention of Sylvia Robinson at the JPIA: P. O. Box 619082, Roseville, CA 95661-9082 or emailed to [srobinson@acwajpia.com](mailto:srobinson@acwajpia.com).

Final notice of the qualified candidates will be included as part of the Board of Directors' meeting packet, which will be mailed on or before April 24, 2017, to those who request a meeting packet.

Use this [link](#) to find copies of this notice, the nominating procedures, and sample resolutions on the JPIA's website.

Fred Adjarian  
El Toro Water District

RESOLUTION NO. 17-1-1

RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
EL TORO WATER DISTRICT  
NOMINATING ITS ACWA JPIA BOARD MEMBER  
DIRECTOR FRED ADJARIAN  
TO THE EXECUTIVE COMMITTEE  
OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES  
JOINT POWERS INSURANCE AUTHORITY ("ACWA JPIA")

**WHEREAS**, this district is a member district of the ACWA JPIA that participates in all four of its Programs: Liability, Property, Workers' Compensation, and Employee Benefits; and


**WHEREAS**, the Bylaws of the ACWA JPIA provide that in order for a nomination to be made to ACWA JPIA's **Executive Committee**, the member district must place into nomination its member of the ACWA JPIA Board of Directors for such open position;

**NOW THEREFORE BE IT RESOLVED** by the Board of Directors of the El Toro Water District that its member of the ACWA JPIA Board of Directors, Director Fred Adjarian be nominated as a candidate for the Executive Committee for the election to be held on May 8, 2017.

**BE IT FURTHER RESOLVED** that the ACWA JPIA staff is hereby requested, upon receipt of the formal concurrence of three other member districts to effect such nomination.

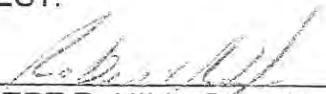
**BE IT FURTHER RESOLVED** that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

**ADOPTED, SIGNED and APPROVED** this 24th day of January, 2017.

  
\_\_\_\_\_  
M. Scott Goldman, President  
El Toro Water District and the  
Board of Directors thereof

(SEAL)

ATTEST:



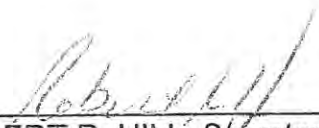
ROBERT R. HILL, Secretary  
El Toro Water District and the  
Board of Directors thereof



STATE OF CALIFORNIA )  
 )  
COUNTY OF ORANGE )

I, ROBERT R. HILL, Secretary of the Board of Directors of the El Toro Water District, do hereby certify that the above and foregoing is a full, true and correct copy of Resolution No. 17-1-1 of said Board, and that the same has not been amended or repealed.

DATED: January 24, 2017

  
\_\_\_\_\_  
ROBERT R. HILL, Secretary  
El Toro Water District and of  
the Board of Directors thereof

(SEAL)



# El Toro Water District

*"A District of Distinction"*

Serving the Public - Respecting the Environment

#### Board of Directors

M. Scott Goldman  
William H. Kahn  
Jose F. Vergara  
Frederick J. Adjarian  
Mark L. Monin

#### General Manager

Robert R. Hill



February 9, 2017

Fallbrook Public Utilities District  
990 E. Mission Road  
Fallbrook, CA 92028  
Attn: Milt Davies, Board President

Re: Concurring Resolution in Support of Director Fred J. Adjarian/El Toro Water District as an ACWA-JPIA Executive Committee Candidate

Dear President Davies,

Please let this letter serve as my formal request of Fallbrook Public Utilities District to consider adopting a Concurring Resolution to that of ETWD in support of my nomination as an ACWA-JPIA Executive Committee Candidate.

Included are: (1) a copy of ETWD's Board of Directors adopted resolution nominating me as a candidate for the upcoming ACWA-JPIA Executive Committee elections at the May 2017 ACWA Conference; and (2) the ACWA-JPIA's election notice of January 3, 2017 containing a link to access a sample template Concurring Resolution.

Following is a synopsis of my professional qualifications for the Fallbrook Public Utilities District Board's information:

- ❖ Mr. Adjarian was elected in November 2014 to serve on the El Toro Water District [ETWD] Board of Directors. Mr. Adjarian brings over 41 years of professional water industry experience to ACWA-JPIA. This includes over 26 years managing five public and private sector water agencies.
- ❖ Mr. Adjarian holds a BA from UCLA in Geography-Ecosystems, and a Masters of Public Administration with honors from CSULB. Mr. Adjarian also earned State of California Water Resources Control Board [SCWRCB] Operator Certifications as a Grade D-4 / Water Distribution and a Grade T-2 / Water Treatment Operator.

# El Toro Water District

- ❖ Mr. Adjarian was appointed in 1996 by Governor Pete Wilson to the San Diego Regional Water Quality Control Board for three years. He served as the SDRWQCB's Spanish-speaking liaison to the California Border Environmental Cooperation Committee (Cal/BECC). A binational alliance of California, Baja California, and Baja California Sur, CAL/BECC's focuses on environmental infrastructure needs for the California-Mexico Border region.
- ❖ Mr. Adjarian presently serves as ETWD's representative to ACWA-JPIA, the Santiago Aqueduct Commission, and the Orange County Local Agency Formation Commission. He is also ETWD's alternate representative to the South Orange County Wastewater Authority.
- ❖ Mr. Adjarian is a very active member of the: Orange County Water Association; American Water Works Association; South Orange County Economic Coalition; Water Advisory Committee of Orange County; the Independent Special Districts of Orange County; and a member of several Linked-In professional water policy/water industry associations.
- ❖ Mr. Adjarian holds a California Community Colleges Teaching Certificate, having taught California Water Resources as an adjunct faculty member at Rancho Santiago Community College. He is also a guest lecturer at UCLA's Geography Department, and UCI's Water Initiative Program focusing on water policy and water infrastructure issues.

It is with great enthusiasm that I respectfully request the Fallbrook Public Utilities District Board of Directors support for my candidacy to the ACWA-JPIA Executive Committee. I believe that my training, education, experience plus broad professional network of water industry contacts would complement the ACWA-JPIA Executive Committee's focus, specifically:

- Past executive "hands-on" administrative responsibility for ensuring agency compliance with all ACWA-JPIA insurance policies, directives and initiatives.
- Working closely with various Boards of Directors/other decision-makers at all levels of government to implement organizational strategic goals;
- A detailed understanding of the institutional relationships and insurance policy issues affecting California's water industry;
- A "team-player" oriented work ethic to accomplish annual policy and organizational work plan initiatives;

# El Toro Water District

- A cultivator of collaborative and enduring working relationships with a broad spectrum of public/private water entities, agricultural, military, environmental and business community water stakeholders.

Thank you very much for the Board's consideration of my request. Please let me know if the Board should have any questions, or require additional information to supplement the agenda packet.

Very truly yours,

EL TORO WATER DISTRICT

A handwritten signature in black ink, appearing to read "Frederick J. Adjarian", with a long horizontal flourish extending to the right.

Frederick J. Adjarian  
Director

cc: Brian Brady, General Manager  
Scott Goldman, ETWD President  
Bob Hill, ETWD General Manager

RESOLUTION NO. 4903

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
FALLBROOK PUBLIC UTILITY DISTRICT CONCURRING IN  
NOMINATION TO THE EXECUTIVE COMMITTEE OF THE  
ASSOCIATION OF CALIFORNIA WATER AGENCIES JOINT POWERS  
INSURANCE AUTHORITY ("ACWA JPIA")

\* \* \* \* \*

**WHEREAS**, this District is a member district of the ACWA JPIA; and

**WHEREAS**, the Bylaws of the ACWA JPIA provide that in order for a nomination to be made to ACWA JPIA's **Executive Committee**, three member districts must concur with the nominating district; and

**WHEREAS**, another ACWA JPIA member district, the El Toro Water District, has requested that this District concur in its nomination of its member of the ACWA JPIA Board of Directors to the **Executive Committee** of the ACWA JPIA; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Fallbrook Public Utility District that this District concur with the nomination of Fred Adjarian of El Toro Water District to the **Executive Committee** of the ACWA JPIA.

**BE IT FURTHER RESOLVED** that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA JPIA at Post Office Box 619082, Roseville, California, 95661-9082, forthwith.

**PASSED AND ADOPTED** by the Board of Directors of the Fallbrook Public Utility District at a regular meeting of the Board held on the 27<sup>th</sup> day of February 2017, by the following vote:

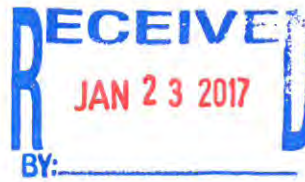
AYES:  
NOES:  
ABSENT:

\_\_\_\_\_  
President, Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary, Board of Directors

Paul E. Dorey  
Vista Irrigation District



**Board of Directors**

Marty Miller, *President*  
Paul E. Dorey  
Jo MacKenzie  
Randy L. Reznicek  
Richard L. Vásquez

**Administrative Staff**

Eldon L. Boone  
*General Manager / Treasurer*  
Brett L. Hodgkiss  
*Assistant General Manager*  
Lisa R. Soto  
*Board Secretary*  
Joel D. Kuperberg  
*General Counsel*

1391 Engineer Street • Vista, California 92081-8840  
Phone (760) 597-3100 • Fax: (760) 598-8757  
www.vidwater.org

January 19, 2017

ACWA/JPIA Member Agencies

Re: Nomination of Paul E. Dorey to the ACWA/JPIA Executive Committee

Dear General Manager:

The Vista Irrigation District (VID) has nominated Board member Paul E. Dorey to serve on the ACWA/JPIA Executive Committee. Elections will take place at the JPIA Board of Directors meeting on May 8, 2017 at the Spring ACWA Conference in Monterey, California.

Paul has served as VID’s representative to the JPIA Board of Directors for 10 years, and he has been a member of the JPIA Liability Subcommittee for 7 years. We hope your organization will concur with this nomination.

As a member of ACWA/JPIA, Vista Irrigation District requests that your Board submit a resolution of support **concurring** with the nomination of Paul Dorey to serve on the ACWA/JPIA Executive Committee, and vote for him at the election. As you can see from the attached background information regarding Paul Dorey, he is well qualified for this position. All concurring nominations must reach the JPIA office to the attention of Sylvia Robinson at P.O. Box 619082, Roseville, CA 95661-9082 by 4:30 p.m. on Friday, March 24, 2017. If you have any questions, please feel free to contact me.

Thank you for your consideration.

Sincerely,

Eldon Boone  
General Manager

Attachments:

- Statement of candidacy for Paul E. Dorey
- Vista Irrigation District nominating resolution
- Sample concurring resolution

# Paul E. Dorey

## Statement of Candidacy



I have served on the ACWA/JPIA Board of Directors since 2007. During the last seven years, I have had the privilege of serving on the Liability Committee of the JPIA. The Liability Committee has successfully kept its focus on providing member agencies with the most comprehensive, affordable and reliable liability insurance possible. Our Committee has recommended significant reductions in the premiums paid by member agencies while also increasing the insurance coverages provided.

I was elected to the Vista Irrigation District Board of Directors in 2006. The District provides water service to over 120,000 residents in northern San Diego County. I served on the Board of Directors of the Groundwater Resources Association of California, and I currently serve on the San Luis Rey Watershed Council and the Southern California Water Committee. My wife Nancy and I have lived in Vista since 1971, where we raised our two daughters.

My forty-six years of public service, first in the United States Marine Corps and then in the water industry, have given me the necessary experience and background to serve as a member of the JPIA Executive Committee. This experience has helped me recognize the importance of safety and risk management and the value of developing appropriate policies and procedures, as well as establishing conservative fiscal controls.

As a member of the JPIA's Executive Committee, I will perform my duties and make decisions to guide the organization to most efficiently benefit its member agencies. I will take my responsibility seriously and serve as a very useful and productive member of the Executive Committee. I value your trust and will honor it if elected to the Executive Committee.

Thank you for your support. If you have any questions about my candidacy, feel free to contact me at (760) 208-5263 or [WN6K@sbcglobal.net](mailto:WN6K@sbcglobal.net).



RESOLUTION NO. 17-04

RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
VISTA IRRIGATION DISTRICT  
NOMINATING PAUL E. DOREY TO THE EXECUTIVE COMMITTEE  
OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES  
JOINT POWERS INSURANCE AUTHORITY ("ACWA/JPIA")

WHEREAS, Vista Irrigation District is a member district of the ACWA/JPIA that participates in all four of its Programs: Liability, Property, Workers' Compensation, and Employee Benefits; and

WHEREAS, the Bylaws of the ACWA/JPIA provide that in order for a nomination to be made to ACWA/JPIA's Executive Committee, the member district must place into nomination its member of the ACWA/JPIA Board of Directors for such open position;

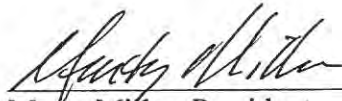
NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Vista Irrigation District that its member of the ACWA/JPIA Board of Directors, Paul E. Dorey, be nominated as a candidate for the Executive Committee for the election to be held on May 8, 2017.

BE IT FURTHER RESOLVED that the ACWA/JPIA staff is hereby requested, upon receipt of the formal concurrence of three other member districts, to effect such nomination.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA/JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors for the Vista Irrigation District this 18<sup>th</sup> day of January 2017.

AYES: Directors Vásquez, Dorey, MacKenzie, and Miller  
NOES: None  
ABSTAIN: None  
ABSENT: Director Reznicek

  
Marty Miller, President

ATTEST:



Lisa R. Soto, Secretary  
Board of Directors  
VISTA IRRIGATION DISTRICT

RESOLUTION NO. 4904

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
FALLBROOK PUBLIC UTILITY DISTRICT CONCURRING IN  
NOMINATION TO THE EXECUTIVE COMMITTEE OF THE  
ASSOCIATION OF CALIFORNIA WATER AGENCIES JOINT POWERS  
INSURANCE AUTHORITY ("ACWA JPIA")

\* \* \* \* \*

**WHEREAS**, this District is a member district of the ACWA JPIA; and

**WHEREAS**, the Bylaws of the ACWA JPIA provide that in order for a nomination to be made to ACWA JPIA's **Executive Committee**, three member districts must concur with the nominating district; and

**WHEREAS**, another ACWA JPIA member district, the Vista Irrigation District, has requested that this District concur in its nomination of its member of the ACWA JPIA Board of Directors to the **Executive Committee** of the ACWA JPIA; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Fallbrook Public Utility District that this District concur with the nomination of Paul E. Dorey of Vista Irrigation District to the **Executive Committee** of the ACWA JPIA.

**BE IT FURTHER RESOLVED** that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA JPIA at Post Office Box 619082, Roseville, California, 95661-9082, forthwith.

**PASSED AND ADOPTED** by the Board of Directors of the Fallbrook Public Utility District at a regular meeting of the Board held on the 27<sup>th</sup> day of February 2017, by the following vote:

AYES:  
NOES:  
ABSENT:

\_\_\_\_\_  
President, Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary, Board of Directors

Melody McDonald

San Bernardino Valley Water Conservation District

**RESOLUTION NO. 542**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT  
NOMINATING ITS ACWA/JPIA BOARD  
MEMBER TO THE EXECUTIVE COMMITTEE  
OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES  
JOINT POWERS INSURANCE AUTHORITY ("ACWA/JPIA")**

**WHEREAS**, this District is a member district of the ACWA/JPIA that participates in all four of its Programs: Liability, Property, and Workers' Compensation; and Employee Benefits; and

**WHEREAS**, the Bylaws of the ACWA/JPIA provide that in order for a nomination to be made to ACWA/JPIA's **Executive Committee**, the member district must place into nomination its member of the ACWA/JPIA Board of Directors for such open position;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the San Bernardino Valley Water Conservation District that its member of the ACWA/JPIA Board of Directors, Melody McDonald, be nominated as a candidate for the **Executive Committee** for the election to be held on May 8, 2017.

**BE IT FURTHER RESOLVED** that the ACWA/JPIA staff is hereby requested, upon receipt of the formal concurrence of five other member districts to effect such nomination.

**BE IT FURTHER RESOLVED** that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA/JPIA at P.O. Box 619082, Roseville, California 95661-9082, forthwith.

**ADOPTED** this 11th day of January, 2017.



\_\_\_\_\_  
President, Board of Directors

ATTEST:

  
\_\_\_\_\_  
Secretary



[Melody.sbvwd@gmail.com](mailto:Melody.sbvwd@gmail.com)

**Melody  
Henriques-McDonald**

P.O. BOX 30197  
SAN BERNARDINO, CA 92413

*(909) 793-2503 District  
(909) 499-5175 cell  
(909) 383-1122 fax*

*Like @ <https://www.facebook.com/Melody4Water>*

**Candidate for:**

**ACWA JPIA  
EXECUTIVE COMMITTEE  
(Incumbent)**



*Melody & Board receiving, District of Distinction Award, the highest governance and best practices accreditation possible.*

Left, Kathleen Tieg, Special Districts Board Member & ACWA Vice-President presenting.

**ASSOCIATIONS**

Member, Board of Directors of the San Bernardino Valley Water Conservation District (Elected), Past President, & currently Vice-President, 1991 originally appointed, and first woman on the board

Member, Executive Committee ACWA/JPIA

Chair, JPIA Liability Program Committee

Director, ACWA/Joint Powers Insurance Authority

Voting Member, Association of the San Bernardino County Special Districts

*Over the 25 + Years, Experience in the Water Industry includes:*

Past Member, (CWA) California Women for Agriculture

Past Member, ACWA Water Management Committee

Past Member, ACWA State Legislative Committee

Chair & Vice-Chair, JPIA Property & Workers Compensation Programs

Member, Board of Directors ACWA, Region 9 Chair

Chair, Water Management Certification Subcommittee

Chair, California Water Quality Control Board, Santa Ana Region  
8 Years of service, Gubernatorial Appointment

**CURRENT EMPLOYMENT**

Southwest Lift & Equipment, Inc. (Heavy Duty Vehicle Lifts)  
Broker/Associate, Century 21 Lois Lauer Realty

**PROFESSIONAL ASSOCIATIONS & LICENSES**

Redlands Association of Realtors  
California Real Estate Broker's License  
Arizona Real Estate Broker's License

**ORGANIZATIONS AND SOCIETIES**

Highland Chamber of Commerce  
San Bernardino Chamber of Commerce  
Immanuel Baptist Church Highland, CA  
BSF International

**EDUCATION**

San Gorgonio High School, 1976  
Western Real Estate School, 1989  
Graduate, Special Districts Board Management Institute, 1997

RESOLUTION NO. 4905

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
FALLBROOK PUBLIC UTILITY DISTRICT CONCURRING IN  
NOMINATION TO THE EXECUTIVE COMMITTEE OF THE  
ASSOCIATION OF CALIFORNIA WATER AGENCIES JOINT POWERS  
INSURANCE AUTHORITY ("ACWA JPIA")

\* \* \* \* \*

**WHEREAS**, this District is a member district of the ACWA JPIA; and

**WHEREAS**, the Bylaws of the ACWA JPIA provide that in order for a nomination to be made to ACWA JPIA's **Executive Committee**, three member districts must concur with the nominating district; and

**WHEREAS**, another ACWA JPIA member district, the San Bernardino Valley Water Conservation District, has requested that this District concur in its nomination of its member of the ACWA JPIA Board of Directors to the **Executive Committee** of the ACWA JPIA; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Fallbrook Public Utility District that this District concur with the nomination of Melody McDonald of San Bernardino Valley Water Conservation District to the **Executive Committee** of the ACWA JPIA.

**BE IT FURTHER RESOLVED** that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA JPIA at Post Office Box 619082, Roseville, California, 95661-9082, forthwith.

**PASSED AND ADOPTED** by the Board of Directors of the Fallbrook Public Utility District at a regular meeting of the Board held on the 27<sup>th</sup> day of February 2017, by the following vote:

AYES:  
NOES:  
ABSENT:

\_\_\_\_\_  
President, Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary, Board of Directors

Kathleen J. Tiegs  
Cucamonga Valley Water District

**Martin E. Zvirbulis**  
Secretary/General Manager/CEO

January 25, 2017



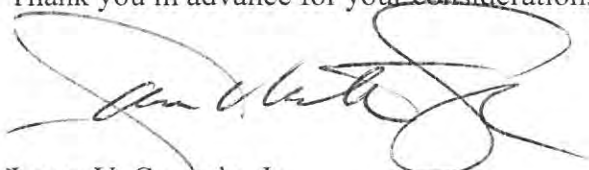
Dear Fellow ACWA/JPIA Member:

On January 24, 2017 the Cucamonga Valley Water District Board of Directors adopted Resolution No. 2017-1-1 nominating Director Kathleen J. Tieg for the position of ACWA/JPIA Executive Committee. We are formally requesting your support of Director Tieg's nomination through the adoption of a concurring resolution from your agency.

Director Tieg has been actively involved in ACWA/JPIA having served the past 10 years on the board, as well as having experience as the ex-officio member on the Executive Committee. Director Tieg is committed to continuing the great work of providing quality insurance and employee benefit services that ensure our agencies and ratepayers are receiving the most cost-effective service possible.

I have attached a sample concurring resolution in support of Director Tieg's nomination, as well as her candidate statement. The elections for ACWA/JPIA Executive Committee will be held May 8, 2017, should you desire to adopt a resolution or if you have questions please contact our Executive Assistant to the Board, Taya Victorino at 909.987.2591 or [tayav@cvwdwater.com](mailto:tayav@cvwdwater.com).

Thank you in advance for your consideration.



James V. Curatalo, Jr.  
President

Attachments:

Sample Concurring Resolution  
Candidate Statement – Director Tieg



**Kathleen J. Tiegs**  
**Candidate Statement for**  
**Association of California Water Agencies**  
**Joint Powers Insurance Authority (ACWA/JPIA) Executive Committee**

Dear ACWA/JPIA Board Members:

I am pleased to share with you my interest in serving on the Executive Committee for ACWA/JPIA. I believe I am prepared and ready for the challenge to help lead the organization as we continue to grapple with providing the best and most cost-effective insurance and employee benefit services to our members.

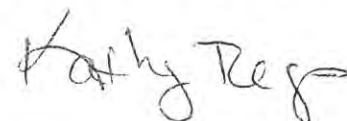
My experience with the ACWA/JPIA began over 10 years ago when I was appointed by the Cucamonga Valley Water District (CVWD) to serve as their ACWA/JPIA representative. I have also served as the ex-officio member of the Executive Committee in 2015-2016. As part of the Executive Committee I was able to provide the leadership and feedback to staff to ensure they were continuing to uphold the mission of the ACWA/JPIA: *“to consistently and cost effectively provide the broadest possible affordable insurance coverage and related services to its member agencies”*.

I have served on the CVWD board of directors for approximately 12 years, and have served in the role as both president and vice-president of the board of directors. I am currently a member of the Legislative/Outreach and the Human Resources/Risk Management committees. The Human Resources/Risk Management Committee is responsible for overseeing employee benefits, risk management and safety programs for the organization. At CVWD, we have taken full advantage of all the programs the ACWA/JPIA has to offer to ensure our employees are working in the safest environment possible. Our board of directors has also adopted the *Commitment to Excellence* Program pledge putting into place best management practices which bolsters our effectiveness for loss prevention and safety.

I currently serve as the President for the Association of California Agencies (ACWA). In my role as president I have focused on increasing my understanding of our members needs so that I may know how to better serve and lead the ACWA organization. I will use this same approach if elected to serve on the ACWA/JPIA Executive Committee.

The election for ACWA/JPIA is scheduled for May 8, 2017 at the conference. Thank you for allowing me to share my experience, leadership and knowledge. I look forward to the opportunity to represent you and your agency. Please feel free to contact me directly at (909) 635-4177 should you have questions or if you would like to support my candidacy.

Thank you in advance for your consideration,



RESOLUTION NO. 4906

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
FALLBROOK PUBLIC UTILITY DISTRICT CONCURRING IN  
NOMINATION TO THE EXECUTIVE COMMITTEE OF THE  
ASSOCIATION OF CALIFORNIA WATER AGENCIES JOINT POWERS  
INSURANCE AUTHORITY ("ACWA JPIA")

\* \* \* \* \*

**WHEREAS**, this District is a member district of the ACWA JPIA; and

**WHEREAS**, the Bylaws of the ACWA JPIA provide that in order for a nomination to be made to ACWA JPIA's **Executive Committee**, three member districts must concur with the nominating district; and

**WHEREAS**, another ACWA JPIA member district, the Cucamonga Valley Water District, has requested that this District concur in its nomination of its member of the ACWA JPIA Board of Directors to the **Executive Committee** of the ACWA JPIA; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Fallbrook Public Utility District that this District concur with the nomination of Kathleen J. Tieg of Cucamonga Valley Water District to the **Executive Committee** of the ACWA JPIA.

**BE IT FURTHER RESOLVED** that the District Secretary is hereby directed to transmit a certified copy of this resolution to the ACWA JPIA at Post Office Box 619082, Roseville, California, 95661-9082, forthwith.

**PASSED AND ADOPTED** by the Board of Directors of the Fallbrook Public Utility District at a regular meeting of the Board held on the 27<sup>th</sup> day of February 2017, by the following vote:

AYES:  
NOES:  
ABSENT:

\_\_\_\_\_  
President, Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary, Board of Directors

MEMO

**TO:** Board of Directors  
**FROM:** Mary Lou Boultinghouse, Secretary *mlb*  
**DATE:** February 27, 2017  
**SUBJECT:** Adopt Resolution No. 4907 Amending Article 2, *Board of Directors, Organization of*, of the Administrative Code

---

Purpose

To amend Article 2, *Board of Directors, Organization of*, of the Administrative Code to formalize that the election system for the Fallbrook Public Utility District is by subdistrict and not by at large.

Summary

Pursuant to the consent decree to settle existing litigation regarding allegations that the District violated the California Voting Rights Act, the District adopted Resolution No. 4874 on March 7, 2016, to establish a by division election system and adopt division boundaries; and

SB 927, which was approved by the Governor on August 22, 2016, was enacted as an urgency statute to provide that directors of any public utility district that is wholly or partially within the County of San Diego to be elected at large or by subdistricts; and

Article 2, section 2.2 of the Administrative Code formalizes that all Directors of the Fallbrook Public Utility District are elected by subdistrict.

Recommendation

The Board adopt Resolution No. 4907 amending Article 2, *Board of Directors, Organization of*, of the Administrative Code with the proposed revisions.

RESOLUTION NO. 4907

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
FALLBROOK PUBLIC UTILITY DISTRICT AMENDING  
ADMINISTRATIVE CODE: ARTICLE 2, BOARD OF DIRECTORS,  
ORGANIZATION OF

\* \* \* \* \*

**WHEREAS**, pursuant to the consent decree to settle existing litigation regarding allegations that the District violated the California Voting Rights Act, the District adopted Resolution No. 4874 on March 7, 2016, to establish a by division election system and adopt division boundaries; and

**WHEREAS**, SB 927, which was approved by the Governor on August 22, 2016, was enacted as an urgency statute to provide that directors of any public utility district that is wholly or partially within the County of San Diego to be elected at large or by subdistricts; and

**WHEREAS**, Administrative Code: Article 2, *Board of Directors, Organization of*, section 2.2 requires amending to formalize that the election system for the Fallbrook Public Utility District is by subdistrict.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. Article 2, *Board of Directors, Organization of*, section 2.2 shall be amended with the proposed revisions as shown on Attachment A and are incorporated herein.
2. The remaining provisions of Article 2 are unaffected and reconfirmed hereby.

**PASSED AND ADOPTED** by the Board of Directors of the Fallbrook Public Utility District at a regular meeting of the Board held on the 27<sup>th</sup> day of February, 2017, by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

---

President, Board of Directors

ATTEST:

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Secretary, Board of Directors

## Attachment A

**Article 2. Board of Directors, Organization of**

Sec. 2.1 Powers - Delegation.

All powers, privileges and duties vested in or imposed upon the District by law and the Public Utility District Act of the State of California shall be exercised and performed by the Board of Directors, except as such Board shall delegate executive, administrative and ministerial powers to officers and employees of the District.

Sec. 2.2 Officers of Board of Directors.

Directors are elected by the registered voters of the District for overlapping four year terms. All Directors of the Fallbrook Public Utility District are elected at-large by subdistrict. All prospective Directors must sign an oath as to age, place of residence, occupation, and whether or not he is a qualified elector residing within the territory of the District for which he is appointed or elected.

Sec. 2.2.1 Election of Officers.

The Officers of the Board of Directors shall consist of a President and a Vice President chosen by the members. Reorganization (election of officers) will be placed on the agenda in December of each year.

Sec. 2.2.2 Duties of President

The President shall preside over and conduct all meetings of the Board and hearings before the Board. In so doing, the president shall have the following powers and responsibilities:

- A. To follow the prepared agenda unless the Board concurs in any change.
- B. To determine all questions of order and parliamentary procedure, unless he chooses to submit any such question to the Board for decision.
- C. To maintain order and to enforce reasonable rules of decorum.
- D. To determine at meetings of the Board, other than public hearings, whether or not members of the public should be heard on particular issues or otherwise be permitted to address the Board.
- E. To set reasonable limits upon the length of time and the number of occasions on which a person may speak at public hearings as well as other meetings of the Board.
- F. To recognize Board members who may wish to be heard.
- G. To restate, where necessary, and to put to a vote all questions properly before the Board, and to announce the result of each vote.
- H. To terminate debate after there has been reasonable opportunity for full discussion of any issue and further debate would be needlessly repetitive or otherwise not useful, and where proper, to put the matter to a vote.

