



**FALLBROOK PUBLIC UTILITY DISTRICT  
MEETING OF THE COMMUNITY BENEFIT PROGRAM COMMITTEE**

**AGENDA**

**MONDAY, JUNE 8, 2026  
10:00 A.M.**

**FALLBROOK PUBLIC UTILITY DISTRICT  
990 E. MISSION RD., FALLBROOK, CA 92028  
PHONE: (760) 728-1125**

**THIS MEETING WILL BE HELD AT THE ABOVE DATE, TIME, AND LOCATION AND MEMBERS OF THE PUBLIC MAY ATTEND IN PERSON AT THE DISTRICT OFFICE LOCATED AT 990 E. MISSION RD., FALLBROOK, CA 92028. FOR THE CONVENIENCE OF MEMBERS OF THE PUBLIC WHO DO NOT WISH TO ATTEND IN PERSON, FALLBROOK PUBLIC UTILITY DISTRICT PROVIDES A MEANS TO OBSERVE AND PROVIDE PUBLIC COMMENTS AT THE MEETING VIA WEB CONFERENCE USING THE BELOW CALL-IN AND WEBLINK INFORMATION. PLEASE NOTE THAT IN THE EVENT OF TECHNICAL ISSUES THAT DISRUPT THE ABILITY OF MEMBERS OF THE PUBLIC TO VIEW THE MEETING OR PROVIDE PUBLIC COMMENTS THROUGH THE WEB CONFERENCE OPTION, THE MEETING WILL CONTINUE.**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/89613951789?pwd=TVpiRnZQOG8xbWZuS1NpTkRyZlZDZz09>

**MEETING ID: 896 1395 1789**

**AUDIO PASSCODE: 651423**

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**Find your local number:** <https://us06web.zoom.us/u/kvRWv7LrC>

**PUBLIC COMMENTS:** Members of the public may submit public comments and comments on agenda items in one of the following ways:

**SUBMIT COMMENTS BEFORE THE MEETING:**

- By emailing to our Board Secretary at [leckert@fpud.com](mailto:leckert@fpud.com)
- By mailing to the District Offices at 990 E. Mission Rd., Fallbrook, CA 92028
- By depositing them in the District's Payment Drop Box located at 990 E. Mission Rd., Fallbrook, CA 92028

All comments submitted before the meeting by whatever means must be received at least 1 hour in advance of the meeting. All comments will be read to the Committee during the appropriate portion of the meeting. Please keep any written comments to 3 minutes.

**REMOTELY MAKE COMMENTS DURING THE MEETING:** The Committee Chair will inquire prior to Committee discussion if there are any comments from the public on each item.

- Via Zoom Webinar go to the "Participants List," hover over your name and click on "raise hand." This will notify the moderator that you wish to speak during oral communication or during a specific item on the agenda.
- Via phone, you can raise your hand by pressing \*9 to notify the moderator that you wish to speak during the current item.

**MAKE IN-PERSON COMMENTS DURING THE MEETING:** The Committee Chair will inquire prior to Committee discussion if there are any comments from the public on each item, at which time members of the public attending in person may make comments.

**THESE PUBLIC COMMENT PROCEDURES SUPERSEDE THE DISTRICT'S STANDARD PUBLIC COMMENT POLICIES AND PROCEDURES TO THE CONTRARY.**

*If you have a disability and need an accommodation to participate in the meeting, please call the Board Secretary at (760) 999-2704 for assistance.*

**I. PRELIMINARY FUNCTIONS**

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS TO AGENDA PER GC § 54954.2(b)

APPROVAL OF AGENDA

PUBLIC COMMENT

*Members of the public are invited to address the Committee on any item that is within the subject matter jurisdiction of the legislative body. The Committee Chair may limit comments to three (3) minutes.*

**II. APPROVAL OF MINUTES------(ITEM A)**

A. MAY 11, 2026 COMMUNITY BENEFIT PROGRAM COMMITTEE MEETING MINUTES (ATTACHMENT A)

**III. ACTION/DISCUSSION------(ITEMS B–C)**

B. PROPOSED OUTLINE FOR JUNE 18<sup>TH</sup> WORKSHOP (ATTACHMENT B)

C. DISCUSSION OF COMMITTEE MEMBER ACTIONS IN REVIEWING 26/27 APPLICATIONS – APPLICATION CALENDAR OF EVENTS (ATTACHMENT C)

**IV. WORK GROUP REPORTS.....(ITEMS D–G)**

D. ADMINISTRATIVE PROCEDURES

E. PROPOSAL DEVELOPMENT

F. CONTRACT OVERSIGHT

G. PUBLIC OUTREACH

**V. COMMITTEE MEMBER COMMENTS**

**VI. NEW BUSINESS**

**VII. ADJOURNMENT OF MEETING**

*Next meeting Workshop – June 18, 2026 at 6:00 p.m.*

*Next regularly-scheduled Committee Meeting – July 13, 2026 at 10:00 a.m.*

\* \* \* \* \*

### DECLARATION OF POSTING

I, Lauren Eckert, Executive Assistant/Board Secretary of the Fallbrook Public Utility District, do hereby declare that I posted a copy of the foregoing agenda in the glass case at the entrance of the District Office located at 990 East Mission Road, Fallbrook, California, at least 72 hours prior to the meeting in accordance with Government Code § 54954.2.

