



FALLBROOK PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING

AGENDA

MONDAY, SEPTEMBER 24, 2018
4:00 P.M.

FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125

If you have a disability and need an accommodation to participate in the meeting, please call the Secretary at (760) 728-1125, ext. 1130 for assistance so the necessary arrangements can be made.

Writings that are public records and are distributed during a public meeting are available for public inspection at the meeting if prepared by the local agency or a member of its legislative body or after the meeting if prepared by some other person.

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

PLEDGE OF ALLEGIANCE

ADDITIONS TO AGENDA PER GC § 54954.2(b)

APPROVAL OF AGENDA

PUBLIC COMMENT

Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.

II. CONSENT CALENDAR----- (ITEMS B—D)

All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors or the public requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.

A. CONSIDER APPROVING MINUTES

- 1. August 27, 2018 Regular Board Meeting

Recommendation: That the Board approve the minutes of the aforementioned meeting of the Board of Directors of the Fallbrook Public Utility District.

- B. CONSIDER AUTHORIZING STAFF TO FILE THE NOTICE OF COMPLETION FOR THE ROOF REPAIR AND REPLACEMENT AT THE WASTEWATER RECLAMATION PLANT PROJECT WITH THE COUNTY OF SAN DIEGO, ASSESSOR/RECORDER/COUNTY CLERK

Recommendation: That the Board authorize staff to file the attached Notice of Completion with the San Diego County Recorder.

- C. CONSIDER AUTHORIZING STAFF TO FILE THE NOTICE OF COMPLETION FOR OLD STAGE PIPELINE REPLACEMENT PROJECT WITH THE COUNTY OF SAN DIEGO, ASSESSOR/RECORDER/COUNTY CLERK

Recommendation: That the Board authorize staff to file the attached Notice of Completion with the San Diego County Recorder.

III. INFORMATION----- (ITEMS E—I)

- D. FISCAL YEAR FINANCIAL RESULTS (PRESENTATION BY AGM/CFO)
- E. PRESENTATION OF CERTIFICATE OF RECOGNITION FROM ASSEMBLYWOMAN WALDRENS OFFICE ON SMR PROPERTY

IV. ACTION / DISCUSSION CALENDAR ----- (ITEMS J—S)

- F. CONSIDER APPROVAL OF MUTUAL SERVICES AGREEMENT BETWEEN FALLBROOK PUBLIC UTILITY DISTRICT AND VALLEY CENTER MUNICIPAL WATER DISTRICT

Recommendation: That the Board approve the attached mutual services agreement between the Fallbrook Public Utility District and the Valley Center Municipal Water District.

- G. CONSIDER AUTHORIZING ADDITIONAL FUNDING REQUEST FOR AS-NEEDED PAVING SERVICES

Recommendation: That the Board authorize an additional \$315,000 in funding to be added to the As-Needed Paving contract for the remainder of fiscal year 2018/2019.

- H. CONSIDER APPROVAL FOR PURCHASE OF (2) FORD F-150 TRUCKS & DROP DOWN TAIL TRAILER

Recommendation: That the Board approve the purchase of one Trail-Eze trailer for \$70,280 from Trail-Eze and (2) F150 pickup trucks for \$52,637.21 from Tuttle-Click Automotive Group in order to maintain a reliable District fleet to complete necessary

infrastructure repairs and replacement. \$130,000 was budgeted for these items in the approved FY 2018/19 budget.

- I. CONSIDER APPROVAL FOR ROAD AND ASPHALT REPAIR/REPLACEMENT ON WINTERHAVEN RD/ WINTERWARM DR.

Recommendation: That the Board approve the bid submitted by Joe's Paving for repair of road and asphalt on Winterhaven/Winterwarm Roads in the amount of \$52,718.82

- J. CONSIDER APPROVAL FOR CONSULTANT FOR ENGINEERING SERVICES FOR ASSET MANAGEMENT PROGRAM

Recommendation: That the Board authorize award of Engineering Services for Assessment of the District's Valve and Pipeline Replacement Program to HDR, Inc. in the not-to-exceed amount of \$151,175 to help ensure the District's Pipeline and Valve Replacement Program has established an appropriate level of capital replacement expenditure.

- K. CONSIDER APPROVAL FOR PROFESSIONAL SERVICES FOR THE EVALUATION AND IMPLEMENTATION OF COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEMS

Recommendation: That the Board authorize award of Professional Services for the Evaluation and Implementation to Black & Veatch for the amount of \$98,560 to ensure that the District's CMMS will fill both current and future needs and to reduce the on-going operating costs for the District.

V. ORAL/WRITTEN REPORTS----- (ITEMS 1-8)

- 1. General Counsel
- 2. SDCWA Representative Report
- 3. General Manager
 - a. Engineering and Operations Report
- 4. Assistant General Manager/Chief Financial Officer
 - a. Treasurer's Report
 - b. Budget Status Report
 - c. Warrant List
- 5. Public Affairs Specialist
- 6. Notice of Approval of Per Diem for Meetings Attended
- 7. Director Comments/Reports on Meetings Attended
- 8. Miscellaneous

VII. ADJOURNMENT OF MEETING

DECLARATION OF POSTING

I, Kelly Laughlin, Acting Secretary of the Board of Directors of the Fallbrook Public Utility District, do hereby declare that I posted a copy of the foregoing agenda in the glass case at the entrance of the District Office located at 990 East Mission Road, Fallbrook, California, at least 72 hours prior to the meeting in accordance with Government Code § 54954.2(a).

I, Kelly Laughlin, further declare under penalty of perjury and under the laws of the State of California that the foregoing is true and correct.

SEP 19 2018
Dated / Fallbrook, CA

Kelly Laughlin
Acting Secretary, Board of Directors

M E M O

TO: Board of Directors
FROM: Kelly Laughlin, Acting Secretary
DATE: September 24, 2018
SUBJECT: Consider Approving Minutes

Recommended Action

That the Board approve the minutes of the following meeting of the Board of Directors of the Fallbrook Public Utility District:

1. August 27, 2018 Regular Board Meeting

**FALLBROOK PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING**

MINUTES

**MONDAY, AUGUST 27, 2018
4:00 P.M.**

**FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125**

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

President Gebhart called the regular meeting of the Board of Directors of the Fallbrook Public Utility District to order at 4:02 p.m. A quorum was established, and attendance was as follows:

Board of Directors

Present: Milt Davies, Member
Jennifer DeMeo, Member
Al Gebhart, Member/President
Don McDougal, Member/Vice-President
Charley Wolk, Member

Absent: None

District Staff

Present: Paula de Sousa Mills, General Counsel
Jack Bebee, Acting General Manager
David Shank, Assistant General Manager/Chief Financial Officer
Devin Casteel, System Operations Supervisor
Jason Cavender, Operations Manager
Lisa Chaffin, Human Resources Manager
Aaron Cook, Senior Engineer
Mick Cothran, Engineering Tech I
Noelle Denke, Public Affairs Specialist
Kyle Drake, Collection Supervisor
Jeff Evans, Utility Technician
Jeff Marchand, Engineering Supervisor
Owni Toma, Acting Chief Plant Operator
Mary Lou West, Secretary

Also present were others, including, but not limited to: Archie and Patricia McPhee, and Kate Calhoun.

PLEDGE OF ALLEGIANCE

President Gebhart led the Pledge of Allegiance.

ADDITIONS TO AGENDA PER GC § 54954.2(b)

There were no additions to the agenda.

APPROVAL OF AGENDA

MOTION: Vice-President McDougal moved to approve the agenda as presented; Director Wolk seconded. Motion passed; VOTE:

AYES: Directors Davies, DeMeo, Gebhart, McDougal, and Wolk

NOES: None

ABSTAIN: None

ABSENT: None

PUBLIC COMMENT

Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.

Patricia McPhee stepped to the podium and inquired about the Santa Margarita Property during the DeLuz fires. Mrs. McPhee asked who closed the gates to the property. President Gebhart explained that there is security at the Santa Margarita Property and law enforcement requested the gates be locked.

Mr. Wang stepped to the podium and requested an explanation for the fixed charges on his bill. President Gebhart suggested that Mr. Wang come in and have a meeting with Mr. Bebee for an in-depth explanation.

Mr. Nelson stepped to the podium to discuss the Santa Margarita Conjunctive Use Project and the benefit that it will have for the community. Mr. Bebee explained that the project is expected to mitigate long-term rate increases. President Gebhart suggested Mr. Nelson come in and have a meeting with Mr. Shank.

- A. EMPLOYEE OF THE QUARTER FOR AUGUST 2018
1. Eddie Taylor, Utility Technician

This was discussed at the July board meeting.

II. CONSENT CALENDAR----- (ITEMS B—D)

All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors or the public requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.

B. CONSIDER APPROVING MINUTES

1. July 23, 2018 Special Board Meeting
2. July 23, 2018 Regular Board Meeting

Recommendation: *That the Board approve the minutes of the aforementioned meetings of the Board of Directors of the Fallbrook Public Utility District.*

C. CONSIDER ADVANCE APPROVAL TO ATTEND MEETINGS

Recommendation: *That the Board authorize Advance Approval for Directors' attendance to the following meetings or events: Metropolitan Water District of Southern California Tours (inspection trips) hosted by the San Diego County Water Authority delegation: (1) State Water Project/Bay-Delta, Sept. 28-29, 2018; (2) Colorado River Aqueduct System, Oct. 27-28, 2018; (3) Colorado River Aqueduct System, Jan. 18-19, 2019; (4) State Water Project/Bay-Delta, Mar. 16-17, 2019; (5) Colorado River Aqueduct System, Apr. 12-13, 2019; (6) Hoover Dam & Colorado River Aqueduct System, Jun. 7-8, 2019; and the Coastal Conservancy of the State of California Board of Directors Meeting on September 6, 2018, at 10 a.m. located at the Wharfinger Building--Bay Room, #1 Marina Way, Eureka, California.*

D. CONSIDER LETTERS OF OPPOSITION TO SENATE BILL 998

Recommendation: *That the Board adopt a position of opposition to Senate Bill 998 and authorize staff to submit the proposed letters to legislators on behalf of the Board and District.*

MOTION: Vice-President McDougal moved to approve the Consent Calendar as presented; Director DeMeo seconded. Motion passed; **VOTE:**

AYES: Directors Davies, DeMeo, Gebhart, McDougal, and Wolk

NOES: None

ABSTAIN: None

ABSENT: None

III. INFORMATION----- (ITEMS E—I)

E. INTRODUCTION OF AARON COOK, NEW SENIOR ENGINEER

Introduction by: Jack Bebee, Acting General Manager

Acting General Manager Bebee introduced Aaron Cook as the new Senior Engineer. Mr. Cook studied civil engineering at Brigham Young University.

F. ENGINEERING AND OPERATIONS KEY PERFORMANCE INDICATORS

Presented by: Jeff Marchand, Engineering Supervisor; Jason Cavender, Operations Manager; Devin Casteel, System Operations Supervisor ; Owni Toma, Acting Chief Plant Operator ; Kyle Drake, Collection Supervisor; and Jeff Evans, Utility Technician

Staff presented a slide show with an overview of the District's Key Performing Indicators (KPI) for engineering and operations.

G. STATUS REPORT OF PARCELS WITH DEFERRED WATER AVAILABILITY / STANDBY CHARGES

H. UPDATE ON THE REQUEST FOR PROPOSAL FOR PROFESSIONAL LABOR NEGOTIATIONS SERVICES

I. PRESENTATION BY THE DISTRICT'S FIRST STUDENT INTERN: KATE CALHOUN OF FALLBROOK UNION HIGH SCHOOL

IV. **ACTION / DISCUSSION CALENDAR** ----- (ITEMS J—S)

J. CONSIDER APPROVING CHANGE ORDER NO. 1 FOR THE 395 24-INCH PIPELINE REPLACEMENT PROJECT

Recommendation: That the Board approve Change Order No. 1 for the 395 Pipeline Replacement Project in the amount of \$81,019.98, which will increase the total contract amount for Weka, Inc. to \$541,746.98.

MOTION: Vice-President McDougal moved to approve Change Order No. 1 for the 395 Pipeline Replacement Project in the amount of \$81,019.98, which will increase the total contract amount for Weka, Inc. to \$541,746.98; Director Davies seconded. Motion passed; VOTE:

AYES: Directors Davies, DeMeo, Gebhart, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: None

K. CONSIDER AUTHORIZING NOTICE OF COMPLETION FOR THE 395 24-INCH PIPELINE REPLACEMENT PROJECT

Recommendation: That the Board authorize staff to file the Notice of Completion with the San Diego County Recorder.

MOTION: Director Davies moved to authorize staff to file the Notice of Completion with the San Diego County Recorder; Vice-President McDougal seconded. Motion passed; VOTE:

AYES: Directors Davies, DeMeo, Gebhart, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: None

L. CONSIDER EXPANDING THE SANTA MARGARITA RIVER TRAILHEAD PARKING LOT

Recommendation: Staff supports Board direction.

MOTION: Vice-President McDougal moved to direct staff to complete request from The Wildlands Conservancy for the District to do some grading on the existing parking lot to help expand the available parking at the trailhead; Director Davies seconded. Motion passed; VOTE:

AYES: Directors Davies, DeMeo, Gebhart, and McDougal
NOES: Director Wolk
ABSTAIN: None
ABSENT: None

M. CONSIDER CUSTOMERS' REQUEST TO RESOLVE ONGOING PRIVATE LATERAL SPILL

Recommendation: Staff supports Board direction, but if the Board directs staff to make the repair, staff would recommend that the District work through the County of San Diego so all costs are recovered.

Issue has been resolved, no action or vote is required for this item.

N. CONSIDER PUBLICATION OF ANNUAL FINANCIAL STATEMENT

Recommendation: That the Board approve the draft financial statement developed by staff, and reviewed by the Fiscal Policy & Insurance Committee, for publication in the Village News in accordance with Section 6066 of the Government Code.

MOTION: Vice-President McDougal moved to approve the draft financial statement developed by staff, and reviewed by the Fiscal Policy & Insurance Committee, for publication in the Village News in accordance with Section 6066 of the Government Code; Director DeMeo seconded. Motion passed; VOTE:

AYES: Directors Davies, DeMeo, Gebhart, McDougal, and Wolk

NOES: None

ABSTAIN: None

ABSENT: None

O. CONSIDER RESOLUTION NO. 4941 ADOPTING AN AMENDED CONFLICT OF INTEREST CODE

Recommendation: That the Board adopt Resolution No. 4941 adopting the Amended Conflict of Interest Code pursuant to the Political Reform Act of 1974.

MOTION: Vice-President McDougal moved to adopt Resolution No. 4941 adopting the Amended Conflict of Interest Code pursuant to the Political Reform Act of 1974; Director Wolk seconded. Motion passed; VOTE:

AYES: Directors Davies, DeMeo, Gebhart, McDougal, and Wolk

NOES: None

ABSTAIN: None

ABSENT: None

P. CONSIDER ACCOUNTING AND CUSTOMER SERVICE STAFFING; RESOLUTION NO. 4942

Recommendation: That the Board approve the proposed staffing changes, including the Senior Accountant job description and salary range, the updated Accounting/Customer Service Assistant job title and job description, and the related changes to the org. chart and salary table.

MOTION: Vice-President McDougal moved approve the proposed staffing changes, including the Senior Accountant job description and salary range, the updated Accounting/Customer Service Assistant job title and job description, and the related changes to the org. chart and salary table; Director Davies seconded. Motion passed; VOTE:

AYES: Directors Davies, DeMeo, Gebhart, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: None

Q. CONSIDER ADOPTING RESOLUTION NO. 4943 AMENDING ADMINISTRATIVE CODE, ARTICLE 2—"BOARD OF DIRECTORS, ORGANIZATION OF"

Recommendation: That the Board of Directors adopt Resolution No. 4943 amending Article 2 of the Administrative Code with the proposed revisions.

MOTION: Vice-President McDougal moved to adopt Resolution No. 4943 amending Article 2 of the Administrative Code with the proposed revisions; Director Wolk seconded.

Discussion occurred regarding requiring orientation for all Board Directors, including re-elected members.

MOTION: Vice-President McDougal amended his motion to add language that the District encourages all directors, including re-elected directors, to attend on-going educational training; Director Wolk seconded. Motion passed; VOTE:

AYES: Directors Davies, DeMeo, Gebhart, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: None

R. CONSIDER ADOPTING RESOLUTION NO. 4944 AMENDING ADMINISTRATIVE CODE, ARTICLE 12—"EXPENSES INCURRED ON DISTRICT BUSINESS" THE ADMINISTRATIVE CODE

Recommendation: That the Board of Directors adopt Resolution No. 4944 amending Article 12 of the Administrative Code with the proposed revisions.