- I. To rule out of order any comment by Board members, staff or members of the public not germane to the issue then before the Board.
- J. To respond to inquiries by Board members relating to procedures, or to factual information bearing upon the business before the Board.
- K. To establish standing or ad hoc committees of the Board, and to appoint the members thereof.
- L. To declare the meeting adjourned upon such vote by the Board, or when in his judgment any emergency or other cause requires adjournment.
- M. To authenticate by his signature all acts, orders, and other proceedings of the Board.

Sec. 2.2.3 Duties of Vice President.

The vice president shall act if the president is absent or unable to act, and shall exercise all of the powers of the president on such occasion.

Sec. 2.3 Other Officers of the District.

The statutory officers are the General Manager, Administrative Services Manager/Treasurer and Secretary. The Board of Directors appoints the General Manager, who appoints Management Staff. Other officers may be appointed by the Board of Directors as needed.

Sec. 2.4 Employment of Professionals.

Sec. 2.4.1 General Counsel shall be appointed by the Board and shall be directly responsible to the Board. He shall provide legal advice and services as requested by the Board and shall assist the General Manager, Administrative Services Manager/Treasurer, Assistant General Manager, Secretary, and department heads on legal problems which may arise in the administration of their respective duties. The Attorney's compensation is subject to an annual review and signed agreement with the Board of Directors.

Sec. 2.4.2 The Auditor shall be employed and selected in such manner as the Board directs and shall receive for his services such compensation as the Board prescribes. The accounts of the District shall be examined at least once a year by a qualified Auditor, who shall report to the Directors the result of his examination.

Sec. 2.5 Time and Place of Board Meetings.

The regular meeting of the Board of Directors shall be held on the fourth Monday of each month, in the Board room of said Board room of said Fallbrook Public Utility District, at 990 East Mission Road, Fallbrook, California. The Board meeting time shall be changed from time to time as designated by the Board of Directors. If the regular meeting falls on a holiday, such regular meeting shall be held on the next business day, or such time as the Board may direct. The agenda shall be posted on the north wall of the entrance to the District seventy-two (72) hours in advance of the meeting.

Sec. 2.6 Special Meetings.

A special meeting may be ordered at any time by the President of the Board of Directors, or by members of the Board of Directors constituting a majority of the votes entitled to be cast, by delivering personally or by mail, written notice to each member of the Board of Directors and to each local newspaper of general circulation, radio or television station requesting notice in writing. Such notice must be delivered personally or by mail at least twenty-four hours before the time of such meeting as specified in the notice. The order shall specify the time and place of the special meeting and the business to be transacted. No other business shall be considered at such meetings by the Board of Directors.

Sec. 2.7 Quorum.

A majority of the Board of Directors constitutes a quorum for the transaction of business.

Sec. 2.8 Actions.

The Board shall act only by Ordinance, Resolution or motion and may act only on items on a pre-posted agenda. The ayes and noes shall be taken upon the passage of all ordinances, resolutions, or motions and entered upon the journal of the proceedings of the Board. No ordinance or resolution shall be passed or become effective without the affirmative votes of at least a majority of the Board. A roll call vote recorded pursuant to the Public Utility District Act in the minutes of the meeting shall be had if requested by any Director. When not requested or ordered by the President, a roll call vote shall be dispensed with. "Emergency" items may be added to the agenda if it is determined that there is an emergency situation, or there is a need to take action on an item subsequent to the agenda being posted. A two-thirds vote of the Board is required to add emergency items to the agenda.

Sec. 2.9 Order of Procedure of Meetings.

Except as otherwise provided by law or ordinance, the business of the meetings of the Board of Directors and the order of procedure shall be as provided by Robert's Rules of Order, Revised. The President shall preside at all meetings of the Board, and in his absence, the Vice President, and in the absence of both the President and the Vice President, the presiding officer shall be selected by a majority vote of the members of the Board attending such a meeting. At the beginning of each meeting, the public shall be offered the opportunity to address the Board on any issue not on the agenda. Such matters shall not be acted upon without prior notice on future agendas. Any member of the audience who wishes to speak must fill out a speaker slip and present it to the Board Secretary prior to the meeting. Speakers may be limited to three (3) minutes, for both the public comment period and for any specific item on the agenda. After the initial three minutes are up, the Board may ask questions of the speaker.

Sec. 2.9.1 Guidelines for Conduct of Board Meetings.

In an effort to streamline and maintain control of the conduct at Board meetings, the following rules shall be implemented:



- A. The General Manager is responsible for presenting the agenda and all necessary background material and staff reports to the Board of Directors for their consideration.
- B. Any Board member can request that the General Manager place an item on the agenda for the next regular meeting.
- C. Any member of the public may request that the General Manager place an item on the agenda for the next regular meeting. At the General Manager's discretion, the item may or may not be placed on the agenda. If the General Manager declines, he will inform the requestor that they may speak at the next regular Board meeting during the public comment period and at that time, they may request that the Board member, or the full Board, place the item on the agenda for discussion.
- D. All background and necessary documents required to complete an agenda item must be submitted to the Board Secretary no later than 10 days prior to the Board meeting.
- E. All staff reports, other than the General Manager and San Diego County Water Authority (SDCWA) representative, will be in written format. Staff will only make oral presentations at the request of the Board.

Sec. 2.10 Consent Calendar.

The consent calendar shall consist of items of a routine non-controversial nature for action by the Board of Directors which require no discussion. All items appearing on the consent calendar may be disposed of by a single motion.

Items shall be removed from the consent calendar if any member of the Board of Directors or the public requests removal prior to a vote on a motion to approve the items on the consent calendar. Such items shall be considered separately for action by the Board.

If an item is removed from the Consent Calendar, the following order of priority shall take place: (a) staff will first make its presentation and respond to questions from the Board of Directors; (b) the public may make comments and respond to questions from the Board of Directors; and (c) the Board will deliberate on the item.

Sec. 2.11 Minutes.

The minutes of the meetings of the Board of Directors shall be recorded and kept permanently by the Secretary in books maintained for that purpose entitled "Agendas, Minutes, and Treasurer's Reports and Monthly Reports". Unless otherwise expressly directed by the Board at the time of their adoption, the ordinances and resolutions adopted by the Board may be referred to in the minutes by number and title only, but the same shall be recorded in full in books kept for that purpose entitled "Ordinances" and "Resolutions" respectively.

Sec. 2.12 Directors Compensation.

Directors of the Fallbrook Public Utility District shall receive per diem compensation of One Hundred Dollars (\$100.00) for each meeting of the Board in

accordance with actions of prior Boards to be implemented at the first meeting in January 2010. The fee will include a 5% cost-of-living increase in all subsequent years beginning in January 2011. Said meetings shall include regular, special, and adjourned meetings of the Board, and standing committee meetings. Compensation for attendance and reimbursement for expenses at other occasions, events, or meetings related to District business, other than those listed below, shall be determined by the Board of Directors, in advance, on a case-by-case basis. Should an occasion arise between Board meetings that would be appropriate for a Board member to attend, the President can authorize such attendance with notification of the rest of the Board at the next regular meeting. Director fees may be increased as provided by law. Meetings which shall not require advance approval are:

- A. Association of California Water Agencies (ACWA) (semi annual)
- B. Water Agencies Association of San Diego County (quarterly)
- C. California Special District Association (CSDA), San Diego chapter (quarterly)
- D. Council of Water Utilities (monthly)
- E. California Association of Sanitation Agencies (CASA) (semi annual)
- F. Training Courses in CA Local Agency Ethics (AB 1234) and / or Sexual Harassment for Supervisors (AB 1825)

Sec. 2.13 Board Packets.

Board packets are available for review at the District office on the Friday prior to a regular Board meeting after they have been made available to the Board of Directors. The general public may request and receive a copy of a full Board packet at no charge on the Friday preceding a regular Board meeting after 12:00 noon. Arrangements for review and pick-up shall be coordinated by the Secretary.

Sec. 2.14 Board Committees.

The Board currently has three (3) standing committees as follows:

- A. Fiscal Policy & Insurance Committee – This committee shall work with the General Manager and other officers of the District to review the annual audit, the annual financial statement before publication, budget, water rate structures and fees, investments, insurance, and other financial records and operations of the District.
- B. Personnel Committee – This committee is responsible for employer-employee relations, including negotiations with the FPUDEA and FMEA, all substantive changes in personnel policies, and annual review and salary recommendations of the General Manager.
- C. Water Resources Committee – This committee is responsible for the development of locally applicable conjunctive water use management options, assuring that all water quality standards are met with regulatory agencies, and to continue to provide a safe and reliable source of water for all district customers.

Sec. 2.15 Ethics Policy.

The respected operations of democratic government emphasize that elected officials be independent, impartial and responsible to the people. It requires that they conduct themselves in a manner above reproach. It also imposes an obligation of personal integrity that will foster public respect, confidence and trust.

This Ethics Policy provides the following general guidelines and specific prohibitions to which elected District officials must conform in pursuit of their assigned duties and responsibilities.

- A. Disclosure of Closed Session Matters. No member of the District shall disclose to any person, other than members of the Board, General Manager, or other District staff designated by the General Manager to handle such matters of confidential District business, the content or substance of any information presented or discussed during a closed session meeting unless the District first authorizes such disclosure by the affirmative vote of three members.
- B. Disclosure of Confidential Communications. Except when disclosure is mandated by State or Federal law, no member of the District Board shall disclose confidential or privileged communications to any person other than members of the Board, General Manager, or other District staff designated by the General Manager to handle such matters, unless the Board of Directors first authorizes such disclosure by the affirmative vote of three members of the Board of Directors.
- C. Conduct During Negotiations/Litigation. The Board of Directors is authorized to provide direction to specifically identified negotiators in a legally constituted closed session on matters involving pending litigation, real estate negotiations and labor negotiations. If the Board of Directors, in closed session, provides such direction to its negotiators, all contact with the negotiating party or party's representative shall be limited to and made by those individuals designated to handle the negotiations. During a pending labor contract or discussion, no member of the District Board shall have any contact or discussion with the negotiating party or the party's representative regarding the subject matter of the pending negotiation. In addition, during litigation or real estate negotiations, no member of the District Board (unless they have been designated as a negotiator) shall have any contact or discussion with litigating or negotiating party or the party's representative regarding the subject matter of the pending litigation or real estate negotiations.

Nothing in this section shall prohibit Board members from receiving written communications provided they are made available to all Board members and the General Manager on an equal basis.

- D. Ex Parte Communications. The purpose of this provision is to guarantee that all interested parties to any matter before the Board have equal opportunity to express and represent their interests. Ex parte communications are those communications members of the Board have with representatives of only one side of a matter outside the presence of other interested parties. A communication concerning only the status of a pending matter shall not be regarded as an ex parte communication. Any written or oral ex parte communication received by a member of the Board in matters where all interested parties are entitled to an equal opportunity for a hearing, shall be made a part of the record by the recipient.

- E. Violations and Penalties. Any perceived violation of this Ethics Policy by a member of the Board shall be referred to the Board President or the full Board of Directors for investigation, and consideration of any appropriate action warranted.

A violation of this policy may be addressed by the use of such remedies as are available by law to the District, including but not limited to: (a) adoption of a resolution expressing disapproval of the conduct of the Board member who has violated this policy; (b) injunctive relief; (c) referral of the violation to the Attorney General, District Attorney, Fair Political Practices Commission (FPPC), and/or the Grand Jury; or the specific actions available to the Board enumerated in greater detail in Sections 2.16.3 and 2.16.4.

Sec. 2.16 Comprehensive Code of Conduct.

The following is the Board-approved Code of Conduct for District Board Meetings:

Sec. 2.16.1 Purposes and Goals of Code of Conduct.

Effective policy leadership requires the Board to foster effective communication throughout the organization. Effective communication is necessary to encourage the delivery of safe, high quality water and sewer services, as well as compliance with ethical and legal imperatives. Effective communication occurs best in an atmosphere of mutual respect, in which board members, staff, and members of the public feel valued and free to express themselves. Effective communication requires thorough preparation for meetings, adherence to approved procedures for the conduct of meetings, including compliance with time limits and courteous conduct during debate and discussion. Effective communication requires an atmosphere free from threats, intimidation, abusive behavior, violence, harassment, and other dangerous or disorderly conduct.

The Board believes that at a minimum, its members should behave, on a voluntary basis, as if they are fiduciaries who are expected to honor the same duties of loyalty and care expected of their peers who serve on the boards of public agencies. Board members should act professionally at all times.

This Code of Conduct is intended to describe: (1) minimum expectations for conduct at, and surrounding Board meetings; (2) how Board members are provided the resources needed for effective, informed governance; (3) rules for ensuring the fairness of proceedings; and to (4) prescribed consequences for misconduct which does not contribute to effective leadership of the FPUD, including declaring Board members ineligible for receipt of discretionary perquisites of office within the jurisdiction of the Board.

Sec. 2.16.2 Minimum Expectations for Conduct of Board Meetings.

- A. Once the Board has a quorum, the meeting should immediately commence. Time periods announced by the President for recesses shall be strictly observed.

- B. For each agenda item on which there is anticipated action, there should first be a motion and a second before any Board discussion is permitted, except that:
  - 1. Any Board member who must abstain from participation in a matter because of a legal conflict of interest shall ask the President for permission to announce the conflict; and
  - 2. Any Board member who has had any ex parte contacts with respect to an agenda item affecting the legal rights of a party appearing before the Board on a quasi-judicial matter shall ask the President for permission to describe the nature of those contacts so that the party may evaluate the potential partiality and appearance of fairness of the Board member's participation in decision-making regarding that matter. In case of doubt, a Board member shall err on the side of disclosure of the ex parte contacts.
- C. If there is no motion on an action item, or if a motion is made and there is no second, the President should move to the next agenda item without further comment from the Board members.
- D. For each agenda item that has received a motion and a second, the President should ask each member in turn as to whether that member wishes to speak on the item, starting with the maker of the motion.
- E. Each member will be recognized by the President and shall be allotted up to three minutes to speak to the motion, once recognized. Time for questions and answers addressed by a member to staff or to other Board members is included in the three minutes, unless the President grants an exception. Members who anticipate that this time will be insufficient shall, whenever feasible: (1) submit written statements at any time; (2) submit written questions to the President and General Manager at least 48 hours in advance of a regular meeting (see B, 2 above); or (3) request additional time. Only the member who has been recognized may speak on the motion during that time. Time limits are to be managed by the Board President.
- F. When the member's time allotment has concluded, the President should immediately recognize the next member in turn to determine if he/she wishes to speak. When recognized, the member should start speaking and the prior speaker shall promptly yield the floor.
- G. Once the President has offered each member the opportunity to be heard, the President may offer a second round of comments. The President should again offer each member a three-minute opportunity to speak.
- H. Unless recognized by the President, Board members shall not address members of the public who come forward to speak, and should not enter into a dialogue or debate.

- I. Agenda materials are intended to provide answers to as many questions as possible regarding agenda items, prior to the Board meetings. Board members are expected to review the agenda materials thoroughly, prior to the Board meetings, and to timely request additional information or clarification in advance whenever feasible—generally at least 48 hours prior to any regular meeting. (See B, 2 above.) Questions from Board members at the meetings should be for the purposes of seeking clarification and/or additional information regarding particular agenda items and/or agenda materials.
- J. Board members should be courteous and respectful of all meeting participants, including the President. Board members shall comply with the legitimate orders of the President regarding the orderly conduct of the business before the Board.
- K. Conduct while attending Board meetings and other meetings and events related to the Board and Board committees, and while engaged in other Board-related business, which is unsafe, disruptive or which constitutes threats, intimidation, abusive behavior, violence, harassment, and other dangerous or disorderly conduct, willful disturbance of the meeting or which otherwise violates Cal Penal Code § 403, as shown in Appendix A, is prohibited.
- L. Board Members should attend every Board Meeting and remain for the entirety of each meeting. The Board President shall make an oral announcement of any departure from the meeting and the reason, if available.

Sec. 2.16.3 Breaches of Order at Meetings; Sanctions.

The Board has a responsibility to govern itself. The Board has a right to make and enforce rules to ensure the conduct of the public's business in an efficient and orderly manner, and without disruption by members of the public or members of the Board, up to and including ejection. At the same time, the public and Board members shall be free to criticize the policies, procedures, programs and services of the organization, and the acts and omissions of the Board.

Notwithstanding any other policy of the Board, violations of this policy during a Board meeting may be enforced, as follows:

- A. The President shall call to order, by name, any person who is in violation of any of the rules of conduct established under this policy, which is committed in the immediate view and presence of the Board. The President shall request that person refrain from any further violation, warn that a repetition may violate Cal Penal Code § 403 and result in removal from the meeting, and may specifically state that any further violation may constitute contempt of the Board.
- B. If the person repeats the violation or proceeds to violate any other provision of this policy in the immediate view and presence of the Board (such as by refusing to yield the floor or otherwise disrupting proceedings), the President may call a recess of the

meeting, stating that the reason for the delay is due to the misconduct of the Board member or other person. If following such recess, the Board member or other person persists in willfully interrupting the meeting such that order cannot be restored, the President, with the concurrence of the Board, shall order the disruptive Board member or other person removed from the meeting room by District or security personnel, or, as to Board members, may request a motion under paragraph C. If removal of a Board member is ordered, the Board member shall be entitled to adjourn to attend the balance of the meeting by telephone at the meeting location or other location consistent with the Brown Act, notwithstanding the provisions of any other Board policy.

- C. In the alternative, if a Board member repeats the violation or proceeds to violate any other provision of this policy in the immediate view and presence of the Board, or, following a return from recess of the meeting if called, the President may call for a motion holding the Board member in contempt. Such a motion shall take precedence over any other motion, and shall describe the action or actions constituting the violation of this policy. If such a motion is made and seconded, each Board member shall have an opportunity to discuss the motion in accordance with this policy. If the motion is passed, the Board member shall be advised by the President that he or she has been held in contempt. A second motion may then be made to prescribe the sanction or sanctions to be imposed, which may include, but shall not be limited to, one or more of the following:
1. A statement of censure, identifying the misconduct;
  2. Removal of the offending Board member from membership on one or more Board committees, or, if chair of any committee, removal from that position, for a specified period, or if no period is specified, until the annual election of Board officers;
  3. Removal of the offending Board member from holding any Board office currently held;
  4. Removal of the offending Board member from the meeting room and offering the member the right to adjourn to attend the balance of the meeting by telephone at the meeting location or another location consistent with the Brown Act; provided that the offending Board member may also be required to attend one or more future meetings by teleconference;
  5. A determination that no compensation shall be earned by the offending Board member for attendance at the meeting at which the contempt occurred;
  6. A determination that the offending Board member shall not be provided any defense or indemnity in any civil actions or proceedings arising out of or related to the member's misconduct or the agenda items whose consideration was

willfully disrupted or prejudicially delayed by the misconduct, based upon the Board member's actual malice;

7. Rendering the offending Board member ineligible to receive any advances or reimbursement of expenses to attend future conferences or meetings otherwise permitted;
  8. Referral of the matter to the County Grand Jury pursuant to Cal Gov Code § 3060, as shown in Appendix B.
- D. Following the outcome of a motion for sanctions, the President shall direct that the order of the Board be carried out by staff, the General Manager, and/or General Counsel, as appropriate.
- E. In the event violations of this Policy occur in a closed session, the President may suspend the closed session and return to open session for the purpose of commencing the enforcement process contemplated by this section. All proceedings under this section 2.16.3 shall occur in open session.

Sec. 2.16.4 Violations of Board Policies or Law Outside of Board Meetings.

- A. When a violation of a Board policy by a member of the Board is alleged to have occurred outside of a Board meeting, the President or any member of the Board may request that an item be placed on the agenda to consider what sanctions may be appropriate, if any. In such instances, evidence of the misconduct shall be presented by the requesting member. The Board member accused of misconduct shall have an opportunity to present evidence and respond to the allegations made. Formal rules of evidence shall not apply.
- B. After consideration of the evidence presented, the Board may take such actions as it may deem appropriate, including but not limited to those described in section C of this policy, other than section 2.16.3, paragraph C, 5.

Sec. 2.16.5 Sanctions.

- A. Discipline imposed on directors herein shall continue for successive election cycles; i.e., re-election of a director who has been disciplined shall have no effect on discipline imposed in a prior term of office.
- B. A director may apply for relief from discipline upon submitting proof of compliance with the requirements of the discipline notice, if appropriate. For example, if discipline was imposed for failure to attend director orientation with the general manager, the director would submit proof of attendance.

Sec. 2.16.6 Authority of Administration to Provide for Security.



- A. The District Administration is authorized and directed to develop and implement policies and procedures, engage employees or contractors to provide security, consistent with applicable law, to promote a secure and orderly environment for Directors, employees, staff, and members of the public. These policies and procedures will include a process for notifying the District Administration in the event that any person feels that he or she has been subjected to conduct which violates this Policy.
- B. The District Administration is authorized and directed to take lawful and appropriate action and to pursue lawful and appropriate remedies against any person found to have violated this Policy.

Sec. 2.16.7 Board Orientation and Training.

- A. Every Board member shall participate in an orientation and training to be offered by the District within 60 days of election, re-election to office, or assuming office, as a condition to receiving compensation or allowance of expenses.
- B. The required orientation and training shall be offered at times and places convenient to the Board member.
- C. The orientation and training shall include:
  - 1. A tour of the facilities owned or operated by the District.
  - 2. An explanation of Board policies, procedures, and committee structure and delivery of a copy of the current Board policies and procedures.
  - 3. Briefings delivered by members of the management team regarding:
    - a. District financial management and budgeting practices.
    - b. Compliance laws and regulations, including conflict of interest rules under State and Federal law.
    - c. The roles and responsibilities of each department.
    - d. Legal responsibilities of Board members.
- D. This orientation and training shall supplement the training required by law under AB 1234.

ARTICLE 2

Sec. 2.12 – Rev. 95

Sec. 2.5 - Rev. 2/97

Sec. 2.11 – Rev. 9/98

Sec. 2.13 – Rev. 12/98

Secs. 2.2, 2.9, 2.10, 2.14 – Rev. 2/04

Sec. 2.3 – Rev. 6/06

Sec. 2.14 – Board Committees added

– Rev. 8/08

Secs. 2.3, 2.4.1, 2.6, 2.12, 2.13 –

Rev. 12/09

Sec. 2.12 – Rev. 9/10

Sec. 2.12 – Rev. 8/12

Sec. 2.16 – Added 12/12

Sec. 2.15 – Rev. 1/13

Secs. 2.16.5, 2.16.6, 2.16.7 – Rev.

9/14

Sec. 2.2 - Rev. 2/27

## MEMO

**TO:** Board of Directors  
**FROM:** Mary Lou Boultinghouse, Secretary *mlb*  
**DATE:** February 27, 2017  
**SUBJECT:** Adopt Resolution No. 4908 Amending Article 3, *Conflict of Interest Code*, of the Administrative Code

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Purpose

To amend Article 3, *Conflict of Interest Code*, of the Administrative Code to identify that the Fallbrook Public Utility District's Conflict of Interest Code is held in the office of the Secretary to the Board of Directors and to repeal Appendix "A" of Article 3.

Summary

As part of its Conflict of Interest Code 2016 Biennial Review process, on October 24, 2016, the Board of Directors of the Fallbrook Public Utility District adopted an Amended Conflict of Interest Code. Following adoption, the Amended Conflict of Interest Code was forwarded to the Board of Supervisors of the County of San Diego as the code-reviewing body for approval. The Board of Supervisors approved the District's Amended Conflict of Interest Code on December 13, 2016, as indicated by Minute Order No. 15, which is attached.

Article 3 of the Administrative Code directs all officers and designated positions to refer to the District's Conflict of Interest Code held in the office of the Secretary to the Board of Directors, as the Fallbrook Public Utility District's Filing Officer/Official, and to repeal Appendix "A" of Article 3.

Recommendation

The Board adopt Resolution No. 4908 amending Article 3, *Conflict of Interest Code*, of the Administrative Code with the proposed revisions.

**COUNTY OF SAN DIEGO  
BOARD OF SUPERVISORS  
TUESDAY, DECEMBER 13, 2016**

**MINUTE ORDER NO. 15**

**SUBJECT: NOTICED PUBLIC HEARING:  
BIENNIAL REVIEW OF CONFLICT OF INTEREST CODES: VARIOUS  
DEPARTMENTS AND AGENCIES (DISTRICTS: ALL)**

**OVERVIEW:**

The Board of Supervisors serves as the Conflict of Interest Code Reviewing Board for any local government agency, other than cities, with jurisdiction wholly within the County and all County Departments, in accordance with Government Code Section 82011. Pursuant to Government Code Section 87306.5, the Clerk of the Board of Supervisors coordinated, on behalf of the Board, the Biennial Review of Conflict of Interest Codes for all County Departments and local agencies. This report is a result of the Biennial Review of Conflict of Interest Codes.

**FISCAL IMPACT:**

The funding source for the administration of this task is included in the Fiscal Year 2016-17 Adopted Operational Plan for the Clerk of the Board of Supervisors. These reviews require minor costs which may be recoverable from the State of California.

**BUSINESS IMPACT STATEMENT:**

N/A

**RECOMMENDATION:**

**CHIEF ADMINISTRATIVE OFFICER**

1. Accept the Conflict of Interest Codes adopted by agencies where no changes were necessary, listed in Attachment A.
2. Approve the amended Conflict of Interest Codes adopted by the following agencies (Attachment B):
  - Aging & Independence Services
  - Air Pollution Control District
  - Alpine Union School District
  - Assessor/Recorder/County Clerk
  - Auditor & Controller
  - Bonsall Unified School District
  - Buena Sanitation District
  - Child Abuse Prevention Coordinating Council
  - Child Support Services
  - Chula Vista Elementary School District
  - Coleman Tech Charter High School (new name: MindSET Charter Schools, Inc.)
  - DCAO - Community Services Group
  - DCAO - Finance & General Govt Group
  - DCAO - Health & Human Services Group

DCAO - Land Use & Environment Group  
DCAO - Public Safety Group  
Dehesa School District  
Del Mar Union School District  
Diego Plus Education Corporation  
Encinitas Union School District  
Fallbrook Healthcare District  
Fallbrook Public Utility District  
Fallbrook Union Elementary School District  
General Services  
Grossmont Healthcare District  
Grossmont-Cuyamaca Community College District  
Guajome Learning Centers, Inc.  
Guajome Park Academy  
Helix Water District  
Iftin Charter School  
Julian Union High School District  
King-Chavez Academy of Excellence Inc.  
La Mesa-Spring Valley School District  
Lakeside Fire Protection District  
Lakeside Union School District  
Lakeside Water District  
Lemon Grove School District  
Library  
Lower Sweetwater Fire Protection District  
Metro Wastewater Joint Powers Authority  
Metropolitan Transit System  
Mira Costa Community College District  
North County Fire Protection District  
North County Transit District  
Oceanside Small Craft Harbor District  
Old Town Academy k-8 Charter School  
Olivenhain Municipal Water District  
Otay Water District  
Padre Dam Municipal Water District  
Palomar Health  
Purchasing & Contracting  
Ramona Municipal Water District  
Rancho Santa Fe Fire Protection District  
Registrar of Voters  
San Diego Association of Governments (SANDAG)  
San Diego County Employee Retirement Assn (SDCERA)  
San Diego County Regional Airport Authority (SDCRAA)  
San Diego County Water Authority  
San Diego Geographic Information Source (SanGIS)  
San Diego Unified Port District  
San Diego Unified School District

San Diego Workforce Partnership  
San Dieguito River Park Joint Powers Authority  
San Dieguito Union High School District  
San Dieguito Water District  
San Luis Rey Municipal Water District  
San Marcos Unified School District  
San Miguel Consolidated Fire Protection District  
San Ysidro School District  
Santa Fe Irrigation District  
Sheriff  
South Bay Union School District  
Steele Canyon High School  
Sweetwater Authority  
Treasurer-Tax Collector  
Tri-City Healthcare District  
Urban Discovery Academy  
Vallecitos Water District  
Valley Center Municipal Water District  
Valley Center-Pauma Unified School District  
Vista Irrigation District  
Vista Unified School District  
Water Conservation Garden Joint Powers Authority  
Wynola Water District  
Yuima Municipal Water District

**ACTION:**

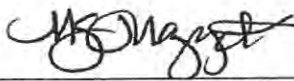
ON MOTION of Supervisor Horn, seconded by Supervisor Cox, the Board closed the Hearing and took action as recommended, on Consent.

AYES: Cox, Jacob, D. Roberts, R. Roberts, Horn  
---

State of California)  
County of San Diego) §

I hereby certify that the foregoing is a full, true and correct copy of the Original entered in the Minutes of the Board of Supervisors.