I, Lauren Eckert, further declare under penalty of perjury and under the laws of the State of California that the foregoing is true and correct.

June 3, 2026  
Dated / Fallbrook, CA

/s/ Lauren Eckert  
Executive Assistant/Board Secretary

Attachment A  
Minutes of the May 11, 2026  
Community Benefit Program Committee Meeting



FALLBROOK PUBLIC UTILITY DISTRICT  
MEETING OF THE COMMUNITY BENEFIT PROGRAM COMMITTEE

MINUTES

MONDAY, MAY 11, 2026  
10:00 A.M.

FALLBROOK PUBLIC UTILITY DISTRICT  
990 E. MISSION RD., FALLBROOK, CA 92028  
PHONE: (760) 728-1125

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I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL

Chair Mendelson called the Fallbrook Public Utility District’s Community Benefit Program (“FPUD CBP”) Committee’s May meeting to order at 10:00 a.m.

A quorum was established and attendance was as follows:

Committee Members

Present: Jim Mendelson, Chair  
Lila Hargrove, Vice Chair  
Mavis Canpinar, Secretary  
Leticia Maldonado/Stamos  
Tiffany Saxon  
Elana Sterling

Absent: Jerry Kalman

District Staff Present:

Lauren Eckert, Executive Assistant/Board Secretary

Also present: One attended in person, and two people attended online.

PLEDGE OF ALLEGIANCE

Committee Member Canpinar led the Pledge of Allegiance.

ADDITIONS TO AGENDA PER GC § 54954.2(b) - None

APPROVAL OF AGENDA

MOTION: Committee Member Sterling moved to approve the agenda as presented; Committee Member Saxon seconded. Motion carried; VOTE:

AYES: Committee Members Canpinar, Hargrove, Maldonado/Stamos, Mendelson, Saxon and Sterling

NOES: None

ABSTAIN: None  
ABSENT: Kalman

**PUBLIC COMMENT**

Chair Mendelson called for public comment on non-agenda items. No comments were received at this time.

**II. APPROVAL OF MINUTES-----**(ITEM A)****

**A. MARCH 10, 2026, COMMUNITY BENEFIT PROGRAM COMMITTEE MEETING MINUTES (ATTACHMENT A)**

**MOTION:** Committee Member Hargrove moved to approve the March 10, 2026, Community Benefit Program Committee meeting minutes; Committee Member Sterling seconded. Motion carried; **VOTE:**

**AYES:** Committee Members Canpinar, Hargrove, Maldonado/Stamos Mendelson, Saxon and Sterling

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Kalman

**III. ACTION/DISCUSSION-----**(ITEMS B-E)****

**B. MEMBER RESIGNATION:** Committee Member Leticia Maldonado/Stamos announced her resignation from the Community Benefit Program Committee effective immediately, as she is moving out of the area. Thank you, Leticia, for your commitment and dedication to the community and residents of Fallbrook. The Regional and Community Coordination Committee will assist with filling the vacant seat.

**C. SECOND INSTALLMENT GRANT FUNDING UPDATE:** Committee Member Canpinar advised the group that as of April 20, 2026, the second installment of grant funding was disbursed to the following agencies that received more than \$100,000: Fallbrook Regional Health District, Fallbrook Sports Park Association, and North County Fire Protection District. All grant funding for this cycle has now been provided in full.

**D. PERMITTING DOCUMENTATION AND POSSIBLE CHANGE TO APPLICATION; DRAFT FOR DRB/CRG/PERMIT PROCESS FOR THE COMMUNITY BENEFIT PROGRAM (ATTACHMENT B):** The following permitting and compliance items will be added to the Cycle 26/27 application process, subsequent contracts, and posted as information on the FPUD website under the Community Benefit Program tab:

Step 1: If funds will be used for a project, and/or to confirm that the current/future use is allowed, these items should be determined prior to a formal grant submittal.

1. Zoning, address & APN to determine that the use is allowed.
2. Confirm if zoning has a B designator, and if it does, it will require Design Review and Fallbrook Community Planning Group recommendations.
3. Determine if permits are required through the Fallbrook Community Planning Group or County Zoning.
4. Determine that there are no code compliance issues.

Step 2: Grant submittal should include copies of the zoning and permit requirements above.

Step 3: Once a grant request is approved, the grantee should apply for any DRB review and permits as needed.

