



**FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING**

**AGENDA**

**MONDAY, JUNE 26, 2017  
4:00 P.M.**

**FALLBROOK PUBLIC UTILITY DISTRICT  
990 E. MISSION RD., FALLBROOK, CA 92028  
PHONE: (760) 728-1125**

*If you have a disability and need an accommodation to participate in the meeting, please call the Secretary at (760) 728-1125, ext. 1130 for assistance so the necessary arrangements can be made.*

*Writings that are public records and are distributed during a public meeting are available for public inspection at the meeting if prepared by the local agency or a member of its legislative body or after the meeting if prepared by some other person.*

**I. PRELIMINARY FUNCTIONS**

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

PLEDGE OF ALLEGIANCE

ADDITIONS TO AGENDA PER GC § 54954.2(b)

APPROVAL OF AGENDA

PUBLIC COMMENT

*Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.*

**A. MANAGER'S AWARDS**

1. Owni Toma
2. Larry Ragsdale

**II. CONSENT CALENDAR-----**(ITEMS B - D)****

*All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors or the public requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.*

**B. APPROVAL OF MINUTES**

1. Special Board Meeting/Workshop of May 17, 2017
2. Regular Board Meeting of May 22, 2017

Recommendation: *The Board approve the minutes of the aforementioned meeting of the Board of Directors of the Fallbrook Public Utility District.*

- C. RESOLUTION NO. 4914 PLACING FIXED CHARGE SPECIAL ASSESSMENTS TO ADD DELINQUENT AND UNPAID CHARGES FOR WATER AND OTHER SERVICES ON THE SAN DIEGO COUNTY PROPERTY TAX ROLL

Recommendation: *The Board authorize the San Diego County Auditor/Controller to assess a Fixed Charge Special Assessment to add delinquent and unpaid charges for water and other services on the property tax bills for those parcels to be filed electronically and certified by the District to the County on or before August 10, 2017, and adopt Resolution No. 4914.*

- D. ORDINANCE NO. 338 FIXING WATER STANDBY OR AVAILABILITY CHARGES FOR 2017-18

Recommendation: *The Board adopt Ordinance No. 338 as prepared and authorize the Secretary to send a certified copy to the Board of Supervisors and the Auditor and Controller of the County of San Diego.*

III. ACTION / DISCUSSION CALENDAR -----(ITEMS E – M)

- E. SANTA MARGARITA PROPERTY UPDATE

Recommendation: Staff supports the Board's direction.

- F. FIRE MANAGEMENT PLAN FOR THE SANTA MARGARITA RIVER PROPERTY

Recommendation: *If the Board wishes to pursue this effort, that the Board direct staff to solicit for Professional Services to prepare a Fire Management Plan for the Santa Margarita River Property. Staff will bring back their recommendation for award to the Board for approval.*

- G. COATING INSPECTION SERVICES – 8 MG, SANDIA AND 2.8 MG RESERVOIRS

Recommendation: *That the Board authorize execution of a professional services contract between the District and MCS Inspection Group for the approved budgeted coating inspection for the 8 MG, Sandia and 2.8 MG Reservoirs for coating inspection services at a cost not to exceed \$86,000.*

- H. 2017-18 FINAL BUDGET

Recommendation: *That the Board adopt Resolution No. 4913 adopting the final budget for fiscal year 2017-18.*

I. EXCEPTION TO 180 DAY WAITING PERIOD

Recommendation: *It is the recommendation that Resolution No. 4915 be approved by the Board along with the employment agreement to have Marcie Eilers return as a retired annuitant prior to the 180 day waiting period to serve in the interim. The position is a key position and serves as the lead on the finance and budget operations for the District.*

J. MICROSOFT OFFICE 2016 UPGRADE AND LICENSING REQUIREMENTS

Recommendation: *That the Board approve the upgrade to Microsoft Office 2016 and purchase 65 licenses in the amount of \$28,365.19.*

K. UPDATE ON DEVELOPMENT OF A POLICY FOR CLOSING THE FISCAL YEAR

Recommendation: *For information purposes; no action is being requested of the Board at this time.*

L. ESTABLISHING DISTRICT PROCUREMENT PROCEDURES COMPLIANT WITH THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT (PUBLIC CONTRACT CODE SECTION 22000 ET SEQ.), AND ELECTING TO BECOME SUBJECT TO THE ACT (RESOLUTION ELECTING TO BECOME SUBJECT TO THE PROVISIONS OF THE ACT AND ORDINANCE REPEALING AND REPLACING ARTICLE 14)

Recommendation:

*It is recommended that the Board take the following actions:*

- 1. Adopt Resolution 4916 electing to become subject to the provisions of the Uniform Public Construction Cost Accounting Act.*
- 2. Adopt Ordinance 339 Repealing current Article 14 (Purchases and Sales, Regulations Governing) and replacing it with revised Article 14 (District Procurement Procedures), which establishes procurement procedures compliant with the Uniform Public Construction Cost Accounting Act, will help streamline the purchasing and contracting process, and maximize the use of qualified local contractors and service providers where possible.*

M. REPLACEMENT OF 5<sup>TH</sup> WHEEL 3-AXLE TRACTOR

Recommendation: *That the Board approve the purchase of one 5<sup>th</sup> Wheel 3 axle day cab tractor for \$138,754.93 from San Diego Freightliner in San Diego, which was the lowest responsive bidder, in order to maintain a reliable District fleet to complete necessary infrastructure repairs and replacement.*

**IV. ORAL / WRITTEN REPORTS----- (ITEMS 1 – 7)**

1. General Legal Counsel
2. SDCWA Representative/General Manager
3. Administrative Services Manager/Treasurer
4. Assistant General Manager
5. Public Affairs Specialist
6. Director Comments/Reports on Meetings Attended
7. Log of Board Requests

ADJOURN TO CLOSED SESSION

**V. CLOSED SESSION**

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PER GC § 54957 (b) (1): TITLE – GENERAL MANAGER

RECONVENE TO OPEN SESSION

REPORT FROM CLOSED SESSION (*As Necessary*)

**VI. ADJOURNMENT OF MEETING**

\* \* \* \* \*

**DECLARATION OF POSTING**

I, Mary Lou West, Secretary of the Board of Directors of the Fallbrook Public Utility District, do hereby declare that I posted a copy of the foregoing agenda in the glass case at the entrance of the District Office located at 990 East Mission Road, Fallbrook, California, at least 72 hours prior to the meeting in accordance with Government Code § 54954.2(a).

I, Mary Lou West, further declare under penalty of perjury and under the laws of the State of California that the foregoing is true and correct.

June 22, 2017  
Dated / Fallbrook, CA

  
Secretary, Board of Directors