DAVID HALL  
Clerk of the Board of Supervisors

By   
Marvice E. Mazyck, Chief Deputy



RESOLUTION NO. 4908

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
FALLBROOK PUBLIC UTILITY DISTRICT AMENDING  
ADMINISTRATIVE CODE: ARTICLE 3, CONFLICT OF INTEREST  
CODE

\* \* \* \* \*

**WHEREAS**, the Board of Directors of the Fallbrook Public Utility District adopted an Amended Conflict of Interest Code on October 24, 2016, as part of the biennial review process. The Amended Conflict of Interest Code was forwarded to the Board of Supervisors of the County of San Diego for approval as the District's code reviewing body; and

**WHEREAS**, on December 13, 2016, the Board of Supervisors of the County of San Diego approved the District's Amended Conflict of Interest Code; and

**WHEREAS**, Administrative Code: Article 3, *Conflict of Interest Code*, requires amending to incorporate the provisions of the Amended Conflict of Interest Code to direct all officers and designated positions to refer to the District's Conflict of Interest Code held in the office of the Secretary to the Board of Directors, as the Fallbrook Public Utility District's Filing Officer/Official, and to repeal Appendix A.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. Article 3, *Conflict of Interest Code*, shall be amended with the proposed revisions as shown on Attachment A and are incorporated herein.
2. The remaining provisions of Article 3 are unaffected and reconfirmed hereby.

**PASSED AND ADOPTED** by the Board of Directors of the Fallbrook Public Utility District at a regular meeting of the Board held on the 27<sup>th</sup> day of February, 2017, by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

---

President, Board of Directors

ATTEST:

---

Secretary, Board of Directors

## Attachment A

### Article 3, Conflict of Interest Code



**Article 3.      Conflict of Interest Code**

~~The California Government Code requires the District to adopt and issue a Conflict of Interest Code for internal use by its officers, employees and Directors.~~

~~The Fallbrook Public Utility District Board of Directors adopted the Fair Political Practices Commission's standard conflict of interest code.~~

~~The Fallbrook Public Utility District's Conflict of Interest Code which is made a part of and incorporated herein in this Administrative Code.~~

The Fallbrook Public Utility District ("District") has adopted a Conflict of Interest Code (the "Code") pursuant to the requirements of the Political Reform Act of 1974, Government Code Section 81000 et seq. (the "Act"). The Code sets forth the required provisions for the disclosure of assets and income, designates the positions subject to the disclosure provisions of the Code, establishes the list of disclosure categories specifying the types of assets and income required to be disclosed by each designated position to which they are assigned, and provides for the disqualification of designated positions from acting where a conflict of interest exists.

The requirements of the Code are in addition to other requirements of the Political Reform Act and to other state and local laws pertaining to conflicts of interest and have the force and effect of law. Designated positions violating any provision of the Code are subject to the administrative, criminal and civil sanctions provided by the Act. Additionally, a decision in relation to which a violation of the disqualification provisions of the Code or Government Code section 87100 has occurred may be set aside as void pursuant to Government Code section 91003.

All officers and designated positions are directed to refer to the Fallbrook Public Utility District's Conflict of Interest Code for these specific requirements. The Conflict of Interest Code is held in the office of the Secretary to the Board of Directors, as the Fallbrook Public Utility District's Filing Officer/Official.

<b>ARTICLE 3</b>
Rev. 9/94
8/95
2/97
7/97
7/10
7/14
<u>2/17</u>

**APPENDIX A  
CONFLICT OF INTEREST CODE  
DESIGNATED USERS**

<b>COLUMN I</b>	<b>COLUMN II</b>
PUBLIC OFFICIAL'S FUNCTION OR TITLE	TYPE OF BUSINESS ENTITY, INVESTMENT, SOURCE OF INCOME, OR REAL PROPERTY DISCLOSURE
All individuals <u>whose duties involve contracting or purchasing</u> for the District of a Department of the District	<p>Official listed in Column I shall disclose: (1) all sources of income; (2) all interests in real property; (3) all reportable investments, and (4) all business positions including, but not limited to, the following areas:</p> <ol style="list-style-type: none"> <li>1. All real property, wherever located.</li> <li>2. Construction and building materials.</li> <li>3. Engineering, surveying, architectural, and appraising.</li> <li>4. Real estate development.</li> <li>5. Pipes, valves, pumps, motors, meters, or other water and/or wastewater system materials, parts or equipment.</li> <li>6. Chlorine or other water system or wastewater treatment supplies.</li> <li>7. Office equipment and supplies.</li> <li>8. Computer hardware, software, and computer services.</li> <li>9. Water quality testing.</li> <li>10. Motor vehicles, construction equipment, parts and service.</li> </ol>
Members of the Board of Directors (1, 2, 4, 5, 6, 8, 10, 16, 18, 19))	
Candidates for Board of Directors	
General Manager (1, 2, 3, 4, 5, 8, 10, 13, 15, 16, 17, 18, 19)	
Assistant General Manager (1, 2, 3, 4, 5, 6, 9, 10, 11, 12, 13, 16, 17)	
General Counsel (1, 4, 16, 18, 19)	
Administrative Services Manager/Treasurer (2, 5, 6, 7, 8, 10, 11, 12, 13, 14, 15, 18, 19)	
Consultant**	

\*\* Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The General Manager may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section.

Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The (executive director's or executive officer's) determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

The officials listed above in the left hand column are also "designated employees" who are subject to the provisions of this Code. Each such designated employee is required to disclose any financial interest in those categories set forth in the right-hand column above which are identified by the numbers listed opposite his or her title.

11. Equipment rental.
12. Petroleum products.
13. Safety equipment and supplies.
14. Newspaper, printing and reproduction services.
15. Banks and savings and loans.
16. Public utilities, private water companies.
17. Agricultural, including management, marketing, pesticide, and irrigation services.
18. Employment and manpower agencies.
19. Insurance, including brokers and agencies.

## M E M O

**TO:** Board of Directors  
**FROM:** Mary Lou Boultinghouse, Secretary *mlb*  
**DATE:** February 27, 2017  
**SUBJECT:** Advance Approval to Attend Meetings

---

Purpose

To authorize Directors' attendance, travel, and expenses to an event requiring advance approval by the Board of Directors.

Summary

Compensation for attendance and reimbursement for expenses at other occasions, events, or meetings related to District business, other than those listed in Article 2.12 of the Administrative Code, shall be determined by the Board of Directors in advance.

In addition, Article 12.1.3(1) provides that travel associated with the attendance of meetings or functions for Directors shall be approved in advance by the Board of Directors at a regular meeting with the item agendaized under "Advance Approval to Attend Meetings."

Director Gebhart has requested approval of his attendance to the following course offered by the University of California Regents Berkeley (*details on attached*):

1. "Geomorphic & Ecological Fundamentals of River & Stream Restoration"
  - When: August 7-11, 2017
  - Where: Sagehen Creek Field Station near Lake Tahoe, California
  - Registration, including digital copies of course materials and all meals (*Sunday dinner through Friday lunch*):
    - Early bird fees: \$2,200 for the week if registered before May 31<sup>st</sup>
    - Regular fees: \$2,400 after May 31<sup>st</sup>
  - Onsite lodging is available for an additional \$30 per night

Recommended Action

The Board approve in advance Directors' attendance to "Geomorphic & Ecological Fundamentals of River & Stream Restoration," August 7-11, 2017, at Sagehen Creek Field Station near Lake Tahoe, California.

# GEOMORPHIC & ECOLOGICAL FUNDAMENTALS OF RIVER & STREAM RESTORATION

AUGUST 7 – 11, 2017

Sagehen Field Station near Lake Tahoe, CA

[home](#)   [instructors](#)   [registration, fees, travel](#)   [text & materials](#)   [agenda](#)   [related events](#)

## REGISTRATION, FEES, TRAVEL

The course, now in its 23rd successful year, is held at Sagehen Creek Field Station, 15 mi north of Lake Tahoe, California and 45 minutes from the Reno airport in Nevada. The station combines a beautiful natural setting with excellent research and teaching facilities, free wireless internet, and hearty meals.

Sagehen Creek is steps away from the teaching facilities, and provides an outstanding on-site laboratory to illustrate concepts taught in the course. All meals, Sunday dinner through Friday lunch, are served at the field station. Participants can stay in cabins at Sagehen (\$30/night) or commute from hotels in Truckee (20 minute drive, last few miles down a well-maintained dirt road). Please note, cell service is out-of-reach at the field station, but wireless internet is available via a slow T-1 line. We encourage everyone to bring a laptop for accessing readings, lecture slides, and course spreadsheet exercises.

## FEES

The total fees for the week-long course include digital copies of course materials and all meals (Sunday dinner through Friday lunch).

*Early bird fees:* \$2,200 inclusive for the week if register before May 31st

*Regular fees:* \$2,400 after May 31st.

Onsite lodging is available for an additional \$30 per night.

*Early bird fees (with on-site lodging):* \$2,350 if register before May 31st.

*Regular fees (with on-site lodging):* \$2,550 after May 31st.

For payment by check, you can subtract \$50 from the total, because we avoid third-party transaction fees incurred with online, credit-card registration. Thus, the full price for registration and lodging (with all meals) is only \$2300 if paid by check before the early-bird deadline.

*Note:* credit from UC Extension is no longer included because participants indicated that it was no needed and it was not worth the additional cost imposed on all participants.

## QUESTIONS?

Please contact Vicente Tinoco  
river.restoration.sagehen@gmail.com

## ADVANCED COURSES

We anticipate new advanced course offerings in 2018!

Sign up here to receive important updates and announcements, delivered straight into your inbox.

Subscribe

## REGISTRATION

### ONLINE REGISTRATION FORM

Register for the course to secure your spot. We are limited to 30 students. Once registration is complete and your payment is authorized, we will send you a confirmation, but currently have no funding sources.

#### PAYMENT

Credit cards or checks accepted. \$50 discount for checks, use discount code CH3CK during online registration (*on the first page of the registration form*). Government purchase orders accepted, but not preferred. Vendor is UC Regents Berkeley, Federal Employee ID: 94-6002123. Phone and fax available upon request, mailing address below.

Please make checks out to "UC Regents." Mail checks or purchase orders to:

Vicente Tinoco / Sue Retta

River Restoration

Dept of Landscape Architecture and Environmental  
Planning

202 Wurster Hall

University of California

Berkeley CA 94720-2000

#### CANCELLATIONS AND SUBSTITUTIONS

A cancellation by June 15, 2017 will receive a full refund minus \$150. A cancellation after June 15 will receive a full refund minus \$350 if a replacement student can be found, no refund if no replacement is found. Most years, we have a waiting list, so replacements may be found given sufficient notice. *Substitutions are acceptable and encouraged.*

#### SCHOLARSHIPS AND FELLOWSHIPS

Unfortunately, we cannot offer any scholarships or fellowships at this time. We welcome sponsors to contact us, we get many requests for scholarship support from graduate students and non-profit organizations.



## LODGING

Lodging at Sagehen Creek Field Station costs \$30/night per person, which entitles you to a bunk bed in a cabin with 6-8 beds, and clean, updated bathroom facilities with hot showers. Some folks prefer to pitch a tent outside on the station grounds (with a bunk available to store gear, *but same cost per night*). Either way: bring your own towel, pillowcase, and sleeping bag. Sagehen does *not* provide linens or blankets. If you are staying in the cabin, also bring a bottom sheet. If you are bringing a tent, don't forget a sleeping pad, it's lumpy out there.

## TRAVEL ARRANGEMENTS

For those flying to Reno Airport we offer a pickup from the airport at 6pm on Sunday, August 6. We can drop you off at the airport by 6pm on Friday, August 11. Please plan your flights accordingly. We only stop at the airport, please do not ask us to deliver you to other destinations in Reno or elsewhere. Note that Sagehen Field Station is remote, behind a locked gate, down a long dirt road. No public transport or even taxi service reaches the station. Travel options from Truckee (closest town, about 20-30 minute drive south of Sagehen) to Reno Airport are limited and expensive, few taxi or other ride service options exist unless made in advance.

For travelers within California, we will send a participant list for carpool arrangements in early summer.

---

This course is  
brought to you by  
RIVERLAB  
at UC Berkeley.





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Santa Margarita Conjunctive Use Project Update

February 27, 2017

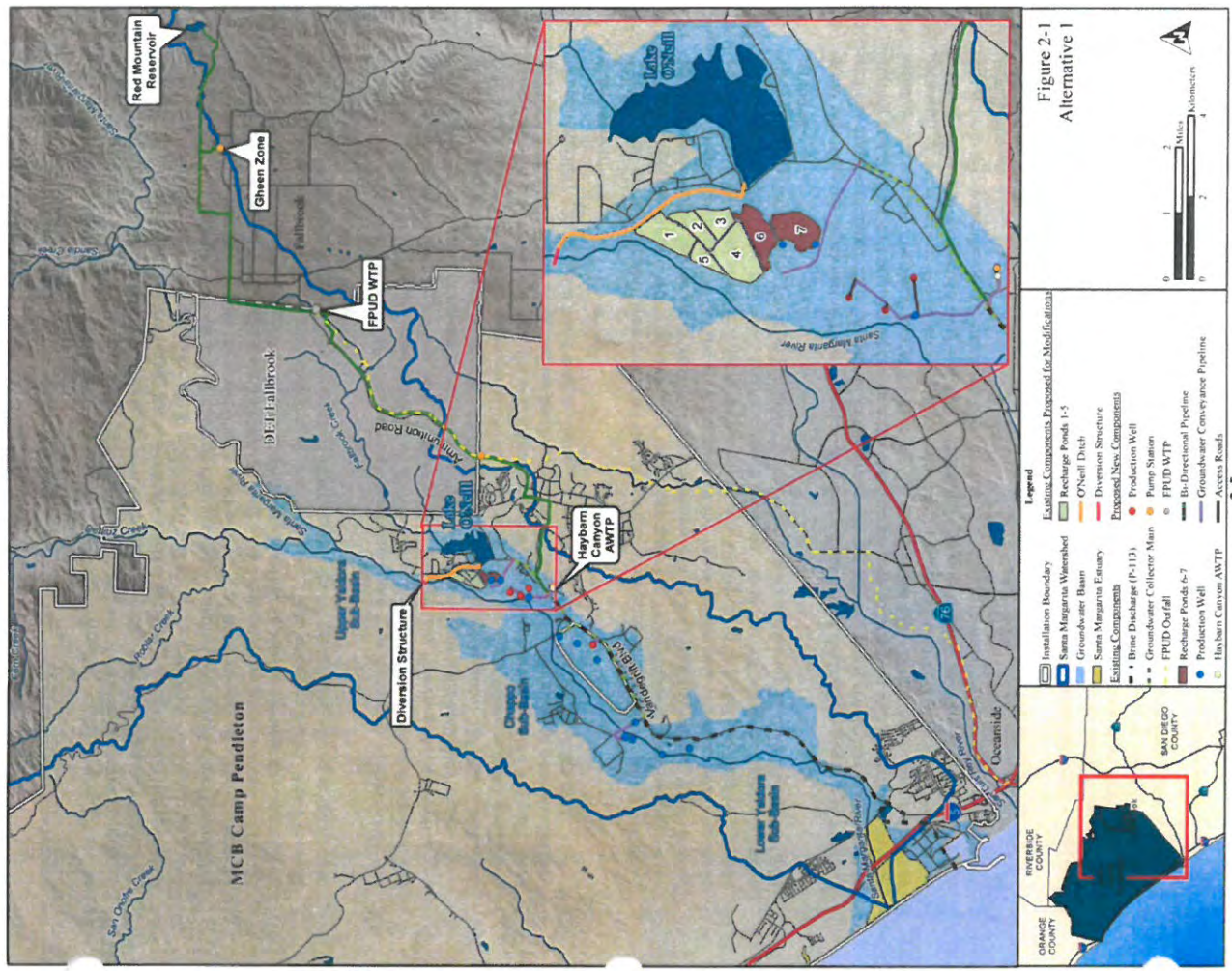


# Fallbrook Public Utility District

## February 2017 Board Meeting

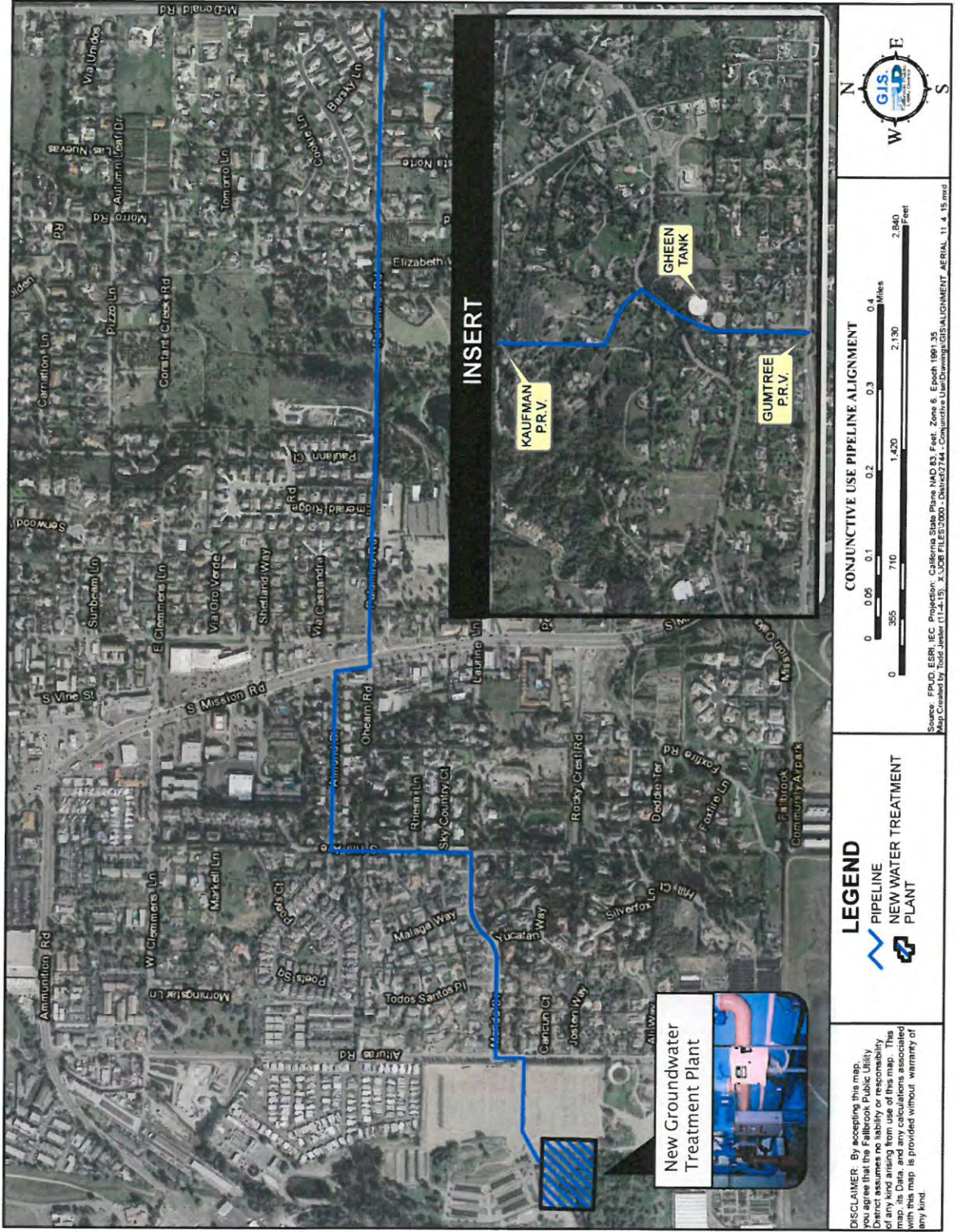
### SMRCUP Project Update

# Santa Margarita River Conjunctive Use Project





# Proposed Treatment/Delivery Facilities for FPUd



# Summary of Project

- ▶ Each party builds the facilities in their service area
- ▶ Minimum required water delivery from Camp Pendleton based on local rainfall, based on last 50 years average is 3,100 AFY (Rate A).
- ▶ Contract gives us first right of refusal of excess water (Rate B). Currently base demands are ~1,500 AFY lower than projected.
- ▶ Incentive for selling us excess water is the funds are held by us to use on behalf of Camp Pendleton. Helps them complete necessary O&M.

# Deliveries

Hydrological Year	Required Delivery (AF) Rate A	Potential Additional Allocation (AF) at Rate A	Potential Additional Water Rate B*
Extreme Drought	0	400	0
Very Dry	580	400	1,000
Below Normal	1,300	400	1,500
Above Normal	5,120	400	1,500
Very Wet	6,320	400	1,500

\* Not including potential IPR deliveries





# Current Status

## EIR/EIS

- Completed

## Funding

- Camp Pendleton has secured funding and started construction
- District has submitted SRF application for \$45 million at 1.6%

## Agreement

- Completed Negotiations
- Currently being routed for approval through Department of Navy

## Design

- Final Design Completed

## Construction

- Pre-qualify Contractors Summer 2017
- Request for Proposals Construction Manager Summer 2017
- Award Construction Late Fall 2017

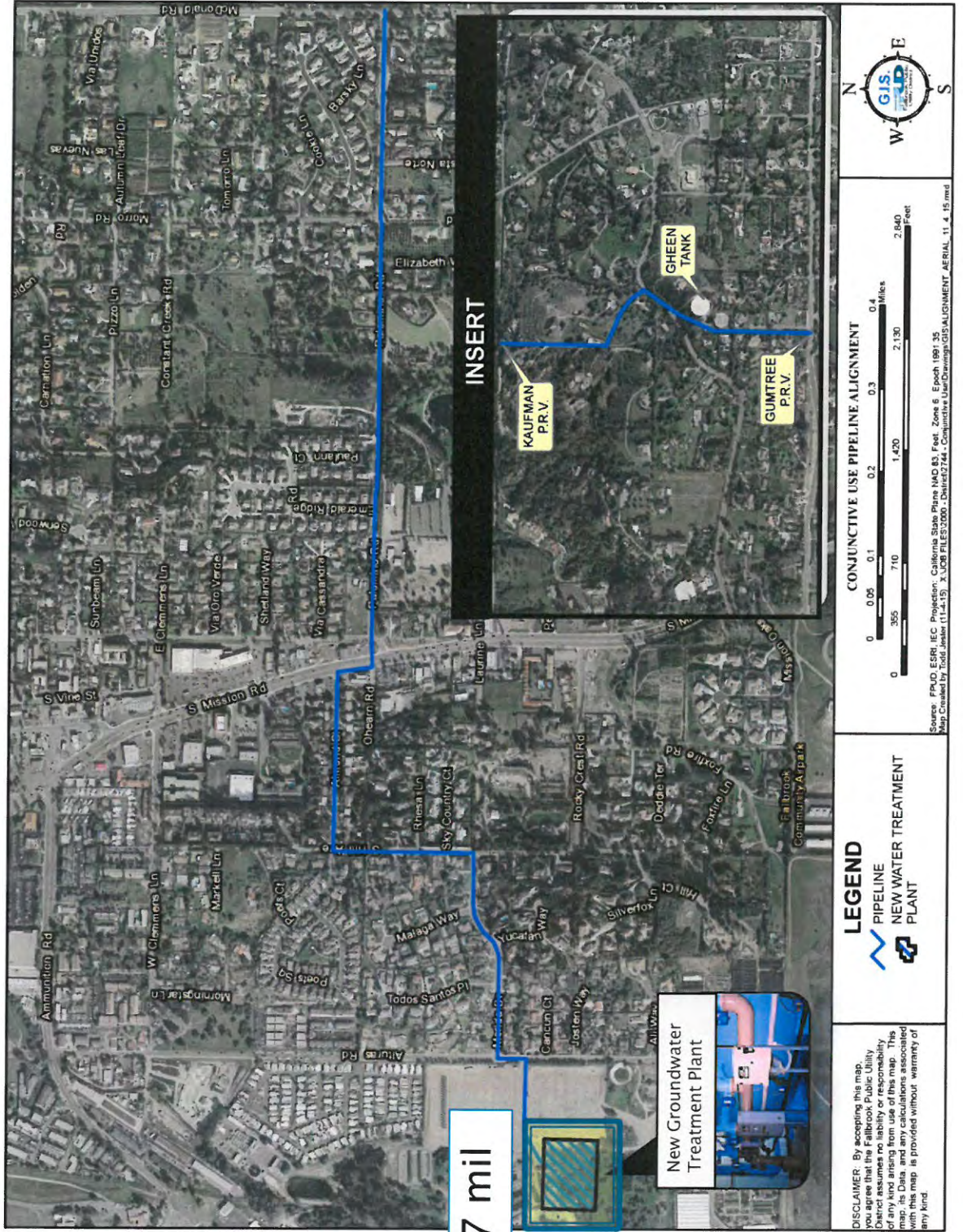


# Project Costs

Remaining Project Component	FPU D Cost (\$mil)	CPEN Cost (\$ mil)
Facilities on Base		\$54
Groundwater Treatment Plant	\$27.7	
Treatment Plant		
Distribution to Gheen Zone	\$5.5	
Gheen Pump Station, Storage Tank and Piping	\$7.9	
Construction Management and SCADA Integration	\$1.8	
Contingency	\$2	
<b>Total Cost</b>	<b>\$45</b>	<b>\$54</b>



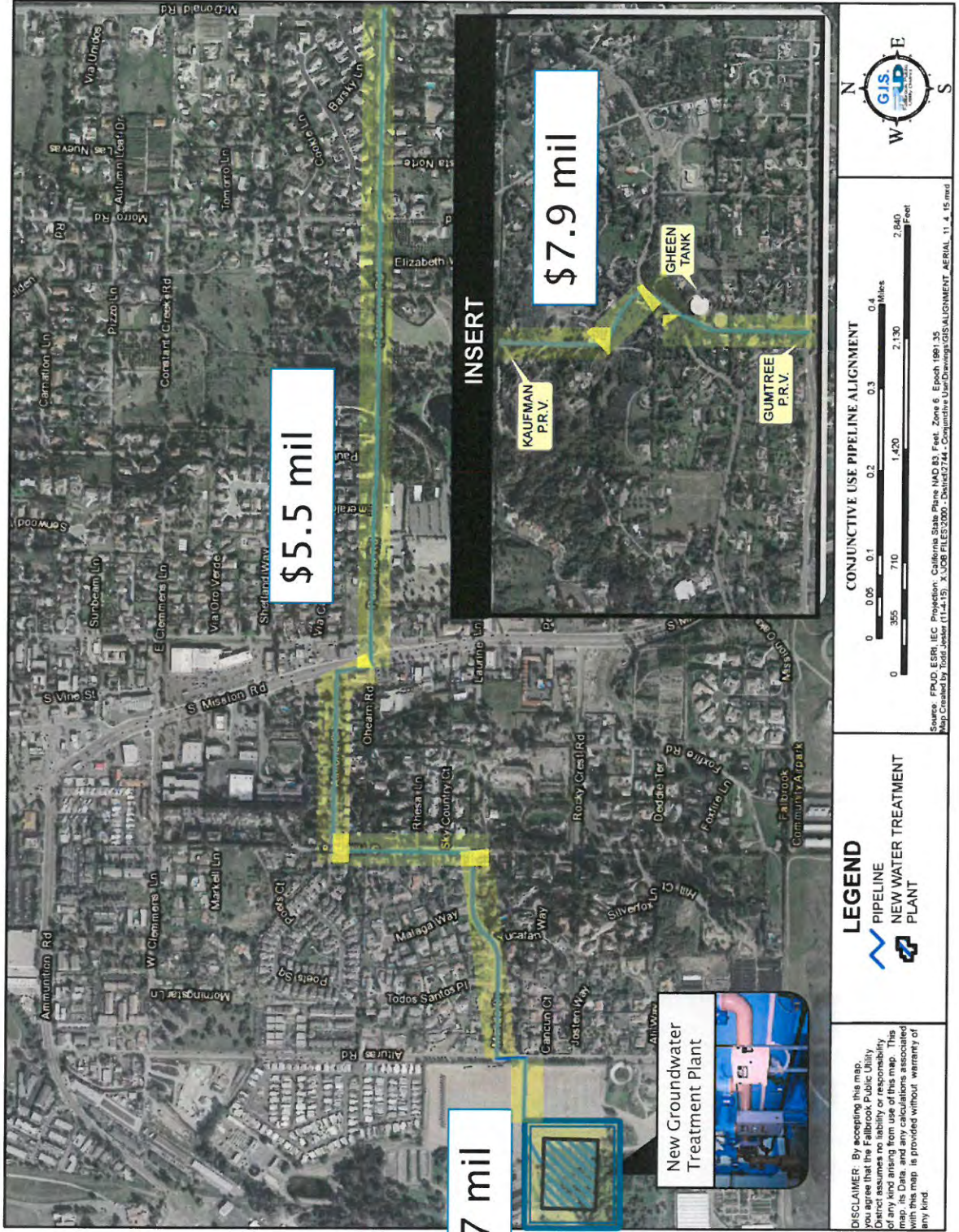
# Proposed Treatment/Delivery Facilities for FPUd



# Proposed Treatment/Delivery Facilities for FPUD



# Proposed Treatment/Delivery Facilities for FPUd



# Next Steps

- ▶ Secure SRF Funding
- ▶ Finalize Changes to Water Rights Permits (Spring 2017)
- ▶ Execute Settlement Agreement (Spring 2017)
- ▶ Complete Rate Study and Project Long-Term Rate Impact Evaluation (Spring 2017)
- ▶ If Board decides to continue to move forward, pre-qualify contractors, CM selection, bid project (Summer 2017).
- ▶ Board awards Project Construction and Initiate Construction (Early 2018)

# Questions



## MEMO

**TO:** Board of Directors  
**FROM:** Water Resources Committee  
**DATE:** February 27, 2017  
**SUBJECT:** Update on Potential Supplemental Water Supply (Cadiz Project)

---

### Purpose

To brief the Board on an additional future water supply option in Southern California available to Fallbrook Public Utility District (FPUD).