MOTION: Committee Member Sterling moved to accept the proposed permitting and compliance items listed above, adding the language to next generation applications, contracts, and posted on the FPUD website under the Community Benefit Program tab; Committee Member Saxon seconded. Motion carried; VOTE:

AYES: Committee Members Canpinar, Hargrove, Maldonado/Stamos Mendelson, Saxon and Sterling

NOES: None

ABSTAIN: None

ABSENT: Kalman

E. 2026-2027 FUNDING APPLICATION CALENDAR OF EVENTS (ATTACHMENT C): The Cycle 26/27 Calendar of Events was presented as accepted as is:

June 18 - 6:00 pm	Workshop
July 17	Application opens
August 14	Close electronic application process online
August 21	Opportunity for FPUD to review applications for eligibility
August 28	Proposal development workgroup to assemble and distribute application notebooks
September 18	Committee members review applications and submit questions to proposal development workgroup chair
September 25	Notice sent to each applicant announcing next regularly schedule CBP meeting and that project will be

	discussed with opportunity for applicant to respond to the committee questions with clarification and answers
October 12 – 10:00 am	Regularly scheduled CBP Committee Meeting with agenda items for each eligible application and to address requests for site visits
October 12-23	Site visits
October 26, 10:00 am or TBD	Special Meeting to report on site visits, if applicable
October 30	Committee Members individually score applications and turn in scoring rubric to proposal development workgroup
November 9 – 10:00 am	Regularly scheduled CBP Committee Meeting to discuss application scores and determine funding awards
November 11	Secretary emails each applicant about results of CBP funding decisions
December 7 – 4:00 pm	CBP funding recommendations formally submitted at the FPUD board meeting

**IV. WORK GROUP REPORTS.....(ITEMS F–I)**

- F. ADMINISTRATIVE PROCEDURES: Information regarding the Committee seat vacancy will be addressed a future meeting.
- G. PROPOSAL DEVELOPMENT: Vice Chair Hargrove will present CBP updates at the next Fallbrook Planning Group meeting, May 18, 2026.
- H. CONTRACT OVERSIGHT: There were no updates at this time.
- I. PUBLIC OUTREACH: Committee Member Kalman provided video and digital media to social media outlets for the Fallbrook Regional Health District ribbon cutting of their new ADA compliant facilities.

**V. NEW BUSINESS: There was no new business.**

**VI. ADJOURNMENT OF MEETING**

*Next regularly-scheduled Committee Meeting – June 9, 2026, at 10:00 a.m.*

Committee Members shall submit June Agenda items to Committee Chair Mendelson on or before May 29, 2026.

With no further business to discuss, the May meeting of the Community Benefit Program Committee was adjourned at 10:17 a.m.

ATTEST:

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Chair, Community Benefit Committee

\_\_\_\_\_  
Secretary, Community Benefit Committee

# **ATTACHMENT B**

## Fallbrook Community Benefit Program

### Power Point Outline

1. Initial Slide
2. About the Program
3. Goals & Objectives
4. Projects
5. Criteria
6. Process
7. Process cont. format
8. Documents
9. Permits
10. Services
11. Understanding your project
12. Measurements/Evaluation
13. Budget
14. What can/cannot be funded
15. Procurement Process
16. Reporting Requirements
17. Priorities/Rubric
18. Timeline
19. Committee Information

# ATTACHMENT C

<b>Jun 18 6:00 pm</b>	<b>Workshop</b>
<b>Jul 17</b>	<b>Application opens</b>
<b>Aug 14</b>	<b>Close Electronic Application Process Online</b>
<b>Aug 21</b>	<b>Opportunity for FPUD to Review Applications for Eligibility</b>
<b>Aug 28</b>	<b>Proposal Development Workgroup to Assemble and Distribute Application Notebooks</b>
<b>Sept 18</b>	<b>Committee Members Review Applications and Submit Questions to Proposal Development Workgroup Chair</b>
<b>Sept 25</b>	<b>Notice Sent to Each Applicant Announcing Next Regularly Scheduled CBP Meeting and that Projects Will Be Discussed with Opportunity for Applicant to Respond to the Committee Questions with Clarification and/or Answers</b>
<b>Oct 12 10:00 am</b>	<b>Regularly Scheduled CBP Committee Meeting with Agenda Item for each Eligible Application and to Address Requests for Site Visits</b>
<b>Oct 12-23</b>	<b>Site Visits</b>
<b>Oct 26, 10:00 am or TBD</b>	<b>Special Meeting to Report on Site Visits, if applicable</b>
<b>Oct 30</b>	<b>Committee Members Individually Score Applications and Turn in Scoring Rubric to Proposal Development Workgroup</b>
<b>Nov 9 10:00 am</b>	<b>Regularly Scheduled CBP Meeting to Discuss Application Scores and Determine Funding Awards</b>
<b>Nov 11</b>	<b>Secretary Emails Each Applicant about Results of CBP Funding Decisions</b>
<b>Dec 7 4:00 pm</b>	<b>CBP Funding Recommendations formally submitted at the FPUD Board Meeting</b>

	Committee attendance
	FPUD Task
	Committee Task
	Sub Committee or Secretary Task