FALLBROOK PUBLIC UTILITY DISTRICT
MEETING OF THE COMMUNITY BENEFIT PROGRAM COMMITTEE

AGENDA

MONDAY, MARCH 9, 2026
10:00 A.M.

FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125

THIS MEETING WILL BE HELD AT THE ABOVE DATE, TIME, AND LOCATION AND MEMBERS OF THE PUBLIC MAY ATTEND IN PERSON AT THE DISTRICT OFFICE LOCATED AT 990 E. MISSION RD., FALLBROOK, CA 92028. FOR THE CONVENIENCE OF MEMBERS OF THE PUBLIC WHO DO NOT WISH TO ATTEND IN PERSON, FALLBROOK PUBLIC UTILITY DISTRICT PROVIDES A MEANS TO OBSERVE AND PROVIDE PUBLIC COMMENTS AT THE MEETING VIA WEB CONFERENCE USING THE BELOW CALL-IN AND WEBLINK INFORMATION. PLEASE NOTE THAT IN THE EVENT OF TECHNICAL ISSUES THAT DISRUPT THE ABILITY OF MEMBERS OF THE PUBLIC TO VIEW THE MEETING OR PROVIDE PUBLIC COMMENTS THROUGH THE WEB CONFERENCE OPTION, THE MEETING WILL CONTINUE.

Join Zoom Meeting
https://us06web.zoom.us/j/89613951789?pwd=TVpIRnZQOG8xbWZuS1NpTkRyZlZDZz09
MEETING ID: 896 1395 1789
AUDIO PASSCODE: 651423

Dial by your location
+1 346 248 7799 US (Houston); +1 720 707 2699 US (Denver); +1 253 215 8782 US (Tacoma);
+1 312 626 6799 US (Chicago); +1 646 558 8656 US (New York); +1 301 715 8592 US (Washington DC)
Find your local number: https://us06web.zoom.us/u/kvRWv7LrC

PUBLIC COMMENTS: Members of the public may submit public comments and comments on agenda items in one of the following ways:

SUBMIT COMMENTS BEFORE THE MEETING:
- By emailing to our Board Secretary at leckert@fpud.com
- By mailing to the District Offices at 990 E. Mission Rd., Fallbrook, CA 92028
- By depositing them in the District's Payment Drop Box located at 990 E. Mission Rd., Fallbrook, CA 92028

All comments submitted before the meeting by whatever means must be received at least 1 hour in advance of the meeting. All comments will be read to the Committee during the appropriate portion of the meeting. Please keep any written comments to 3 minutes.

REMOTELY MAKE COMMENTS DURING THE MEETING: The Committee Chair will inquire prior to Committee discussion if there are any comments from the public on each item.
- Via Zoom Webinar go to the "Participants List," hover over your name and click on "raise hand." This will notify the moderator that you wish to speak during oral communication or during a specific item on the agenda.
- Via phone, you can raise your hand by pressing *9 to notify the moderator that you wish to speak during the current item.

MAKE IN-PERSON COMMENTS DURING THE MEETING: The Committee Chair will inquire prior to Committee discussion if there are any comments from the public on each item, at which time members of the public attending in person may make comments.

THESE PUBLIC COMMENT PROCEDURES SUPERSEDE THE DISTRICT'S STANDARD PUBLIC COMMENT POLICIES AND PROCEDURES TO THE CONTRARY.

If you have a disability and need an accommodation to participate in the meeting, please call the Board Secretary at (760) 999-2704 for assistance.

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS TO AGENDA PER GC § 54954.2(b)

APPROVAL OF AGENDA

PUBLIC COMMENT
Members of the public are invited to address the Committee on any item that is within the subject matter jurisdiction of the legislative body. The Committee Chair may limit comments to three (3) minutes.

II. APPROVAL OF MINUTES ----------(ITEM A)

A. FEBRUARY 9, 2026 COMMUNITY BENEFIT PROGRAM COMMITTEE MEETING MINUTES (ATTACHMENT A)

III. ACTION/DISCUSSION ---------- (ITEMS B–F)

B. DIR TRAINING – KEVIN COLLINS (ATTACHMENT B)

C. AD HOC FEEDBACK COMMITTEE
1. Rubric Score Card Revision (Attachment C)
2. Suggested Questions to Be Added to Applications (Attachment D)

D. BROWN ACT (TRADITIONAL APPLICATION)

E. FALLBROOK REGIONAL HEALTH DISTRICT RIBBON CUTTING (ATTACHMENT E)

F. PROJECT PERMITTING

IV. WORK GROUP REPORTS ..... (ITEMS G–J)

G. ADMINISTRATIVE PROCEDURES

H. PROPOSAL DEVELOPMENT

I. CONTRACT OVERSIGHT

J. PUBLIC OUTREACH

V. COMMITTEE MEMBER COMMENTS

VI. NEW BUSINESS

VII. ADJOURNMENT OF MEETING

Next regularly-scheduled Committee Meeting – May 11, 2026 at 10:00 a.m.