### Summary

FPUD currently receives nearly all of its water supply (99%) from the SDCWA. In the near future, the Santa Margarita Conjunctive Use Project will commence construction, eventually supplying about one-third of the District's needs.

Recently, the Water Resources Committee was briefed on the future availability (2020 and beyond) of water wheeled through the Metropolitan Water District aqueduct system from the Cadiz Valley Water Conservation, Recovery and Storage Project east of Twentynine Palms in the Mojave Desert.

Staff will present an analysis of Cadiz Project water costs as compared with current SDCWA supplies, Santa Margarita River Project supplies, and Lake Skinner water rights entitlements.

A description of the Cadiz Project is attached.

### Recommended Action

This item is for information only; no action is required of the Board.



## **CADIZ WATER PROJECT – HOW IT WORKS SUMMARY**

The Cadiz Water Project is located on approximately 35,000 acres of contiguous land under private ownership at the base of the 1,300 square mile Fenner Valley watershed (larger than Rhode Island) in the Eastern Mojave Desert. The land overlies a prolific groundwater aquifer that holds 17-34 million acre-feet of water, more than Lake Mead holds today. One acre-foot is approximately 326,000 gallons of water, or enough to serve the annual water needs of two households in California.

This groundwater originates from snowfall and precipitation at the upper reaches of the watershed in the New York Mountains, nearly 7,300 feet above sea level. The groundwater recharges the aquifer after it falls to the earth, saturates the soil and then sinks into the water table more than a thousand feet below the surface. From there, this water begins a millennial journey pulled by gravity towards a 2 ½ - 3 mile narrow constriction point at the base of the watershed where Cadiz is located.

As the watershed opens into an alluvial valley, the groundwater comes closer to the surface such that by the time it reaches Cadiz it can be found at 200-400 feet below the surface. Absent the Cadiz Water Project, the groundwater would continue its migration to the Bristol and Cadiz Dry Lakes and evaporate. The Dry Lakes act as a natural vacuum, pulling the groundwater up into the atmosphere.

Plants and animals do not use or rely on the groundwater in Cadiz, as it is too deep and beyond the root zone of any plant in the area. And, on the Dry Lakes, where the groundwater is closer to the surface, the water quality is so hyper-saline (10 times saltier than the ocean) and corrosive, it is too dangerous for plants and animals to consume.

The Cadiz Water Project proposes to modify this natural evaporative loss by installing wells that will intercept and rescue groundwater on its migratory pathway towards the Dry-Lakes -- 100 percent of which will otherwise be lost in absence of the Project.

Cadiz Inc. will also build a 43-mile pipeline to connect the wellfield to the Colorado River Aqueduct for delivery of the new supply to Southern California. The pipeline will be constructed within an active railroad right-of-way to minimize impacts and will provide railroad benefits to the host railroad by generating hydropower dedicated to their operations and installing fire suppression systems along the route.

The Water Project can sustainably deliver 50,000 acre-feet of water (enough for 400,000 people) every year for 50 years without causing a single-adverse environmental impact. It was researched, peer reviewed, subjected to the California Environmental Quality Act and permitted by the County of San Bernardino under its Desert Groundwater Ordinance, then validated in trial court 6 times and sustained on appeal, 6 times. Southern California water providers in six counties have reserved water from the Project.

**TO:** Board of Directors  
**FROM:** Fiscal Policy & Insurance Committee  
**DATE:** February 27, 2017  
**SUBJECT:** Transfer of \$500,000 to PARS for FY 17-18 lump sum annual employer portion of CalPERS Unfunded Liability

---

### Purpose

To discuss the transfer of an additional \$500,000 to PARS for FY 17-18 lump sum annual employer portion of CalPERS Unfunded Liability.

### Summary

In October 2016, the Board voted to approve a contract with PARS to prefund both future pension costs as well as future Other Post Employment Benefits (OPEB) in a 115 Trust. Funds for each are to be kept in separate "buckets" at PARS.

Staff met with the Fiscal Policy and Insurance Committee on February 10, 2017, to go over the FY 17-18 Annual CalPERS Valuation Report. This report (attached) summarizes the actual Employer Normal Cost Rate and Unfunded Liability for FY 17-18 and an estimate of both for FY 18-19. The report showed that the annual lump sum due for FY 17-18 is \$593,281; but if paid as a lump sum before August 1, 2017, is reduced by 3.5% to \$572,516.

Using the Moderately Conservative asset allocation strategy, PARS annualized total returns for year to date for Q2 2016 was 4.46%, a return far greater than what the District or PFM, our financial investment advisor, can earn given the investment restrictions per the State of California.

### Recommended Action

The Board authorize staff to move \$500,000 to PARS to prefund the FY 17-18 lump sum portion of the CalPERS Unfunded Liability.



California Public Employees' Retirement System  
 Actuarial Office  
 P.O. Box 942709  
 Sacramento, CA 94229-2709  
 TTY: (916) 795-3240  
 (888) 225-7377 phone – (916) 795-2744 fax  
[www.calpers.ca.gov](http://www.calpers.ca.gov)

**August 2016**

**MISCELLANEOUS PLAN OF THE FALLBROOK PUBLIC UTILITY DISTRICT  
 (CalPERS ID: 2373193306)  
 Annual Valuation Report as of June 30, 2015**

Dear Employer,

As an attachment to this letter, you will find a copy of the June 30, 2015 actuarial valuation report of the pension plan.

Because this plan is in a risk pool, the following valuation report has been separated into two sections:

- Section 1 contains specific information for the plan including the development of the current and projected employer contributions, and
- Section 2 contains the Risk Pool Actuarial Valuation appropriate to the plan as of June 30, 2015.

Section 2 can be found on the CalPERS website at ([www.calpers.ca.gov](http://www.calpers.ca.gov)). From the home page, go to "Forms & Publications" and select "View All". In the search box, enter "Risk Pool Report" and from the results list download the Miscellaneous or Safety Risk Pool Actuarial Valuation Report as appropriate.

Your June 30, 2015 actuarial valuation report contains important actuarial information about your pension plan at CalPERS. Your assigned CalPERS staff actuary, whose signature appears in the Actuarial Certification section on page 1, is available to discuss the report with you after August 31, 2016.

**Future Employer Contribution**

Fiscal Year	Employer Normal Cost Rate	+	Employer Payment of Unfunded Liability
2017-18	10.848%		\$593,281
2018-19 (projected)	10.8%		\$731,719

The exhibit above displays the minimum employer contributions, before any cost sharing, for Fiscal Year 2017-18 along with estimates of the contributions for Fiscal Year 2018-19. The total employer contribution is the sum of a Normal Cost Rate applied to reported payroll plus an Unfunded Liability dollar payment. The estimated contributions for Fiscal Year 2018-19 are based on a projection of the most recent information we have available, including an estimated 0.0 percent investment return for Fiscal Year 2015-16 (based on the year to date return through April 30, 2016).



California Public Employees' Retirement System  
 Actuarial Office  
 P.O. Box 942709  
 Sacramento, CA 94229-2709  
 TTY: (916) 795-3240  
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[www.calpers.ca.gov](http://www.calpers.ca.gov)

**August 2016**

**PEPRA MISCELLANEOUS PLAN OF THE FALLBROOK PUBLIC UTILITY DISTRICT  
 (CalPERS ID: 2373193306)  
 Annual Valuation Report as of June 30, 2015**

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Your June 30, 2015 actuarial valuation report contains important actuarial information about your pension plan at CalPERS. Your assigned CalPERS staff actuary, whose signature appears in the Actuarial Certification section on page 1, is available to discuss the report with you after August 31, 2016.

**Future Employer Contribution**

Fiscal Year	Employer Normal Cost Rate	+	Employer Payment of Unfunded Liability
2017-18	6.908%		\$47
2018-19 (projected)	6.9%		\$173

The exhibit above displays the minimum employer contributions, before any cost sharing, for Fiscal Year 2017-18 along with estimates of the contributions for Fiscal Year 2018-19. The total employer contribution is the sum of a Normal Cost Rate applied to reported payroll plus an Unfunded Liability dollar payment. The estimated contributions for Fiscal Year 2018-19 are based on a projection of the most recent information we have available, including an estimated 0.0 percent investment return for Fiscal Year 2015-16 (based on the year to date return through April 30, 2016).

**M E M O**

**TO:** Board of Directors  
**FROM:** Brian J. Brady, General Manager   
**DATE:** February 27, 2017  
**SUBJECT:** General Manager Performance Evaluation Form

---

Purpose

To request Board approval of the draft General Manager Performance Evaluation Form.

Summary

As part of the General Manager's FY 16-17 target activities, the Board requested that the General Manager survey other local water districts regarding their annual evaluation process for their general manager / CEO. Six agencies were contacted. After review, a recommended draft performance evaluation form was developed, based upon the document used by Santa Fe Irrigation District. That draft was sent to the Board on January 5<sup>th</sup> of this year. That draft form is attached.

Recommended Action

The Board approve the Performance Evaluation Form.

## GENERAL MANAGER PERFORMANCE EVALUATION

Board Member's Name:	
Rating Period:	Current Date:
<b>PERFORMANCE RATINGS</b> (Use scale below to identify performance in each category)	
5 - Outstanding	3 - Meets Expectations
4 - Exceeds Expectations	2 - Meets Most Expectations
	1 - Needs Improvement
	0 - Unsatisfactory
<b>SECTION A – PERFORMANCE FACTORS</b>	
<b>BOARD RELATIONS:</b> Fair and equitable in dealings with the Board, responsive to requests from Board members for information, provides the Board with relevant information and viable options prior to decision-making.	<b>RATING</b>
<b>COMMUNICATION:</b> Uses diplomacy and tact; treats everyone with respect; relates well to all Constituencies including Board members, staff and colleagues in other key organizations statewide and nationally; transmits ideas, recommendations, instructions and technical information so that they are clearly understood by others, both orally and in writing, makes effective presentations, articulately explains complex ideas and concepts to others.	
<b>CUSTOMER SERVICE:</b> Responds in a timely manner to requests and complaints, serves District customers with impartiality and fairness at all times, maintains effective relationships with other agencies, encourages and holds District employees accountable for high standards of customer service.	
<b>FISCAL RESPONSIBILITY:</b> Demonstrates innovative and efficient approaches to managing the organization's resources, presents a clear and comprehensive budget proposal, manages in a fiscally sound manner, uses available resources effectively and efficiently.	
<b>INTEGRITY:</b> Demonstrates honest and ethical behavior in performing duties and responsibilities; assumes responsibility for own actions; earns trust by treating customers and co-workers equitably and fairly, maintains confidentiality; maintains impartiality and fairness in dealing with Board members and staff.	
<b>LEADERSHIP:</b> Articulates and implements the District's vision and ensures consistent application across the organization, visionary – demonstrates a broad and far-reaching perspective, sees and communicates the big picture, takes the lead on change efforts, establishes himself within the water industry in a position of respect and has the confidence of key stake holders or peers, displays tenacity in dealing with difficult challenges and issues.	
<b>PLANNING AND ORGANIZING:</b> Anticipates future needs and effectively plans and organizes work to achieve goals, develops short and long range organizational strategies to assure timely completion of objectives, establishes priorities and manages multiple tasks effectively, consistently meets deadlines, maintains a high level of productivity	
<b>PROBLEM SOLVING/JUDGMENT:</b> Sees big picture; identifies and evaluates pertinent issues in all their complexity; arrives at sound, timely decisions after balanced consideration of facts and alternatives; uses good judgment; reads a situation accurately and acts appropriately.	

Unsatisfactory	Needs Improvement	Meets Most Expectations	Meets Expectations	Exceeds Expectations	Outstanding
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Comments:**

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**ADDITIONAL COMMENTS:**

To assist the General Manager in becoming more effective, where do you see an opportunity for improvement in the upcoming year?

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What would you recommend as the key objectives and goals for the General Manager for the upcoming year?

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**Other Comments:**

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Signature: \_\_\_\_\_

Date: \_\_\_\_\_



990 East Mission Road  
P. O. Box 2290  
Fallbrook, California  
92088-2290

(760) 728-1125  
Fax (760) 728-5943

**Board of Directors:**

Milt Davies  
Jennifer DeMeo  
Al Gebhart  
Don McDougal  
Charley Wolk

**Staff:**

Brian J. Brady  
*General Manager*

Jack Bebee  
*Assistant General Manager*

Marcie Eilers  
*Admin Services Manager*

Paula de Sousa Mills  
*General Counsel*

Robert H. James  
*Of Counsel to the District*

Mary Lou Boultinghouse  
*Board Secretary*

**Treasurer's Report  
January 31, 2017**

**Money Market Account**

Disbursements		2,266,315.63
Receipts	\$	2,334,149.61
Interest		
Balance as of 12/31/16	\$	4,882,150.46
Balance as of 1/31/17	\$	4,949,984.44

**Operating Account**

Disbursements	\$	2,219,430.95
Receipts	\$	2,260,000.00
Balance as of 12/31/16	\$	286,392.62
Balance as of 1/31/17	\$	326,961.67

All investments have been made in accordance with the District's Annual Statement of Investment Policy.

Marcie Eilers  
January 31, 2017



PFM Transactions 1-1-17 to 1-31-17

Transaction Type	Trade Date	Settle Date	Security Description	CUSIP	Principal Proceeds	Accrued Interest	Total Amount
INTEREST	1/1/2017	1/25/2017	FNMA SERIES 2016-M9 ASQ2	3136ASPX8	-	156.19	156.19
BUY	1/3/2017	1/5/2017	US TREASURY NOTES	912828Q78	328,326.17	839.81	329,165.98
SELL	1/3/2017	1/5/2017	FHLB NOTES	3130A8PK3	297,477.00	770.83	298,247.83
INTEREST	1/3/2017	1/3/2017	MONEY MARKET FUND	MONEY0002	-	12.17	12.17
SELL	1/10/2017	1/12/2017	FNMA BENCHMARK NOTE	3135G0J53	188,861.90	717.78	189,579.68
BUY	1/10/2017	1/12/2017	SVENSKA HANDELSBANKEN NY LT CD	86958JHB8	200,000.00	-	200,000.00
INTEREST	1/15/2017	1/15/2017	HYUNDAI AUTO RECEIVABLES TRUST	44891EAC3	-	80.63	80.63
INTEREST	1/15/2017	1/15/2017	TOYOTA ABS 2016-CA3	89237WAD9	-	42.75	42.75
INTEREST	1/15/2017	1/15/2017	CARMAX ABS 2016-3 A2	14314EAB7	-	131.63	131.63
INTEREST	1/15/2017	1/15/2017	JOHN DEERE ABS 2016-B A3	47788NAC2	-	36.46	36.46
INTEREST	1/15/2017	1/15/2017	TOYOTA ABS 2016-B A3	89231UAD9	-	119.17	119.17
INTEREST	1/16/2017	1/16/2017	FHLB NOTES	3130AAE46	-	310.07	310.07
SELL	1/18/2017	1/25/2017	FNMA BENCHMARK NOTE	3135G0J53	94,429.05	393.19	94,822.24
BUY	1/18/2017	1/25/2017	FORDO 2017-A A3	34531EAD8	94,999.65	-	94,999.65
BUY	1/19/2017	1/26/2017	CCCIT 2017-A2 A2	17305EGA7	119,977.02	-	119,977.02
INTEREST	1/19/2017	1/19/2017	FHLMC REFERENCE NOTE	3137EAB1	-	1,305.21	1,305.21
SELL	1/20/2017	1/26/2017	FHLB NOTES	3130AAE46	119,826.00	41.67	119,867.67
INTEREST	1/22/2017	1/22/2017	JP MORGAN CHASE & CO NOTES	46625HHS2	-	10,010.00	10,010.00
INTEREST	1/23/2017	1/23/2017	RONDOUT SAVINGS BANK LT CD	776322AP4	-	1,667.34	1,667.34
INTEREST	1/24/2017	1/24/2017	AMERICAN EXPRESS BK FSB LT CD	02587CAJ9	-	2,470.14	2,470.14
INTEREST	1/28/2017	1/28/2017	FIRST RESOURCE BANK LT CD	336177AQ3	-	1,605.59	1,605.59
INTEREST	1/30/2017	1/30/2017	GOLD COAST BANK LT CD	38058KCS3	-	249.70	249.70
INTEREST	1/31/2017	1/31/2017	US TREASURY N/B	912828WY2	-	3,318.75	3,318.75
INTEREST	1/31/2017	1/31/2017	US TREASURY NOTES	912828UL2	-	1,340.63	1,340.63
SELL	2/1/2017	2/3/2017	FNMA BENCHMARK NOTE	3135G0J53	148,966.50	654.17	149,620.67
BUY	2/1/2017	2/3/2017	US TREASURY NOTES	912828Q78	147,035.16	541.26	147,576.42
BUY	2/1/2017	2/3/2017	MORGAN STANLEY BONDS	61746BED4	216,755.00	1,219.17	217,974.17
SELL	2/1/2017	2/3/2017	MORGAN STANLEY CORP NOTE	6174467U7	220,785.40	1,272.64	222,058.04



## Managed Account Summary Statement

For the Month Ending January 31, 2017

### FPUD - INVESTMENT PORTFOLIO - 28710100

#### Transaction Summary - Managed Account

##### Opening Market Value

Maturities/Calls	\$14,142,765.73
Principal Dispositions	0.00
Principal Acquisitions	(700,593.95)
Unsettled Trades	743,302.84
Change in Current Value	0.00
<b>Closing Market Value</b>	<b>8,548.05</b>

Holding steady → \$14,194,022.67

#### Cash Transactions Summary - Managed Account

Maturities/Calls	0.00
Sale Proceeds	702,517.42
Coupon/Interest/Dividend Income	22,856.43
Principal Payments	0.00
Security Purchases	(744,142.65)
Net Cash Contribution	0.00
Reconciling Transactions	0.00

#### Earnings Reconciliation (Cash Basis) - Managed Account

Interest/Dividends/Coupons Received	24,779.90
Less Purchased Interest Related to Interest/Coupons	(839.81)
Plus Net Realized Gains/Losses	(2,831.80)
<b>Total Cash Basis Earnings</b>	<b>\$21,108.29</b>

#### Cash Balance

##### Closing Cash Balance

**\$27,040.95**

#### Earnings Reconciliation (Accrual Basis)

Ending Amortized Value of Securities	14,262,250.42	
Ending Accrued Interest	48,855.13	← At 1/31/17
Plus Proceeds from Sales	702,517.42	
Plus Proceeds of Maturities/Calls/Principal Payments	0.00	
Less Coupons/Dividends Received	22,856.43	
Less Cost of New Purchases	(744,142.65)	
Less Beginning Amortized Value of Securities	(14,225,196.20)	
Less Beginning Accrued Interest	(51,608.87)	← At 12/31/16

##### Total Accrual Basis Earnings

**\$15,531.68**



## Portfolio Summary and Statistics

For the Month Ending January 31, 2017

### FPUD - INVESTMENT PORTFOLIO - 28710100

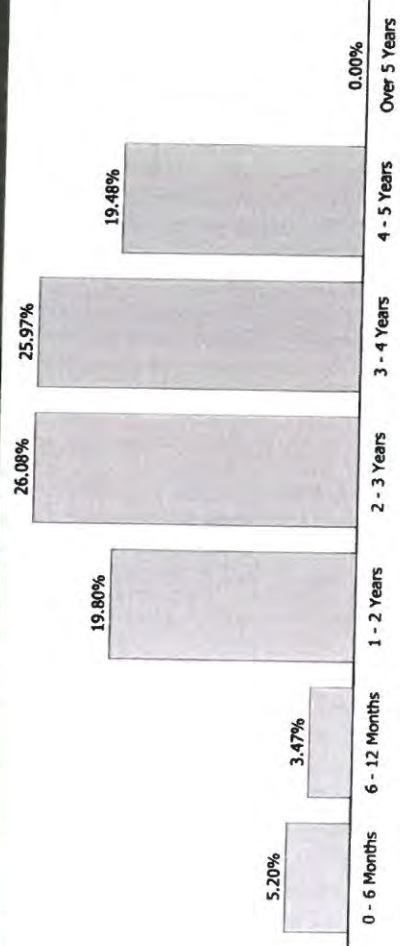
#### Account Summary

Description	Par Value	Market Value	Percent
U.S. Treasury Bond / Note	3,775,000.00	3,783,563.93	26.66
Federal Agency Collateralized Mortgage Obligation	105,000.00	105,189.00	0.74
Federal Agency Bond / Note	1,510,000.00	1,497,286.51	10.55
Corporate Note	4,077,000.00	4,114,874.76	28.99
Commercial Paper	740,000.00	739,489.52	5.21
Certificate of Deposit	3,310,000.00	3,340,034.84	23.53
Asset-Backed Security / Collateralized Mortgage Obligation	615,000.00	613,584.11	4.32
<b>Managed Account Sub-Total</b>	<b>14,132,000.00</b>	<b>14,194,022.67</b>	<b>100.00%</b>
Accrued Interest		48,855.13	
<b>Total Portfolio</b>	<b>14,132,000.00</b>	<b>14,242,877.80</b>	

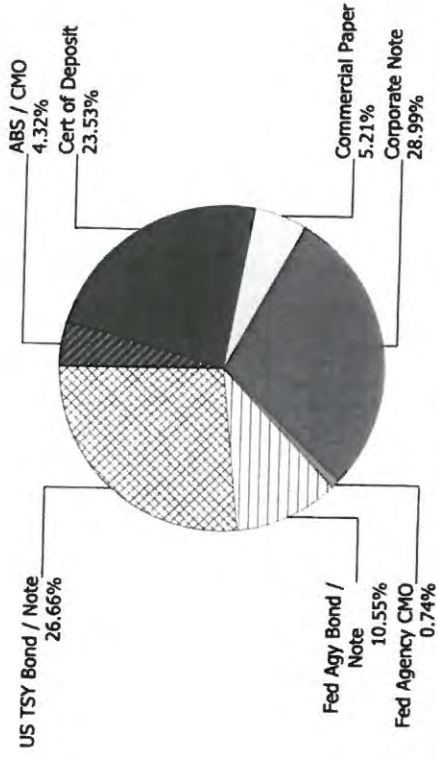
↑ **Market Value is greater than Par Value**

#### Unsettled Trades

#### Maturity Distribution



#### Sector Allocation



#### Characteristics

Yield to Maturity at Cost	Was 1.45% at 12/31/16	1.55%
Yield to Maturity at Market		1.61%
Duration to Worst		2.61
Weighted Average Days to Maturity	Holding steady	1008



## Managed Account Issuer Summary

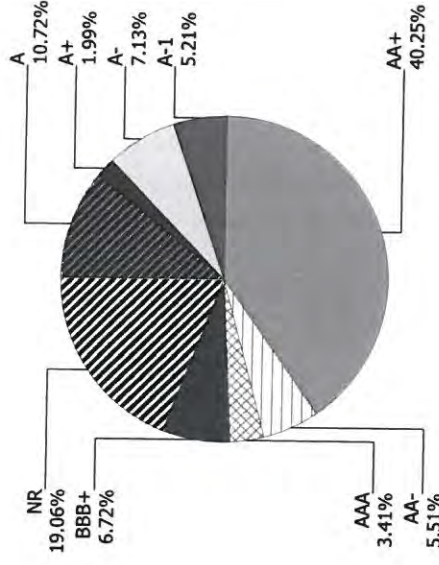
For the Month Ending January 31, 2017

PFUD - INVESTMENT PORTFOLIO - 28710100

### Issuer Summary

### Credit Quality (S&P Ratings)

Issuer	Market Value of Holdings	Percent
AMERICAN EXPRESS CO	529,782.51	3.73
APPLE INC	328,153.15	2.31
BANK OF BARODA	247,802.80	1.75
BANK OF MONTREAL	249,515.00	1.76
BANK OF NEW YORK CO INC	351,648.70	2.48
BB&T CORPORATION	245,888.25	1.73
BNP PARIBAS	489,974.52	3.45
BURLINGTON NORTHERN SANTA FE	214,540.00	1.51
CANADIAN IMPERIAL BANK OF COMMERCE	282,306.08	1.99
CAPTIAL ONE FINANCIAL CORP	495,654.60	3.49
CARMAX AUTO OWNER TRUST	134,862.25	0.95
CATERPILLAR INC	569,462.37	4.01
CELTIC BANK	246,445.75	1.74
CHEVRON CORP	299,453.10	2.11
CIT BANK	100,377.30	0.71
CITIBANK CREDIT CARD ISSUANCE	120,131.66	0.85
CITIGROUP INC	99,745.30	0.70
FANNIE MAE	1,067,463.91	7.51
FEDERAL HOME LOAN BANKS	238,971.90	1.68
FIRST RESOURCE BANK	246,974.46	1.74
FORD CREDIT AUTO OWNER TRUST	95,012.93	0.67
FREDDIE MAC	296,039.70	2.09
GOLD COAST BANK	246,290.91	1.74
GOLDMAN SACHS GROUP INC	288,010.60	2.03
HYUNDAI AUTO RECEIVABLES	74,388.06	0.52
JOHN DEERE OWNER TRUST	34,830.23	0.25
JP MORGAN CHASE & CO	484,547.25	3.41
MORGAN STANLEY	566,528.48	3.99
NORDEA BANK AB	282,306.08	1.99
RONDOUT SAVINGS BANK	246,935.26	1.74
STATE BANK OF INDIA	248,039.72	1.75
SVENSKA HANDELSBANKEN	199,883.60	1.41



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### Managed Account Issuer Summary

For the Month Ending January 31, 2017

FPUD - INVESTMENT PORTFOLIO - 28710100

Issuer	Market Value of Holdings	Percent
SYNCHRONY BANK	248,682.11	1.75
TOYOTA AUTO RECEIVABLES	154,358.98	1.09
UNITED STATES TREASURY	3,783,563.93	26.65
WELLS FARGO & COMPANY	385,451.22	2.72
<b>Total</b>	<b>\$14,194,022.67</b>	<b>100.00%</b>

← Largest percent of portfolio





## Managed Account Detail of Securities Held

For the Month Ending January 31, 2017

FPUD - INVESTMENT PORTFOLIO - 28710100

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>U.S. Treasury Bond / Note</b>											
US TREASURY NOTES	DTD 01/31/2013 1.375% 01/31/2020	912828UL2	AA+	Aaa	05/03/16	05/06/16	197,201.37	1.07	7.41	196,773.56	194,436.26
US TREASURY NOTES	DTD 06/01/2015 1.500% 05/31/2020	912828XE5	AA+	Aaa	09/01/16	09/02/16	533,469.73	1.06	1,362.98	532,545.99	523,544.18
US TREASURY NOTES	DTD 06/01/2015 1.500% 05/31/2020	912828XE5	AA+	Aaa	06/27/16	06/29/16	588,903.32	0.87	1,492.79	586,828.05	573,405.53
US TREASURY NOTES	DTD 06/30/2015 1.625% 06/30/2020	912828XH8	AA+	Aaa	11/01/16	11/02/16	325,300.00	1.16	459.67	324,948.16	320,262.40
US TREASURY NOTE	DTD 12/02/2013 2.000% 11/30/2020	912828A42	AA+	Aaa	04/27/16	04/29/16	752,299.22	1.31	2,526.92	748,695.42	737,870.13
US TREASURY NOTES	DTD 05/02/2016 1.375% 04/30/2021	912828O78	AA+	Aaa	01/03/17	01/05/17	328,326.17	1.86	1,183.37	328,437.78	329,059.11
US TREASURY NOTES	DTD 06/02/2014 2.000% 05/31/2021	912828WN6	AA+	Aaa	10/04/16	10/05/16	413,828.13	1.23	1,384.62	412,886.04	402,906.40
US TREASURY N/B	DTD 07/31/2014 2.250% 07/31/2021	912828WY2	AA+	Aaa	11/22/16	11/23/16	301,268.75	1.78	18.34	301,027.58	299,955.12
US TREASURY NOTES	DTD 09/02/2014 2.000% 08/31/2021	912828D72	AA+	Aaa	12/01/16	12/05/16	401,406.25	1.92	3,403.31	401,363.78	402,124.80
<b>Security Type Sub-Total</b>							<b>3,842,002.94</b>	<b>1.33</b>	<b>11,839.41</b>	<b>3,833,506.36</b>	<b>3,783,563.93</b>
<b>Federal Agency Collateralized Mortgage Obligation</b>											
FNMA SERIES 2016-M9 ASO2	DTD 06/01/2016 1.785% 06/01/2019	3136ASPX8	AA+	Aaa	06/09/16	06/30/16	106,049.95	1.05	156.19	105,804.40	105,189.00
<b>Security Type Sub-Total</b>							<b>106,049.95</b>	<b>1.05</b>	<b>156.19</b>	<b>105,804.40</b>	<b>105,189.00</b>
<b>Federal Agency Bond / Note</b>											
FHLB NOTES	DTD 07/08/2016 0.625% 08/07/2018	3130A8PK3	AA+	Aaa	08/01/16	08/02/16	124,556.25	0.80	377.60	124,665.14	124,039.63