MOTION: Vice-President McDougal moved to adopt Resolution No. 4944 amending Article 12 of the Administrative Code with the proposed revisions; Director DeMeo seconded. Motion passed; VOTE:

AYES: Directors Davies, DeMeo, Gebhart, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: None

S. CONSIDER APPROVING THE GENERAL MANAGER CONTRACT AND APPOINTING THE GENERAL MANAGER

Recommendation: That the Board approve the contract for the General Manager, and applicable salary schedule, and appoint Jack Bebee as the District's General Manager.

President Gebhart gave the following oral announcement required by Government Code section 54953(c)(3), regarding Item S (GM Employment Agreement):

The proposed General Manager Employment Agreement before the Board for consideration would set compensation in the amount of \$220,147.00 per year and will be \$1,800 less per year when Mr. Bebee serves as the District's representative to the San Diego County Water Authority.

- The proposed Employment Agreement also provides for the following benefits:
 - Retirement Benefits, Health and other District provided Insurance, Social Security, Vehicle Allowance, Cell Phone Reimbursement, and bereavement leave as is provided for other District employees
 - Deferred Compensation Plan contribution of a match of up to 2.5%
 - Sick Leave accrual consistent with the accrual of other District employees, except with a cap of 1000 hours. Accrued sick leave may not be used to pay for retiree health benefits through a Health Retirement Account
 - Vacation leave consistent with the leave provided for other District employees, however with no ability to sell back vacation annually as do other management employees
 - Under the proposed Employment Agreement the General Manager will not be eligible for a longevity or a retirement bonus and will not be entitled to executive leave.

MOTION: Director Davies moved to approve the contract for the General Manager, and applicable salary schedule, and appoint Jack Bebee as the District's General Manager; Director Wolk seconded. Motion passed; **VOTE:**

AYES: Directors Davies, DeMeo, Gebhart, McDougal, and Wolk

NOES: None

ABSTAIN: None

ABSENT: None

V. ORAL/WRITTEN REPORTS------(ITEMS 1-8)

1. General Counsel
2. SDCWA Representative Report
3. Acting General Manager and Assistant General Manager/District Engineer

- a. Engineering and Operations Report
4. Assistant General Manager/Chief Financial Officer
 - a. Treasurer's Report
 - b. Budget Status Report
 - c. Warrant List
5. Public Affairs Specialist
6. Notice of Approval of Per Diem for Meetings Attended
7. Director Comments/Reports on Meetings Attended
8. Miscellaneous

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 6:45 p.m. following an oral announcement by President Gebhart of Closed Session Item VI. 1.

VI. CLOSED SESSION

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PER GC § 54957:

TITLE: ACTING GENERAL MANAGER / GENERAL MANAGER

RECONVENE TO OPEN SESSION

The Board returned from Closed Session and reconvened to Open Session at 7:03 p.m.

REPORT FROM CLOSED SESSION

There was no reportable action taken in Closed Session.

VII. ADJOURNMENT OF MEETING

There being no further business to discuss, President Gebhart adjourned the regular meeting of the Board of Directors of the Fallbrook Public Utility District at 7:04 p.m.

President, Board of Directors

ATTEST:

Secretary, Board of Directors

M E M O

TO: Board of Directors
FROM: Kevin Collins, Purchasing/Warehouse Supervisor
DATE: September 24, 2018
SUBJECT: Notice of Completion – Construction Services for Roof Repair and Replacement at the Wastewater Reclamation Plant

Purpose

To file Notice of Completion of the Roof Repair and Replacement at the Wastewater Reclamation Plant Project with San Diego County Recorder.

Summary

The contract for the Roof Repair and Replacement at the Wastewater Reclamation Plant Project, Job 3049, was completed on September 14th, 2018. The Contract was awarded to TWM Roofing, Inc. The value and final total contract amount was \$69,759.

Recommended Action

That the Board authorize staff to file the attached Notice of Completion with the San Diego County Recorder.

M E M O

TO: Board of Directors
FROM: Jack Bebee, General Manager
DATE: September 19, 2018
SUBJECT: Notice of Completion – Old Stage Pipeline Replacement

Purpose

File Notice of Completion of the Old Stage Pipeline Replacement with San Diego County Recorder.

Summary

The contract for the Old Stage Pipeline Replacement, Job Number 3061, was completed on August 22, 2018. The Contract was awarded to SRK Engineering Inc. The final total contract amount was \$527,333.34. The budgeted project amount was \$523,420. The cost of the project was higher than budgeted due to repair of concrete driveway and curb that was damaged prior to construction by a water main break.

Recommended Action

That the Board authorize staff to file the attached Notice of Completion with the San Diego County Recorder.

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M E M O

TO: Board of Directors
FROM: Jack Bebee, General Manager
DATE: September 24, 2018
SUBJECT: Approval of Mutual Services Agreement between Fallbrook Public Utility District and Valley Center Municipal Water District.

Purpose

To request Board approval of a mutual services agreement between Fallbrook Public Utility District and Valley Center Municipal Water District (VCMWD) to provide sewer vector truck services.

Summary

Part of the District's Strategic Plan is to explore regional collaboration opportunities to evaluate reducing operating costs through sharing resources without reducing the level of service. Fallbrook Public Utility, Rainbow Municipal Water District, and VCMD have had discussions regarding resources sharing. Staff has identified an initial opportunity with VCMWD. VCMWD has a relatively new sewer collections system so they are able to operate by contracting out services for limited use of a vector truck for monthly maintenance. The District has an older collection system that requires more frequent use of the vector truck to complete regular maintenance. The District does still have idle time with the District vector truck and could improve utilization of the equipment by providing services to VCMWD. VCMWD would pay for the services in accordance with Attachment A. The manpower requirements to provide these services are limited, so the District can provide the service to VCMWD without reducing the level of service for the District. In addition the payment by VCMWD for these services would help reduce the sewer operating costs for the District and benefit the District sewer ratepayers. The District and VCMWD will continue to explore additional opportunities.

Recommended Action

That the Board approve the attached mutual services agreement between the Fallbrook Public Utility District and the Valley Center Municipal Water District.

MUTUAL SERVICES AGREEMENT BETWEEN THE FALLBROOK PUBLIC UTILITY DISTRICT AND THE VALLEY CENTER MUNICIPAL WATER DISTRICT

This Mutual Services Agreement (this "Agreement") is made and entered into as of _____, 20____ ("Effective Date") by and between the Fallbrook Public Utility District ("FPUD"), a California public utility district, and the Valley Center Municipal Water District ("VCMWD"), a California municipal water district. FPUD and VCMWD are sometimes individually referred to as "Party" and collectively as "Parties" in this Agreement.

RECITALS

- A. FPUD and VCMWD are public agencies in the State of California and are sometimes in need of services that can be provided more efficiently or conveniently by one another.
- B. The Parties desire by this Agreement to establish the terms for each Party to provide and receive the services described herein.

AGREEMENT

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

- 1. Services. Each Party may provide the other Party with the services described in the Scope of Services attached hereto as Exhibit "A."
- 2. Compensation.
 - a. Subject to paragraph 2(b) below, a Party receiving services under this Agreement shall pay for such services in accordance with the Schedule of Charges set forth in Exhibit "B." The Parties hereby agree that, as a ministerial matter, Exhibit "B" may be updated from time to time by the General Manager of FPUD and General Manager of VCMWD to update the amounts set forth therein, upon 30 days prior written notice to the other Party, or to update Exhibit "B" to establish the charges for additional services provided pursuant to Section 3 of this Agreement.
 - b. In no event shall the total amount paid for services rendered by FPUD to VCMWD under this Agreement exceed the sum of \$ 30,000.00 (Thirty Thousand Dollars) during any fiscal year (July 1 of each year through June 30 of the following year).
 - c. In no event shall the total amount paid for services rendered by VCMWD to FPUD under this Agreement exceed the sum of \$ 30,000.00 (Thirty Thousand Dollars) during any fiscal year (July 1 of each year through June 30 of the following year).
 - d. Periodic payments shall be made within 30 days of receipt of an invoice which includes a detailed description of the work performed. Payments for work performed will be made on a monthly billing basis.
- 3. Additional Work. If the Parties wish to add additional services that may be provided under this Agreement, an amendment to this Agreement and/or the Scope of Services

shall be prepared and executed by both Parties before performance of such services. The Parties hereby agree that, as a ministerial matter, the General Manager of FPUD and General Manager of VCMWD, may from time to time as it is necessary and/or appropriate, amend Exhibit "A" to add or delete services, and to update Exhibit "B" to reflect the charges to be paid for any services added to Exhibit "A," as agreed to in writing by both Parties.

4. Maintenance of Records. Books, documents, papers, accounting records, and other evidence pertaining to costs incurred shall be maintained by each Party and made available at all reasonable times during the contract period and for four (4) years from the date of final payment under the contract for inspection by the other Party.
5. Performance of Services. A Party desiring to receive services authorized by this Agreement shall provide a written or e-mailed request for services ("Request for Services") to the designated representative of the other Party. The Request for Services shall set forth the desired date of commencement of work. If the Party receiving a Request for Services cannot perform the services, either in whole or in part, or within the time specified in the Request for Services, the other Party shall promptly notify the requesting Party in writing or by e-mail.
6. Delays in Performance. Neither Party shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing Party. For purposes of this Agreement, such circumstances include but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage or judicial restraint. Should such circumstances occur, the non-performing Party shall, within a reasonable time of being prevented from performing, give written notice to the other Party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.
7. Compliance with Law. Each Party shall comply with all applicable laws, ordinances, codes and regulations of the federal, state and local government, including Cal/OSHA requirements. If applicable, each Party shall assist the other Party, as requested, in obtaining and maintaining all permits required by federal, state and local regulatory agencies related to the services. If applicable, the Party performing the services is responsible for all costs of clean up and/ or removal of hazardous and toxic substances spilled as a result of its services or operations performed under this Agreement.
8. Standard of Care. The services will be performed in accordance with generally accepted professional practices and principles and in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions.
9. Assignment and Subcontract. Neither Party shall assign, sublet, subcontract, or transfer this Agreement or any rights under or interest in this Agreement without the written consent of the other Party, which may be withheld for any reason. Any attempt to so assign, subcontract, or transfer without such consent shall be void and without legal effect and shall constitute grounds for termination.
10. Independent Contractor/ Status of Employees.

- a. Independent Contractor. The Party performing the services is retained as an independent contractor and is not an employee of the other Party. No employee or agent of a Party shall become an employee of the other Party. The Party performing the services shall be and remain responsible for all payroll, compensation, employee benefits, and employment administration of any of its employees which the performing Party directs to provide the services that the Party agrees to provide under this Agreement. In furtherance of the foregoing, the Party performing the services shall:
- i. Properly secure and maintain workers' compensation coverage for any of its employees performing services pursuant to this Agreement at the exclusive direction of the performing Party;
 - ii. Be fully responsible for payment of all payroll, payroll taxes, collection of taxes, unemployment insurance, and other administrative functions customarily performed by an employer and required under applicable federal, state, or local laws; and
 - iii. Without regard to payment by the Party receiving the services, assume such responsibilities as are required by applicable federal, state, and local wage and hour laws for payment of wages to any of its employees performing the services at the exclusive direction of the performing Party.
- b. Status of Employees. When a service is requested of a performing Party, such Party shall direct appropriate employee(s) to perform the requested service as part of the employee's regular duties for the performing Party. The Parties acknowledge and agree that at all times the performing Party's employees shall remain under the exclusive control of the board of directors of the performing Party or a supervisor that reports directly to a management employee subject to the exclusive control of the performing Party's board of directors such as the General Manager. The receiving Party shall not have any right to control the manner or means in which the Performing Party's employees perform services under this Agreement. Rather, the Performing Party shall have the sole and exclusive authority to do the following:
- i. Make decisions regarding the hiring, retention, discipline or termination of the Performing Party's employees. The receiving Party will have no discretion over those functions.
 - ii. Determine the wages to be paid to Performing Party's employees, including any pay increases. These amounts shall be determined in accordance with Performing Party's published publicly available pay schedule and shall be subject to changes thereto approved by the Performing Party's board of directors.
 - iii. Set the benefits of Performing Party's employees, including health and welfare benefits, retirement benefits, and leave accruals in accordance with Performing Party's policies.
 - iv. Evaluate the performance of Performing Party's employees through performance evaluations performed by a management level employee

that reports directly to the Performing Party's General Manager or the Performing Party's board of directors.

- v. Perform all other functions related to the service, compensation, or benefits of the Performing Party's employees assigned to perform services under this Agreement.

11. Insurance. During the performance of any services under this Agreement, the Parties shall maintain in full force and effect insurance policies and/or equivalent risk management coverage in the manner and to the extent that each Party insures and/or self-insures itself for similar risks with respect to that Party's operations, equipment, and property. The manner in which such insurance and/or self-insurance is provided and the extent of such insurance and/or self-insurance shall be set forth in a Certificate of Insurance and/or Certificate of Self-Insurance, delivered to the other Party and signed by an authorized representative of the applicable Party, which full describes the insurance and/or self-insurance program and how the insurance/program covers the risks set forth in this Section 11. Insurance provided by a joint powers agency insurance pool shall be considered self-insurance for the purposes of this paragraph. Coverage under such insurance and/or self-insurance shall provide coverage for the following:

- a. Commercial General Liability. Commercial general liability insurance or equivalent risk management coverage covering bodily injury, property damage, personal/advertising injury, premises/operations liability, products/completed operations liability, and contractual liability, in an amount no less than \$1,000,000 per occurrence / \$2,000,000 aggregate. The policy shall give the other Party, its officials, officers, employees, agents and designated volunteers additional insured status, or endorsements providing the same coverage.
- b. Automobile Liability. Automobile liability insurance or equivalent risk management coverage in an amount no less than \$1,000,000 per occurrence for bodily injury and property damage. Coverage shall include owned, non-owned and hired vehicles. The policy shall give the other Party, its officials, officers, employees, agents and designated volunteers additional insured status, or endorsements providing the same coverage.
- c. Workers' Compensation. Workers' compensation insurance or equivalent risk management coverage as required by law. Each Party certifies that it is aware of the provisions of Section 3700 of the California Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and each Party will comply with such provisions before commencing work under this Agreement.

12. Indemnification. Each Party (the "Indemnifying Party") shall indemnify, defend (with counsel of the Indemnified Party's choosing), and hold the other Party (the "Indemnified Party"), its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any acts, errors or omissions, or willful misconduct of the Indemnifying Party, its officials, officers, employees, contractors,

consultants or agents in connection with the Indemnifying Party's performance of the services under this Agreement, except to the extent caused by the negligence or willful misconduct of the Indemnified Party.

13. Laws and Venue. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in a state or federal court situated in the County of San Diego, State of California.
14. Term; Termination or Abandonment.
 - a. This Agreement shall begin on the Effective Date and shall continue until termination of this Agreement.
 - b. Either Party may terminate this Agreement with or without cause upon thirty (30) calendar days' written notice to the other Party. The Party receiving services shall pay the other Party the reasonable value of services rendered for any work completed prior to termination.
15. Notice. Any notice or instrument required to be given or delivered by this Agreement may be given or delivered by depositing the same in any United States Post Office, certified mail, return receipt requested, postage prepaid, addressed to:

FPUD:

Fallbrook Public Utility District
990 E Mission Rd,
Fallbrook, CA 92028
Attn: General Manager

VCMWD:

Valley Center Municipal Water District
29300 Valley Center Rd
Valley Center, CA 92082
Attn: General Manager

and shall be effective upon receipt thereof.

16. Third Party Rights. Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Parties.
17. Entire Agreement; Amendment. This Agreement, with its exhibits, represents the entire understanding of the Parties as to those matters contained herein, and supersedes and cancels any prior or contemporaneous oral or written understanding, promises or representations with respect to those matters covered hereunder. Each Party acknowledges that no representations, inducements, promises or agreements have been made by any person that are not incorporated herein, and that any other agreements shall be void. This Agreement may not be modified or altered except in writing signed by both Parties hereto. This is an integrated Agreement.
18. Severability. The unenforceability, invalidity or illegality of any provision(s) of this Agreement shall not render the provisions unenforceable, invalid or illegal.
19. Successors and Assigns. This Agreement shall be binding upon and shall inure to the benefit of the successors in interest, executors, administrators and assigns of each

Party. However, neither Party shall assign or transfer by operation of law or otherwise any or all of its rights, burdens, duties or obligations without the prior written consent of the other Party. Any attempted assignment without such consent shall be invalid and void.

- 20. Non-Waiver. None of the provisions of this Agreement shall be considered waived by either Party, unless such waiver is specifically specified in writing.
- 21. Time of Essence. Time is of the essence for each and every provision of this Agreement.
- 22. Counterparts. This Agreement may be executed in the original or in any number of counterparts, each of which shall be deemed to be an original and all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have executed this Mutual Services Agreement as of the date first written above.