* * * * *

DECLARATION OF POSTING

I, Lauren Eckert, Executive Assistant/Board Secretary of the Fallbrook Public Utility District, do hereby declare that I posted a copy of the foregoing agenda in the glass case at the entrance of the District Office located at 990 East Mission Road, Fallbrook, California, at least 72 hours prior to the meeting in accordance with Government Code § 54954.2.

I, Lauren Eckert, further declare under penalty of perjury and under the laws of the State of California that the foregoing is true and correct.

March 4, 2026
Dated / Fallbrook, CA

/s/ Lauren Eckert
Executive Assistant/Board Secretary

Attachment A
Minutes of the February 9, 2026
Community Benefit Program Committee Meeting

FALLBROOK PUBLIC UTILITY DISTRICT
MEETING OF THE COMMUNITY BENEFIT PROGRAM COMMITTEE

MINUTES

MONDAY, FEBRUARY 9, 2026
10:00 A.M.

FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL

Chair Mendelson called the Fallbrook Public Utility District's Community Benefit Program ("FPUD CBP") Committee's February meeting to order at 10:00 a.m.

A quorum was established and attendance was as follows:

Committee Members

Present: Jim Mendelson, Chair
Lila Hargrove, Vice Chair
Mavis Canpinar
Jerry Kalman
Leticia Maldonado/Stamos
Tiffany Saxon
Elana Sterling

Absent: None

District Staff Present:

Lauren Eckert, Executive Assistant/Board Secretary

Also present: Two people attended in person, and one person attended online.

PLEDGE OF ALLEGIANCE

Chair Mendelson led the Pledge of Allegiance.

ADDITIONS TO AGENDA PER GC § 54954.2(b)

APPROVAL OF AGENDA

MOTION: Committee Member Canpinar moved to approve the agenda as presented; Committee Member Sterling seconded. Motion carried; VOTE:

AYES: Committee Members Canpinar, Hargrove, Kalman, Maldonado/Stamos, Mendelson, Saxon and Sterling
NOES: None
ABSTAIN: None
ABSENT: None

PUBLIC COMMENT

Chair Mendelson called for public comment on non-agenda items. No comments were received at this time.

II. APPROVAL OF MINUTES ----------(ITEM A)

A. JANUARY 12, 2026 COMMUNITY BENEFIT PROGRAM COMMITTEE MEETING MINUTES (ATTACHMENT A)

MOTION: Committee Member Hargrove moved to approve the January 12, 2026 Community Benefit Program Committee meeting minutes as presented; Committee Member Kalman seconded. Motion carried; VOTE:

AYES: Committee Members Canpinar, Hargrove, Kalman, Maldonado/Stamos, Mendelson, Saxon and Sterling
NOES: None
ABSTAIN: None
ABSENT: None

III. ACTION/DISCUSSION ----------(ITEMS B–G)

B. AD HOC FEEDBACK COMMITTEE REPORTS/ITEMS FOR COMMITTEE APPROVAL
a. Suggested Questions to be Added to the Application (Attachment B)

Vice Chair Hargrove directed the Committee to attachment B of the packet to review the questions that are being proposed as additions to the application.

Josh Guerrettaz stepped to the podium to suggest the Committee add the question, “How many continuous years has your organization or previous organizations maintained this property?”

Vice Chair Hargrove read the list of the additional questions to be added to the application. The Committee discussed, in detail, each of the questions.

MOTION: Committee Member Canpinar moved to approve the proposed questions as read by Vice Chair Hargrove; Committee Member Mendelson seconded. Motion carried; VOTE:

AYES: Committee Members Canpinar, Hargrove, Kalman, Maldonado/Stamos, Mendelson, Saxon and Sterling
NOES: None
ABSTAIN: None
ABSENT: None

b. 2026-2027 Funding Application Calendar of Events (Attachment C)

Vice Chair Hargrove reviewed the calendar of events and suggested it be color coded by which items are tasks versus Committee meetings.

MOTION: Committee Member Canpinar moved to approve the 2026-2027 funding application calendar of events; Committee Member Sterling seconded. Motion carried; VOTE:

AYES: Committee Members Canpinar, Hargrove, Kalman, Maldonado/Stamos, Mendelson, Saxon and Sterling
NOES: None
ABSTAIN: None
ABSENT: None

c. Rubric Changes

Vice Chair Hargrove reviewed the changes to the scoring rubric. She noted the Work Group will meet again to formalize the changes of the rubric to present to the Committee at a later date.

C. DIFFERENCE BETWEEN A MAINTENANCE PROJECT AND A CAPITAL IMPROVEMENT (ATTACHMENT D)

Vice Chair Hargrove suggested this item be added to the Committee Workshop so organizations know the difference when filling out their applications for funding.