## Managed Account Detail of Securities Held

For the Month Ending January 31, 2017

### FPUD - INVESTMENT PORTFOLIO - 28710100

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Bond / Note												
FHLB NOTES												
DTD 12/08/2016 1.250% 01/16/2019		3130AAE46	115,000.00	AA+	Aaa	12/07/16	12/08/16	114,995.40	1.25	59.90	114,995.40	114,932.27
FNMA BENCHMARK NOTE												
DTD 02/23/2016 1.000% 02/26/2019		3135G0J53	715,000.00	AA+	Aaa	04/27/16	04/29/16	713,734.45	1.06	3,078.47	714,070.87	710,640.65
FHLMC REFERENCE NOTE												
DTD 07/20/2016 0.875% 07/19/2019		3137EAE81	300,000.00	AA+	Aaa	07/19/16	07/20/16	299,274.00	0.96	87.50	299,401.01	296,039.70
FANNIE MAE GLOBAL NOTES												
DTD 10/25/2016 1.000% 10/24/2019		3135G0R39	255,000.00	AA+	Aaa	10/24/16	10/25/16	254,224.80	1.10	680.00	254,292.82	251,634.26

**Security Type Sub-Total 1,510,000.00**

Corporate Note												
MORGAN STANLEY CORP NOTE												
DTD 04/25/2013 2.125% 04/25/2018		6174467U7	220,000.00	BBB+	A3	07/13/16	07/18/16	222,382.60	1.50	1,246.67	221,668.26	220,931.48
APPLE INC GLOBAL NOTES												
DTD 05/06/2014 2.100% 05/06/2019		037833A03	325,000.00	AA+	Aa1	05/29/14	05/29/14	329,582.50	1.80	1,611.46	327,152.36	328,153.15
CHEVRON CORP NOTES												
DTD 05/16/2016 1.561% 05/16/2019		166764BH2	300,000.00	AA-	Aa2	05/09/16	05/16/16	300,000.00	1.56	975.63	300,000.00	299,453.10
CITIGROUP INC CORP NOTES												
DTD 06/09/2016 2.050% 06/07/2019		172967KS9	100,000.00	BBB+	Baa1	06/02/16	06/09/16	99,948.00	2.07	307.50	99,958.89	99,745.30
BURLINGTON NRTH CORP												
DTD 09/24/2009 4.700% 10/01/2019		12189TBC7	200,000.00	A	A3	06/03/16	06/08/16	220,780.00	1.48	3,133.33	216,801.43	214,540.00
CATERPILLAR FINANCIAL CORP NOTES												
DTD 12/01/2014 2.250% 12/01/2019		14912L6F3	565,000.00	A	A3	04/24/15	04/24/15	577,181.40	1.76	2,118.75	572,615.96	569,462.37
MELLON BANK (CALLABLE) CORPORATE NOTE												
DTD 02/24/2015 2.150% 02/24/2020		06406HCZ0	352,000.00	A	A1	07/07/15	07/07/15	352,148.30	2.14	3,300.49	352,102.33	351,648.70
JP MORGAN CHASE & CO NOTES												
DTD 07/22/2010 4.400% 07/22/2020		46625HHS2	455,000.00	A-	A3	04/27/16	04/29/16	493,065.30	2.31	500.50	486,546.35	484,547.25

**Security Type Sub-Total 4,283.47**

**1,506,784.90**

**1,497,286.51**





## Managed Account Detail of Securities Held

For the Month Ending January 31, 2017

PFUD - INVESTMENT PORTFOLIO - 28710100

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Corporate Note</b>											
WELLS FARGO & COMPANY NOTES	DTD 12/07/2015 2.550% 12/07/2020	94974BGR5	A	A2	04/27/16	04/29/16	391,579.65	2.16	1,472.63	390,547.26	385,451.22
MORGAN STANLEY CORP NOTES	DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	BBB+	A3	05/10/16	05/13/16	352,009.00	2.38	2,430.56	351,733.91	345,597.00
GOLDMAN SACHS GRP INC CORP NT (CALLABLE)	DTD 04/25/2016 2.625% 04/25/2021	38141GVU5	BBB+	A3	08/10/16	08/15/16	296,693.20	2.11	2,030.00	296,056.10	288,010.60
AMERICAN EXPRESS CREDIT CORP NOTES	DTD 05/05/2016 2.250% 05/05/2021	0258M0EB1	A-	A2	05/05/16	05/10/16	286,558.95	2.13	1,531.88	286,342.59	281,446.34
BRANCH BANKING & TRUST CORP NOTE	DTD 05/10/2016 2.050% 05/10/2021	05531FAV5	A-	A2	05/10/16	05/16/16	249,835.00	2.06	1,153.13	249,857.82	245,888.25
<b>Security Type Sub-Total</b>							<b>4,171,763.90</b>	<b>1.98</b>	<b>21,812.53</b>	<b>4,151,383.26</b>	<b>4,114,874.76</b>
<b>Commercial Paper</b>											
BNP PARIBAS NY BRANCH COMM PAPER	-- 0.000% 02/03/2017	09659BP38	A-1	P-1	05/09/16	05/10/16	486,155.54	1.06	0.00	489,971.42	489,974.52
BANK OF MONTREAL CHICAGO COMM PAPER	-- 0.000% 04/21/2017	06366GRM3	A-1	P-1	07/25/16	07/26/16	247,907.78	1.13	0.00	249,385.56	249,515.00
<b>Security Type Sub-Total</b>							<b>734,063.32</b>	<b>1.08</b>	<b>0.00</b>	<b>739,356.98</b>	<b>739,489.52</b>
<b>Certificate of Deposit</b>											
GOLD COAST BANK LT CD	DTD 12/30/2013 1.200% 10/30/2017	38058KCS3	NR	NR	12/31/13	12/31/13	245,000.00	1.13	16.11	245,000.00	246,290.91
CELTIC BANK LT CD	DTD 12/20/2013 1.250% 12/20/2017	15118RJL2	NR	NR	12/21/13	12/21/13	245,000.00	1.22	360.79	245,000.00	246,445.75
CIT BANK LT CD	DTD 03/13/2013 1.100% 03/13/2018	17284A6P8	NR	NR	03/14/13	03/14/13	100,000.00	1.08	424.93	100,000.00	100,377.30







## Managed Account Detail of Securities Held

For the Month Ending January 31, 2017

PFUD - INVESTMENT PORTFOLIO - 28710100

Security Type/Description Dated Date/Coupon/Maturity Certificate of Deposit	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
ROUNDOUT SAVINGS BANK LT CD DTD 01/23/2015 1.350% 07/23/2018	77632ZAP4	245,000.00	NR	NR	01/24/15	01/24/15	245,000.00	1.32	81.55	245,000.00	246,935.26
FIRST RESOURCE BANK LT CD DTD 01/28/2015 1.300% 07/30/2018	336177AO3	245,000.00	NR	NR	01/29/15	01/29/15	245,000.00	1.10	34.90	245,000.00	246,974.46
CAPTIAL ONE BANK USA NA LT CD DTD 08/12/2015 1.700% 08/13/2018	14042ESN6	245,000.00	NR	NR	08/12/15	08/12/15	245,000.00	1.40	1,974.10	245,000.00	246,815.45
SYNCHRONY BANK LT CD DTD 10/25/2013 2.150% 10/25/2018	36157OSM0	245,000.00	NR	NR	10/25/13	10/25/13	245,000.00	2.05	1,428.72	245,000.00	248,682.11
BANK OF BARODA LT CD DTD 10/28/2013 2.050% 10/29/2018	0606246K4	245,000.00	NR	NR	10/29/13	10/29/13	245,000.00	1.96	1,320.99	245,000.00	247,802.80
CANADIAN IMPERIAL BANK NY CD DTD 12/05/2016 1.760% 11/30/2018	13606A5Z7	280,000.00	A+	Aa3	12/01/16	12/05/16	279,781.60	1.78	793.96	279,799.07	282,306.08
NORDEA BANK FINLAND NY CD DTD 12/05/2016 1.760% 11/30/2018	65558LWA6	280,000.00	AA-	Aa3	12/01/16	12/05/16	280,000.00	1.74	793.96	280,000.00	282,306.08
STATE BANK OF INDIA LT CD DTD 12/18/2013 2.050% 12/18/2018	856283VY9	245,000.00	NR	NR	12/19/13	12/19/13	245,000.00	1.96	619.21	245,000.00	248,039.72
SVENSKA HANDELSBANKEN NY LT CD DTD 01/12/2017 1.890% 01/10/2019	86958JHB8	200,000.00	AA-	Aa2	01/10/17	01/12/17	200,000.00	1.91	210.00	200,000.00	199,883.60
AMERICAN EXPRESS BK FSB LT CD DTD 07/24/2014 2.000% 07/24/2019	02587CAJ9	245,000.00	NR	NR	07/25/14	07/25/14	245,000.00	1.92	107.40	245,000.00	248,336.17
CAPTIAL ONE BANK USA NA LT CD DTD 08/12/2015 2.000% 08/12/2019	140420UE8	245,000.00	NR	NR	08/12/15	08/12/15	245,000.00	1.94	2,322.47	245,000.00	248,839.15
<b>Security Type Sub-Total</b>		<b>3,310,000.00</b>					<b>3,309,781.60</b>	<b>1.63</b>	<b>10,489.09</b>	<b>3,309,799.07</b>	<b>3,340,034.84</b>

### Asset-Backed Security / Collateralized Mortgage Obligation

CARMAX ABS 2016-3 A2 DTD 07/20/2016 1.170% 08/15/2019	14314EAB7	135,000.00	AAA	NR	07/14/16	07/20/16	134,988.98	1.18	70.20	134,990.97	134,862.25
TOYOTA ABS 2016-B A3 DTD 05/11/2016 1.300% 04/15/2020	89231UAD9	110,000.00	AAA	Aaa	05/02/16	05/11/16	109,994.38	1.30	63.56	109,996.75	109,666.73





## Managed Account Detail of Securities Held

For the Month Ending January 31, 2017

FPUD - INVESTMENT PORTFOLIO - 28710100

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Asset-Backed Security / Collateralized Mortgage Obligation</b>												
JOHN DEERE ABS 2016-B A3 DTD 07/27/2016 1.250% 06/15/2020		47788NAC2	35,000.00	NR	Aaa	07/19/16	07/27/16	34,997.21	1.25	19.44	34,997.65	34,830.23
TOYOTA ABS 2016-C A3 DTD 08/10/2016 1.140% 08/15/2020		89237WAD9	45,000.00	AAA	Aaa	08/01/16	08/10/16	44,998.79	1.14	22.80	44,999.30	44,692.25
CCCT 2017-A2 A2 DTD 01/26/2017 1.740% 01/17/2021		17305EGA7	120,000.00	AAA	Aaa	01/19/17	01/26/17	119,977.02	1.75	29.00	120,000.00	120,131.66
HYUNDAI AUTO RECEIVABLES TRUST DTD 09/21/2016 1.290% 04/15/2021		44891EAC3	75,000.00	AAA	Aaa	09/14/16	09/21/16	74,989.91	1.30	43.00	74,990.79	74,388.06
FORDO 2017-A A3 DTD 01/25/2017 1.670% 06/25/2021		34531EAD8	95,000.00	NR	Aaa	01/18/17	01/25/17	94,999.65	1.67	26.44	94,999.65	95,012.93
<b>Security Type Sub-Total</b>			<b>615,000.00</b>					<b>614,945.94</b>	<b>1.40</b>	<b>274.44</b>	<b>614,975.11</b>	<b>613,584.11</b>
<b>Managed Account Sub-Total</b>			<b>14,132,000.00</b>					<b>14,285,392.55</b>	<b>1.55</b>	<b>48,855.13</b>	<b>14,262,250.42</b>	<b>14,194,022.67</b>
<b>Securities Sub-Total</b>			<b>\$14,132,000.00</b>					<b>\$14,285,392.55</b>	<b>1.55%</b>	<b>\$48,855.13</b>	<b>\$14,262,250.42</b>	<b>\$14,194,022.67</b>
<b>Accrued Interest</b>												<b>\$48,855.13</b>
<b>Total Investments</b>												<b>\$14,242,877.80</b>





## Managed Account Fair Market Value & Analytics

For the Month Ending January 31, 2017

### FPUD - INVESTMENT PORTFOLIO - 28710100

Security Type/Description		CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	Duration to Worst at Mkt	YTM
<b>U.S. Treasury Bond / Note</b>												
US TREASURY NOTES	DTD 01/31/2013 1.375% 01/31/2020	912828UL2	195,000.00	RBC CAP		99.71	194,436.26	(2,765.11)	(2,337.30)	2.93	2.93	1.47
US TREASURY NOTES	DTD 06/01/2015 1.500% 05/31/2020	912828XE5	525,000.00	TD SEC U		99.72	523,544.18	(9,925.55)	(9,001.81)	3.23	3.23	1.59
US TREASURY NOTES	DTD 06/01/2015 1.500% 05/31/2020	912828XE5	575,000.00	CITIGRP		99.72	573,405.53	(15,497.79)	(13,422.52)	3.23	3.23	1.59
US TREASURY NOTES	DTD 06/30/2015 1.625% 06/30/2020	912828XH8	320,000.00	HSBC		100.08	320,262.40	(5,037.60)	(4,685.76)	3.30	3.30	1.60
US TREASURY NOTE	DTD 12/02/2013 2.000% 11/30/2020	912828A42	730,000.00	CITIGRP		101.08	737,870.13	(14,429.09)	(10,825.29)	3.66	3.66	1.71
US TREASURY NOTES	DTD 05/02/2016 1.375% 04/30/2021	912828O78	335,000.00	BAML		98.23	329,059.11	732.94	621.33	4.09	4.09	1.81
US TREASURY NOTES	DTD 06/02/2014 2.000% 05/31/2021	912828WNG	400,000.00	MORGANST		100.73	402,906.40	(10,921.73)	(9,979.64)	4.12	4.12	1.82
US TREASURY N/B	DTD 07/31/2014 2.250% 07/31/2021	912828WY2	295,000.00	BNP PARI		101.68	299,955.12	(1,313.63)	(1,072.46)	4.27	4.27	1.86
US TREASURY NOTES	DTD 09/02/2014 2.000% 08/31/2021	912828D72	400,000.00	MORGANST		100.53	402,124.80	718.55	761.02	4.32	4.32	1.88
<b>Security Type Sub-Total</b>			<b>3,775,000.00</b>				<b>3,783,563.93</b>	<b>(58,439.01)</b>	<b>(49,942.43)</b>	<b>3.67</b>	<b>3.67</b>	<b>1.70</b>
<b>Federal Agency Collateralized Mortgage Obligation</b>												
FNMA SERIES 2016-M9 ASQ2	DTD 06/01/2016 1.785% 06/01/2019	3136ASPX8	105,000.00	CSFB		100.18	105,189.00	(860.95)	(615.40)	1.22	2.13	1.64
<b>Security Type Sub-Total</b>			<b>105,000.00</b>				<b>105,189.00</b>	<b>(860.95)</b>	<b>(615.40)</b>	<b>1.22</b>	<b>2.13</b>	<b>1.64</b>
<b>Federal Agency Bond / Note</b>												
FHLB NOTES	DTD 07/08/2016 0.625% 08/07/2018	3130A8PK3	125,000.00	TD SEC U		99.23	124,039.63	(516.62)	(625.51)	1.50	1.50	1.14
FHLB NOTES	DTD 12/08/2016 1.250% 01/16/2019	3130AAE46	115,000.00	BAML		99.94	114,932.27	(63.13)	(63.13)	1.93	1.93	1.28
FNMA BENCHMARK NOTE	DTD 02/23/2016 1.000% 02/26/2019	3135G0J53	715,000.00	NOMURA		99.39	710,640.65	(3,093.80)	(3,430.22)	2.03	2.03	1.30





## Managed Account Fair Market Value & Analytics

For the Month Ending January 31, 2017

### FPUD - INVESTMENT PORTFOLIO - 28710100

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	Duration to Worst at Mkt	YTM
<b>Federal Agency Bond / Note</b>												
FHLMC REFERENCE NOTE		3137EAEB1	300,000.00	TD SEC U		98.68	296,039.70	(3,234.30)	(3,361.31)	2.43	2.43	1.42
DTD 07/20/2016 0.875% 07/19/2019												
FANNIE MAE GLOBAL NOTES		3135G0R39	255,000.00	TD SEC U		98.68	251,634.26	(2,590.54)	(2,658.56)	2.67	2.67	1.49
DTD 10/25/2016 1.000% 10/24/2019												
<b>Security Type Sub-Total</b>			<b>1,510,000.00</b>				<b>1,497,286.51</b>	<b>(9,498.39)</b>	<b>(10,138.73)</b>	<b>2.17</b>	<b>2.17</b>	<b>1.34</b>
<b>Corporate Note</b>												
MORGAN STANLEY CORP NOTE		6174467U7	220,000.00	CSFB		100.42	220,931.48	(1,451.12)	(736.78)	1.21	1.21	1.78
DTD 04/25/2013 2.125% 04/25/2018												
APPLE INC GLOBAL NOTES		037833AO3	325,000.00	NEW ACCT		100.97	328,153.15	(1,429.35)	1,000.79	2.19	2.19	1.66
DTD 05/06/2014 2.100% 05/06/2019												
CHEVRON CORP NOTES		166764BH2	300,000.00	WELLSFAR		99.82	299,453.10	(546.90)	(546.90)	2.23	2.23	1.64
DTD 05/16/2016 1.561% 05/16/2019												
CITIGROUP INC CORP NOTES		172967KS9	100,000.00	CITIGRP		99.75	99,745.30	(202.70)	(213.59)	2.28	2.28	2.16
DTD 06/09/2016 2.050% 06/07/2019												
BURLINGTON NRTH CORP		12189TBC7	200,000.00	GOLDMAN		107.27	214,540.00	(6,240.00)	(2,261.43)	2.48	2.48	1.89
DTD 09/24/2009 4.700% 10/01/2019												
CATERPILLAR FINANCIAL CORP NOTES		14912L6F3	565,000.00	NEW ACCT		100.79	569,462.37	(7,719.03)	(3,153.59)	2.72	2.72	1.96
DTD 12/01/2014 2.250% 12/01/2019												
MELLON BANK (CALLABLE) CORPORATE NOTE		06406HCZ0	352,000.00	NEW ACCT	01/24/20	99.90	351,648.70	(499.60)	(453.63)	2.92	2.92	2.18
DTD 02/24/2015 2.150% 02/24/2020												
JP MORGAN CHASE & CO NOTES		46625HHS2	455,000.00	BONY		106.49	484,547.25	(8,518.05)	(1,999.10)	3.23	3.23	2.44
DTD 07/22/2010 4.400% 07/22/2020												
WELLS FARGO & COMPANY NOTES		94974BGR5	385,000.00	WELLSFAR		100.12	385,451.22	(6,128.43)	(5,096.04)	3.63	3.63	2.52
DTD 12/07/2015 2.550% 12/07/2020												
MORGAN STANLEY CORP NOTES		61746BEA0	350,000.00	SCOTIA		98.74	345,597.00	(6,412.00)	(6,136.91)	3.95	3.95	2.82
DTD 04/21/2016 2.500% 04/21/2021												
GOLDMAN SACHS GRP INC CORP NT (CALLABLE)		38141GVU5	290,000.00	JPMCHASE	03/25/21	99.31	288,010.60	(8,682.60)	(8,045.50)	3.97	3.95	2.80
DTD 04/25/2016 2.625% 04/25/2021												
AMERICAN EXPRESS CREDIT CORP NOTES		0258M0EB1	285,000.00	GOLDMAN		98.75	281,446.34	(5,112.61)	(4,896.25)	4.01	4.01	2.56
DTD 05/05/2016 2.250% 05/05/2021												





## Managed Account Fair Market Value & Analytics

For the Month Ending January 31, 2017

FPUD - INVESTMENT PORTFOLIO - 28710100

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	Duration to Worst at Mkt	YTM
<b>Corporate Note</b>												
BRANCH BANKING & TRUST CORP NOTE	05531FAV5		250,000.00	KEYBAN		98.36	245,888.25	(3,946.75)	(3,969.57)	4.05	4.05	2.46
DTD 05/10/2016 2.050% 05/10/2021												
<b>Security Type Sub-Total</b>			<b>4,077,000.00</b>				<b>4,114,874.76</b>	<b>(56,889.14)</b>	<b>(36,508.50)</b>	<b>3.06</b>	<b>3.06</b>	<b>2.23</b>
<b>Commercial Paper</b>												
BNP PARIBAS NY BRANCH COMM PAPER	09659BP38		490,000.00	BNP PARI		99.99	489,974.52	3,818.98	3.10	0.01	0.01	0.62
-- 0.000% 02/03/2017												
BANK OF MONTREAL CHICAGO COMM PAPER	06366GRM3		250,000.00	BMO		99.81	249,515.00	1,607.22	129.44	0.22	0.22	0.87
-- 0.000% 04/21/2017												
<b>Security Type Sub-Total</b>			<b>740,000.00</b>				<b>739,489.52</b>	<b>5,426.20</b>	<b>132.54</b>	<b>0.08</b>	<b>0.08</b>	<b>0.71</b>
<b>Certificate of Deposit</b>												
GOLD COAST BANK LT CD	38058KCS3		245,000.00	NEW ACCT		100.53	246,290.91	1,290.91	1,290.91	0.74	0.74	0.46
DTD 12/30/2013 1.200% 10/30/2017												
CELTIC BANK LT CD	15118RJL2		245,000.00	NEW ACCT		100.59	246,445.75	1,445.75	1,445.75	0.88	0.88	0.56
DTD 12/20/2013 1.250% 12/20/2017												
CIT BANK LT CD	17284AP8		100,000.00	NEW ACCT		100.38	100,377.30	377.30	377.30	1.11	1.11	0.73
DTD 03/13/2013 1.100% 03/13/2018												
ROUNDOUT SAVINGS BANK LT CD	776322AP4		245,000.00	NEW ACCT		100.79	246,935.26	1,935.26	1,935.26	1.47	1.47	0.79
DTD 01/23/2015 1.350% 07/23/2018												
FIRST RESOURCE BANK LT CD	336177AO3		245,000.00	NEW ACCT		100.81	246,974.46	1,974.46	1,974.46	1.49	1.49	0.74
DTD 01/28/2015 1.300% 07/30/2018												
CAPITAL ONE BANK USA NA LT CD	14042E5N6		245,000.00	NEW ACCT		100.74	246,815.45	1,815.45	1,815.45	1.52	1.52	1.17
DTD 08/12/2015 1.700% 08/13/2018												
SYNCHRONY BANK LT CD	36157OSM0		245,000.00	NEW ACCT		101.50	248,682.11	3,682.11	3,682.11	1.72	1.72	1.17
DTD 10/25/2013 2.150% 10/25/2018												
BANK OF BARODA LT CD	0606246K4		245,000.00	NEW ACCT		101.14	247,802.80	2,802.80	2,802.80	1.73	1.73	1.28
DTD 10/28/2013 2.050% 10/29/2018												
CANADIAN IMPERIAL BANK NY CD	13606A5Z7		280,000.00	GOLDMAN		100.82	282,306.08	2,524.48	2,507.01	1.82	1.82	1.14
DTD 12/05/2016 1.760% 11/30/2018												



## Managed Account Fair Market Value & Analytics

For the Month Ending January 31, 2017

### FPUD - INVESTMENT PORTFOLIO - 28710100

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	Duration to Worst at Mkt	YTM
<b>Certificate of Deposit</b>												
NORDEA BANK FINLAND NY CD	DTD 12/05/2016 1.760% 11/30/2018	65558LWAG	280,000.00	MERRILL		100.82	282,306.08	2,306.08	2,306.08	1.82	1.82	1.14
STATE BANK OF INDIA LT CD	DTD 12/18/2013 2.050% 12/18/2018	856283VY9	245,000.00	NEW ACCT		101.24	248,039.72	3,039.72	3,039.72	1.87	1.87	1.28
SVENSKA HANDELSBANKEN NY LT CD	DTD 01/12/2017 1.890% 01/10/2019	86958JHB8	200,000.00	BAML		99.94	199,883.60	(116.40)	(116.40)	1.92	1.92	1.85
AMERICAN EXPRESS BK FSX LT CD	DTD 07/24/2014 2.000% 07/24/2019	02587CAJ9	245,000.00	NEW ACCT		101.36	248,336.17	3,336.17	3,336.17	2.46	2.46	1.35
CAPTIAL ONE BANK USA NA LT CD	DTD 08/12/2015 2.000% 08/12/2019	140420UE8	245,000.00	NEW ACCT		101.57	248,839.15	3,839.15	3,839.15	2.51	2.51	1.30
<b>Security Type Sub-Total</b>			<b>3,310,000.00</b>				<b>3,340,034.84</b>	<b>30,253.24</b>	<b>30,235.77</b>	<b>1.67</b>	<b>1.67</b>	<b>1.08</b>

### Asset-Backed Security / Collateralized Mortgage Obligation

CARMAX ABS 2016-3 A2	DTD 07/20/2016 1.170% 08/15/2019	14314EAB7	135,000.00	CSFB		99.90	134,862.25	(126.73)	(128.72)	0.64	2.34	1.21
TOYOTA ABS 2016-B A3	DTD 05/11/2016 1.300% 04/15/2020	89231UAD9	110,000.00	CITIGRP		99.70	109,666.73	(327.65)	(330.02)	1.48	1.61	1.49
JOHN DEERE ABS 2016-B A3	DTD 07/27/2016 1.250% 06/15/2020	47788NAC2	35,000.00	RBC CAP		99.52	34,830.23	(166.98)	(167.42)	1.99	2.42	1.45
TOYOTA ABS 2016-C A3	DTD 08/10/2016 1.140% 08/15/2020	89237WAD9	45,000.00	MITSU		99.32	44,692.25	(306.54)	(307.05)	1.70	1.77	1.53
CCCIT 2017-A2 A2	DTD 01/26/2017 1.740% 01/17/2021	17305EGAT	120,000.00	CITI		100.11	120,131.66	154.64	131.66	1.92	2.16	1.69
HYUNDAI AUTO RECEIVABLES TRUST	DTD 09/21/2016 1.290% 04/15/2021	44891EAC3	75,000.00	JPMCHASE		99.18	74,388.06	(601.85)	(602.73)	2.24	3.59	1.52
FORDO 2017-A A3	DTD 01/25/2017 1.670% 06/25/2021	34531EAD8	95,000.00	CITI		100.01	95,012.93	13.28	13.28	2.18	3.32	1.67
<b>Security Type Sub-Total</b>			<b>615,000.00</b>				<b>613,584.11</b>	<b>(1,361.83)</b>	<b>(1,391.00)</b>	<b>1.63</b>	<b>2.44</b>	<b>1.50</b>

<b>Managed Account Sub-Total</b>			<b>14,132,000.00</b>				<b>14,194,022.67</b>	<b>(91,369.88)</b>	<b>(68,227.75)</b>	<b>2.57</b>	<b>2.61</b>	<b>1.61</b>
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**Managed Account Fair Market Value & Analytics**

For the Month Ending January 31, 2017

FPUD - INVESTMENT PORTFOLIO - 28710100

Securities Sub-Total	\$14,132,000.00	\$14,194,022.67	(\$91,369.88)	2.57	2.61	1.61%
Accrued Interest		\$48,855.13				
Total Investments		\$14,242,877.80				





**Managed Account Security Transactions & Interest**

For the Month Ending January 31, 2017

**FPUD - INVESTMENT PORTFOLIO - 28710100**

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
BUY	01/03/17	01/05/17	US TREASURY NOTES	912828078	335,000.00	(328,326.17)	(839.81)	(329,165.98)			
			DTD 05/02/2016 1.375% 04/30/2021								
	01/10/17	01/12/17	SVENSKA HANDELSBANKEN NY LT CD	86958JH88	200,000.00	(200,000.00)	0.00	(200,000.00)			
			DTD 01/12/2017 1.890% 01/10/2019								
	01/18/17	01/25/17	FORDO 2017-A A3	34531EAD8	95,000.00	(94,999.65)	0.00	(94,999.65)			
			DTD 01/25/2017 1.670% 06/25/2021								
	01/19/17	01/26/17	CCCT 2017-A2 A2	17305EGAY	120,000.00	(119,977.02)	0.00	(119,977.02)			
			DTD 01/26/2017 1.740% 01/17/2021								