FALLBROOK PUBLIC UTILITY DISTRICT

**VALLEY CENTER MUNICIPAL
WATER DISTRICT**

By: _____

By: _____

Its: _____

Its: _____

Printed Name: _____

Printed Name: _____

EXHIBIT A

Scope of Services

FPUD will provide the following services to VCMWD under this Agreement:

- Vector truck services, including, but not limited to, grit removal and lift station maintenance

VCMWD will provide the following services to FPUD under this Agreement:

- [Reserved]

EXHIBIT B

Schedule of Charges/Payments

The Party performing services will invoice the other Party on a monthly basis. The Party performing services will include with each invoice a detailed progress report that indicates the amount of time and cost for each task. This is a time-and-materials contract.

The Party performing services may update the amounts set forth below upon 30 days prior written notice to the other Party.

1. FPUD Vector Truck Services:
 - Daily Rate: \$1,028
 - Overnight Rate (Grit Removal): \$1,126
 - Lift Station Maintenance (Partial Day): \$573

Attachment A - Costs for Vactor truck Support Services

Daily Rate

Position/Equipment	Number	Hourly Salary/Rate	Benefits and Overhead	Total Hourly Cost
Utility Worker II	1	\$ 35	\$ 17.50	\$ 53
Vactor Truck	1	\$ 62	\$ -	\$ 62
Total Hours				9
Total Truck and Worker (\$/Day)				\$ 1,028

Lift Station Cleaning (4 hours plus 1 hrs drive time)

Position/Equipment	Number	Hourly Salary/Rate	Benefits and Overhead	Total Hourly Cost
Utility Worker II	1	\$ 35	\$ 17.50	\$ 53
Vactor Truck	1	\$ 62	\$ -	\$ 62
Total Hours				5
Total Truck and Worker (\$/Cleaning)				\$ 573

Plant Grit Removal (7 hours plus 1 hrs drive time done overnight plus 4 hours rest leave)

Position/Equipment	Number	Hourly Salary/Rate	Benefits and Overhead	Total Hourly Cost
Utility Worker II	1	\$ 35	\$ 17.50	\$ 53
Vactor Truck	1	\$ 62	\$ -	\$ 62
Utility Work II (Rest Leave)	1	\$ 35	\$ 17.5	\$ 53
Total Hours				8*
Total Truck and Worker (\$/Cleaning)				\$ 1,126

*Plus 4 Hours Rest Leave

M E M O

TO: Board of Directors
FROM: Jack Bebee, General Manager
Kevin Collins, Purchasing/Warehouse Supervisor
DATE: September 24, 2018
SUBJECT: Additional Funding Request for As-Needed Paving Services

Purpose

To request Board approval to add additional \$315,000 in funding to the As-Needed Paving contract previously awarded to Joe's Paving and Kirk Paving.

Summary

Joe's Paving (with Kirk Paving as a back-up vendor) was previously awarded a contract for Annual Paving Services on an as-needed basis. Before the contract was awarded, the District grouped needed paving jobs together and put them out to bid. This method resulted in long delays between certain jobs being completed. After a paving services contract was awarded, many of these jobs were completed quickly and efficiently, enabling faster turn-around times on necessary road repairs.

As FPUD's valve replacement program has successfully grown and gone quicker than expected, more paving work has been necessary than originally estimated. In addition, pipe leaks have happened at a faster pace than anticipated, also adding to paving costs.

In February 2018, the board approved \$328,400 for paving needs. It was originally anticipated that this funding would cover paving needs through February 2019. Due to completion of additional valve replacements and a number of large leaks, as of September 2018, only \$49,686 remains, with 12 jobs remaining to be invoiced and encumbering that balance so the as-needed paving contract will be out of funds by the end of October. FPUD staff, based on previous usage and future planned valve replacements, estimates that an additional \$315,000 is necessary in order to complete all District paving needs for on-call jobs through the end of fiscal year 2018/2019 (June 2019). The additional funds will be used to both cover additional paving needs through the originally project period (February 2019) and also cover needs through the balance of the Fiscal Year (June 2019). Paving jobs that are not on-call, which are typically larger and more costly, are not included in these estimated costs and those will go for board approval separately.

Recommended Action

That the Board authorize an additional \$315,000 in funding to be added to the As-Needed Paving contract for the remainder of fiscal year 2018/2019.

M E M O

TO: Board of Directors
FROM: Todd Lange, System Service/Shop Supervisor
DATE: September 24, 2018
SUBJECT: Replacement of Equipment/Pipe Trailers and (2) Full Size Trucks

Purpose

To present to the Board a request for the replacement of (1) equipment/pipe trailer and (2) full size trucks in accordance with the District's approved Vehicle and Heavy Equipment Replacement Program and associated budget.

Summary

As part of the District's asset management plan to maintain reliable infrastructure, it is important to have reliable fleet and heavy equipment to support the replacement program and the District's operational needs. In March 2015, the Board approved a Vehicle and Heavy Equipment Replacement Program to ensure reliability of the District's vehicles and equipment. In April 2017, the District provided some updates to the plan to help prioritize equipment replacements. The District has also developed scoring criteria to determine appropriate timing and prioritization of equipment replacements.

District Field Equipment Replacement

The approved Vehicle and Heavy Equipment Replacement Program Budget includes the replacement of the existing equipment/ pipe trailers and (2) Full size transportation trucks.

Two trailers (#1603 & #1608) will be sent to auction and will be replaced with a single trailer that can accommodate both functions.

Vehicle # 1603, the pipe hauling trailer is 73 years old and is in bad condition. (88 pts/see attached). Trailer will require extensive maintenance and updating to remain BIT (CHP) complaint. This equipment is critical to bringing larger pipe, valves, and equipment to and from the job sites.

Vehicle # 1608, the equipment trailer is 20 years old and is in poor condition (33 pts/see attached). This equipment is used to haul heavy equipment to job sites. Trailer will require extensive maintenance and updating to remain BIT (CHP) complaint.

Truck # 1026 (36.8 pts/see attached) and Truck # 1047 (36 pts/see attached) are both in poor condition and need to be replaced.

The District issued Requests for Proposals (RFP) in August 2018 for the equipment/ pipe trailer and (2) full size transportation trucks. Three companies bid the equipment/pipe trailer, and the bid results are listed below. Three companies also bid the full size transportation trucks, and the bid results are also listed below

RFP Summary- Equipment Pipe Trailer

Vendor	Manufacturer	Lot Price (Tax Included)
Trail -Eze	Trail-Eze TE70-HT	\$70,280
Utility Trailer Sales	Trail-Eze TE70-HT	\$75,880
Peter built of Wyoming	Trail-Eze TE70-HT	\$77,000

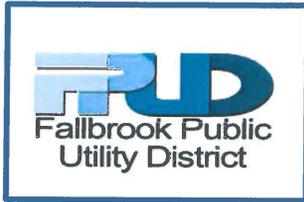
RFP Summary- Two (2) Full Size Transportation Trucks

Vendor	Manufacturer	Lot Price (tax Included)
Tuttle-Click Automotive	Ford F150	\$52,637.21
Fritts Ford	Ford F150	\$52,675.79
Penske Ford	Ford F150	\$58,534.37

Accordingly, it is recommended the District replace its Vehicles #1603 and #1608 and purchase one Trail-Eze trailer from Trail-Eze, which was the lowest responsive bidder, for \$70,280 and replace Vehicles # 1026 and #1047 and purchase (1) Ford F150 Super Cab 4x4 for \$28,548.49 and (1) Ford 150 Regular Cab pickup for \$24,088.72 from Tuttle-Click Automotive Group.

Recommended Action

That the Board approve the purchase of one Trail-Eze trailer for \$70,280 from Trail-Eze and (2) F150 pickup trucks for \$52,637.21 from Tuttle-Click Automotive Group in order to maintain a reliable District fleet to complete necessary infrastructure repairs and replacement. \$130,000 was budgeted for these items in the approved FY 2018/19 budget.



990 E Mission Rd
 Fallbrook, CA
 Phone:(760) 728-1125
 Fax:(760) 728-8491

Vehicle/Equipment Evaluation Form

Vehicle or Equipment VIN or Serial # 1GCEC14X44Z229776
 Vehicle or Equipment # 1026
 Make: Chevy Model: 1500 Year: 2004
 Mileage: 78493 Hours of Operation: N/A
 Date of Evaluation: 9/5/2018 Evaluator: Todd Lange/Kerry Mehrens

System	Points	Comments
Age (1pt per year)	14	Build Year 2004
Miles/Hours (1pt for 10,000)	7.8	78,493
Type of service (1,3,5)	3	Normal service for vehicle's age
Reliability (1,3,5)	3	Normal repairs for vehicle's age
Maintenance Costs (1-5)	4	Metal shavings in oil, transmission slips, front and rear suspension needs to be rebuilt
Condition (1-5)	5	The cost involved with motor, transmission and suspension repairs
Total Points	36.8	Needs immediate consideration

Rating	Code Description
1	Excellent condition, like new, no repair needed in the near future
2	Good condition, minor wear and tear, system functions perfectly, no repair needed in the near future
3	Fair condition, significant signs of wear, system functions moderately well, repairs expected soon
4	Poor condition, substantial signs of degradation, system barely functions, repairs needed very soon
5	Bad condition, system inoperable repair, needed immediately

Point Ranges	
Under 20 points	Condition I: Excellent
20 to 23 points	Condition II: Good
24 to 30 points	Condition III: Qualifies for replacement
31 or more points	Condition IV: Needs immediate consideration

Evaluator's Comments:

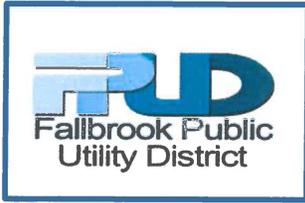
Metal shavings found during routine oil changes

Transmission Slips- needs to be rebuilt

Front and rear suspension needs to be rebuilt







990 E Mission Rd
 Fallbrook, CA
 Phone:(760) 728-1125
 Fax:(760) 728-8491

Vehicle/Equipment Evaluation Form

Vehicle or Equipment VIN or Serial # 1GCDT196258273505
 Vehicle or Equipment # 1047
 Make: Chevy Model: Colorado Year: 2005
 Mileage: 100661 Hours of Operation: N/A
 Date of Evaluation: 9/5/2018 Evaluator: Todd Lange/Kerry Mehrens

System	Points	Comments
Age (1pt per year)	13	Build Year 2005
Miles/Hours (1pt for 10,000)	10	100,661
Type of service (1,3,5)	3	Brake pad replacement every 5,000 miles
Reliability (1,3,5)	3	Requires above average maintenance due (brakes)
Maintenance Costs (1-5)	4	Front end needs to be rebuilt, burns / uses oil, vehicle needs brakes every 5,000 miles
Condition (1-5)	3	Extensive maintenance to maintain vehicle reliability
Total Points	36	Needs immediate consideration

Rating	Code Description
1	Excellent condition, like new, no repair needed in the near future
2	Good condition, minor wear and tear, system functions perfectly, no repair needed in the near future
3	Fair condition, significant signs of wear, system functions moderately well, repairs expected soon
4	Poor condition, substantial signs of degradation, system barely functions, repairs needed very soon
5	Bad condition, system inoperable repair, needed immediately

Point Ranges	
Under 20 points	Condition I: Excellent
20 to 23 points	Condition II: Good
24 to 30 points	Condition III: Qualifies for replacement
31 or more points	Condition IV: Needs immediate consideration

Evaluator's Comments:

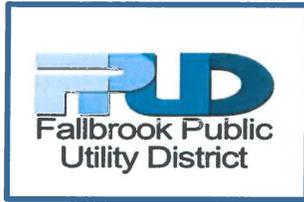
Front end needs to be rebuilt

Burns / uses oil

Maintenance costs are high. Vehicle needs brakes every 5000 miles







990 E Mission Rd
 Fallbrook, CA
 Phone:(760) 728-1125
 Fax:(760) 728-8491

Vehicle/Equipment Evaluation Form

Vehicle or Equipment VIN or Serial # 42EDDMWZXW1000250
 Vehicle or Equipment # 1608
 Make: Econoline Model: 26 Ton Year: 1998
 Mileage: N/A Hours of Operation: N/A
 Date of Evaluation: 9/5/2018 Evaluator: Todd Lange/Kerry Mehrens

System	Points	Comments
Age (1pt per year)	20	Build Year 1998
Miles/Hours (1pt for 10,000)	0	N/A
Type of service (1,3,5)	3	Normal BIT (CHP)
Reliability (1,3,5)	3	Normal BIT (CHP)
Maintenance Costs (1-5)	4	Needs extensive deck repair, Rear brakes lock up from rust , Rims need to updated from split rims
Condition (1-5)	4	Total overall cost of repairs listed above
Total Points	34	Needs immediate consideration

Rating	Code Description
1	Excellent condition, like new, no repair needed in the near future
2	Good condition, minor wear and tear, system functions perfectly, no repair needed in the near future
3	Fair condition, significant signs of wear, system functions moderately well, repairs expected soon
4	Poor condition, substantial signs of degradation, system barely functions, repairs needed very soon
5	Bad condition, system inoperable repair, needed immediately

Point Ranges	
Under 20 points	Condition I: Excellent
20 to 23 points	Condition II: Good
24 to 30 points	Condition III: Qualifies for replacement
31 or more points	Condition IV: Needs immediate consideration

Evaluator's Comments:

Needs extensive deck repair

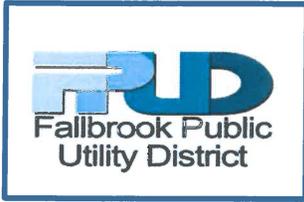
Rear brakes lock up from rust during no use periods

Rims need to updated from split rims

Trailer is 20 years old







990 E Mission Rd
 Fallbrook, CA
 Phone:(760) 728-1125
 Fax:(760) 728-8491

Vehicle/Equipment Evaluation Form

Vehicle or Equipment VIN or Serial # FFKT228
 Vehicle or Equipment # 1603
 Make: Fruehauf Model: 40' Flat Bed Year: 1945
 Mileage: N/A Hours of Operation: N/A
 Date of Evaluation: 9/5/2018 Evaluator: Todd Lange/Kerry Mehrens

System	Points	Comments
Age (1pt per year)	73	Build Year 1945
Miles/Hours (1pt for 10,000)	0	N/A
Type of service (1,3,5)	3	Normal BIT (CHP)
Reliability (1,3,5)	3	Normal BIT (CHP)
Maintenance Costs (1-5)	4	Needs new deck, extensive frame damage, needs new rims and tires, landing gear needs updating
Condition (1-5)	5	Trailer will require extensive maintenance and updating to remain BIT/DOT compliant
Total Points	88	Needs immediate consideration

Rating	Code Description
1	Excellent condition, like new, no repair needed in the near future
2	Good condition, minor wear and tear, system functions perfectly, no repair needed in the near future
3	Fair condition, significant signs of wear, system functions moderately well, repairs expected soon
4	Poor condition, substantial signs of degradation, system barely functions, repairs needed very soon
5	Bad condition, system inoperable repair, needed immediately

Point Ranges	
Under 20 points	Condition I: Excellent
20 to 23 points	Condition II: Good
24 to 30 points	Condition III: Qualifies for replacement
31 or more points	Condition IV: Needs immediate consideration

Evaluator's Comments:

Needs new deck. Extensive frame damage and needs new rims and tires.

Landing gear needs to be updated

Trailer will require extensive maintenance and updating to remain BIT/DOT compliant

Trailer is 73 years old





|

M E M O

TO: Board of Directors
FROM: Todd Lange, System Service/Shop Supervisor
DATE: September 24, 2018
SUBJECT: Road and Asphalt Repair/Replacement on Winterhaven Rd/ Winterwarm

Purpose

To present to the Board a request for award of the Road and Asphalt repair / replacement RFP on Winterhaven Rd and Winterwarm Dr to Joe's Paving, Inc. in the amount of \$52,718.82

Summary

On July 24, 2018, the 10" mainline on Winterhaven Rd and Winterwarm Rd failed and caused extensive damage to Winterhaven Rd. This failure allowed 120,000 gallons to flow north on Winterhaven Rd underneath the pavement, causing the road 200' North of Gracey Ln to become undermined and fail. Permanent repairs have been made to the 10" mainline but paving needs are required in order for total job completion. Without this approval and paving repair, the road may become unpassable.

The District issued Request for Proposals (RFP) in August 2018 for the paving repairs needed. Three companies responded, were deemed responsible, and the bid results are listed below. Due to the size of this project a separate RFP was issued versus doing the work under the as-needed paving contract.

RFP Summary for Winterhaven Rd

Vendor	Bid Quote
Joe's Paving	\$52,718.82
DMI	\$56,578.56
Kirk Paving	\$61,900.00

Recommended Action

That the Board approve the bid submitted by Joe's Paving for repair of road and asphalt on Winterhaven/Winterwarm Roads in the amount of \$52,718.82

M E M O

TO: Board of Directors
FROM: Jack Bebee, General Manager
Todd Jester, GIS Coordinator
DATE: September 24, 2018
SUBJECT: Update on Pipeline and Valve Replacement Program Engineering Services for Assessment of the District’s Pipeline and Valve Replacement Program

Purpose

To provide an update to the Board on the Valve and Pipeline Replacement Program and to request for Board approval of award to HDR, Inc. to provide Engineering Services to provide assistance in updating the District’s Pipeline and Valve Replacement Program in the not-to-exceed amount of \$151,175 to ensure the District has established an appropriate annual replacement budget.

