

FALLBROOK PUBLIC UTILITY DISTRICT

INSTRUCTIONS FOR COMPLETING THE APPLICATION FOR EMPLOYMENT

1. Use the links provided on the Human Resources page of our Website to download and print the District Application for Employment and Supplemental Questionnaire. A completed questionnaire must be included with your application. **Please note:** you may fill in the required information within your PDF Reader, however, in order to retain the information you must print out the documents. If you choose, you may pick up an application packet at our District office, located at 990 E. Mission Rd. Fallbrook, CA 92028.
2. Attach any additional information that will assist us in selecting interview candidates.
3. Submit your application packet by the deadline date and time. Only application packets received by the deadline will be considered. You may submit your packet by email, fax, mail, or in person. **Please note:** To email the completed application and questionnaire, you must first print the documents in order to save the information. You can then scan both documents, along with any additional information you wish to include, as a single file to a location of your choice on your computer. Email your completed application packet to hr@fpud.com.
4. Only complete application packets will be considered.
5. References and employment history may be checked prior to interviews.
6. If selected for an interview, you will be notified by telephone.