**Transaction Type Sub-Total**

**INTEREST** **750,000.00** **(743,302.84)** **(839.81)** **(744,142.65)**

01/01/17	01/25/17		FNMA SERIES 2016-M9 ASQZ	3136ASPX8	105,000.00	0.00	156.19	156.19			
			DTD 06/01/2016 1.785% 06/01/2019								
01/03/17	01/03/17		MONEY MARKET FUND	MONEY0002	0.00	0.00	12.17	12.17			
01/15/17	01/15/17		TOYOTA ABS 2016-B A3	89231UAD9	110,000.00	0.00	119.17	119.17			
			DTD 05/11/2016 1.300% 04/15/2020								
01/15/17	01/15/17		JOHN DEERE ABS 2016-B A3	47788NAC2	35,000.00	0.00	36.46	36.46			
			DTD 07/27/2016 1.250% 06/15/2020								
01/15/17	01/15/17		HYUNDAI AUTO RECEIVABLES TRUST	44891EAC3	75,000.00	0.00	80.63	80.63			
			DTD 09/21/2016 1.290% 04/15/2021								
01/15/17	01/15/17		TOYOTA ABS 2016-C A3	89237WAD9	45,000.00	0.00	42.75	42.75			
			DTD 08/10/2016 1.140% 08/15/2020								
01/15/17	01/15/17		CARMAX ABS 2016-3 A2	14314EAB7	135,000.00	0.00	131.63	131.63			
			DTD 07/20/2016 1.170% 08/15/2019								
01/16/17	01/16/17		FHLB NOTES	3130AAE46	235,000.00	0.00	310.07	310.07			
			DTD 12/08/2016 1.250% 01/16/2019								
01/19/17	01/19/17		FHLMC REFERENCE NOTE	3137EAE81	300,000.00	0.00	1,305.21	1,305.21			
			DTD 07/20/2016 0.875% 07/19/2019								
01/22/17	01/22/17		JP MORGAN CHASE & CO NOTES	46625HHSZ	455,000.00	0.00	10,010.00	10,010.00			
			DTD 07/22/2010 4.400% 07/22/2020								
01/23/17	01/23/17		RONDOUT SAVINGS BANK LT CD	776322AP4	245,000.00	0.00	1,667.34	1,667.34			
			DTD 01/23/2015 1.350% 07/23/2018								
01/24/17	01/24/17		AMERICAN EXPRESS BK FSB LT CD	02587CAJ9	245,000.00	0.00	2,470.14	2,470.14			
			DTD 07/24/2014 2.000% 07/24/2019								







**Managed Account Security Transactions & Interest**

For the Month Ending January 31, 2017

**FPUD - INVESTMENT PORTFOLIO - 28710100**

Transaction Type	Trade Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
<b>INTEREST</b>										
	01/28/17	FIRST RESOURCE BANK LT CD	336177AO3	245,000.00	0.00	1,605.59	1,605.59			
		DTD 01/28/2015 1.300% 07/30/2018								
	01/30/17	GOLD COAST BANK LT CD	38058KCS3	245,000.00	0.00	249.70	249.70			
		DTD 12/30/2013 1.200% 10/30/2017								
	01/31/17	US TREASURY N/B	912828WY2	295,000.00	0.00	3,318.75	3,318.75			
		DTD 07/31/2014 2.250% 07/31/2021								
	01/31/17	US TREASURY NOTES	912828UL2	195,000.00	0.00	1,340.63	1,340.63			
		DTD 01/31/2013 1.375% 01/31/2020								
<b>Transaction Type Sub-Total</b>				<b>2,965,000.00</b>	<b>0.00</b>	<b>22,856.43</b>	<b>22,856.43</b>			
<b>SELL</b>										
	01/03/17	FHLB NOTES	3130A8PK3	300,000.00	297,477.00	770.83	298,247.83	(1,458.00)	(1,681.37)	FIFO
		DTD 07/08/2016 0.625% 08/07/2018								
	01/10/17	FNMA BENCHMARK NOTE	3135G0J53	190,000.00	188,861.90	717.78	189,579.68	(801.80)	(884.98)	FIFO
		DTD 02/23/2016 1.000% 02/26/2019								
	01/18/17	FNMA BENCHMARK NOTE	3135G0J53	95,000.00	94,429.05	393.19	94,822.24	(402.80)	(446.52)	FIFO
		DTD 02/23/2016 1.000% 02/26/2019								
	01/20/17	FHLB NOTES	3130AAE46	120,000.00	119,826.00	41.67	119,867.67	(169.20)	(169.20)	FIFO
		DTD 12/08/2016 1.250% 01/16/2019								
<b>Transaction Type Sub-Total</b>				<b>705,000.00</b>	<b>700,593.95</b>	<b>1,923.47</b>	<b>702,517.42</b>	<b>(2,831.80)</b>	<b>(3,182.07)</b>	
<b>Managed Account Sub-Total</b>					<b>(42,708.89)</b>	<b>23,940.09</b>	<b>(18,768.80)</b>	<b>(2,831.80)</b>	<b>(3,182.07)</b>	
<b>Total Security Transactions</b>					<b>(\$42,708.89)</b>	<b>\$23,940.09</b>	<b>(\$18,768.80)</b>	<b>(\$2,831.80)</b>	<b>(\$3,182.07)</b>	

**Fallbrook Public Utility District  
2016-17 Budget Overview-Through 1/31/17**

	2016-2017 Adopted Budget	2016-2017 Actual YTD	2016-17 Projected	Change from Projected to Adopted Budget	Percent Change from Prior Budget
<b>REVENUES:</b>					
Water and Recycled Sales	9,740	6,433	9,644	(96)	-1.0%
<b>Operating Revenues:</b>					
Water Sales	14,854,447	9,170,166	13,748,374	(1,106,073)	-7.4%
MWD Readiness to Serve	398,232	295,603	506,749	108,517	27.2%
CWA Infrastructure Access Charge	398,056	231,341	396,585	(1,471)	-0.4%
Meter Service Charges	5,338,784	3,164,888	5,425,522	86,738	1.6%
Wastewater Service Charges	5,804,379	3,276,053	5,616,091	(188,288)	-3.2%
Overuse Penalties	0	0	0	-	0.0%
Sundry Other Revenue	306,100	176,401	302,402	(3,698)	-1.2%
CWA Rebates	148,000	89,280	133,853	(14,147)	-9.6%
Total Operating Revenue	27,247,998	16,403,733	26,129,577	(1,118,421)	-4.1%
<b>Non Operating Revenues:</b>					
Capital Improvement Charge	2,282,000	1,329,063	2,278,393	(3,607)	-0.2%
Property Taxes	1,814,077	1,059,930	1,814,077	-	0.0%
Water Standby/Availability Charge	203,000	109,513	203,000	-	0.0%
Water/Wastewater Capacity Charges	107,315	182,391	182,391	75,076	70.0%
Portfolio Interest	175,000	137,900	236,400	61,400	35.1%
Pumping Charge	60,000	27,089	40,613	(19,387)	-32.3%
Prop 84 & 50 Funds	0	490,385	490,385	490,385	100.0%
SRF Loan Proceeds	0	0	0	-	0.0%
CSI Rebate	559,450	234,930	234,930	(324,520)	-58.0%
Facility Rents & Other Non Operating Revenues	185,000	145,224	248,955	63,955	34.6%
Total Non Operating Revenues	5,385,842	3,716,424	5,729,144	343,302	6.4%
<b>Total Budgeted Revenues</b>	<b>32,633,840</b>	<b>20,120,157</b>	<b>31,858,721</b>	<b>(775,119)</b>	<b>-2.4%</b>
<b>EXPENDITURES:</b>					
<b>Operating Expenses:</b>					
Purchased Water Expense	12,263,929	7,533,716	12,104,299	(159,630)	-1.3%
MWD Readiness to Serve	398,232	232,302	398,232	-	0.0%
CWA Infrastructure Access Charge	398,056	227,424	398,056	-	0.0%
Production-Water Quality & Treatment	1,270,610	599,741	1,028,128	(242,482)	-19.1%
Distribution	2,047,562	844,248	1,447,282	(600,280)	-29.3%
Customer Service	1,290,349	727,248	1,246,711	(43,638)	-3.4%
General Administration	5,182,798	2,731,158	4,681,984	(500,814)	-9.7%
Collection, Treatment & Disposal	2,818,664	1,447,020	2,480,606	(338,058)	-12.0%
Total Operating Expenses	25,670,200	14,342,856	23,785,297	(1,884,903)	-7.3%
<b>Debt Service Expenses</b>					
Red Mountain SRF	395,893	197,925	395,893	-	0.0%
WWTP SRF	1,845,745	0	1,845,745	-	0.0%
QECB Solar Debt	349,024	180,420	349,024	-	0.0%
CalPERS Unfunded Actuarial Liability Lump Sum Pymt	466,860	466,860	466,860	-	0.0%
Total Debt Service Expenses	3,057,522	845,205	3,057,522	-	0.0%
<b>Net Revenue/(loss) From Operations and Debt Service</b>	<b>3,906,118</b>	<b>4,932,096</b>	<b>5,015,902</b>	<b>1,109,784</b>	<b>0.0%</b>
Capital Project Expenses-completed and ongoing projects	5,966,926	2,607,001	4,469,145	(1,497,781)	
<b>NET REVENUES &amp; EXPENDITURES</b>	<b>(2,060,808)</b>	<b>2,325,095</b>	<b>546,757</b>	<b>2,607,565</b>	<b>-126.5%</b>
Estimated Reserves as of 7/1/16	14,841,858	14,988,998	14,841,858	-	
Estimated Reserves as of 6/30/17	12,781,050	17,314,093	15,388,615	2,607,565	20.4%

**Fallbrook Public Utility District  
2016-17 Budget Overview**

	2016-2017 Adopted Budget	2016-2017 Actual YTD	2016-17 Projected	Change from Projected to Adopted Budget
<b>Labor Costs:</b>				
Annual Wages	5,698,680	3,325,354	5,763,947	65,267
<b>Direct Benefits:</b>				
Medical/Dental/Vision	964,259	560,666	975,666	11,407
Other Post Employment Benefits (OPEB) contribution	150,000	150,000	150,000	-
Life Insurance/Long Term Disability	38,418	16,955	29,066	(9,352)
Uniforms/Safety Equipment	38,317	25,241	43,270	4,953
Auto Allowance & Rec Fund	18,700	18,331	18,331	(369)
Total Wages & Direct Benefits	6,908,374	4,096,547	6,980,280	71,906
<b>Indirect Benefits:</b>				
CalPERS/401A*	897,630 *	313,041	866,279	(31,351)
CalPERS Lump Sum Unfunded Liability Payment	459,468	459,468	459,468	-
CalPERS Side Fund Payoff**	485,000 **	0	485,000	-
CalPERS Unfunded Liability contribution	100,000 ***	0	100,000	-
FICA/Social Security	419,177	221,077	420,200	1,023
Workers Comp Premiums	130,558	71,168	134,800	4,242
Other-Unemployment Insurance	0	11,734	11,734	11,734
**Reimburse Reserves for 6/30/14 Side Fund Payoff		0	0	-
***Actuarial Unfunded Liability of \$9.8M		0	0	-
Total Indirect Benefits	2,491,833	1,076,488	2,477,481	(14,352)
<b>Total Wages and Fringe Benefits</b>	<b>9,400,207</b>	<b>5,173,035</b>	<b>9,457,761</b>	<b>57,554</b>
*Employer Contribution 10.808% for Misc Members and 6.93% for PEPRAs Members				
**Reimburse Reserves for 6/30/14 Side Fund Payoff Balance remaining is \$2,058,848 as of 6/30/16				
***Unfunded Actuarial Liability (UAL) of \$9.8M. This action prefunds a portion of the UAL into PARS				

# General Ledger

## Revenue vs Expenses Summary

User: marcie

Fiscal Year: 2017

Fiscal Period: July 2016-January 2017



**Fallbrook Public Utility District**  
 Purchasing Dept. Phone: (760) 728-1151, Fax: (760) 728-8491  
 Main Office Phone: (760) 728-1125, Fax: (760) 728-6029

Fund	Description	YTD Balance Before Period	Revenues for Period	Expenses for Period	Year to Date Amount
10	Treasurer's Receipts/Disburse	0.00	2,243,786.99	2,326,345.32	-82,558.33
20	Property Taxes	0.00	1,059,930.35	1,059,930.35	0.00
30	Water Operations	0.00	12,364,151.76	11,685,707.97	678,443.79
31	Recycled Operations	0.00	760,048.77	549,062.96	210,985.81
32	Wastewater Operations	0.00	3,279,532.23	2,570,496.86	709,035.37
40	Water Capital Improvement	0.00	2,108,156.62	1,400,490.97	707,665.65
41	Recycled Capital Improvement	0.00	0.00	12,779.59	-12,779.59
42	Wastewater Capital Improvement	0.00	1,045,967.58	709,755.09	336,212.49
60	Equipment & Warehouse	0.00	592,135.17	528,920.36	63,214.81
71	DeLuz Improvements	0.00	38,413.97	0.00	38,413.97
75	Red Mountain SRF	0.00	123,307.58	124,308.58	-1,001.00
76	WWTP QECB Solar Loan	0.00	634,383.44	776,745.58	-142,362.14
77	WWTP SRF	0.00	473,873.00	0.00	473,873.00
	Report Totals:	0.00	24,723,687.46	21,744,543.63	2,979,143.83

General Ledger  
Balance Sheet  
Consolidated



**Fallbrook Public Utility District**  
**Purchasing Dept. Phone: (760) 728-1151, Fax: (760) 728-8491**  
**Main Office Phone: (760) 728-1125, Fax: (760) 728-6029**

User: marcie  
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 Period 07 - 07  
 Fiscal Year 2017

Description	End Bal
<b>Asset</b>	
Cash and Investments	19,403,067.65
Cash With Treasurer's Fund	10,449,260.28
Receivables	4,262,084.00
Inventory	1,586,386.86
Other Current Assets	1,249,178.92
Restricted Cash & Investments	389,057.67
Board Designated Assets	125,393.00
Capital Assets-Being Depreciated	160,707,286.46
Capital Assets-Not Being Depreciated	15,337,982.20
Accumulated Depreciation	-64,056,906.74
<b>Asset</b>	<b>149,452,790.30</b>
<b>Liability</b>	
Accounts Payable	-5,809,760.90
Cash Due to Other Funds	-10,421,248.33
Accrued Wages	-68,617.03
Compensated Absences	-1,060,306.47
Construction and Other Deposits	-7,624.88
Accrued Interest Payable	-73,748.98
HRA Liability	-159,678.87
OPEB Liability	-634,637.00
Retention Payable	-146,169.52
Other Long Term Liabilities	-46,036,223.19
<b>Liability</b>	<b>-64,418,015.17</b>
<b>Fund Balance</b>	
Fund Balance	-82,055,631.30
<b>Fund Balance</b>	<b>-82,055,631.30</b>
Ret Earnings Total	2,979,143.83
Liab Fund Bal and Ret Earnings Total	-149,452,790.30

1/31/2017

Treasurer's Warrant No. Jan

TO: Treasurer of the Fallbrook Public Utility District

The bills and claims listed below are approved as authorized by resolution no. 3538 of the Board of Directors dated July 8, 1985. You are hereby authorized and directed to pay said prospective claims in the amounts stated (less discounts in instances where discounts are allowed).

## Payroll -1/17

### Computer Check Register

Payroll #1	146,965.29
Payroll #2	<u>138,343.20</u>
	<u>285,308.49</u>

# Accounts Payable

## Checks by Date - Summary by Check Date

User: paula  
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### Fallbrook Public Utility District

Purchasing Dept. Phone: (760) 728-1151, Fax: (760) 728-8491

Main Office Phone: (760) 728-1125, Fax: (760) 728-6029

Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	06758	US TREASURY - PAYROLL TAXES	01/04/2017	63,967.71
ACH	06759	STATE OF CA - PR TAXES	01/04/2017	8,731.53
ACH	06760	STATE OF CA - SDI	01/04/2017	2,101.91
ACH	06761	LINCOLN FINANCIAL GROUP	01/04/2017	5,692.84
ACH	06763	PERS - PAYROLL	01/04/2017	39,928.26
Total for 1/4/2017:				120,422.25
73929	02743	BEST BEST & KRIEGER	01/05/2017	7,657.68
73930	06375	CALGON CARBON CORPORATION	01/05/2017	306.88
73931	06012	CALIFORNIA DEPT OF CSS	01/05/2017	231.00
73932	06336	CAPITAL ONE COMMERCIAL	01/05/2017	150.64
73933	06115	CDW GOVERNMENT INC.	01/05/2017	2,109.33
73934	00129	CLINICAL LABORATORY	01/05/2017	642.00
73935	05714	CNTY OF SAN DIEGO DEPT PUB WRK	01/05/2017	845.00
73936	05192	DIAMOND ENVIRONMENTAL SERVIC	01/05/2017	170.02
73937	03391	ELECTRICAL SALES INC	01/05/2017	1,264.25
73938	05588	ESCONDIDO METAL SUPPLY	01/05/2017	2,178.90
73939	09523	FALLBROOK EQUIP RENTALS	01/05/2017	2,337.98
73940	01155	FALLBROOK REFUSE	01/05/2017	424.02
73941	01432	FERGUSON WATERWORKS #1083	01/05/2017	2,193.15
73942	05733	FIRST BANKCARD	01/05/2017	10,808.28
73943	00152	FPUD EMPL ASSOCIATION	01/05/2017	929.32
73944	09517	GENCO	01/05/2017	159.84
73945	04958	GOSCH FORD TEMECULA	01/05/2017	151.55
73946	02170	GRAINGER, INC.	01/05/2017	282.68
73947	90897	JOSHUA HARGROVE	01/05/2017	32.76
73948	06062	HARRINGTON INDUSTRIAL PLASTICS	01/05/2017	6,379.65
73949	05925	HD SUPPLY WATERWORKS	01/05/2017	2,143.80
73950	06577	INFOSEND INC	01/05/2017	6,992.43
73951	00190	JCI JONES CHEMICALS INC.	01/05/2017	2,715.46
73952	06243	JIM'S SIGN SHOP	01/05/2017	1,080.00
73953	90953	JR FILANC CONSTRUCTION CO., INC.	01/05/2017	207,419.11
73954	04926	KONICA MINOLTA PREMIER FINANCE	01/05/2017	3,341.94
73955	05984	LARRY WALKER ASSOCIATES. INC	01/05/2017	8,158.75
73956	90916	KELLY LAUGHLIN	01/05/2017	47.52
73957	03322	LIGHTHOUSE AUTOMOTIVE	01/05/2017	950.18
73958	91029	MALLORY SAFETY AND SUPPLY CO	01/05/2017	1,490.78
73959	04649	MAR-CON PRODUCTS, INC	01/05/2017	535.98
73960	06546	MUTUAL OF OMAHA	01/05/2017	1,898.97
73961	06338	MYTHOS TECHNOLOGY INC	01/05/2017	438.04
73962	00718	NATIONWIDE RETIREMENT SOLUTIO	01/05/2017	2,148.07
73963	90939	PCM SALES, INC.	01/05/2017	550.77
73964	03990	PEREZ UPHOLSTERY	01/05/2017	228.40
73965	05442	QUEXION, LLC	01/05/2017	74.95
73966	91077	RED WING SHOE STORE	01/05/2017	298.34
73967	00231	SAN DIEGO COUNTY WATER AUTH	01/05/2017	997,890.17



Check No	Vendor No	Vendor Name	Check Date	Check Amount
73968	00232	SAN DIEGO GAS & ELECTRIC	01/05/2017	30,123.55
73969	00236	SCRAPPYS	01/05/2017	160.00
73970	06738	SHAWN'S CONCRETE PUMPING	01/05/2017	341.00
73971	91113	STAKEMILL	01/05/2017	299.98
73972	91107	TIME WARNER CABLE ENTERPRISES,	01/05/2017	101.60
73973	00724	UNDERGROUND SERVICE ALERT	01/05/2017	207.00
73974	91117	WATER ENVIRONMENT & RESUSE FO	01/05/2017	15,000.00
73975	01359	WATERMASTER	01/05/2017	27,575.00
73976	02570	CHERYL WILLIAMS	01/05/2017	131.26
73977	06736	JEFF WOLFE	01/05/2017	216.00
Total for 1/5/2017:				1,351,813.98
73978	00805	ACWA/JOINT POWERS INS.	01/12/2017	31,699.00
73979	00160	WILLIAM AHREND	01/12/2017	156.60
73980	04995	AMERICAN MESSAGING	01/12/2017	104.00
73981	05778	AQUATIC BIOASSAY AND CONSULTIN	01/12/2017	945.00
73982	06696	AT & T MOBILTIY	01/12/2017	54.97
73983	06235	JACK BEBEE	01/12/2017	60.00
73984	06402	BRIAN BRADY	01/12/2017	56.84
73985	06375	CALGON CARBON CORPORATION	01/12/2017	4,622.25
73986	04741	CALIFORNIA SPECIAL DISTRICT ASSC	01/12/2017	110.00
73987	03978	CAMERON WELDING SUPPLY	01/12/2017	1,239.28
73988	06115	CDW GOVERNMENT INC.	01/12/2017	553.10
73989	05714	CNTY OF SAN DIEGO DEPT PUB WRK	01/12/2017	120.00
73990	00709	COUNTY OF SAN DIEGO	01/12/2017	1,558.00
73991	06021	JOSHUA COUVEAU	01/12/2017	65.00
73992	00370	CROP PRODUCTION SERVICES, INC.	01/12/2017	769.14
73993	02925	DATA NET SOLUTIONS	01/12/2017	1,236.71
73994	05180	NOELLE DENKE	01/12/2017	53.25
73995	05192	DIAMOND ENVIRONMENTAL SERVIC	01/12/2017	333.74
73996	04425	DOMINICK'S SANDWICHES	01/12/2017	61.38
73997	01262	KYLE D. DRAKE	01/12/2017	61.28
73998	06383	DUDEK INC	01/12/2017	5,757.50
73999	06711	ECS IMAGING, INC	01/12/2017	3,850.00
74000	01582	FALLBROOK MUFFLER	01/12/2017	312.77
74002	00169	FALLBROOK OIL COMPANY	01/12/2017	3,771.00
74003	90945	FALLBROOK RADIATOR	01/12/2017	35.00
74004	01155	FALLBROOK REFUSE	01/12/2017	216.96
74005	00170	FALLBROOK WASTE & RECYCLING	01/12/2017	4,020.05
74006	00182	GLENNIE'S OFFICE PRODUCTS, INC	01/12/2017	532.77
74007	05995	GOVERNMENT FINANCE OFFICERS A	01/12/2017	310.00
74008	02170	GRAINGER, INC.	01/12/2017	1,781.87
74009	05970	GRISWOLD INDUSTRIES	01/12/2017	4,835.27
74010	05380	HACH CO	01/12/2017	790.25
74011	06722	CHRIS HAMILTON	01/12/2017	520.32
74012	06062	HARRINGTON INDUSTRIAL PLASTICS	01/12/2017	3,401.58
74013	03276	HOME DEPOT CREDIT SERVICES	01/12/2017	2,645.33
74014	06577	INFOSEND INC	01/12/2017	875.00
74015	06267	J2 GLOBAL IRELAND LIMITED	01/12/2017	59.91
74016	06380	JANI-KING OF CALIFORNIA, INC - SA	01/12/2017	2,117.39
74017	04027	JOES HARDWARE	01/12/2017	1,328.19
74018	01703	TODD LANGE	01/12/2017	360.00
74019	05984	LARRY WALKER ASSOCIATES. INC	01/12/2017	5,237.50
74020	04638	LOWE'S CORPORATION	01/12/2017	1,036.55
74021	04649	MAR-CON PRODUCTS, INC	01/12/2017	1,091.96
74022	03944	MISSION RESOURCE CONSV DISTRIC	01/12/2017	31.25

Check No	Vendor No	Vendor Name	Check Date	Check Amount
74023	90932	NAPA AUTO PARTS	01/12/2017	601.00
74024	00571	NATIONAL NOTARY ASSOCIATION	01/12/2017	753.25
74025	06487	ALISA NICHOLS	01/12/2017	239.00
74026	01267	PACIFIC PIPELINE	01/12/2017	3,183.41
74027	00216	PINE TREE LUMBER	01/12/2017	442.86
74028	02662	QUALITY CHEVROLET	01/12/2017	599.74
74029	91077	RED WING SHOE STORE	01/12/2017	591.27
74030	06485	FABRIENNE ROBINSON	01/12/2017	8.07
74031	05636	SAM'S CLUB	01/12/2017	1,263.47
74032	00232	SAN DIEGO GAS & ELECTRIC	01/12/2017	50,976.02
74033	04124	SDIPMA	01/12/2017	80.00
74034	04434	SNAP ON TOOLS	01/12/2017	339.10
74035	06064	SOLENIIS LLC	01/12/2017	7,261.05
74036	04113	SPECIALTY SEALS & ACCESSORIES, I	01/12/2017	1,443.40
74037	02797	STEVE STONE	01/12/2017	77.72
74038	00159	SUPERIOR READY MIX	01/12/2017	3,129.13
74039	05883	TESTAMERICA LABORATORIES, INC.	01/12/2017	481.98
74040	06005	UNIFIRST CORP.	01/12/2017	758.90
74041	02570	CHERYL WILLIAMS	01/12/2017	371.88
74042	02647	FALLBROOK AWARDS	01/12/2017	16.20
Total for 1/12/2017:				161,395.41
ACH	06758	US TREASURY - PAYROLL TAXES	01/18/2017	60,391.34
ACH	06759	STATE OF CA - PR TAXES	01/18/2017	8,275.23
ACH	06760	STATE OF CA - SDI	01/18/2017	1,991.49
ACH	06761	LINCOLN FINANCIAL GROUP	01/18/2017	5,692.84
ACH	06763	PERS - PAYROLL	01/18/2017	36,655.41
74048	00805	ACWA/JOINT POWERS INS.	01/18/2017	27,469.00
74049	91119	AMERICAN LEAK DETECTION	01/18/2017	775.00
74050	04166	AMERICAN WATER WORKS ASSOCIATI	01/18/2017	208.50
74051	06403	APPLEONE EMPLOYMENT SERVICES	01/18/2017	618.65
74052	06402	BRIAN BRADY	01/18/2017	235.00
74053	06012	CALIFORNIA DEPT OF CSS	01/18/2017	231.00
74054	01719	MICKEY M. CASE	01/18/2017	60.00
74055	00425	C/O VALLECITOS WATER DISTRICT CO	01/18/2017	25.00
74056	06775	DEPARTMENT OF MOTOR VEHICLES	01/18/2017	20.00
74057	91122	EAST RIDGE HOMEOWNER'S ASSOCI	01/18/2017	1,190.00
74058	03087	MARCELLA M. EILERS	01/18/2017	60.00
74059	09523	FALLBROOK EQUIP RENTALS	01/18/2017	2,003.68
74060	01432	FERGUSON WATERWORKS #1083	01/18/2017	2,419.20
74061	UB*00013	GLEN FOWLER LAGO RANCH	01/18/2017	117.34
74062	00152	FPUD EMPL ASSOCIATION	01/18/2017	929.32
74063	06062	HARRINGTON INDUSTRIAL PLASTICS	01/18/2017	88.35
74064	UB*00012	GLEN HOLZHAUSEN SARA J EWALD	01/18/2017	26.13
74065	06577	INFOSEND INC	01/18/2017	1,323.15
74066	90913	INNOVYZE	01/18/2017	1,500.00
74067	04027	JOES HARDWARE	01/18/2017	4.09
74068	91029	MALLORY SAFETY AND SUPPLY CO	01/18/2017	309.89
74069	91111	McBAIN SYSTEMS, A CALIFORNIA LI	01/18/2017	7,088.23
74070	00718	NATIONWIDE RETIREMENT SOLUTIO	01/18/2017	2,148.07
74071	01406	NORTH COUNTY WELDING SUPPLY	01/18/2017	602.22
74072	06109	DONALD PARKER	01/18/2017	206.95
74073	03990	PEREZ UPHOLSTERY	01/18/2017	179.00
74074	06110	SKY PETERSON	01/18/2017	32.58
74075	91007	PFM ASSET MANGEMENT LLC	01/18/2017	1,175.72
74076	04662	QUALITY FENCE COMPANY, INC.	01/18/2017	2,432.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
74077	06485	FABRIENNE ROBINSON	01/18/2017	1,000.00
74078	UB*00014	RODRIQUEZ FREDDIE TRUST	01/18/2017	13.34
74079	03231	SAN DIEGO COUNTY WATER AUTH	01/18/2017	22,830.00
74080	00159	SUPERIOR READY MIX	01/18/2017	2,605.62
74081	UB*00015	DIANA SYVERTSON	01/18/2017	25.52
74082	06005	UNIFIRST CORP.	01/18/2017	259.47
74083	00458	VERIZON WIRELESS	01/18/2017	550.43
74084	00865	WATER EDUCATION FOUNDATION	01/18/2017	767.00
74085	06231	WESTERN WATER WORKS SUPPLY CC	01/18/2017	3,856.25
74086	02570	CHERYL WILLIAMS	01/18/2017	630.00
Total for 1/18/2017:				199,022.01
74087	00805	ACWA/JOINT POWERS INS.	01/26/2017	10,254.00
74088	06323	ADVANCED COMMUNICATION SYSTE	01/26/2017	772.11
74089	03223	AIR POLLUTION CONTROL DISTRICT	01/26/2017	5,064.80
74090	04382	AMERICAN RIGGING & SUPPLY CO	01/26/2017	1,820.43
74091	06403	APPLEONE EMPLOYMENT SERVICES	01/26/2017	313.68
74092	UB*00016	KRISTY BAKER	01/26/2017	273.98
74093	06374	BOOT BARN INC.	01/26/2017	116.36
74094	00898	BP BATTERY	01/26/2017	103.71
74095	06402	BRIAN BRADY	01/26/2017	56.61
74096	03134	CALIFORNIA WATER ENVIRONMENT.	01/26/2017	172.00
74097	03978	CAMERON WELDING SUPPLY	01/26/2017	160.83
74098	02176	CORELOGIC SOLUTIONS, LLC	01/26/2017	225.00
74099	05953	CORODATA RECORDS MANAGEMENT	01/26/2017	497.09
74100	02925	DATA NET SOLUTIONS	01/26/2017	92.00
74101	91123	DIGITAL DEPLOYMENT, INC.	01/26/2017	2,000.00
74102	06303	EXECUTIVE LANDSCAPE INC.	01/26/2017	417.50
74103	00161	FALLBROOK CHAMBER OF COMMER	01/26/2017	100.00
74104	09523	FALLBROOK EQUIP RENTALS	01/26/2017	1,891.66
74105	01099	FALLBROOK IRRIGATION INC	01/26/2017	49.62
74106	01582	FALLBROOK MUFFLER	01/26/2017	1,019.16
74107	00169	FALLBROOK OIL COMPANY	01/26/2017	1,709.25
74108	00170	FALLBROOK WASTE & RECYCLING	01/26/2017	549.70
74109	05733	FIRST BANKCARD	01/26/2017	6,786.82
74110	06286	GARDA CL WEST, INC.	01/26/2017	228.46
74111	90897	JOSHUA HARGROVE	01/26/2017	25.26
74112	06062	HARRINGTON INDUSTRIAL PLASTICS	01/26/2017	114.60
74113	06429	HEALTHPOINTE MEDICAL GROUP,INC	01/26/2017	75.00
74114	06577	INFOSEND INC	01/26/2017	3,308.49
74115	90944	ROBERT H JAMES	01/26/2017	950.00
74116	01703	TODD LANGE	01/26/2017	173.47
74117	06633	MAINTENANCE CONNECTION INC	01/26/2017	756.20
74118	91029	MALLORY SAFETY AND SUPPLY CO	01/26/2017	2,076.99
74119	06014	KERRY MEHRENS	01/26/2017	398.92
74120	06614	MITEL LEASING	01/26/2017	815.15
74121	03201	NATIONAL SAFETY COMPLIANCE INC	01/26/2017	60.00
74122	UB*00017	LINDA ORTWEIN	01/26/2017	5.00
74123	01267	PACIFIC PIPELINE	01/26/2017	34,430.64
74124	05033	PACKARD GOVERNMENT AFFAIRS	01/26/2017	5,000.00
74125	04075	RAYNE WATER SYSTEMS	01/26/2017	125.00
74126	06252	SAN DIEGO COUNTY	01/26/2017	37.50
74127	00237	SEARS COMMERCIAL ONE	01/26/2017	1,339.29
74128	06565	SECRETARY OF STATE	01/26/2017	40.00
74129	90929	SOUTHWEST ANSWERING SERVICE, I	01/26/2017	932.59
74130	00159	SUPERIOR READY MIX	01/26/2017	1,992.81

Check No	Vendor No	Vendor Name	Check Date	Check Amount
74131	06735	TCN, INC.	01/26/2017	66.14
74132	05731	TEMECULA VALLEY POWDER COATING	01/26/2017	403.20
74133	05883	TESTAMERICA LABORATORIES, INC.	01/26/2017	182.70
74134	04543	THE GOODYEAR TIRE & RUBBER CO.	01/26/2017	1,886.77
74135	06005	UNIFIRST CORP.	01/26/2017	400.35
74136	00458	VERIZON WIRELESS	01/26/2017	3,419.72
74137	02960	VWR INTERNATIONAL INC	01/26/2017	1,160.80
74138	06434	WESTERN RENEWABLE ENERGY GEN	01/26/2017	132.83
74139	02570	CHERYL WILLIAMS	01/26/2017	350.00
74140	06767	ZORO TOOLS INC	01/26/2017	5,284.62
Total for 1/26/2017:				100,618.81
Report Total (216 checks):				1,933,272.46

A handwritten signature in black ink, appearing to read "Brian Brady", is written over a solid horizontal line.

