



**FALLBROOK PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING**

AGENDA

**MONDAY, APRIL 22, 2024
4:00 P.M.**

**FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125**

THIS MEETING WILL BE HELD AT THE ABOVE DATE, TIME, AND LOCATION AND MEMBERS OF THE PUBLIC MAY ATTEND IN PERSON AT THE DISTRICT OFFICE LOCATED AT 990 E. MISSION RD., FALLBROOK, CA 92028. FOR THE CONVENIENCE OF MEMBERS OF THE PUBLIC WHO DO NOT WISH TO ATTEND IN PERSON, FALLBROOK PUBLIC UTILITY DISTRICT PROVIDES A MEANS TO OBSERVE AND PROVIDE PUBLIC COMMENTS AT THE MEETING VIA WEB CONFERENCE USING THE BELOW CALL-IN AND WEBLINK INFORMATION. PLEASE NOTE THAT IN THE EVENT OF TECHNICAL ISSUES THAT DISRUPT THE ABILITY OF MEMBERS OF THE PUBLIC TO VIEW THE MEETING OR PROVIDE PUBLIC COMMENTS THROUGH THE WEB CONFERENCE OPTION, THE MEETING WILL CONTINUE.

Join Zoom Meeting

<https://us06web.zoom.us/j/82003172211?pwd=UU10YWltMkVwWGVaUUFNkQnA2bHA4Zz09>

MEETING ID: 820 0317 2211

AUDIO PASSCODE: 363170

Dial by your location

+1 346 248 7799 US (Houston); +1 720 707 2699 US (Denver); +1 253 215 8782 US (Tacoma);
+1 312 626 6799 US (Chicago); +1 646 558 8656 US (New York); +1 301 715 8592 US (Washington DC)

Find your local number: <https://us06web.zoom.us/j/82003172211?pwd=UU10YWltMkVwWGVaUUFNkQnA2bHA4Zz09>

PUBLIC COMMENTS: Members of the public may submit public comments and comments on agenda items in one of the following ways:

SUBMIT COMMENTS BEFORE THE MEETING:

- By emailing to our Board Secretary at leckert@fpud.com
- By mailing to the District Offices at 990 E. Mission Rd., Fallbrook, CA 92028
- By depositing them in the District's Payment Drop Box located at 990 E. Mission Rd., Fallbrook, CA 92028

All comments submitted before the meeting by whatever means must be received at least 1 hour in advance of the meeting. All comments will be read to the Board during the appropriate portion of the meeting. Please keep any written comments to 3 minutes.

REMOTELY MAKE COMMENTS DURING THE MEETING: The Board President will inquire prior to Board discussion if there are any comments from the public on each item.

- Via Zoom Webinar go to the "Participants List," hover over your name and click on "raise hand." This will notify the moderator that you wish to speak during oral communication or during a specific item on the agenda.
- Via phone, you can raise your hand by pressing *9 to notify the moderator that you wish to speak during the current item.

MAKE IN-PERSON COMMENTS DURING THE MEETING: The Board President will inquire prior to Board discussion if there are any comments from the public on each item, at which time members of the public attending in person may make comments.

If you have a disability and need an accommodation to participate in the meeting, please call the Secretary at (760) 999-2704 for assistance so the necessary arrangements can be made.

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

PLEDGE OF ALLEGIANCE

ADDITIONS TO AGENDA PER GC § 54954.2(b)

APPROVAL OF AGENDA

PUBLIC COMMENT

Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.

A. YEARS OF SERVICE

1. Rene Ramos – 5 years
2. Peter Velasco – 5 years

B. NEW CERTIFICATIONS

1. Josh Hargrove – Wastewater Operator, Grade I
2. Edward Benitez – Distribution Operator, Grade I
3. Martin Serrano – Distribution Operator, Grade I

II. CONSENT CALENDAR-----(ITEM C)****

All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors or the public requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.

C. CONSIDER APPROVAL OF MINUTES

1. March 25, 2024 Regular Board Meeting

Recommendation: That the Board approve the minutes of the aforementioned meeting of the Board of Directors of the Fallbrook Public Utility District.