Summary

The District has developed a comprehensive pipeline and valve replacement program. The program was initiated to evaluate the needs to replace pipelines prior to failure to avoid costly property damage and reduce unscheduled outages. The District completed a process using available data to assess long-term funding needs for pipeline replacement. A summary of the results including the estimated annual capital pipeline and valve investments needs for the next 100 years is shown in Table 1 below.

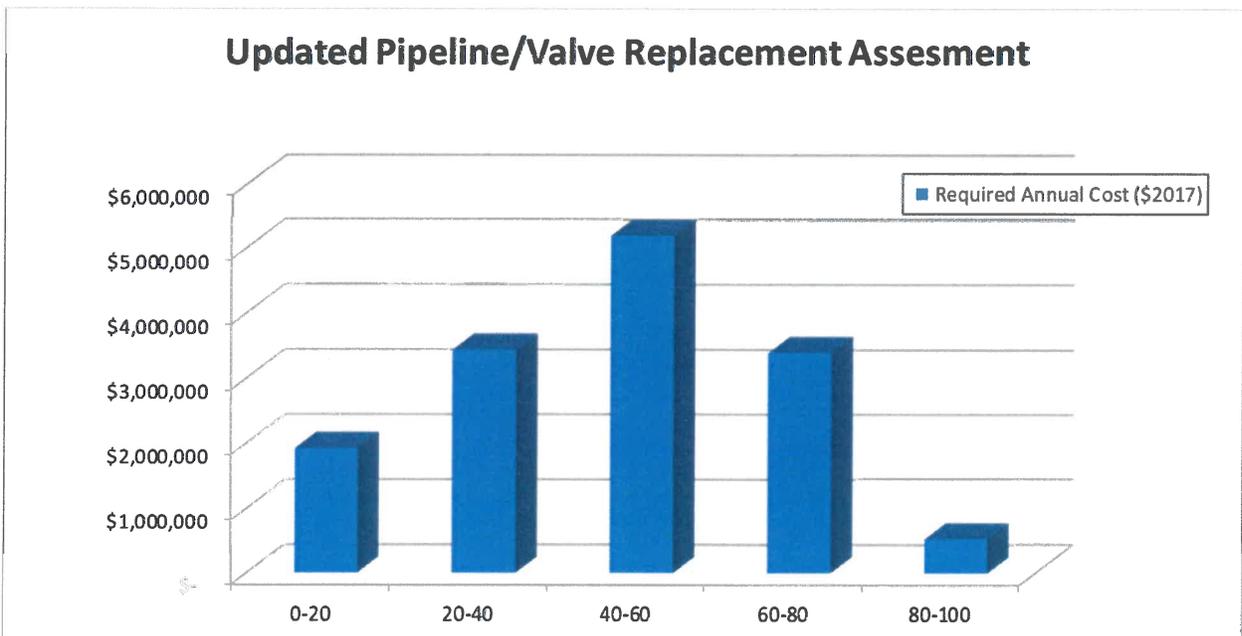


Figure 1 – Estimated Annual Investment Needs Over next 100 years in 20 year increments

The District was able to achieve the target replacement amount for the last Fiscal Year as shown in Table 2. The District replaced \$1,965,109 in buried pipeline and valve infrastructure in the last fiscal year which was right at the target developed from the assessment of \$1.94 million a year. A summary of the past performance compared to the target replacement needs is shown in Table 2.

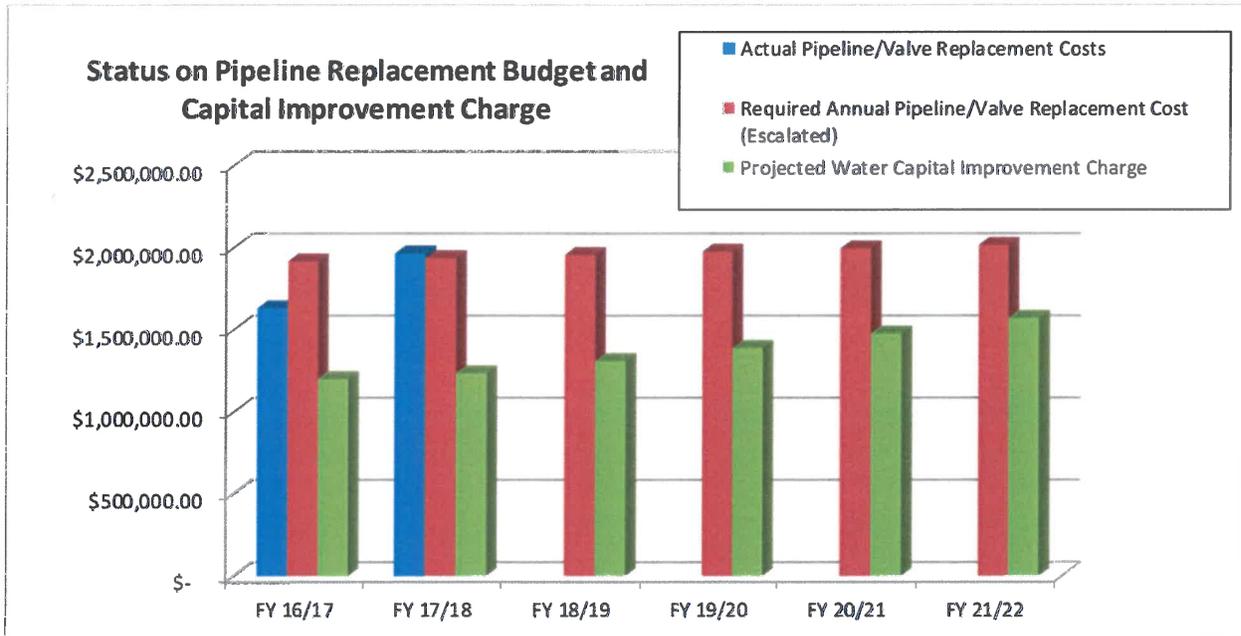


Figure 2 – Estimated required replacement investment compared to the capital improvement charge and actual completed replacements.

The table also shows that a portion of this work is covered by the water capital improvement charge, which is escalated to meet the increasing long-term replacement needs. There are a number of assumptions on pipe age and failures that were used to develop the funding needs and staff has determined that some additional detailed analysis to verify and update the funding needs would be beneficial.

In order to update the replacement needs projections, the District requires the services of outside consultants who specialize in this area and have prepared these estimates for numerous similar utilities to help advance our pipeline replacement needs projection through additional evaluation and testing that will provide a better useful life determination for our pipelines based on actual field data. The goal is to lay a foundation for data-driven assessment that is transparent, sustainable, and cost-effective. In order to complete this goal, an engineering consultant is required to determine the factors (material, pipe wall thickness, pipe type and vintage, pressure, soils, etc.) that drive likelihood of pipe failure and deterioration. With this assessment, the District will be able to better estimate useful life of pipe, prioritize renewal investments, assess possible failure mitigation strategies, and optimize replacement

specifications. The outcome of this project will be to help optimize the District Pipeline and Valve replacement programs to help ensure the proper annual investment needed in pipeline and valve replacement. The outcome of the assessment along with any recommended changes in the replacement budgets will be presented to the Board.

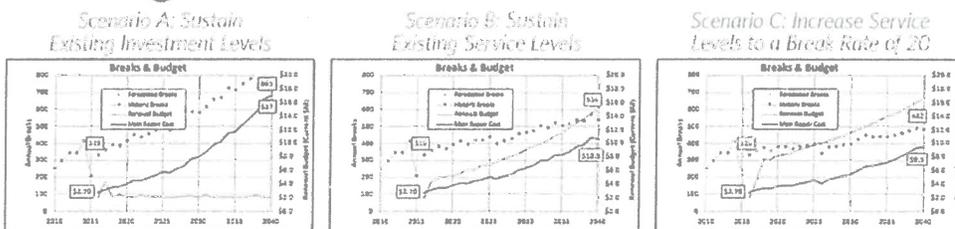
An RFP was issued for this request on 7/31/2018 to 6 firms and posted on the District’s website; two proposals were received. After a comprehensive qualifications based review of both proposals, selection committee members recommended award to HDR, Inc. for a total of \$151,175.

The tasks proposed for this project include:

1. Assessment and Data Clean-up: Review existing program and approach and review data. Utilize established industry approved methodologies to assess the District’s current approach.
2. Measure System Deterioration: Use existing District data and data consultant has developed from other agencies to evaluate the current status of the system.
3. Risk Model and Decision Guidelines: Develop an updated risk model based on District data and leverage models and results from past studies by consultant.
4. Benchmarking and Sustainable Budget Scenarios for Inspection and Renewal: Help District review and update proposed renewal, replacement and inspection investment levels and benchmark versus local, state and national benchmarks.

An example of the forecasting scenarios and approach used to establish investment levels is shown in Figure 3 below.

Resulting Forecast Scenarios



Scenario A is not recommended because service levels are not sustained with this level of investment.

Scenario B is a viable alternative in terms of sustaining current service levels. However, this scenario results in system replacement rates greater than the length

weighted useful life of the overall system (based on Weibull Modeling of asset useful life).

Scenario C is recommended because it is the most cost effective option to sustain service levels (in terms of break rate) and sustain overall system with a replacement

cycle that aligns with the overall system’s useful life (based on Weibull useful life modeling). Scenario C is also only modestly more expensive in terms of total annual costs (i.e. total of renewal investments and main break repair costs) than Scenario B in 2040.

SCENARIO	FUNDING IN 2016	FUNDING INCREASE (ANNUAL)	2040 RENEWAL FUNDING	2040 BREAK RATE	2040 BREAKS PER MILE	2040 REPLACEMENT CYCLE (YEARS)	2040 MAIN REPAIR COSTS	2040 TOTAL ANNUAL COSTS
A: Sustain Existing Investment Levels	\$2.1M	0%	\$2.1M	36	870	1,271 years	\$17M	\$19M
B: Sustain Existing Service Levels	\$4.9M	5.50%	\$15.2M	22	540	169 years	\$11M	\$26M
C: Break Rate = 20	\$7.3M	3.75%	\$16.6M	20	480	155 years	\$9.5M	\$26M

Figure 3 – Example of Replacement Investment Scenarios Analysis

The District budgeted \$150,000 for this assessment in the approved Fiscal Year 2018-19 budget.

Recommended Action

That the Board authorize award of Engineering Services for Assessment of the District's Valve and Pipeline Replacement Program to HDR, Inc. in the not-to-exceed amount of \$151,175 to help ensure the District's Pipeline and Valve Replacement Program has established an appropriate level of capital replacement expenditure.



Fallbrook Public Utility District

Pipeline and Valve Replacement Program Update

September 2018

Pipeline and Valve Replacement Needs

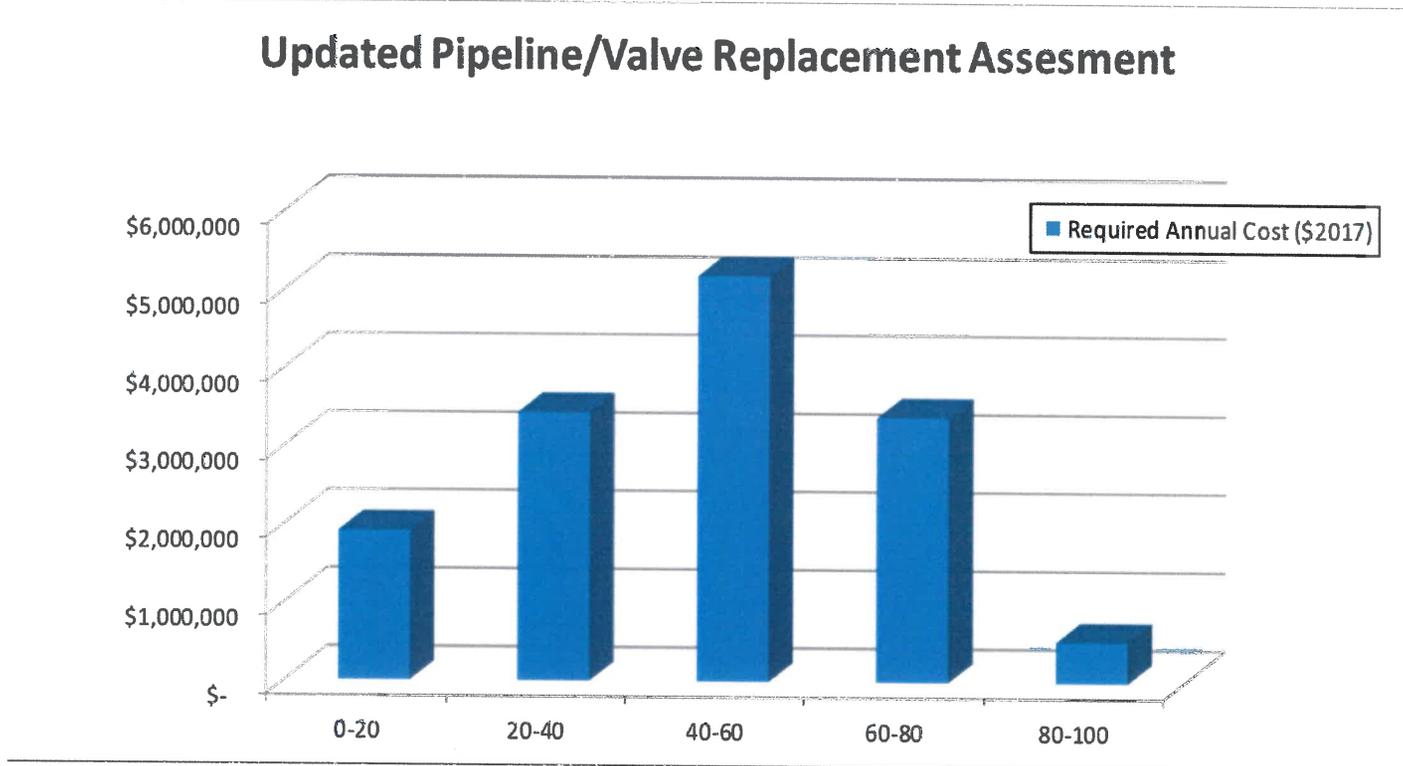


Figure 1 – Estimated Annual Investment Needs Over next 100 years in 20 year increments

Pipeline and Valve Replacement Performance

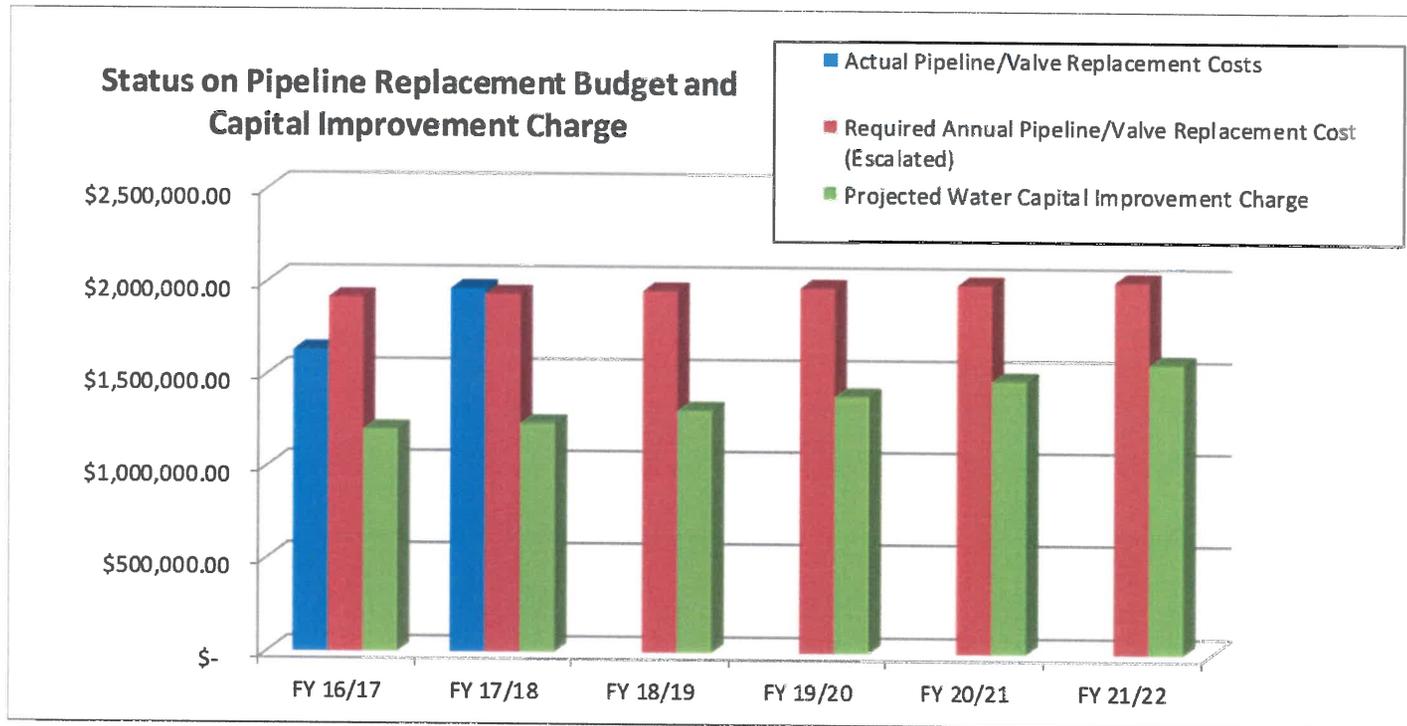


Figure 2 – Estimated required replacement investment compared to the capital improvement charge and actual completed replacements.