Brian Brady

General Manager

Status of Key Projects

**Donnil PS Emergency Generator**

Awarded Construction Cost	\$139,900
Change Orders	\$ -
Total Cost	\$ 139,900.00
Total Completed	\$ -
Percent Complete	0%
End Date	8/24/2017
Days Added	
Funding Source	Water Capital

**Beaver Creek Pipeline Replacement**

Awarded Construction Cost (Pending Approval)	\$ 1,446,000.00
Change Orders	\$ -
Total Cost	\$ 1,446,000.00
Total Completed	\$ 1,283,000.00
Percent Complete	89%
End Date	12/19/2016
Days Added	0
Funding Source	Water Capital

**Plant 2 Force Main Replacement**

Awarded Construction Cost*	\$ 490,850.00
Change Orders	\$ 212,497.52
Total Cost	\$ 703,347.52
Total Completed	\$ 650,000.00
Percent Complete	92%
End Date	8/2/2016
Days Added	120
Completion Pending Final Paving	
Funding Source	Wastewater Capital

**SMRCUP Design**

Awarded Design Cost*	\$ 3,205,140.00
Contract Ammendments	\$ 2,619.00
Total Cost	\$ 3,207,759.00
Total Completed	\$2,431,431
Percent Complete	76%
End Date	5/1/2016
Days Added	0
* Only Preliminary Design and Design Task was Authorized for \$2,433,846	
Funding Source	Prop 50 Grant: \$2.4 Million Balance Water Capital

**1 MG Tank Recoating**

Awarded Construction Cost	\$ 332,285.00
Change Orders	\$ 21,578.30
Total Cost	\$ 353,863.30
Total Completed	\$ 153,378.61
Percent Complete	43%
End Date	6/30/2017
Comments	
Funding Source	Water Capital

**N. Brandon and E. Alvarado Sewer Replacement**

Awarded Construction Cost	In Design
Change Orders	
Total Cost	
Total Completed	
Percent Complete	
End Date	
Days Added	
Funding Source	Wastewater Capital

## As-needed Professional Services Update (February 2017)

### Contractor: SCADA Integrations

#### Services:

- Perform a system assessment and make recommendations
  - Radio network upgrades
  - Pump station, reservoir, and flow control valve automation
- Develop and implement PLC programming for additional control and automation
  - Pump Station start/stop via time clock, Pump lead/lag sequencing
  - Flow control valve automation
- HMI screen programming and development
  - Pump station and pressure reducing station screens to accommodate PLC programming
  - Create login/password permissions at the WRP

#### Outcomes:

- Improved automation to reduce staff time to drive to facilities to make adjustments.
- Improved security of SCADA system at WRP

Incurred Cost to date: \$11,312

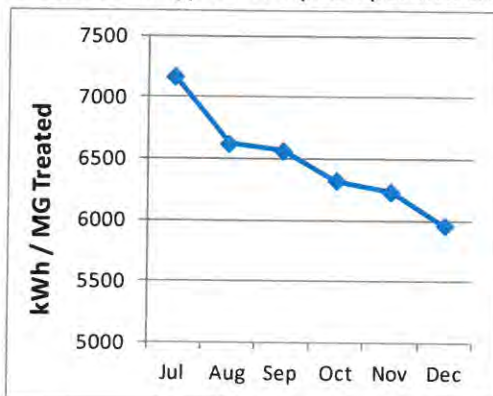
### Contractor: Black and Veatch

#### Services:

- Review plant operations and provide guidance and optimizing performance
  - Develop strategy to minimize air use for activated and digestion process
- Help develop performance metrics for plant operation and goals

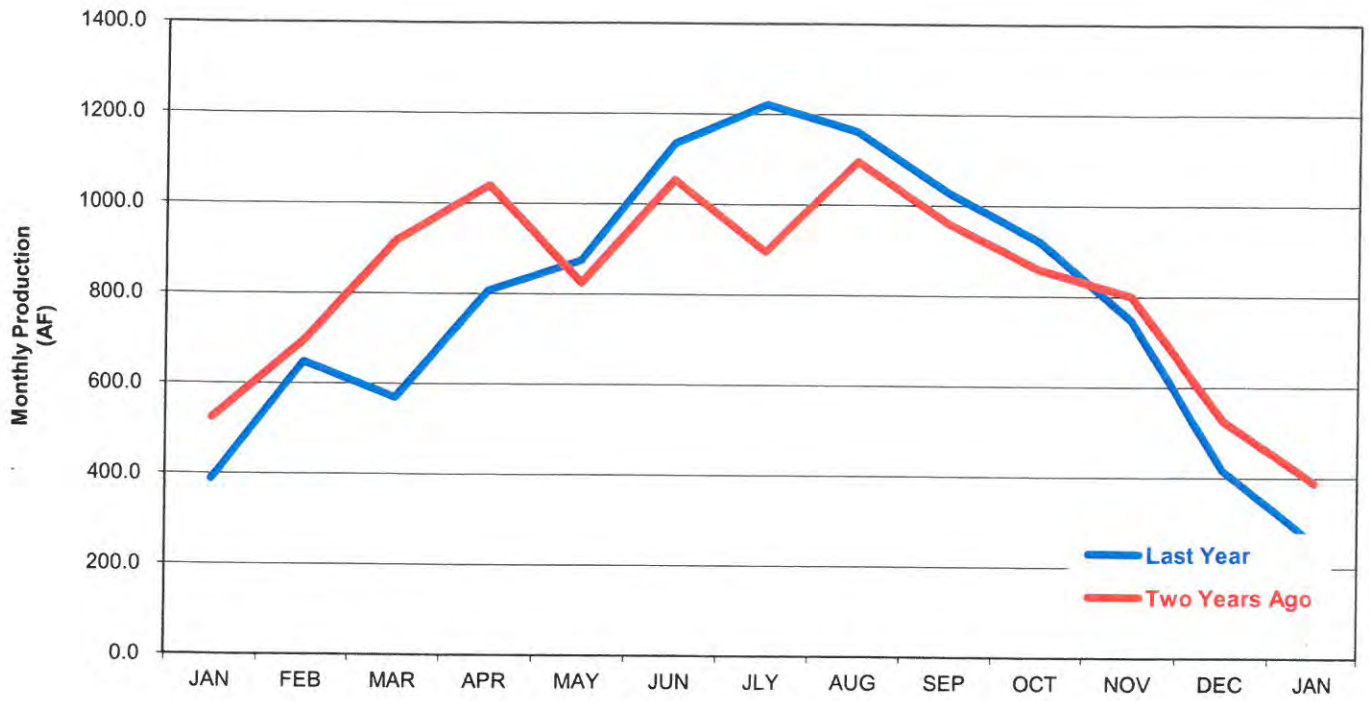
#### Outcomes:

- Reduced energy consumption per MG treated by 18%

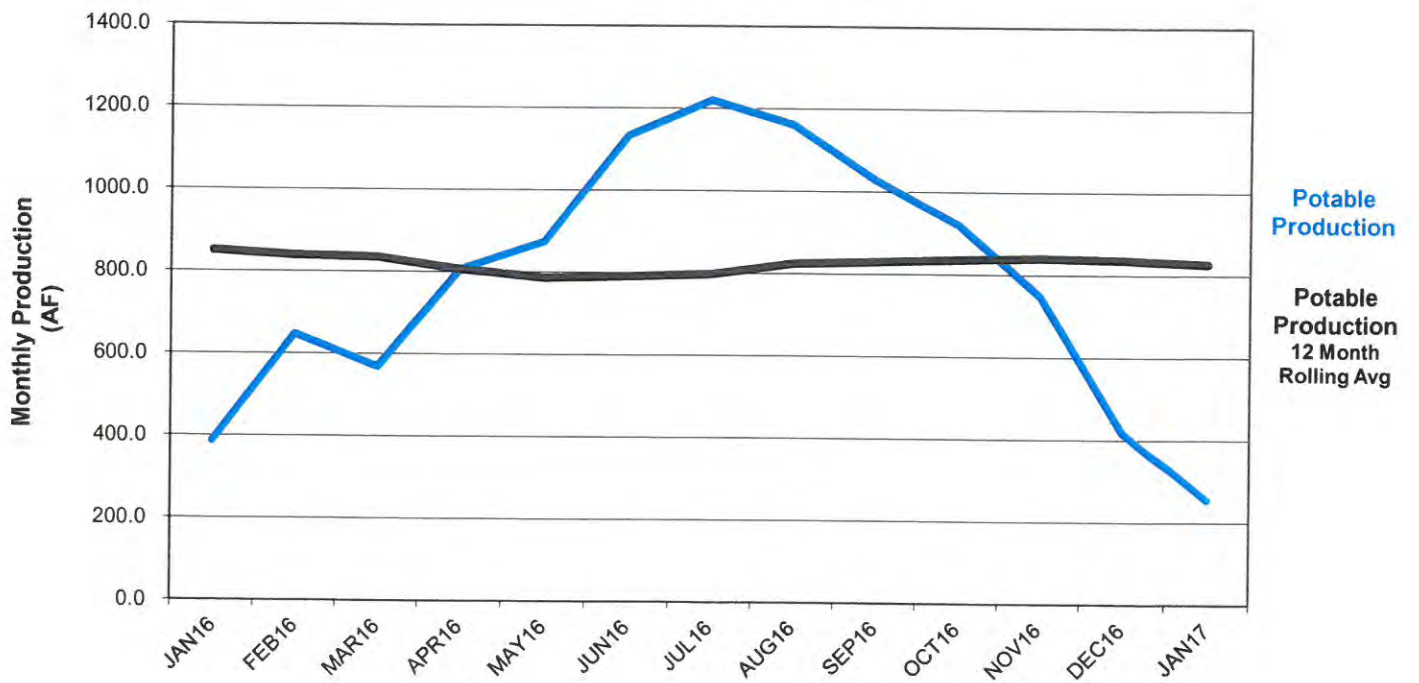


Incurred Cost to date: \$7,500

### Fallbrook Public Utility District Annual Production

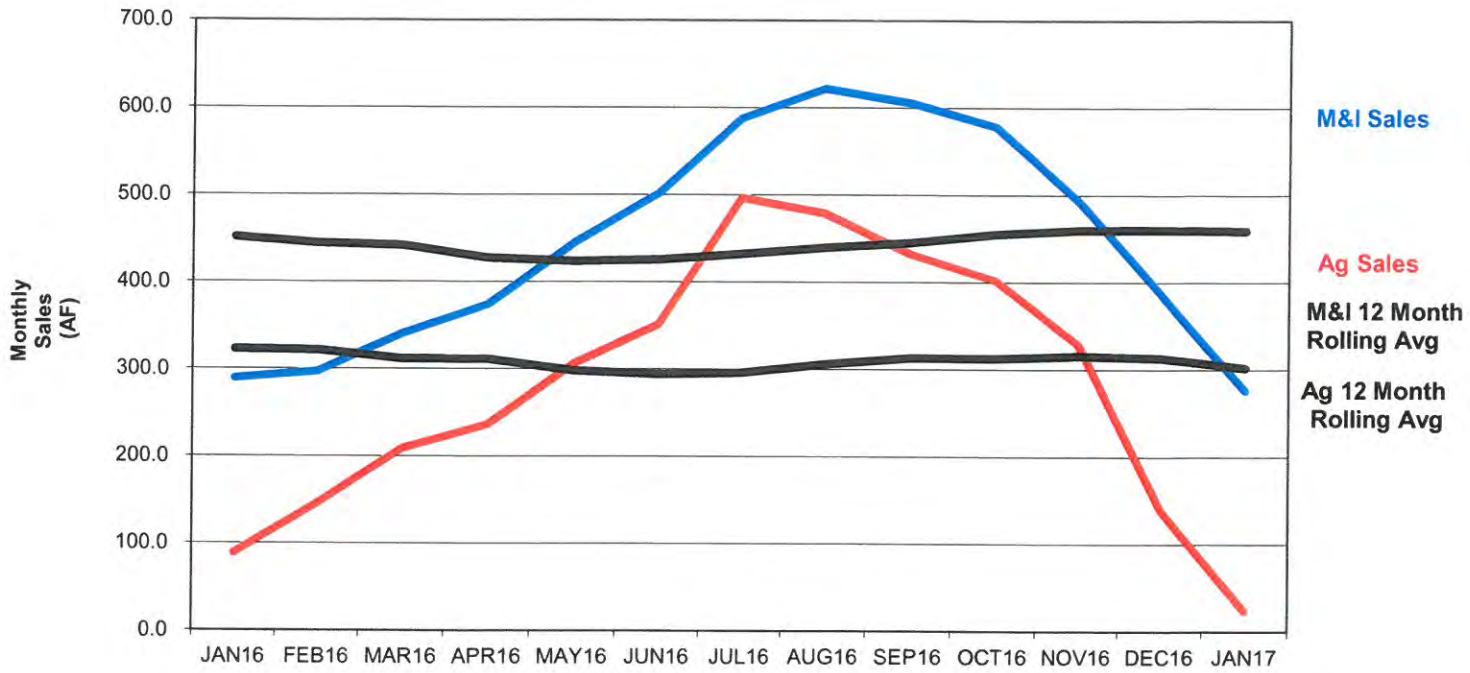


### Fallbrook Public Utility District Total Potable Production

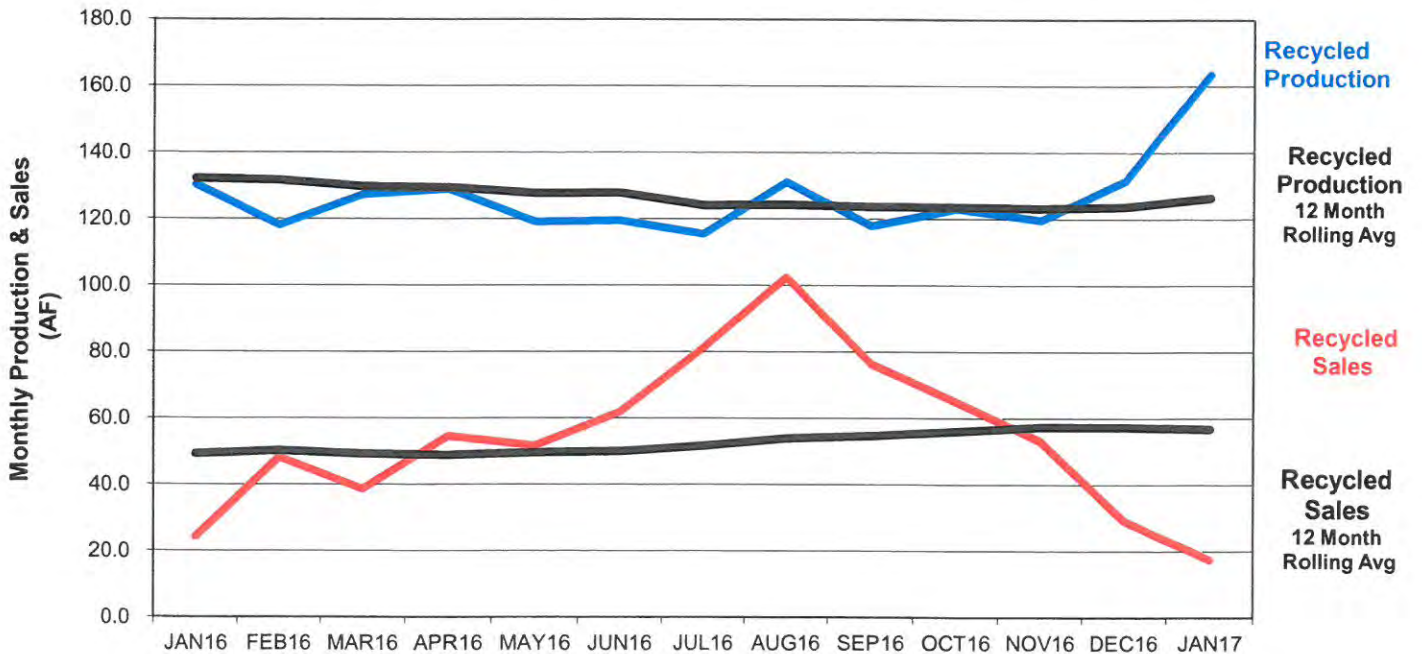




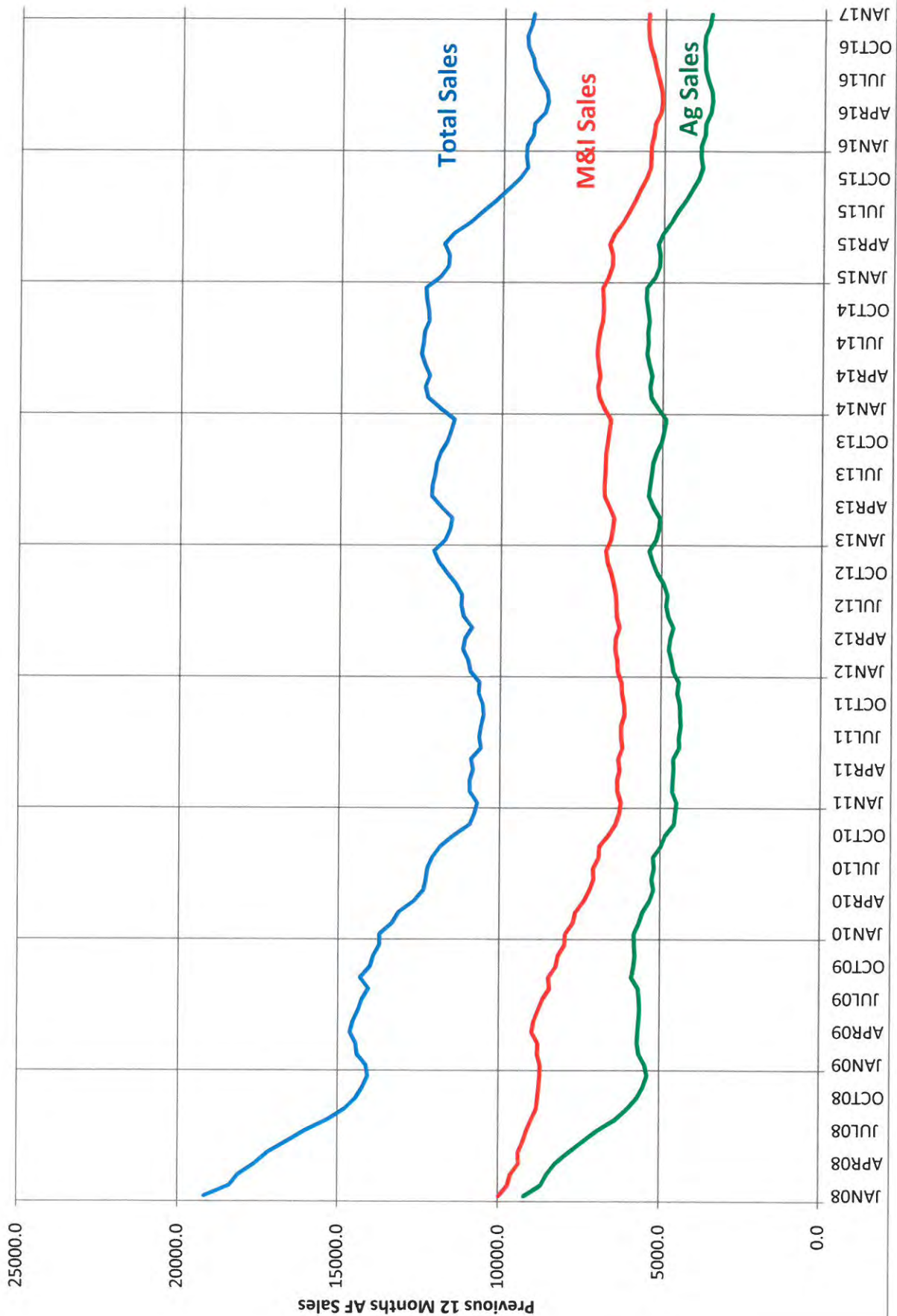
### Fallbrook Public Utility District Ag and M&I Sales



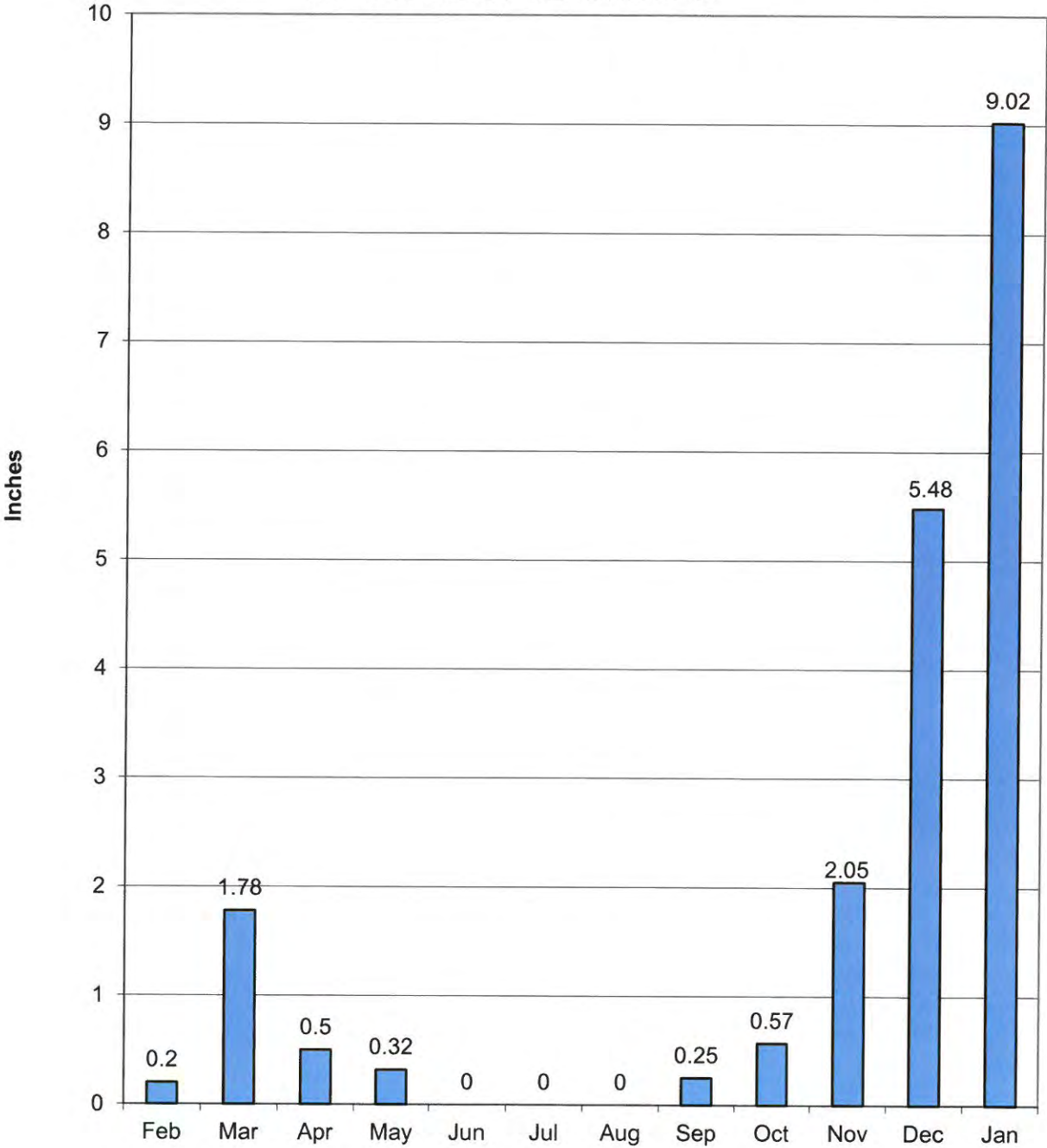
### Fallbrook Public Utility District Recycled Water Production & Sales