III. INFORMATION-----(ITEMS D–E)****

D. REVIEW PRELIMINARY DRAFT FISCAL YEAR 2024-25 OPERATING AND CAPITAL BUDGET EXPENDITURES

Presented by: Dave Shank, Assistant General Manager/CFO

E. EMPLOYEE SATISFACTION SURVEY RESULTS

Presented by: John Marchetta, Human Resources Manager

IV. **ACTION / DISCUSSION CALENDAR** ----- (ITEMS F–K)

F. CONSIDER PRIVATE STREET PAVEMENT RESTORATION ON EAST ELDER

Recommendation: Staff supports Board direction.

G. CONSIDER RECOGNIZING JACK SIMES FOR HIS YEAR OF SERVICE ON BEHALF OF THE UNITED STATES BUREAU OF RECLAMATION

Recommendation: The Board adopt Resolution No. 5074 recognizing, honoring, and commending Jack Simes for his year of service with the United States Bureau of Reclamation

H. CONSIDER UPDATES TO PROCESS FOR APPEALING DELINQUENT BILLS TRANSFERRED TO A NEW OWNER (ADOPT RESOLUTION NO. 5075 AMENDING ADMINISTRATIVE CODE SECTION 12.8)

Recommendation: That the Board adopt Resolution 5075 updating the Administrative Code Section 12.8 to clarify requirements for an appeal on transferred delinquent bills.

I. CONSIDER INITIATION OF COMPREHENSIVE STRATEGIC PLANNING PROCESS

Recommendation: That the Board approve the award of \$78,705 to Dopudja and Wells Consulting for the facilitation and development of a comprehensive strategic plan that will ensure the District is positioned to address the current and future goals facing the District in the most cost effective manner.

J. CONSIDER PERSONNEL CHANGES

Recommendation: That the Board approve the re-classification of the Information Systems Technician to Information Technology Manager, the Engineering Technician positions, and the budget changes of these positions and attached salary table.

K. CONSIDER APPROVAL FOR PAVING SERVICES NEEDED AT
MACADAMIA DRIVE

Recommendation: That the Board approve a contract with Asphalt and Concrete Enterprises in the amount of \$78,678.00 for repair of pavement on Macadamia Drive.

V. **ORAL/WRITTEN REPORTS**-----**(ITEMS 1-7)**

1. General Counsel
2. General Manager
 - a. EMWD/MWD Update
 - b. Engineering and Operations Report
 - c. Federal Funding Update
3. Assistant General Manager/Chief Financial Officer
 - a. Financial Summary Report
 - b. Treasurer's Report
 - c. Budget Status Report
 - d. Warrant List
4. Public Affairs Specialist
5. Notice of Approval of Per Diem for Meetings Attended
 - Notification of approval for Directors' attendance to a media training event at Rancho California Water District on April 2, 2024.
6. Director Comments/Reports on Meetings Attended
 - Ad-hoc Committee for Detachment Event
7. Miscellaneous

ADJOURN TO CLOSED SESSION

VI. **CLOSED SESSION**-----**(ITEMS 1-2)**

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PER
GOVERNMENT CODE SECTION 54957:

Discuss Performance Evaluation of General Manager

2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PER
GOVERNMENT CODE SECTION 54957:

Discuss Performance Evaluation of General Counsel

RECONVENE TO OPEN SESSION

REPORT FROM CLOSED SESSION (As Necessary)

VII. **ADJOURNMENT OF MEETING**

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DECLARATION OF POSTING

I, Lauren Eckert, Executive Assistant/Board Secretary of the Fallbrook Public Utility District, do hereby declare that I posted a copy of the foregoing agenda in the glass case at the entrance of the District Office located at 990 East Mission Road, Fallbrook, California, at least 72 hours prior to the meeting in accordance with Government Code § 54954.2(a).

I, Lauren Eckert, further declare under penalty of perjury and under the laws of the State of California that the foregoing is true and correct.

April 17, 2024
Dated / Fallbrook, CA

/s/ Lauren Eckert
Executive Assistant/Board Secretary