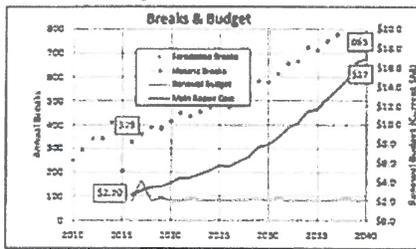
Proposed Services to Update Replacement Budget

- ▶ **Assessment and Data Clean-up:** Review existing program and approach and review data. Utilize established industry approved methodologies to assess the District's current approach.
- ▶ **Measure System Deterioration:** Use existing District data and data consultant has developed from other agencies to evaluate the current status of the system.
- ▶ **Risk Model and Decision Guidelines:** Develop an updated risk model based on District data and leverage models and results from past studies by consultant.
- ▶ **Benchmarking and Sustainable Budget Scenarios for Inspection and Renewal:** Help District review and update proposed renewal, replacement and inspection investment levels and benchmark versus local, state and national benchmarks.

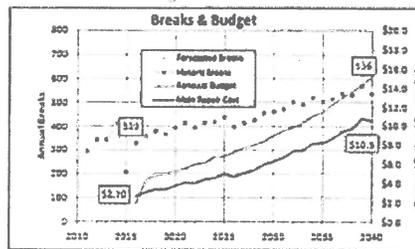
Example of Study Outcomes

Resulting Forecast Scenarios

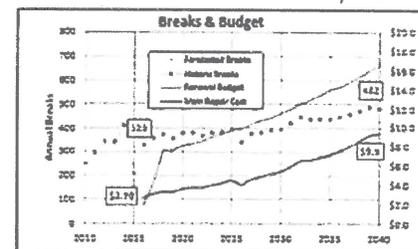
Scenario A: Sustain Existing Investment Levels



Scenario B: Sustain Existing Service Levels



Scenario C: Increase Service Levels to a Break Rate of 20



Scenario A is not recommended because service levels are not sustained with this level of investment.

Scenario B is a viable alternative in terms of sustaining current service levels. However, this scenario results in system replacement rates greater than the length

weighted useful life of the overall system (based on Weibull Modeling of asset useful life).

Scenario C is recommended because it is the most cost effective option to sustain service levels (in terms of break rate) and sustain overall system with a replacement

cycle that aligns with the overall system's useful life (based on Weibull useful life modeling). Scenario C is also only modestly more expensive in terms of total annual costs (i.e. total of renewal investments and main break repair costs) than Scenario B in 2040.

SCENARIO	FUNDING IN 2018	FUNDING INCREASE (ANNUAL)	2040 RENEWAL FUNDING	2040 BREAK RATE	2040 BREAK COUNT	2040 REPLACEMENT CYCLE (YEARS)	2040 MAIN REPAIR COSTS	2040 TOTAL ANNUAL COSTS
A: Sustain Existing Investment Levels	\$2.1M	0%	\$2.1M	36	870	1,271 years	\$17M	\$19M
B: Sustain Existing Service Levels	\$4.9M	5.50%	\$15.2M	22	540	169 years	\$11M	\$26M
C: Break Rate = 20	\$7.3M	3.75%	\$16.6M	20	480	155 years	\$9.5M	\$26M

Why do we need a consultant – Why can't we do this ourselves?

- ▶ Consultant has specialized experience in developing industry guidance and best practices for pipeline replacement planning
- ▶ Consultant has existing tools, models and data to help perform assessment.
- ▶ District has limited data in some areas and it is necessary to leverage data from other agencies.
- ▶ Our long-term replacement budget is a major factor driving future expenditures and our rates.

QUESTIONS?

M E M O

TO: Board of Directors
FROM: Jason Cavender, Operations Manager
DATE: September 24, 2018
SUBJECT: Professional Services for the Evaluation and Implementation of Computerized Maintenance Management Systems

Purpose

To request for Board approval of award to Black and Veatch to provide Professional Services for the evaluation and implementation of Computer Maintenance Management Systems (CMMS) for the amount of \$98,560 to help reduce the on-going operating costs for the District.

Summary

The core function of CMMS software is to help manage assets, schedule maintenance, and track and monitor work orders. This results in a reduction of maintenance costs, improved equipment performance, and will extend the life of critical assets. CMMS is a critical tool used by utilities to track costs and resources to help improve overall efficiency. Other potential uses for CMMS include:

1. Inventory control
2. Labor tracking
3. Budgeting
4. Work requests
5. Scheduling and planning
6. Asset history recording
7. Provide data for analysis
8. Support Key Performance Indicators (KPIs)

CMMS is utilized at adjacent Districts such as Rainbow MWD and Rancho California MWD to help improve scheduling of resources and better track operating costs. The District currently utilizes Maintenance Connection as its primary work order/preventative maintenance system. Although Maintenance Connection has adequately served its purpose over the last five years, the software is not up to date and it has limited functionality. With the recent rehabilitation of the Fallbrook Water Reclamation Plant, and the addition of the Santa Margarita Treatment Plant (SMTP) Plant schedule for 2020, the District needs a more robust maintenance software system to ensure that both preventative and reactive maintenance is performed in a timely manner, and labor and materials costs are tracked to maintenance activities. A summary of the limitations of the current system compared to expected benefits of completing an upgrade to the CMMS system is summarized in Table 1.

Current CMMS System	Upgraded CMMS System
Limited Application for Preventative Maintenance	Ability to expand to reactive maintenance, mobile work orders and labor and resource tracking.
Complex interface. Requires significant staff time to update and maintain.	More user friendly interface. Provide overall efficiency improvements once implemented. Reduce staff time associated with managing and updating system.
No integration with other system such as GIS	Integrated with other system to keep updated data on all assets. Reduce duplication of data entry.
Helps keep records of planned maintenance and ensure maintenance is done, but does not provide significant efficiency improvements.	Ability to reduce manual process and improve efficiency of overall operation. Reduce time in receiving, distributing and schedule work orders.
Low initial cost.	Higher initial cost to implement. On-going cost to be evaluated.

Table 1 – Comparison of Existing CMMS System versus Upgraded CMMS system.

In order to select and implement the appropriate CMMS, the District requires the services of outside consultants who specialize in this area. The consultant will identify which software package will best serve both current and future needs, and will ensure that the selected CMMS will be compatible with Springbrook, GIS, and other software systems currently in use at the District. The consultant will perform the following tasks:

1. Evaluate FPUDs current use of CMMS and compare that usage against water and wastewater industry best practices
2. Work with staff to identify assets and determine maintenance requirements
3. Identify the future needs and the best CMMS solutions
4. Review the existing financial (Springbrook) system and its CMMS compatibility
5. Identify and compare leading CMMS vendors and develop a “short list”
6. Compare software costs (initial and ongoing), implementation timeline and costs, staffing skills/capabilities for support, and company stability/longevity
7. Develop and implementation plan including software acquisition costs, ongoing maintenance and support costs, and estimated costs and timelines for system implementation

An RFP was issued on 8/1/2018 for this service. On 9/10/2018, a selection panel consisting of Todd Jester, GIS Specialist, and Jason Cavender, Operations Manager interviewed three firms. Two firms were determined to be qualified and after a comprehensive qualifications based review of the proposals and interview, the selection committee members recommended award to Black and Veatch. The price from the two qualified firms was within \$4,500. The services are anticipated to be completed within 8 months of award.

Recommended Action

That the Board authorize award of Professional Services for the Evaluation and Implementation to Black & Veatch for the amount of \$98,560 to ensure that the District's CMMS will fill both current and future needs and to reduce the on-going operating costs for the District.

1. **MWD Issues**

SDCWA filed an appeal to the State Supreme court on the existing case related to the public records request and delivery of the electronic software for the MWD rate model.

The existing rate cases related to the Water Stewardship Rate (WSR) are on-going. The parties are still determining the amount due from MWD to SDCWA for past WSR charges and water wheeled from Imperial Irrigation District. SDCWA has also contended that the WSR itself is illegal. The WSR is used to fund Local Resources Program (LRP) funds and conservation programs.

The District has an LRP application in for the Santa Margarita Conjunctive Use Project. The application is pending an increase in the funds by the MWD board for the LRP program.

2. **Key Upcoming Issues**

On the Sept Board agenda some of the key issues that will be discussed include:

- Updates on the project to develop an energy storage facility associated with San Vicente Reservoir. The project has been proposed as a public private partnership (P3) project, where SDCWA would only proceed if the project provides a financial benefit to SDCWA.
- Award of professional services contracts for condition assessment of the first aqueduct.
- Updates on current status of the Colorado River water supply and future projections for shortages.
- Updates on MWD litigation in closed session
- Award of services to complete and update of the long-range water demand planning forecast.

Updates on any of these items will be provided by the General Manager at the request of any Board members.



Fallbrook Public Utility District

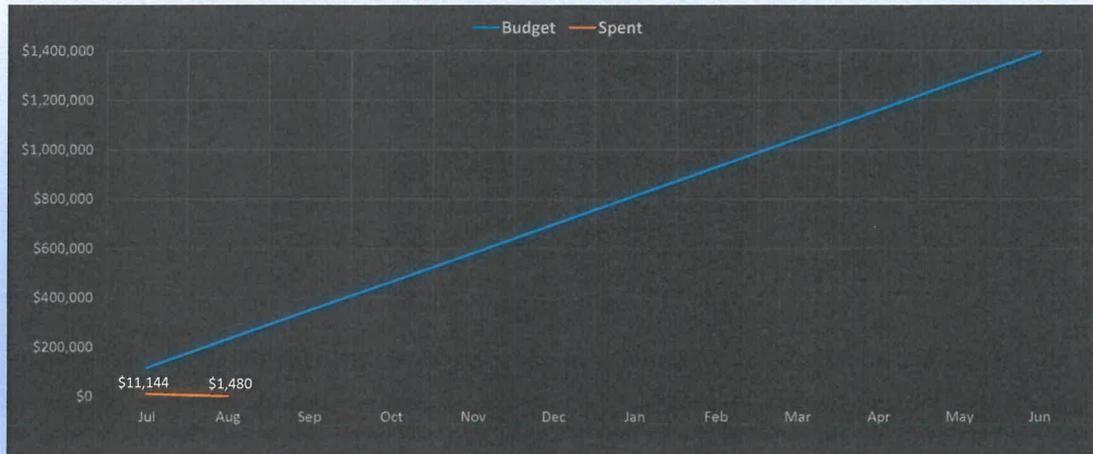
Engineering and Operations FY19

Board Meeting September 2018

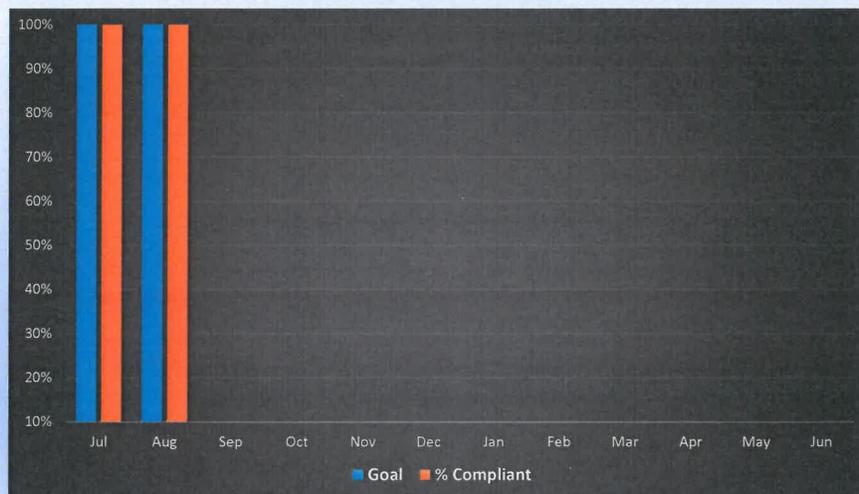
Water System CIP FY19



Wastewater System CIP FY19



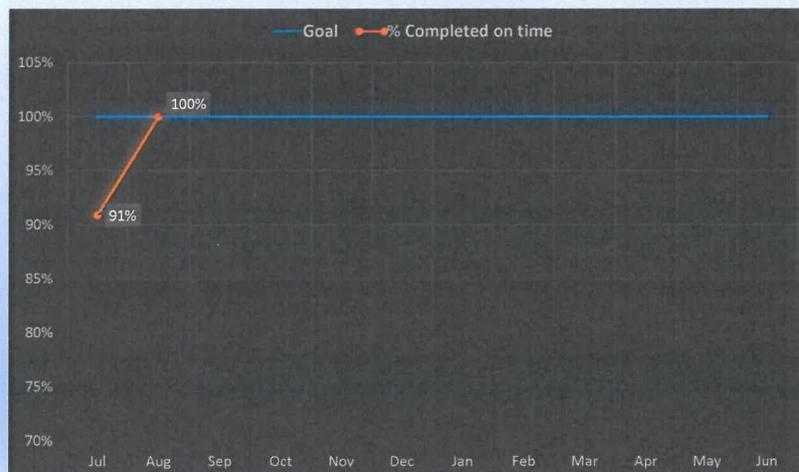
Water System Regulatory Compliance(%)