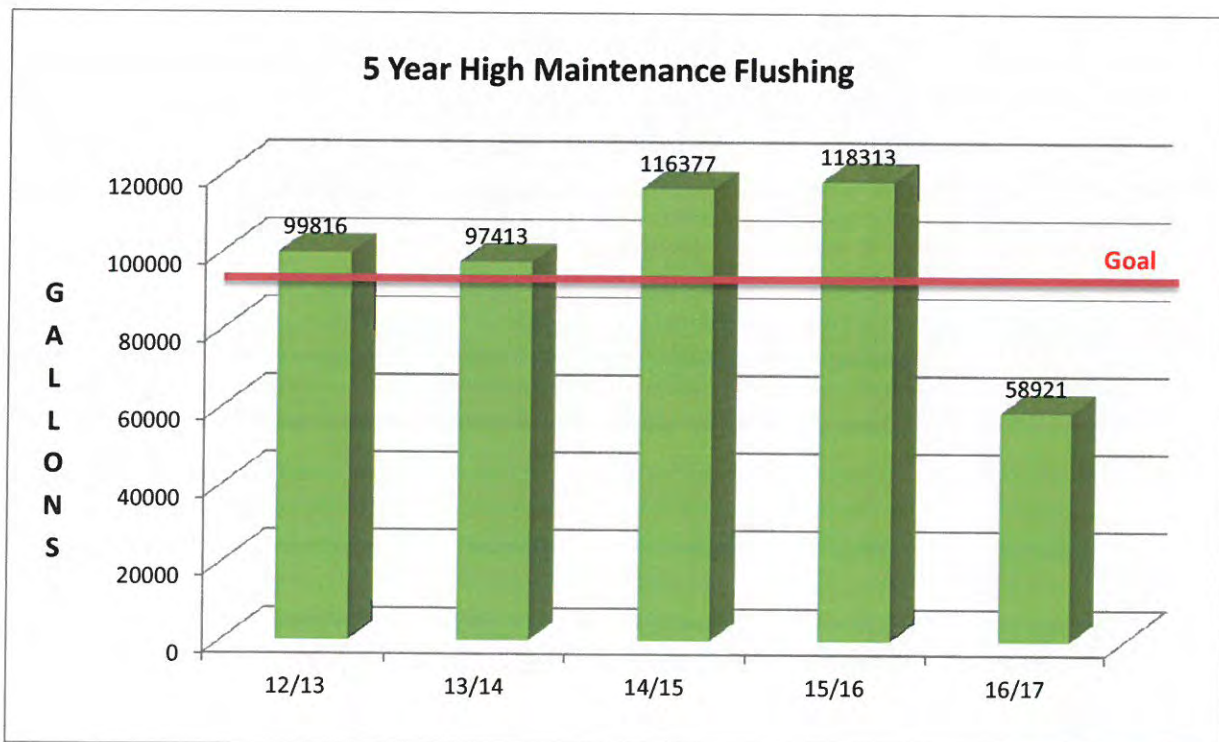
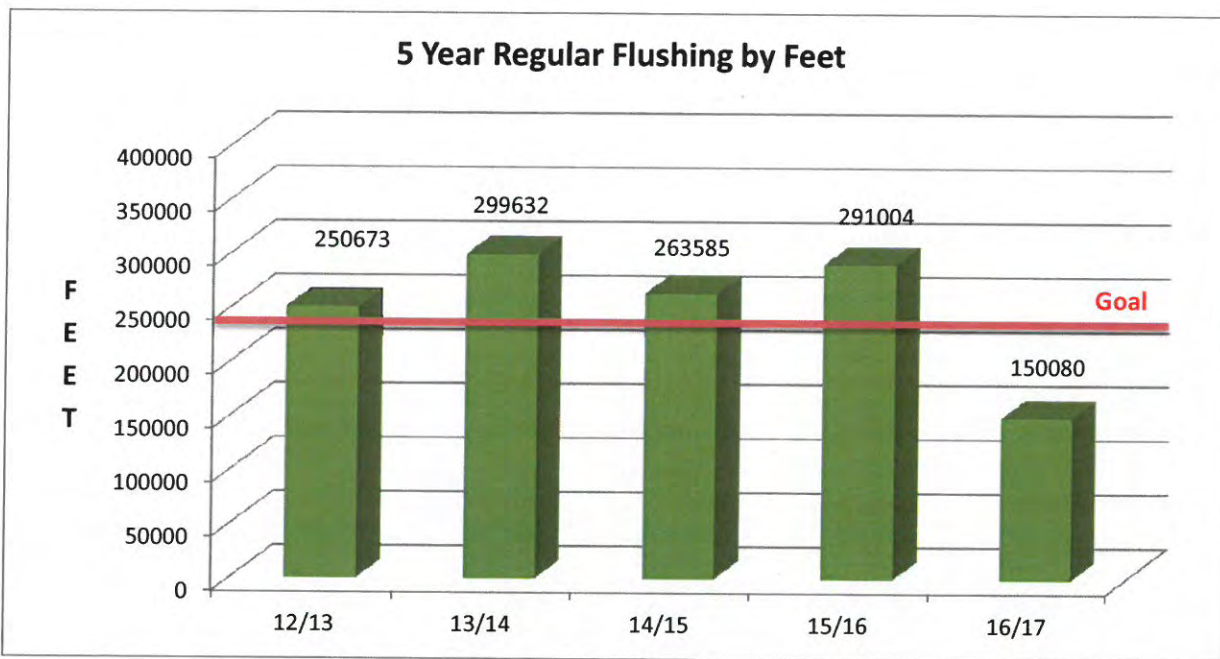
# FPUD 12 Month Running Water Sales



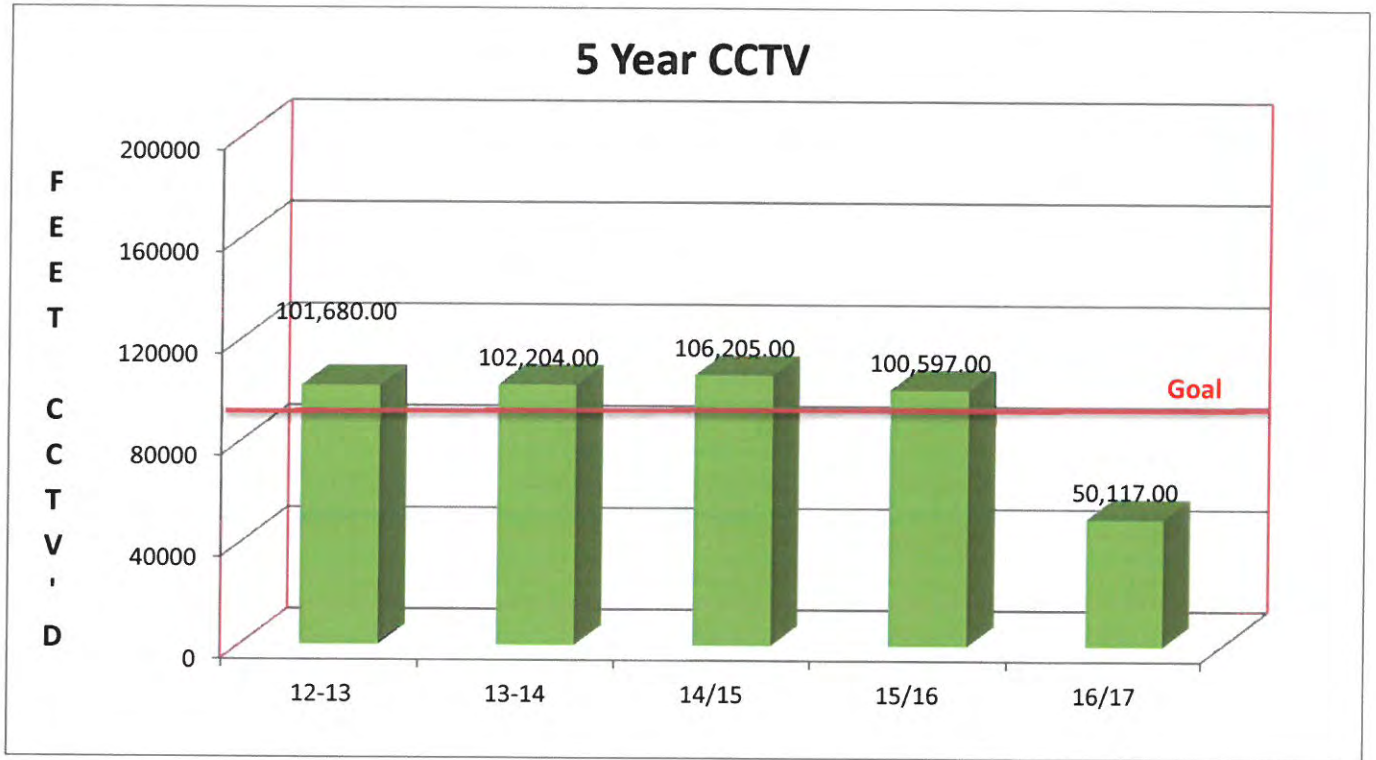
# Fallbrook Rainfall In The Last 12 Months



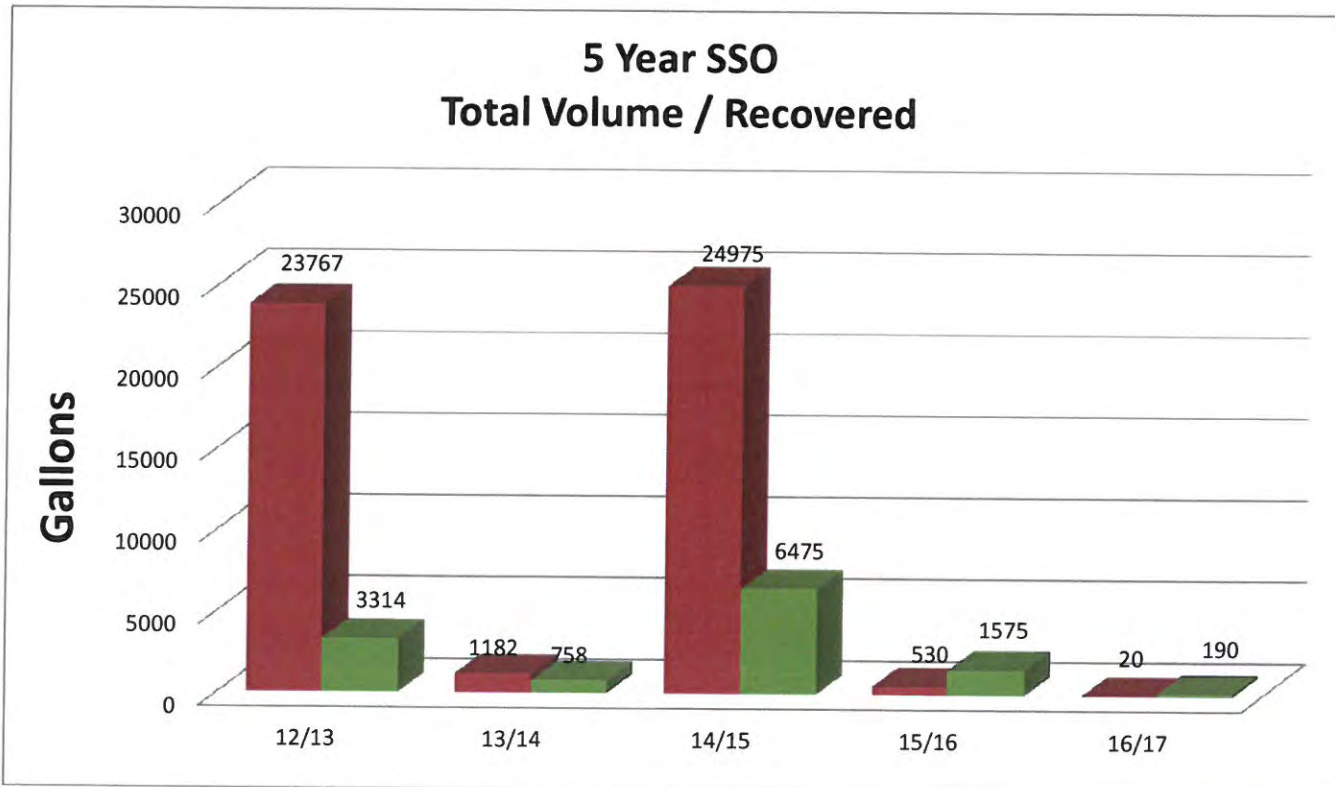
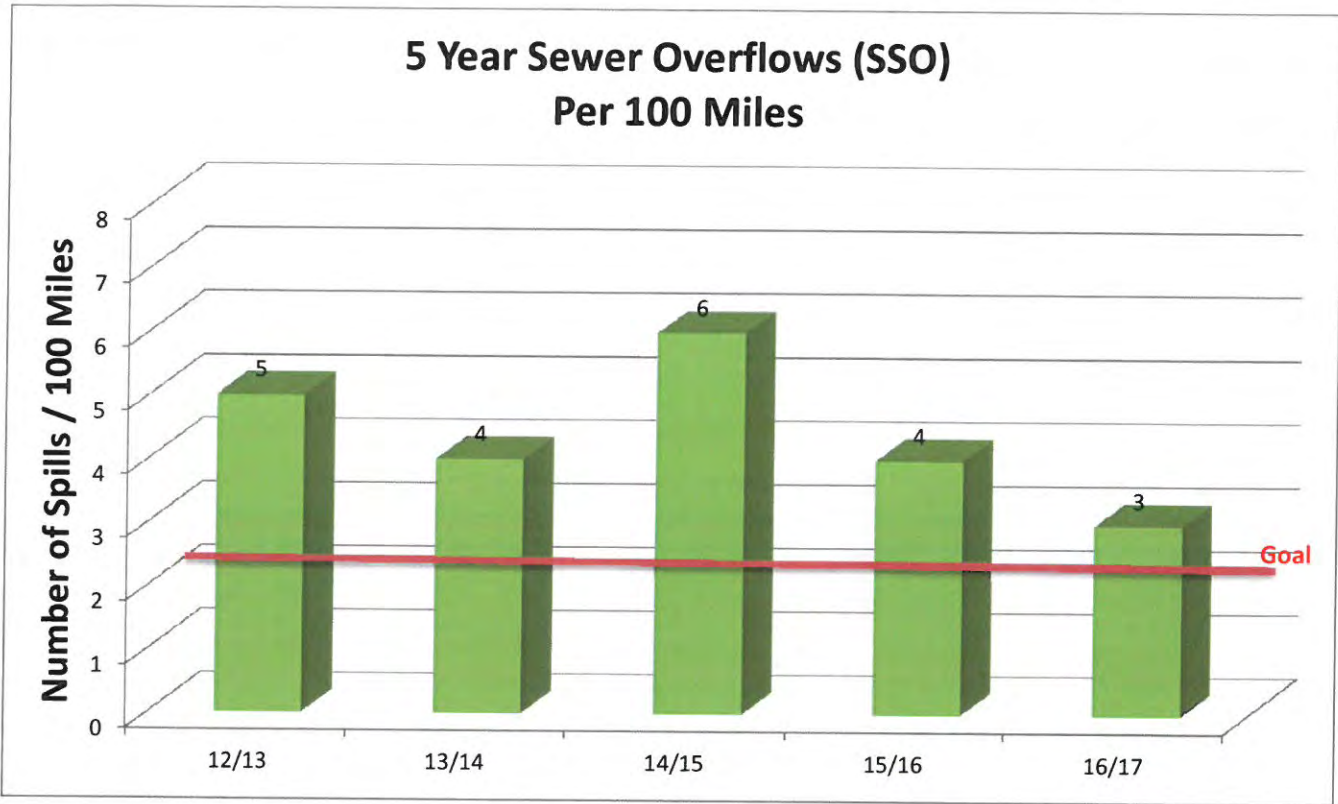
# COLLECTION MONTHLY REPORT



# COLLECTION MONTHLY REPORT



## COLLECTION MONTH REPORT



### System Operations Report - January 2017

Item	January-17	Year to Date
Valve Exercising Goal	189	189
Valves Exercised	153	153
Percentage Complete	81.0%	81.0%
Valves Replace	14	14
Broken Valves in System	286	286
Total Valves in System	6796	6796
Main Line leaks	5	5
Service Line Leaks	3	3
Approx. Gallons Lost Flushing	65,900	65,900

FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS



DIRECTOR'S REPORT OF CONFERENCE / MEETING ATTENDANCE

Director Name: JENNIFER DEMEO

Name & Location of Function: SD CSDA QUARTERLY  
DINNER MEETING

Date(s) of Attendance: THURSDAY, FEB 16

Purpose of Function: education + networking

Sponsoring Organization: SD CSDA Chapter

Summary of Conference or Meeting:

Scott Barnett from the  
Little Hoover Commission  
spoke on Special Districts.  
The discussion became very interesting +  
lively when he brought up the suggestion  
of a "Sun-downer Clause" for special districts.

Director Signature: [Signature] Date: 2/16/2017

*The Administrative Code requires reports of conferences or meetings for which a director requests per diem or expense reimbursement. Reports must be submitted to the secretary no later than one (1) week prior to the board meeting.*

*Reports must be submitted before the District will pay per diem or reimbursement for the conference or meeting. Reports are not required for board or committee meetings or meetings with board or committee officers, the general manager, or the general counsel.*



FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS



DIRECTOR'S REPORT OF CONFERENCE / MEETING ATTENDANCE

Director Name: Jennifer DeMeo

Name & Location of Function: First Annual AG WATER SUMMIT


Date(s) of Attendance: February 3, 2017

Purpose of Function: Ag Leaders and Water Experts to speak on issues affecting water districts

Sponsoring Organization: Rancho California Water District

Summary of Conference or Meeting:

After the welcome, Temecula Mayor, Maryann Edwards gave a short speech commenting that "without water, none of us would be here." Paul Parreira served well as Master of Ceremonies with his deep baritone voice. The speakers were very informative and interesting (mostly, until Charlie and I nearly nodded off during one of the more technical presentations!). John Chandler of Chandler Farms in the Central Valley spoke about advances such as drip irrigation and highlighted that agriculture doesn't waste water. He also stressed the importance of partnerships between Farmers and Districts. Charlie Wolk on the Drought and Ag Panel was great. Did you know that water makes up 70% of the cost of growing Avocados? He explained how the Governor's water restrictions have directly impacted increases in costs to districts during these years of drought conditions. It was also discussed that due to the lack of access to groundwater, the necessity of sourcing water directly from the Colorado river is increasing costs to farmers since the water is more salty than groundwater resulting in the need to dilute by up to 2x for certain crops. Sarge Green from California Water Institute at Fresno State showed us some innovative new technologies for irrigation. Justin Hassely from Rancho Water District highlighted some advances as well, and I was most interested in the "Water Tracker" tool on their website which allowed remote real time data from irrigation and water usage. The Coachella Valley District presentation of their aquifer management was very interesting. The keynote speaker, Larry Dick of the Metropolitan Water District was very engaging and interesting. Bottom line, he said the "emergency" is over, but one month does not cure a 6 year drought. Mostly the presentations were hopeful and educational. All the speakers stressed the importance in cooperation between all parties going forward (Districts, Agriculture and Environmental). The event was very informative about the state of California's drought conditions and agricultural concerns. The venue was excellent. We met in the Barrel Room at the winery and coffee and beverages were served with fresh fruit trays and pastries and lunch was served during the keynote speech. I look forward to next years AG Summit.

Director Signature: 

Date: 2/3/2017

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FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS

DIRECTOR'S REPORT OF CONFERENCE / MEETING ATTENDANCE

Director Name: Jennifer DeMeo

Name & Location of Function: Fallbrook Public Utility District Office, Fallbrook, CA

Date(s) of Attendance: 2/8/2017

Purpose of Function: As part of my Director's Orientation, I was briefed by Noelle Denke in Public Affairs and Marcie Ehlers in Administrative Services

Sponsoring Organization: Fallbrook Public Utility District

Summary of Conference or Meeting:

Noelle explained the role and activities of Public Affairs. Marcie went over the budget and

Helped me understand how the District functions fiscally.

Director Signature: 

Date: 2/8/2017

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FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS



DIRECTOR'S REPORT OF CONFERENCE / MEETING ATTENDANCE

Director Name: Jennifer DeMeo

Name & Location of Function: COWU Meeting

Stone Ridge Country Club, Poway CA

Date(s) of Attendance: Tues, Feb 21

Purpose of Function: Meeting,

Sponsoring Organization: COWU

Summary of Conference or Meeting:

The Meeting was well attended.  
Tim Quinn from ACWA presented on  
the topic of California Water policy.

Director Signature: [Signature]

Date: 2/21/2017

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**LOG OF BOARD REQUESTS**  
February 27, 2017

Item No.	Date Requested	Requestor and Request	Action by Staff/Schedule	Date Completed
1	12/12/16	<u>Charley Wolk:</u> Requested a workshop be held to provide sufficient time for discussion of matters relating to the Santa Margarita River property.	<u>Jack Bebee</u> We are waiting to receive comments from resource agencies on the management plan and to complete an initial review with project partners. Workshop is anticipated in March/April.	
2	1/11/17	<u>Al Gebhart:</u> Called Mrs. Denke to request she check on the status of a customer's application, Beth Mudie, for her landscape/turf replacement project. Director Gebhart said he was helping her and she had not received a response from the Water Authority and didn't know how to proceed further.	<u>Noelle Denke:</u> Got in touch with the appropriate person at the Water Authority, Jana Vierola, and had her look it up for me. I then phoned Al back with a report of what Ms. Mudie was missing and what number to call to get step-by-step help	1/11/17
3	1/20/17	<u>Charley Wolk:</u> Called Mrs. Denke to request that she put together, in advance, three certificates to present on Jan. 23.	<u>Noelle Denke:</u> Presented three resolutions, in advance, to President Wolk for his signature.	1/20/17
4	1/24/17	<u>Charley Wolk:</u> Called Jeff Marchand and asked what the District was doing about a private road off 3895 DeLuz Road that was washed out.	<u>Jeff Marchand:</u> Notified President Wolk the District was aware of it and the road repair was the property owner's responsibility.	1/24/17
5	1/27/17	<u>Al Gebhart:</u> Requested that staff prepare rate models based on decreased water sales over five years, to include funding of the CUP.	Request has been included in Raffelis rate model analysis. Fiscal Policy & Insurance Committee recommended projection with 9,000, 7,000 and 5,000 AFY sales. Committee review scheduled for March 6, 2017; Board review March 20, 2017.	
6	GM Target Activities	<u>Board: SMR CUP</u> Maintain current schedule for finalizing MOU and EIS with USMC and necessary work with California SWRCB.	<u>Status: On-going.</u> (a) EIR to Board for certification by September 2016. Complete. (b) Final Settlement Agreement to Board by May 2017. (c) Prepare quarterly reports to Board. Next quarterly report set for February 2017.	
7	GM Target Activities	<u>Board: Finalize SMR CUP financing plan (options) by November 2016.</u>	<u>Status: Ongoing discussions with Fiscal Policy and Insurance Committee. Resolutions for SRF</u>	2/8/17: Application

**LOG OF BOARD REQUESTS  
February 27, 2017**

<b>Item No.</b>	<b>Date Requested</b>	<b>Requestor and Request</b>	<b>Action by Staff/Schedule</b>	<b>Date Completed</b>
			funding approved by Board at January 2017 meeting.	submitted to SWRCB
8	GM Target Activities	<u>Board:</u> Develop a new plan to market and acquire additional reclaimed water customers.	<u>Status:</u> Complete. Master plan finalized and presented to Board at the November 21, 2016 meeting.	11/21/16
9	GM Target Activities	<u>Board:</u> Investigate the economics of Cadiz Project water transfers.	Report to Board with findings by February 27, 2017.	
10	GM Target Activities	<u>Board:</u> General Manager to actively participate in SDCWA board policy discussion.	<u>Status:</u> On-going.	
11	GM Target Activities	Maintain SAWR rate at SDCWA.	<u>Status:</u> Complete. SAWR rate extended to January 2020.	6/30/16
12	GM Target Activities	<u>Board:</u> Urban Water Standards (SWRCB); Urban Advisory Group (UAG) process.	<u>Status:</u> On-going. Status of SWRCB guidelines to Board by November 2016 (complete). Comment period extended by SWRCB until March 2017. Next Board update in February 2017.	
13	GM Target Activities	<u>Board:</u> Metropolitan (new fixed charge on treated water)	<u>Status:</u> Complete/monitor on-going. On-going analysis and development of rate alternatives w/SDCWA general managers group. Report progress to Board in first quarter 2017.	1/23/17
14	GM Target Activities	<u>Board:</u> SDG&E General Rate Case re: Solar Contracts	<u>Status:</u> Water district consortium coordinating with BB&K special counsel. CPUC hearings originally scheduled for 10/17-10/21/2016. Opening briefs now set for 1/20/17 and reply briefs for 2/10/17. Proposed decision scheduled for February 27, 2017 unlikely.	
15	GM Target Activities	<u>Board:</u> Assign one person to attend CASA quarterly meetings at least twice per year.	<u>Status:</u> Complete and on-going. Mr. David Deem, Chief Plant Operator, has been assigned this task.	11/15/16
16	GM Target Activities	<u>Board:</u> List all committees, working groups and boards you are on at the county, state, and/or federal level. Provide the time commitment on a monthly or annual basis.	<u>Status:</u> Completed and emailed to Board on 09/12/16.	9/12/16

**LOG OF BOARD REQUESTS**  
February 27, 2017

<b>Item No.</b>	<b>Date Requested</b>	<b>Requestor and Request</b>	<b>Action by Staff/Schedule</b>	<b>Date Completed</b>
17	GM Target Activities	<u>Board:</u> Organizational plan for Board review by August 2016.	<u>Status:</u> Complete. Plan presented to Board at the August 2016 meeting	8/22/16
18	GM Target Activities	<u>Board:</u> Revamp monthly budget performance reporting format to Board by October 2016.	<u>Status:</u> (a) Develop a new accounting/budget procedure that is easy to read for the Board and public. Complete. (b) Include warrants and investments in the monthly Board packet. Complete. (c) Provide a quarterly review of the current year's budget with specific benchmarks. Monthly budget update included in Board packet. Complete.	12/22/16
19	GM Target Activities	<u>Board:</u> Research hardware, financial software, and data input requirements by January 2017.	<u>Status:</u> Provide final recommendations to Board by September 2016, including water and waste water rate models and SMR CUP Project funding options and scenarios. Board approved retaining Raffelis Financial Consultants.	9/26/16
20	GM Target Activities	<u>Board:</u> Springbrook software conversion	<u>Status:</u> (a) Financials on-line by September 2016. Complete. (b) Billing system implementation complete by November 2016. Complete.	10/15/17
21	GM Target Activities	<u>Board:</u> Establish funds to address shortfalls in pension and OPEB liabilities.	<u>Status:</u> Complete. The Board approved the creation of an irrevocable 115 Combination Trust with PARS using existing funds set aside by the Board.	9/26/16
22	GM Target Activities	<u>Board:</u> Explore functional consolidation opportunities with neighboring water districts (Valley Center, Yuima, Rainbow) in areas of information services, engineering, technical assistance, equipment sharing.	<u>Status:</u> General Managers are meeting in January 2017 to establish scope. At request of VCMWD and RMWD general managers, meeting postponed to late February 2017.	
23	GM Target Activities	<u>Board:</u> Update FPUD website.	(a) Report to Board by October 2016. Complete. Migration of data from existing site to new test site is complete.	

**LOG OF BOARD REQUESTS**  
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Item No.	Date Requested	Requestor and Request	Action by Staff/Schedule	Date Completed
			<p>(b) Work with Conservation Committee to update District website (branding and content) including plan to hire an outside vendor to complete the project. Outside vendor retained and developing website.</p> <p>(c) Place all relevant District information on the website (transparency).</p> <p>(d) Website developed. Beta testing through February. Staff training March 1<sup>st</sup>-9<sup>th</sup>. Launch March 10<sup>th</sup>.</p>	
24	GM Target Activities	<u>Board:</u> Update FPUD board room audio-visual equipment in conjunction with North County Fire.	<u>Status:</u> Upgrade to projection equipment complete. Audio equipment vendor proposal to be funded through MOU with NC Fire.	
25	GM Target Activities	<u>Board:</u> Targeted community outreach to be developed working with Conservation Committee.	<u>Status:</u> This activity to be combined with outcome of B-3 (Urban Water Standards), now targeted for March 2017.	
26	GM Target Activities	<u>Board:</u> Complete general office space planning. Report to Board by October 2016.	<u>Status:</u> This activity is delayed by three months. Plans and budget transmitted to Board in January 2017. On-going construction, as available, during rainy season.	
27	GM Target Activities	<u>Board:</u> Develop Managerial and Supervisory Succession Plan.	<u>Status:</u> Present draft plan to Personnel Committee in February 2017.	
28	GM Target Activities	<u>Board:</u> Develop staff team-building opportunities. Implement in the first quarter of 2017.	<u>Status:</u> Bi-weekly management / supervisory team-building staff meetings have been established, starting January 25, 2017. Reports to Personnel Committee with start in March 2017.	1/25/17
29	GM Target Activities	<u>Board:</u> Address District uniform standards. Brief Personnel Committee by November 2016.	<u>Status:</u> This activity delayed by three months. Will brief Personnel Committee in February 2017.	
30	GM Target Activities	<u>Board:</u> Provide meals for Directors in closed sessions, as appropriate.	<u>Status:</u> Complete.	6/30/16
31	GM Target Activities	<u>Board:</u> Provide Board with a General Manager evaluation form.	<u>Status:</u> Complete.	1/5/17

**LOG OF BOARD REQUESTS**  
**February 27, 2017**

Item No.	Date Requested	Requestor and Request	Action by Staff/Schedule	Date Completed
32	GM Target Activities	Board: Establish a 5-year strategic plan with 6 month updates. Complete by first quarter 2017.	<u>Status:</u> On-going; on schedule.	
33	GM Target Activities	Board: Continue to provide consistent data to all bidding vendors/contractors.	<u>Status:</u> Internal review performed. Complete.	8/15/16
34	September 2016	<u>Directors Gebhart and McDougal:</u> Work with San Diego County Parks & Recreation Department to schedule Workshop in Fallbrook to gage community interest in a Landscape Maintenance District.	<u>Status:</u> Working with County Parks & Rec; have scheduled Workshop in FPUD boardroom for March 17, 2017. Contacting Fallbrook community groups to attend Workshop.	

*Note: Number sequencing is not in order as those tasks completed are removed from this list. New tasks are assigned a new number.*