Valve Exercise Program



Water System Preventative Maintenance Work Orders



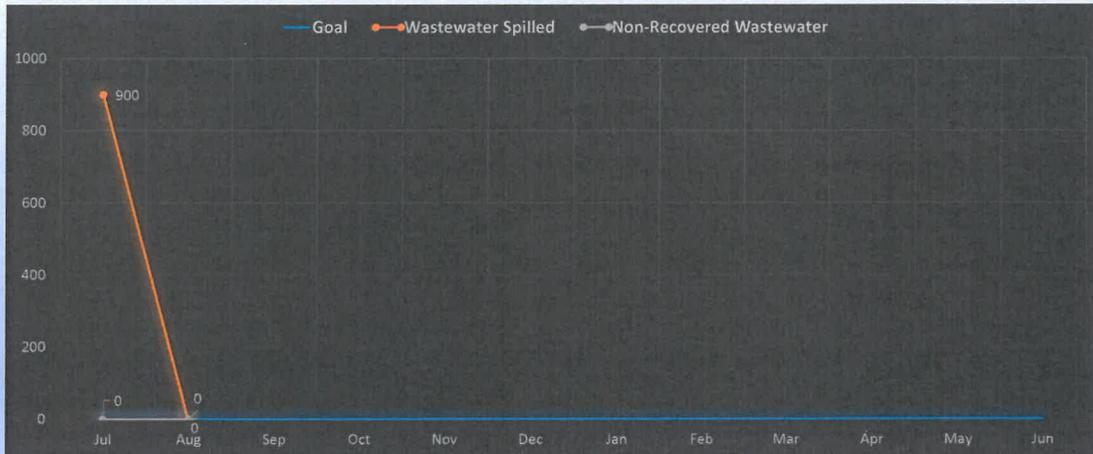
Sewer Overflows



Odor Complaints



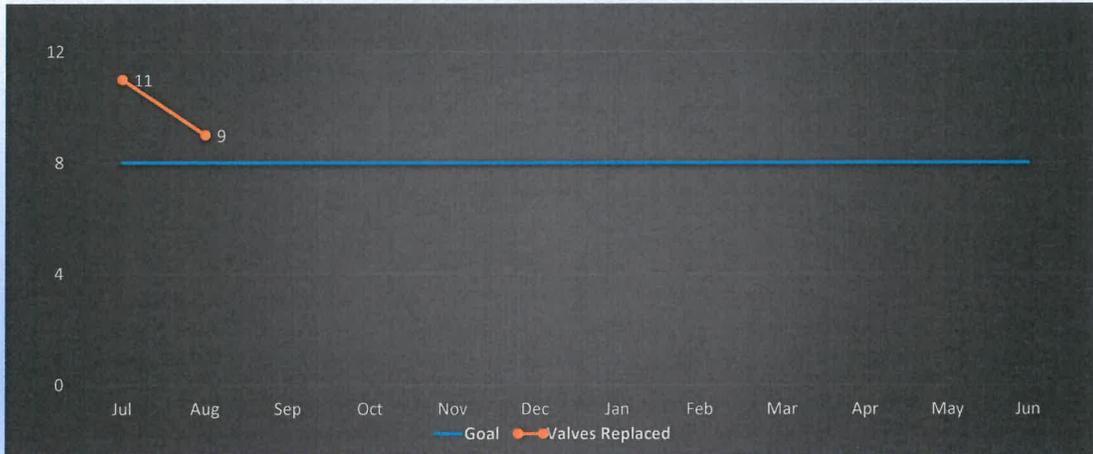
Wastewater Spilled



Collections - Preventative Maintenance Work Orders



Valves Replaced



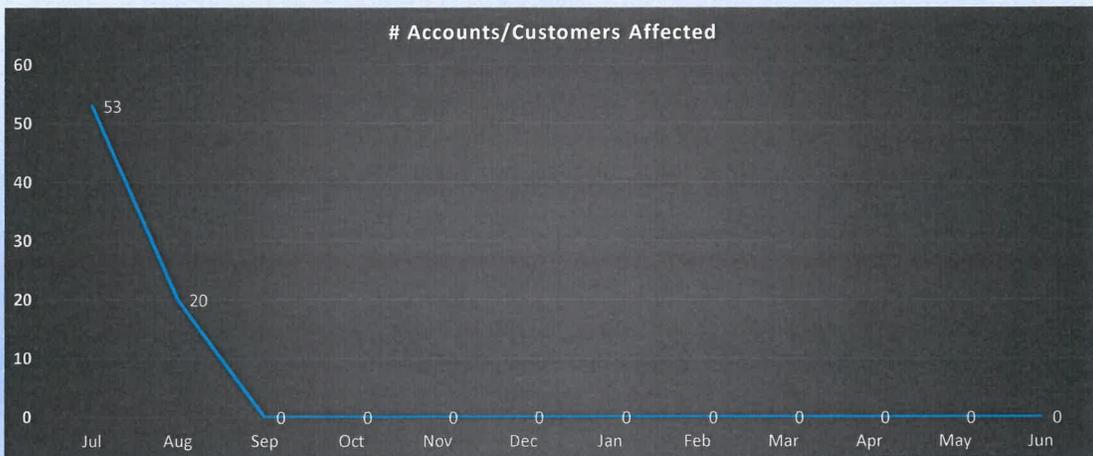
Rolling Total Broken Valves



Planned Outages > 4 Hours # of Customers Affected



Unplanned Disruption > 4 Hours



Meter Exchange

Total # Meters to Exchange: 1476

Total # Meters Exchanged: 334

Meters Left to Exchange: 1142



M E M O

TO: Board of Directors
FROM: David Shank, Assistant General Manager/CFO
DATE: September 18, 2018
SUBJECT: Treasurer's Report

Purpose

Provide the August 31, 2018 Treasurer's Report. Confirm that the District's investment portfolio is in compliance with the Investment Policy and that the District is able to meet the expenditure requirements for the next 6-months. Because the year-end process is not yet completed, these balances are subject to change.

Summary

Treasurer's Report Aug 31, 2018

Operations Summary

Disbursements	\$	7,576,365
Receipts	\$	7,525,793
Net change	\$	(50,572)

Account	Begning Market Value	Ending Market Value	Change in Value	(Withdrawals)/ Deposits	Yield	Percent of Total Investments
Operating Fund	\$ 250,533	\$ 16,504	\$ (234,029)		0.4%	0.1%
Money Market	\$ 1,266,704	\$ 1,551,305	\$ 284,600	\$ 600,000	0.4%	9.6%
LAIF	\$ 227,597	\$ 227,597	\$ -	\$ -	2.0%	1.4%
County Pool	\$ 14,861	\$ 14,908	\$ 47	\$ -	1.8%	0.1%
Managed Portfolio	\$ 12,522,050	\$ 11,939,014	\$ (583,036)	\$ (600,000)	2.8%	73.9%
PARS (OPEB & Pension Trust)*	\$ 2,371,548	\$ 2,401,564	\$ 30,016	\$ -	6.7%	14.9%
Accounts Total	\$ 16,653,294	\$ 16,150,891	\$ (502,402)	\$ -	3.1%	100.0%

*Funds are restricted.

All investments have been made in accordance with the District's Annual Statement of Investment Policy.



David Shank
September 19, 2018



Managed Account Security Transactions & Interest

For the Month Ending August 31, 2018

FPUD - INVESTMENT PORTFOLIO - 28710100

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
INTEREST											
	08/01/18	08/01/18	MONEY MARKET FUND	MONEY0002	0.00	0.00	62.09	62.09			
	08/01/18	08/25/18	FNMA SERIES 2016-M9 ASQ2 DTD 06/01/2016 1.785% 06/01/2019	3136ASPX8	21,598.70	0.00	38.94	38.94			
	08/01/18	08/25/18	FHLMC MULTIFAMILY STRUCTURED P POOL DTD 12/01/2015 3.090% 08/25/2022	3137BM6P6	110,000.00	0.00	283.25	283.25			
	08/02/18	08/02/18	SKANDINAV ENSKILDA BANKEN NY CD DTD 08/04/2017 1.840% 08/02/2019	83050FXT3	185,000.00	0.00	1,711.45	1,711.45			
	08/05/18	08/05/18	IBM CORP CORP NOTES DTD 02/06/2018 2.650% 02/05/2021	44932HAG8	140,000.00	0.00	1,844.69	1,844.69			
	08/07/18	08/07/18	WESTPAC BANKING CORP NY CD DTD 08/07/2017 2.050% 08/03/2020	96121T4A3	260,000.00	0.00	2,665.00	2,665.00			
	08/12/18	08/12/18	CAPTIAL ONE BANK USA NA LT CD DTD 08/12/2015 2.000% 08/12/2019	140420UE8	245,000.00	0.00	2,429.86	2,429.86			
	08/14/18	08/14/18	AMERICAN HONDA FINANCE DTD 02/16/2017 2.000% 02/14/2020	02665WBM2	90,000.00	0.00	900.00	900.00			
	08/15/18	08/15/18	CNH 2017-A A2 DTD 03/22/2017 1.640% 07/15/2020	12636WAB2	71,476.70	0.00	97.68	97.68			
	08/15/18	08/15/18	JDOT 2018-A A3 DTD 02/28/2018 2.660% 04/15/2022	47788CAC6	35,000.00	0.00	77.58	77.58			
	08/15/18	08/15/18	TOYOTA ABS 2016-B A3 DTD 05/11/2016 1.300% 04/15/2020	89231UAD9	57,379.66	0.00	62.16	62.16			
	08/15/18	08/15/18	ALLY ABS 2017-4 A3 DTD 08/23/2017 1.750% 12/15/2021	02007FAC9	100,000.00	0.00	145.83	145.83			
	08/15/18	08/15/18	JOHN DEERE ABS 2017-A A3 DTD 03/02/2017 1.780% 04/15/2021	47787XAC1	30,000.00	0.00	44.50	44.50			
	08/15/18	08/15/18	FORD ABS 2017-A A3 DTD 01/25/2017 1.670% 06/15/2021	34531EAD8	95,000.00	0.00	132.21	132.21			
	08/15/18	08/15/18	FORDO 2017-C A3 DTD 11/21/2017 2.010% 03/15/2022	34532AAD5	140,000.00	0.00	234.50	234.50			
	08/15/18	08/15/18	ALLYA 2017-5 A3 DTD 11/22/2017 1.990% 03/15/2022	02007YAC8	110,000.00	0.00	182.42	182.42			
	08/15/18	08/15/18	JOHN DEERE ABS 2017-B A3 DTD 07/15/2017 1.820% 10/15/2021	47788BAD6	30,000.00	0.00	45.50	45.50			



Managed Account Security Transactions & Interest

For the Month Ending **August 31, 2018**

FPUD - INVESTMENT PORTFOLIO - 28710100

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
INTEREST											
	08/15/18	08/15/18	JOHN DEERE ABS 2016-B A3 DTD 07/27/2016 1.250% 06/15/2020	47788NAC2	24,070.63	0.00	25.07	25.07			
	08/15/18	08/15/18	HAROT 2018-1 A3 DTD 02/28/2018 2.640% 02/15/2022	43814UAC3	125,000.00	0.00	275.00	275.00			
	08/15/18	08/15/18	HYUNDAI ABS 2016-B A3 DTD 09/21/2016 1.290% 04/15/2021	44891EAC3	75,000.00	0.00	80.63	80.63			
	08/15/18	08/15/18	NAROT 2018-A A3 DTD 02/28/2018 2.650% 05/15/2022	65478DAD9	75,000.00	0.00	165.63	165.63			
	08/15/18	08/15/18	TOYOTA ABS 2016-C A3 DTD 08/10/2016 1.140% 08/15/2020	89237WAD9	31,336.13	0.00	29.77	29.77			
	08/20/18	08/20/18	NORDEA BANK AB NY CD DTD 02/22/2018 2.720% 02/20/2020	65590ASN7	280,000.00	0.00	3,765.69	3,765.69			
	08/24/18	08/24/18	BNY MELLON (CALLABLE) CORP NOTE DTD 02/24/2015 2.150% 02/24/2020	06406HCZ0	352,000.00	0.00	3,784.00	3,784.00			
	08/31/18	08/31/18	US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	150,000.00	0.00	1,500.00	1,500.00			
Transaction Type Sub-Total					2,832,861.82	0.00	20,583.45	20,583.45			
PAYDOWNS											
	08/01/18	08/25/18	FNMA SERIES 2016-M9 ASQ2 DTD 06/01/2016 1.785% 06/01/2019	3136ASPX8	7,981.30	7,981.30	0.00	7,981.30	(79.81)	0.00	
	08/15/18	08/15/18	TOYOTA ABS 2016-C A3 DTD 08/10/2016 1.140% 08/15/2020	89237WAD9	2,729.97	2,729.97	0.00	2,729.97	0.07	0.00	
	08/15/18	08/15/18	JOHN DEERE ABS 2016-B A3 DTD 07/27/2016 1.250% 06/15/2020	47788NAC2	2,327.67	2,327.67	0.00	2,327.67	0.19	0.00	
	08/15/18	08/15/18	CNH 2017-A A2 DTD 03/22/2017 1.640% 07/15/2020	12636WAB2	5,665.02	5,665.02	0.00	5,665.02	0.22	0.00	
	08/15/18	08/15/18	TOYOTA ABS 2016-B A3 DTD 05/11/2016 1.300% 04/15/2020	89231UAD9	6,332.02	6,332.02	0.00	6,332.02	0.32	0.00	
Transaction Type Sub-Total					25,035.98	25,035.98	0.00	25,035.98	(79.01)	0.00	
SELL											



Managed Account Security Transactions & Interest

For the Month Ending **August 31, 2018**

FPUD - INVESTMENT PORTFOLIO - 28710100

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
SELL										
08/10/18	08/13/18	SVENSKA HANDELSBANKEN NY LT CD DTD 01/12/2017 1.890% 01/10/2019	86958JHB8	200,000.00	199,526.20	357.00	199,883.20	(473.80)	(473.80)	FIFO
08/10/18	08/13/18	US TREASURY NOTES DTD 05/02/2016 1.375% 04/30/2021	912828078	40,000.00	38,654.69	156.93	38,811.62	129.69	(3.66)	FIFO
08/10/18	08/13/18	US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	250,000.00	245,039.06	2,255.43	247,294.49	(5,839.85)	(5,537.89)	FIFO
08/10/18	08/14/18	CITIGROUP INC CORP NOTES DTD 06/09/2016 2.050% 06/07/2019	172967KS9	100,000.00	99,441.00	381.53	99,822.53	(507.00)	(544.54)	FIFO
Transaction Type Sub-Total				590,000.00	582,660.95	3,150.89	585,811.84	(6,690.96)	(6,559.89)	
Managed Account Sub-Total					607,696.93	23,734.34	631,431.27	(6,769.97)	(6,559.89)	
Total Security Transactions					\$607,696.93	\$23,734.34	\$631,431.27	(\$6,769.97)	(\$6,559.89)	

FALLBROOK PUBLIC UTILITY DISTRICT
PARS Post-Employment Benefits Trust

Account Report for the Period
8/1/2018 to 8/31/2018

Paula Clark
Accounting Supervisor
Fallbrook Public Utility District
PO Box 2290
Fallbrook, CA 92088

Account Summary

Source	Beginning Balance as of 8/1/2018	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 8/31/2018
OPEB	\$961,988.10	\$0.00	\$12,375.91	\$200.41	\$0.00	\$0.00	\$974,163.60
PENSION	\$1,409,560.07	\$0.00	\$18,133.89	\$293.66	\$0.00	\$0.00	\$1,427,400.30
Totals	\$2,371,548.17	\$0.00	\$30,509.80	\$494.07	\$0.00	\$0.00	\$2,401,563.90

Investment Selection

Source

OPEB	Moderate Index PLUS
PENSION	Moderate Index PLUS

Investment Objective

Source

OPEB	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.
PENSION	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	1.29%	2.80%	6.70%	-	-	-	2/16/2017
PENSION	1.29%	2.80%	6.68%	-	-	-	2/16/2017

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

M E M O

TO: Board of Directors
FROM: David Shank, Assistant General Manager/CFO
DATE: September 24, 2018
SUBJECT: Budget Status Report

Purpose

Provide a Budget Status Report of the District's budget to the Board.

Summary

This is the first Budget Status Report (BSR) to the Board for Fiscal Year 2018-2019. The BSR shows the District's financial performance compared to the budget for the month of August, Year-to-Date and the annual budgeted amount.

Total revenues are in line with budget expectations. Wastewater Service Charges continue to lag budget expectations and will continue to do so until the usage levels reset in January to normal conditions. The usage levels were abnormally low this year due to a historic wet winter in 2017. Water Sales have lagged slightly while meter charges have slightly exceeded budget levels. Sundry has been lumped into the Other Non-operating revenues until staff is able to split these revenues out better.

Non-operating revenue shows the higher than expected capacity charge revenues. Property tax receipts are lagging budget projections but are expected to still be at the budgeted levels. Other Non-Operating revenues are over the budgeted levels even after adjusting for the temporary inclusion of Sundry Other Revenues.

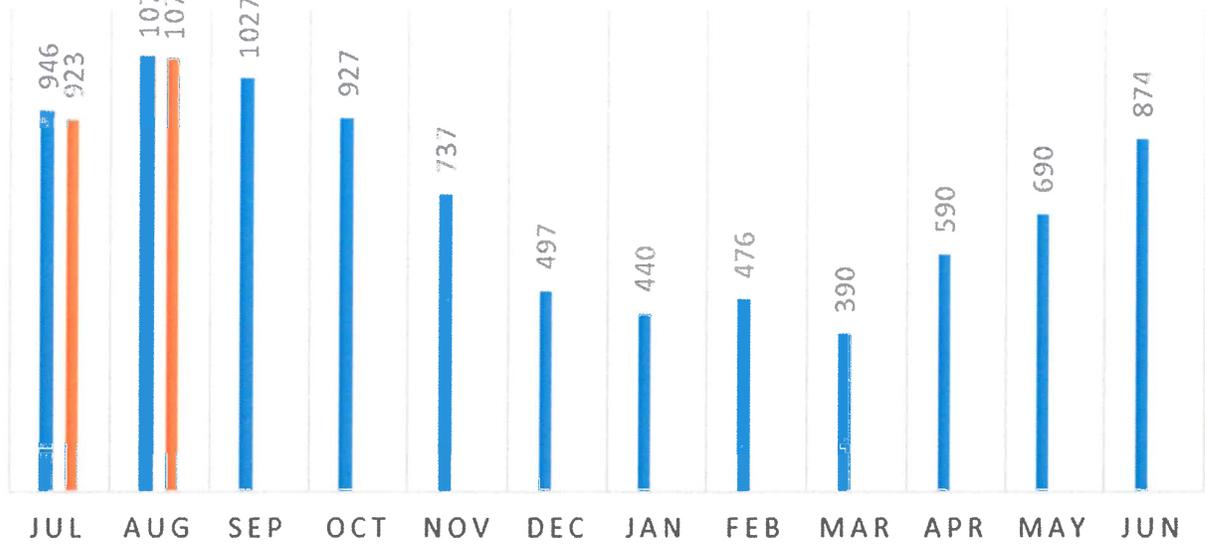
The District's expenditures are slightly under budget due to the lower than budgeted purchased water expense. The District's operating expenses are also in line with the budget.

Total revenue is \$344,271 or 5.1% under budget and expenditures are \$381,073 or 6.1% under budget. Capital spending is trending towards the budget but under budget. As a result, the District financial position is in-line with budget expectations.

Recommended Action

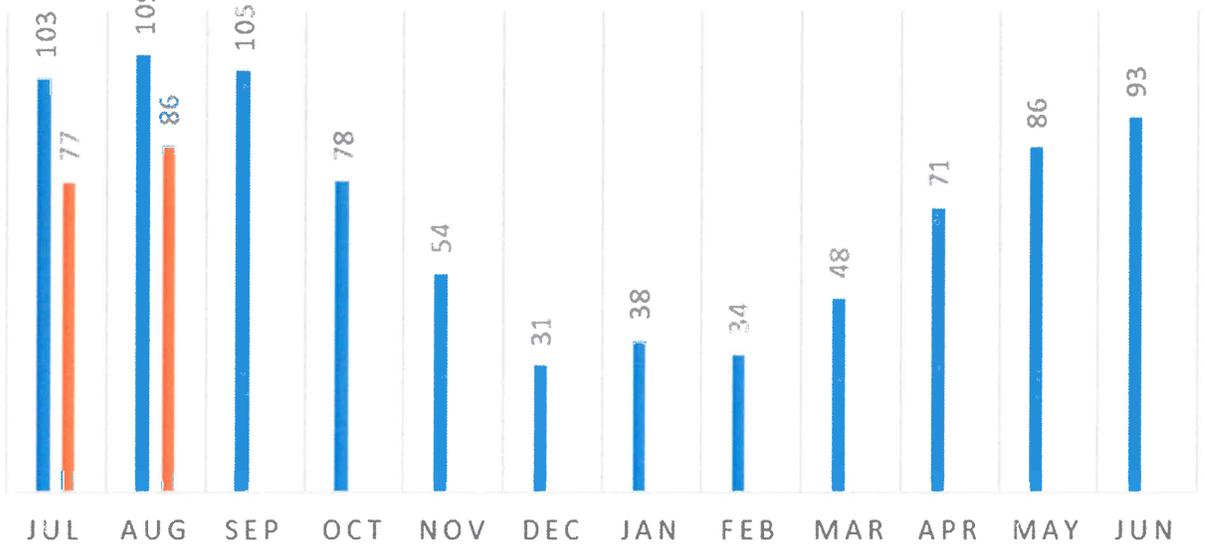
This item is for discussion only. No action is required.

WATER SALES (AF)



Year-to-Date Actual 1,996 AF Year-to-Date Budget 2,025 AF

RECYCLED WATER (AF)



Year-to-Date Actual 163 AF Year-to-Date Budget 212 AF

Monthly Budget Report for August

Favorable Variance Shown as a positive number

	Current Month		Year-To-Date				Annual Budget		
	Actual	Budget	Actual	Budget	Variance	%	Budget	Remaining Balance	%
Operating Revenues:								Year remaining	
Water Sales	1,877,091	1,931,964	3,496,280	3,625,883	(129,603)	-3.6%	16,148,015	12,651,735	83.3%
MWD Readiness to Serve	28,195	28,366	49,716	56,732	(7,015)	-12.4%	340,390	290,674	85.4%
CWA Infrastructure Access Charge	35,179	37,170	70,368	74,340	(3,972)	-5.3%	436,668	366,300	83.9%
Meter Service Charges	589,114	536,633	1,179,031	1,073,265	105,766	9.9%	6,697,173	5,518,142	82.4%
Wastewater Service Charges	352,456	501,384	695,584	1,002,769	(307,185)	-30.6%	6,016,613	5,321,029	88.4%
Recycled Water Revenues	132,044	161,354	253,749	314,954	(61,205)	-19.4%	1,333,360	1,079,611	81.0%
Overuse Penalties	-	-	-	-	-	NA	-	-	NA
Sundry Other Revenue	-	25,509	-	51,017	(51,017)	-100.0%	306,102	306,102	100.0%
CWA Rebates	16,060	12,627	28,120	25,254	2,866	11.3%	151,525	123,405	81.4%
Total Operating Revenue	3,030,139	3,235,006	5,772,849	6,224,214	(451,365)	-7.3%	31,429,846	25,656,997	81.6%
Non Operating Revenues:									
Water Capital Improvement Charge	110,043	109,119	215,598	218,237	(2,639)	-1.2%	1,309,424	1,093,826	83.5%
Wastewater Capital Improvement Charge	93,791	95,175	187,551	190,350	(2,799)	-1.5%	1,142,101	954,550	83.6%
Property Taxes	8,810	13,744	17,993	39,648	(21,655)	-54.6%	1,908,753	1,890,760	99.1%
Water Standby/Availability Charge	-	-	-	-	-	NA	203,000	203,000	100.0%
Water/Wastewater Capacity Charges	51,000	11,186	63,289	22,372	40,916	182.9%	134,234	70,945	52.9%
Portfolio Interest	17,004	18,370	52,020	36,741	15,279	41.6%	220,444	168,424	76.4%
Pumping Capital Improvement Charge	4,689	3,256	8,782	6,512	2,270	34.9%	39,073	30,291	77.5%
Federal Interest Rate Subsidy	-	-	-	-	-	NA	133,917	133,917	100.0%
SRF Loan Proceeds	-	-	-	-	-	NA	-	-	NA
CSI Rebate	-	-	-	-	-	NA	-	-	NA
Facility Rents & Other Non-Operating Revenues	62,973	14,710	105,141	29,419	75,722	257.4%	176,516	71,375	40.4%
Total Non Operating Revenues	348,311	265,560	650,374	543,280	107,094	19.7%	5,267,458	4,617,083	87.7%
Total Revenues	3,378,450	3,500,566	6,423,223	6,767,494	(344,271)	-5.1%	36,697,304	30,274,081	82.5%
Expenditures									
Purchased Water Expense	1,229,274	1,600,213	2,809,003	3,025,799	216,797	7.2%	13,743,805	10,934,802	79.6%
MWD Readiness to Serve	28,366	28,366	56,732	56,732	0	0.0%	340,390	283,658	83.3%
CWA Infrastructure Access Charge	37,170	37,170	74,340	74,340	-	0.0%	436,668	362,328	83.0%
Water Services	330,247	368,958	727,914	740,913	13,000	1.8%	3,197,635	2,469,721	77.2%
Wastewater Services	247,471	301,344	573,986	611,044	37,058	6.1%	2,611,649	2,037,663	78.0%
Recycled Water Services	49,445	67,910	115,588	136,089	20,502	15.1%	588,552	472,964	80.4%
Administrative Services	715,155	714,352	1,348,836	1,442,553	93,717	6.5%	6,191,048	4,842,212	78.2%
Total Operating Expenses	2,637,129	3,118,312	5,706,397	6,087,470	381,073	6.3%	27,619,407	21,913,010	79.3%
Debt Service Expenses									
Red Mountain SRF	-	-	197,925	197,925	-	0.0%	395,850	197,925	50.0%
WWTP SRF	-	-	-	-	-	NA	1,845,746	1,845,746	100.0%
QECB Solar Debt (Net of Subsidy)	-	-	-	-	-	NA	518,423	518,423	100.0%
Total Debt Service	-	-	197,925	197,925	-	0.0%	2,760,019	2,562,094	92.8%
Total Expenses	2,637,129	3,118,312	5,904,322	6,285,395	381,073	6.1%	30,379,426	24,475,104	80.6%
Net Revenue/(loss) From Operations and Debt Service	741,321	382,253	518,901	482,098	36,802	7.6%	6,317,878	5,798,977	91.8%
Capital Investment									
Construction Expenditures	462,955	649,991	707,467	1,299,981	592,514	45.6%	19,894,888	19,187,421	96.4%
SRF Loan Proceeds Draw (Capital Project Funds)	-	-	-	-	-	-	(12,095,000)	-	-
Net Revenue/(Loss)	278,366	(267,737)	(188,566)	(817,883)	629,317	-76.9%	(1,482,010)	(1,293,444)	87.3%

08/31/2018

Treasurer's Warrant No. August

TO: Treasurer of the Fallbrook Public Utility District

The bills and claims listed below are approved as authorized by resolution no. 3538 of the Board of Directors dated July 8, 1985. You are hereby authorized and directed to pay said prospective claims in the amounts stated (less discounts in instances where discounts are allowed).

Payroll -08/18

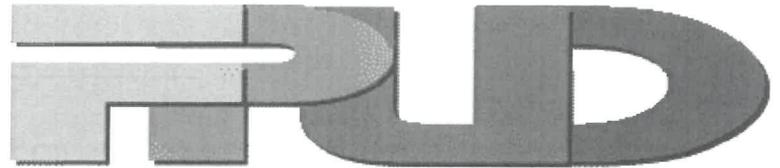
Computer Check Register

Payroll #1	131,785.55
Payroll #2	132,913.37
Payroll #3	<u>134,224.96</u>
	<u>398,923.88</u>

Accounts Payable

Checks by Date - Summary by Check Date

User: AnnaleceB
Printed: 9/12/2018 8:11 AM



Fallbrook Public Utility District

Purchasing Dept. Phone: (760) 728-1151, Fax: (760) 728-8491

Main Office Phone: (760) 728-1125, Fax: (760) 728-6029

Check No	Vendor No	Vendor Name	Check Date	Check Amount
78637	91286	AMAZON CAPITAL SERVICES, INC.	08/01/2018	929.16
78638	02805	ASBURY ENVIRONMENTAL SERVICES	08/01/2018	249.13
78639	04903	AUDITOR AND CONTROLLER - COUN	08/01/2018	20,817.58
78640	91160	AVI SYSTEMS, INC.	08/01/2018	320.00
78641	04741	CALIFORNIA SPECIAL DISTRICT ASSC	08/01/2018	500.00
78642	04408	DEVIN CASTEEL	08/01/2018	62.76
78643	91241	LISA CHAFFIN	08/01/2018	25.00
78644	05899	PAULA CLARK	08/01/2018	420.00
78645	91008	MICHAEL COTHRAN	08/01/2018	223.55
78646	02925	DATA NET SOLUTIONS	08/01/2018	1,194.68
78647	05192	DIAMOND ENVIRONMENTAL SERVIC	08/01/2018	200.80
78648	91123	DIGITAL DEPLOYMENT, INC.	08/01/2018	550.00
78649	90962	DOUBLERADIUS	08/01/2018	261.39
78650	09523	FALLBROOK EQUIP RENTALS	08/01/2018	2,671.54
78651	91198	FIRST BANKCARD	08/01/2018	822.99
78652	91200	FIRST BANKCARD	08/01/2018	1,735.99
78653	91202	FIRST BANKCARD	08/01/2018	525.87
78654	91203	FIRST BANKCARD	08/01/2018	1,276.38
78655	91225	FIRST BANKCARD	08/01/2018	2,781.12
78656	91302	ALEX GALLOWAY	08/01/2018	60.00
78657	05034	HOSSEIN NAWAEY	08/01/2018	1,406.14
78658	03161	IDEXX DISTRIBUTION, INC.	08/01/2018	17.90
78659	06577	INFOSEND INC	08/01/2018	3,518.56
78660	05255	INLAND WATER WORKS SUPPLY CO.	08/01/2018	29,577.38
78661	91289	INTERNATIONAL FLOW TECHNOLOG	08/01/2018	11,100.00
78662	05505	TODD JESTER	08/01/2018	1,117.77
78663	91304	LEARNSOFT CONSULTING INC	08/01/2018	150.00
78664	06555	LIEBERT CASSIDY WHITMORE	08/01/2018	3,655.00
78665	06614	MITEL LEASING	08/01/2018	815.16
78666	06298	ONESOURCE DISTRIBUTORS, LLC	08/01/2018	1,180.00
78667	04900	PARADISE CHEVROLET CADILLAC	08/01/2018	35.67
78668	91247	SADDLEBACK ENVIRONMENTAL EQU	08/01/2018	13,215.54
78669	91107	SPECTRUM BUSINESS	08/01/2018	107.02
78670	04820	KEVIN STAMPER	08/01/2018	22.63
78671	06314	SUNPOWER CORPORATION SYSTEM	08/01/2018	30,590.65
78672	02972	THERMO ENVIRONMENTAL INSTRUM	08/01/2018	60.22
78673	04330	UNION BANK	08/01/2018	1,348.00
Total for 8/1/2018:				133,545.58
ACH	00152	FPUD EMPL ASSOCIATION	08/07/2018	878.47
ACH	06758	US TREASURY - PAYROLL TAXES	08/07/2018	51,927.52
ACH	06759	STATE OF CA - PR TAXES	08/07/2018	7,968.69
ACH	06760	STATE OF CA - SDI	08/07/2018	1,928.59
ACH	06761	LINCOLN FINANCIAL GROUP	08/07/2018	5,168.58
ACH	06763	PERS - PAYROLL	08/07/2018	33,896.12
ACH	00152	FPUD EMPL ASSOCIATION	08/07/2018	15.54

Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	06758	US TREASURY - PAYROLL TAXES	08/07/2018	5,014.29
ACH	06759	STATE OF CA - PR TAXES	08/07/2018	1,179.52
ACH	06760	STATE OF CA - SDI	08/07/2018	139.25
78674	00805	ACWA/JOINT POWERS INS.	08/07/2018	175,000.00
Total for 8/7/2018:				283,116.57
78675	91286	AMAZON CAPITAL SERVICES, INC.	08/09/2018	85.87
78676	91229	AMP United, LLC	08/09/2018	43,188.30
78677	05091	ANALYTICAL TECHNOLOGY INC	08/09/2018	221.89
78678	02805	ASBURY ENVIRONMENTAL SERVICES	08/09/2018	580.99
78679	06020	BABCOCK & SONS, INC.	08/09/2018	3,265.00
78680	05958	BAMM! PROMOTIONAL PRODUCTS, I	08/09/2018	115.21
78681	06713	BISHOP'S TREE SERVICE, INC.	08/09/2018	3,893.49
78682	00898	BP BATTERY	08/09/2018	721.79
78683	06012	CALIFORNIA DEPT OF CSS	08/09/2018	231.00
78684	03134	CALIFORNIA WATER ENVIRONMENT.	08/09/2018	85.00
78685	04178	CALOLYMPIC SAFETY CO., INC.	08/09/2018	2,527.59
78686	01719	MICKEY M. CASE	08/09/2018	60.00
78687	UB*00195	ANNE CASH SCHOFIELD	08/09/2018	18.25
78688	06115	CDW GOVERNMENT INC.	08/09/2018	510.54
78689	05915	CHEM ONE LTD	08/09/2018	11,600.00
78690	UB*00190	IAN DYCHE CONSTRUCTION	08/09/2018	599.00
78691	91210	CORE & MAIN LP	08/09/2018	843.69
78692	04128	CUES	08/09/2018	553.59
78693	02925	DATA NET SOLUTIONS	08/09/2018	1,908.50
78694	05192	DIAMOND ENVIRONMENTAL SERVIC	08/09/2018	328.75
78695	90962	DOUBLERADIUS	08/09/2018	734.32
78696	09523	FALLBROOK EQUIP RENTALS	08/09/2018	9,534.50
78697	01099	FALLBROOK IRRIGATION INC	08/09/2018	110.37
78698	01432	FERGUSON WATERWORKS #1083	08/09/2018	5,518.84
78699	05560	FRANCHISE TAX BOARD	08/09/2018	250.00
78700	06429	HEALTHPOINTE MEDICAL GROUP,INC	08/09/2018	150.00
78701	06329	HILL BROTHERS CHEMICAL COMPAN	08/09/2018	1,730.80
78702	UB*00193	SRK ENGINEERING INC	08/09/2018	1,331.00
78703	06577	INFOSEND INC	08/09/2018	2,331.20
78704	04027	JOES HARDWARE	08/09/2018	2,524.84
78705	05401	JOE'S PAVING	08/09/2018	33,322.00
78706	UB*00198	CARL JOHNSON	08/09/2018	26.34
78707	91169	JOYE JOHNSON	08/09/2018	155.65
78708	04926	KONICA MINOLTA PREMIER FINANCE	08/09/2018	3,434.24
78709	91304	LEARNSOFT CONSULTING INC	08/09/2018	300.00
78710	06555	LIEBERT CASSIDY WHITMORE	08/09/2018	2,782.00
78711	03322	LIGHTHOUSE AUTOMOTIVE	08/09/2018	1,094.69
78712	91130	LINCOLN NATIONAL LIFE INSURANC	08/09/2018	3,061.92
78713	90887	LLOYD PEST CONTROL	08/09/2018	198.00
78714	06156	LOMACK SERVICE CORPORATION	08/09/2018	301.00
78715	01782	JEFF MARCHAND	08/09/2018	121.44
78716	91292	MCR TECHNOLOGIES, INC	08/09/2018	1,682.27
78717	91287	MEDORA ENVIRONMENTAL INC	08/09/2018	74,016.08
78718	91192	MISSION LINEN SUPPLY	08/09/2018	1,461.81
78719	03944	MISSION RESOURCE CONSV DISTRIC	08/09/2018	252.50
78720	90932	NAPA AUTO PARTS	08/09/2018	1,067.68
78721	04236	PALOMAR INVESTIGATIVE GROUP, I	08/09/2018	200.00
78722	04900	PARADISE CHEVROLET CADILLAC	08/09/2018	309.28
78723	00216	PINE TREE LUMBER	08/09/2018	56.92
78724	UB*00191	VICTOR & LILIAN PINEIROS	08/09/2018	1,124.80

Check No	Vendor No	Vendor Name	Check Date	Check Amount
78725	00231	SAN DIEGO COUNTY WATER AUTH	08/09/2018	1,820,998.37
78726	00232	SAN DIEGO GAS & ELECTRIC	08/09/2018	71,829.61
78727	UB*00197	SB PROPERTIES	08/09/2018	49.95
78728	00236	SCRAPPYS	08/09/2018	859.45
78729	91296	SOUTHLAND PAVING, INC.	08/09/2018	28,827.56
78730	90929	SOUTHWEST ANSWERING SERVICE, I	08/09/2018	1,050.25
78731	UB*00192	MOTIVE ENERGY TELECOMMUNICA	08/09/2018	390.58
78732	UB*00169	CUYUGAN FAMILY 4-10-92 TRUST	08/09/2018	177.69
78733	91148	VARGYAS NETWORKS, INC.	08/09/2018	2,176.40
78734	UB*00196	LYNNE WEISS	08/09/2018	29.11
78735	91250	WEKA INC	08/09/2018	168,701.48
78736	06231	WESTERN WATER WORKS SUPPLY CC	08/09/2018	13,339.45
78737	UB*00194	JOHNATHAN WETZOLD	08/09/2018	208.07
Total for 8/9/2018:				2,329,160.91
78741	06740	ACCELA, INC	08/15/2018	1,910.00
78742	91286	AMAZON CAPITAL SERVICES, INC.	08/15/2018	72.15
78743	04995	AMERICAN MESSAGING	08/15/2018	54.80
78744	02805	ASBURY ENVIRONMENTAL SERVICES	08/15/2018	483.70
78745	05088	AT&T	08/15/2018	882.01
78746	05958	BAMM! PROMOTIONAL PRODUCTS, I	08/15/2018	143.24
78747	06012	CALIFORNIA DEPT OF CSS	08/15/2018	231.00
78748	03205	CITY OF OCEANSIDE	08/15/2018	1,527.92
78749	91299	COPIER SOURCE, INC.	08/15/2018	175.00
78750	06299	D & H WATER SYSTEMS, INC	08/15/2018	11,148.63
78751	05180	NOELLE DENKE	08/15/2018	100.40
78752	04944	DLT SOLUTIONS LLC	08/15/2018	2,608.08
78753	04794	DSR/DOOR SERVICE & REPAIR, INC.	08/15/2018	206.50
78754	05719	ENVIRONMENTAL SYSTEMS RESEAR	08/15/2018	12,500.00
78755	09523	FALLBROOK EQUIP RENTALS	08/15/2018	1,702.26
78756	00169	FALLBROOK OIL COMPANY	08/15/2018	6,836.42
78757	02411	FALLBROOK PRINTING CORP	08/15/2018	2,712.83
78758	01155	FALLBROOK REFUSE	08/15/2018	49.00
78759	00170	FALLBROOK WASTE & RECYCLING	08/15/2018	657.70
78760	05560	FRANCHISE TAX BOARD	08/15/2018	250.00
78761	02170	GRAINGER, INC.	08/15/2018	539.60
78762	05380	HACH CO	08/15/2018	1,349.53
78763	91186	HOPKINS TECHNICAL PRODUCTS, INC	08/15/2018	440.60
78764	91015	INDIAN SPRINGS MFG CO INC	08/15/2018	2,577.81
78765	06577	INFOSEND INC	08/15/2018	2,187.56
78766	06359	INFRASTRUCTURE ENGINEERING CO	08/15/2018	2,395.00
78767	06243	JIM'S SIGN SHOP	08/15/2018	420.23
78768	04027	JOES HARDWARE	08/15/2018	258.35
78769	06695	KNIGHT SECURITY & FIRST SYS	08/15/2018	2,150.00
78770	90902	MATTHEW LIAN	08/15/2018	100.00
78771	90887	LLOYD PEST CONTROL	08/15/2018	169.00
78772	06602	MORAES/PHAM & ASSOCIATES	08/15/2018	1,015.00
78773	00718	NATIONWIDE RETIREMENT SOLUTIO	08/15/2018	2,920.00
78774	00370	NUTRIEN AG SOLUTIONS, INC.	08/15/2018	348.06
78775	91308	ODBS ENTERPRISES	08/15/2018	1,825.00
78776	06298	ONESOURCE DISTRIBUTORS, LLC	08/15/2018	449.52
78777	91293	PARTNERS IN CONTROL, INC.	08/15/2018	1,277.50
78778	91155	QUALITY GATE COMPANY	08/15/2018	214.95
78780	00159	SUPERIOR READY MIX	08/15/2018	3,273.65
78781	91279	TAPPING MACHINE REPAIR SERVICE,	08/15/2018	778.56
78782	05731	TEMECULA VALLEY POWDER COATIN	08/15/2018	75.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
78783	00621	TERRA TECHNOLOGY ENGINEERING	08/15/2018	550.90
78784	05883	TESTAMERICA LABORATORIES, INC.	08/15/2018	773.82
78785	00458	VERIZON WIRELESS	08/15/2018	666.19
78786	91294	VISTA FENCE COMPANY INCORPORATED	08/15/2018	3,136.00
78787	91250	WEKA INC	08/15/2018	35,971.28
78788	06231	WESTERN WATER WORKS SUPPLY CC	08/15/2018	256.98
78789	91295	WHITE NELSON DIEHL EVANS LLP	08/15/2018	2,500.00
Total for 8/15/2018:				112,871.73
ACH	00152	FPUD EMPL ASSOCIATION	08/16/2018	850.47
ACH	06758	US TREASURY - PAYROLL TAXES	08/16/2018	53,221.84
ACH	06759	STATE OF CA - PR TAXES	08/16/2018	8,412.20
ACH	06760	STATE OF CA - SDI	08/16/2018	1,917.47
ACH	06761	LINCOLN FINANCIAL GROUP	08/16/2018	5,168.58
ACH	06763	PERS - PAYROLL	08/16/2018	34,003.16
Total for 8/16/2018:				103,573.72
78790	06323	ADVANCED COMMUNICATION SYSTEMS	08/22/2018	1,985.92
78791	06403	APPLEONE EMPLOYMENT SERVICES	08/22/2018	1,465.08
78792	02713	AWWA CAL-NEV SECTION	08/22/2018	80.00
78793	06235	JACK BEBEE	08/22/2018	36.10
78794	02743	BEST BEST & KRIEGER	08/22/2018	16,345.93
78795	06713	BISHOP'S TREE SERVICE, INC.	08/22/2018	2,100.00
78796	UB*00199	STEVEN & JULIE BUCCINO	08/22/2018	293.45
78797	03978	CAMERON WELDING SUPPLY	08/22/2018	316.14
78798	91272	KEVIN COLLINS	08/22/2018	60.00
78799	02176	CORELOGIC SOLUTIONS, LLC	08/22/2018	225.00
78800	05953	CORODATA RECORDS MANAGEMENT	08/22/2018	700.75
78801	06675	CORODATA SHREDDING, INC	08/22/2018	116.74
78802	05714	COUNTY OF SD DEPT PUBLIC WORKS	08/22/2018	144.00
78803	09705	CSDA SAN DIEGO CHAPTER	08/22/2018	150.00
78804	02925	DATA NET SOLUTIONS	08/22/2018	240.00
78805	05704	DEPT OF CONSUMER AFFAIRS	08/22/2018	172.50
78806	UB*00200	JEFFERY DILLOW	08/22/2018	37.69
78807	06303	EXECUTIVE LANDSCAPE INC.	08/22/2018	700.00
78808	04494	FEDERAL EXPRESS CORPORATION	08/22/2018	350.60
78809	01432	FERGUSON WATERWORKS #1083	08/22/2018	902.97
78810	06286	GARDA CL WEST, INC.	08/22/2018	233.82
78811	00182	GLENNIE'S OFFICE PRODUCTS, INC	08/22/2018	348.68
78812	04958	GOSCH FORD TEMECULA	08/22/2018	2,513.30
78813	02170	GRAINGER, INC.	08/22/2018	1,505.21
78814	06429	HEALTHPOINTE MEDICAL GROUP, INC	08/22/2018	200.00
78815	05255	INLAND WATER WORKS SUPPLY CO.	08/22/2018	7,811.88
78816	05871	ITRON INC	08/22/2018	4,490.00
78817	06267	J2 GLOBAL IRELAND LIMITED	08/22/2018	59.91
78818	06380	JANI-KING OF CALIFORNIA, INC - SAN	08/22/2018	2,722.99
78819	00190	JCI JONES CHEMICALS INC.	08/22/2018	3,295.50
78820	03765	LENNIHAN LAW	08/22/2018	7,038.00
78821	06633	MAINTENANCE CONNECTION INC	08/22/2018	756.20
78822	91029	MALLORY SAFETY AND SUPPLY CO	08/22/2018	503.63
78823	91192	MISSION LINEN SUPPLY	08/22/2018	91.35
78824	06338	MYTHOS TECHNOLOGY INC	08/22/2018	2,585.94
78825	03201	NATIONAL SAFETY COMPLIANCE INC	08/22/2018	55.00
78826	04581	NEIMAN'S COLLISION CENTER, INC.	08/22/2018	1,226.86
78827	06298	ONESOURCE DISTRIBUTORS, LLC	08/22/2018	11,421.20

Check No	Vendor No	Vendor Name	Check Date	Check Amount
78828	00215	PETTY CASH	08/22/2018	142.48
78829	91007	PFM ASSET MANGEMENT LLC	08/22/2018	1,064.50
78830	04075	RAYNE WATER SYSTEMS	08/22/2018	125.00
78831	06608	ROTARY CLUB OF FALLBROOK	08/22/2018	211.00
78832	00235	SAN DIEGO UNION-TRIBUNE	08/22/2018	316.05
78833	00236	SCRAPPYS	08/22/2018	1,495.93
78834	06401	SONSRAY MACHINERY LLC	08/22/2018	130.93
78835	91297	SPRINGS UNLIMITED INC.	08/22/2018	2,040.89
78836	05415	STATE WATER RESOURCE CONTROL	08/22/2018	60.00
78837	91223	STERLING HEALTH SERVICES INC.	08/22/2018	80.00
78838	06735	TCN, INC.	08/22/2018	78.73
78839	91082	TELETRAC, INC	08/22/2018	1,105.48
78840	05883	TESTAMERICA LABORATORIES, INC.	08/22/2018	1,366.58
78841	04296	TRENCH PLATE RENTAL CO	08/22/2018	755.95
78842	00724	UNDERGROUND SERVICE ALERT	08/22/2018	208.00
78843	00458	VERIZON WIRELESS	08/22/2018	962.62
78844	05391	VISTA IRRIGATION DISTRICT	08/22/2018	175.00
78845	05909	WAGNER & BONSIGNORE, CONSULTI	08/22/2018	3,635.75
78846	06231	WESTERN WATER WORKS SUPPLY CC	08/22/2018	2,989.31
78847	91276	WOLFE DOOR INDUSTRIES, INC.	08/22/2018	304.95
Total for 8/22/2018:				90,531.49
78852	00101	ACWA JPIA	08/29/2018	86,826.19
78853	91256	AFP	08/29/2018	200.00
78854	91286	AMAZON CAPITAL SERVICES, INC.	08/29/2018	3,097.69
78855	91278	ANDRITZ SEPARATION INC.	08/29/2018	1,581.92
78856	06403	APPLEONE EMPLOYMENT SERVICES	08/29/2018	1,187.22
78857	06661	MARK APRIL	08/29/2018	61.97
78858	02805	ASBURY ENVIRONMENTAL SERVICES	08/29/2018	484.75
78859	91154	ANNALECE BOKMA	08/29/2018	122.82
78860	91118	BULLDOG TOWING	08/29/2018	600.00
78861	91245	CALIFORNIA BUILDING EVALUATION	08/29/2018	170,664.56
78862	05949	CALIFORNIA WATER EFFICIENCY PAR	08/29/2018	1,587.45
78863	01719	MICKEY M. CASE	08/29/2018	60.00
78864	91299	COPIER SOURCE, INC.	08/29/2018	931.38
78865	09705	CSDA SAN DIEGO CHAPTER	08/29/2018	30.00
78866	91243	CUSTOM UPHOLSTERY UNLIMITED	08/29/2018	220.00
78867	02925	DATA NET SOLUTIONS	08/29/2018	171.60
78868	05192	DIAMOND ENVIRONMENTAL SERVIC	08/29/2018	529.55
78869	02582	EMPLOYMENT DEVELOPMENT DEPT	08/29/2018	156.00
78870	91291	EVANTEC CORPORATION	08/29/2018	882.00
78871	01099	FALLBROOK IRRIGATION INC	08/29/2018	82.13
78872	00169	FALLBROOK OIL COMPANY	08/29/2018	3,427.93
78873	91313	FIRST BANK	08/29/2018	2,563.77
78874	91198	FIRST BANKCARD	08/29/2018	918.00
78875	91200	FIRST BANKCARD	08/29/2018	1,701.96
78876	91201	FIRST BANKCARD	08/29/2018	198.00
78877	91203	FIRST BANKCARD	08/29/2018	2,428.90
78878	91225	FIRST BANKCARD	08/29/2018	836.67
78879	91235	FIRST BANKCARD	08/29/2018	814.65
78880	05560	FRANCHISE TAX BOARD	08/29/2018	250.00
78881	09517	GENCO	08/29/2018	188.56
78882	03174	HAAKER EQUIPMENT COMPANY	08/29/2018	1,983.34
78883	91083	NIKOLAY ILIEV	08/29/2018	62.02
78884	06577	INFOSEND INC	08/29/2018	6,579.10
78885	05255	INLAND WATER WORKS SUPPLY CO.	08/29/2018	10,657.55

Check No	Vendor No	Vendor Name	Check Date	Check Amount
78886	06463	IOTUM INC.	08/29/2018	6.03
78887	91301	JAIME RUELAS	08/29/2018	275.00
78888	06243	JIM'S SIGN SHOP	08/29/2018	25.86
78889	03322	LIGHTHOUSE AUTOMOTIVE	08/29/2018	458.96
78890	06614	MITEL LEASING	08/29/2018	815.16
78891	00718	NATIONWIDE RETIREMENT SOLUTIO	08/29/2018	2,695.00
78892	01267	PACIFIC PIPELINE	08/29/2018	695.42
78893	91071	JACOB ROBINSON	08/29/2018	139.00
78894	90929	SOUTHWEST ANSWERING SERVICE, I	08/29/2018	1,494.89
78895	05415	STATE WATER RESOURCE CONTROL	08/29/2018	60.00
78896	00250	TRY ENTERPRISES	08/29/2018	4,357.50
78897	06231	WESTERN WATER WORKS SUPPLY CC	08/29/2018	7.11
Total for 8/29/2018:				313,117.61
ACH	00152	FPUD EMPL ASSOCIATION	08/30/2018	850.47
ACH	06758	US TREASURY - PAYROLL TAXES	08/30/2018	51,728.22
ACH	06759	STATE OF CA - PR TAXES	08/30/2018	8,072.65
ACH	06760	STATE OF CA - SDI	08/30/2018	1,915.12
ACH	06761	LINCOLN FINANCIAL GROUP	08/30/2018	5,168.58
ACH	06763	PERS - PAYROLL	08/30/2018	34,449.67
Total for 8/30/2018:				102,184.71
Report Total (275 checks):				3,468,102.32

A handwritten signature in black ink, appearing to read "Jack Bebee", is written over a horizontal line.

Jack Bebee

General Manager

FALLBROOK PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS

DIRECTOR'S REPORT OF CONFERENCE / MEETING ATTENDANCE

Director Name: AL GERHART

Name & Location of Function: Coastal Conservancy meeting
in final.

Date(s) of Attendance: 9/5-9/5

Purpose of Function: final vote for approval of funds to purchase
Valley.

Sponsoring Organization: _____

Summary of Conference or Meeting:

The meeting went well, Wilds Land
has good reputation, they wanted assurances
of it's use for general public,
It was a 40 minute dialog. but
it work.

Director Signature: Al Gerhart

Date: 9/17/18

The Administrative Code requires reports of conferences or meetings for which a director requests per diem or expense reimbursement. Reports must be submitted to the secretary no later than one (1) week prior to the board meeting.

Reports must be submitted before the District will pay per diem or reimbursement for the conference or meeting. Reports are not required for board or committee meetings or meetings with board or committee officers, the general manager, or the general counsel.