MOTION: Committee Member Mendelson moved to add the difference between a maintenance project and a capital improvement project to the Committee Workshop; Committee Member Canpinar seconded. Motion carried; VOTE:

AYES: Committee Members Canpinar, Hargrove, Kalman, Maldonado/Stamos, Mendelson, Saxon and Sterling

NOES: None
ABSTAIN: None
ABSENT: None

D. TRAINING

Chair Mendelson thought it would be helpful to have internal Committee training on various items, including DIR. Committee Member Kalman suggested training on the Brown Act as well.

Vice Chair Hargrove mentioned she met with Eileen Delaney of the Fallbrook Planning Group on an FAQ sheet for when a project needs to go through the Planning Group. This will be included in the workshop as well.

E. LOGO

Chair Mendelson reported on his attendance at the FPUD Board meeting and presentation of the logo to the full Board.

Discussion ensued about the use of the proposed logo and whether it was a logo or a graphic representation.

F. FORM 700

Chair Mendelson reminded the Committee that Form 700s are due April 1st.

G. APRIL 13TH MEETING STATUS

MOTION: Committee Member Canpinar moved to have the Committee go dark for their April 13, 2026 meeting; Committee Member Mendelson seconded. Motion carried; VOTE:

AYES: Committee Members Canpinar, Hargrove, Kalman, Maldonado/Stamos, Mendelson, Saxon and Sterling
NOES: None
ABSTAIN: None
ABSENT: None

IV. WORK GROUP REPORTS.....(ITEMS H–K)

H. ADMINISTRATIVE PROCEDURES

There was no Administrative Procedures work group report.

I. PROPOSAL DEVELOPMENT

There was no Proposal Development work group report.

J. CONTRACT OVERSIGHT

Chair Mendelson announced Committee Member Canpinar took over as the Contract Oversight Work Group Chair and thanked her for volunteering for this position. Committee Member Canpinar reported Committee Member Sterling also joined the work group and thanked her for her commitment and assistance. Ms. Canpinar then read who would oversee each committee contract.

K. PUBLIC OUTREACH

There was no Public Outreach work group report.

V. COMMITTEE MEMBER COMMENTS

Vice Chair Hargrove explained the Committee will need to determine, in the future, how to handle projects requiring permits. Chair Mendelson announced we will add this to the March agenda.

VI. NEW BUSINESS

VII. ADJOURNMENT OF MEETING

Next regularly-scheduled Committee Meeting – March 9, 2026 at 10:00 a.m.

Committee Members shall submit March Agenda items to Committee Chair Mendelson on or before February 27, 2026.

With no further business to discuss, the February meeting of the Community Benefit Program Committee was adjourned at 10:45 a.m.

_____
Chair, Community Benefit Committee

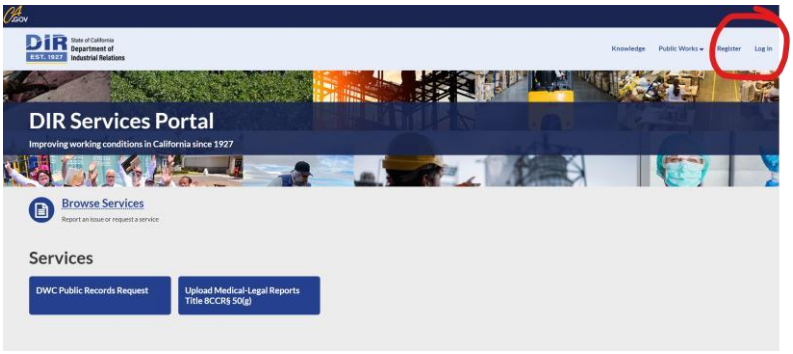
ATTEST:

_____
Secretary, Community Benefit Committee

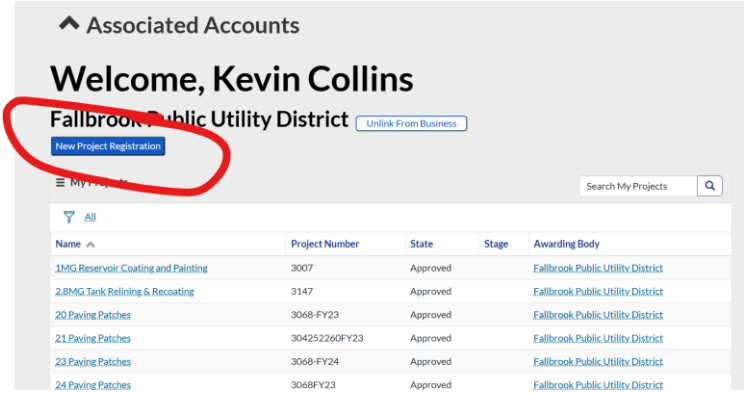
ATTACHMENT B
DIR Training

HOW TO CREATE A DIR JOB FOR CONTRACTORS TO ENTER THEIR PREVAILING WAGE CERTIFIED PAYROLL RECORDS

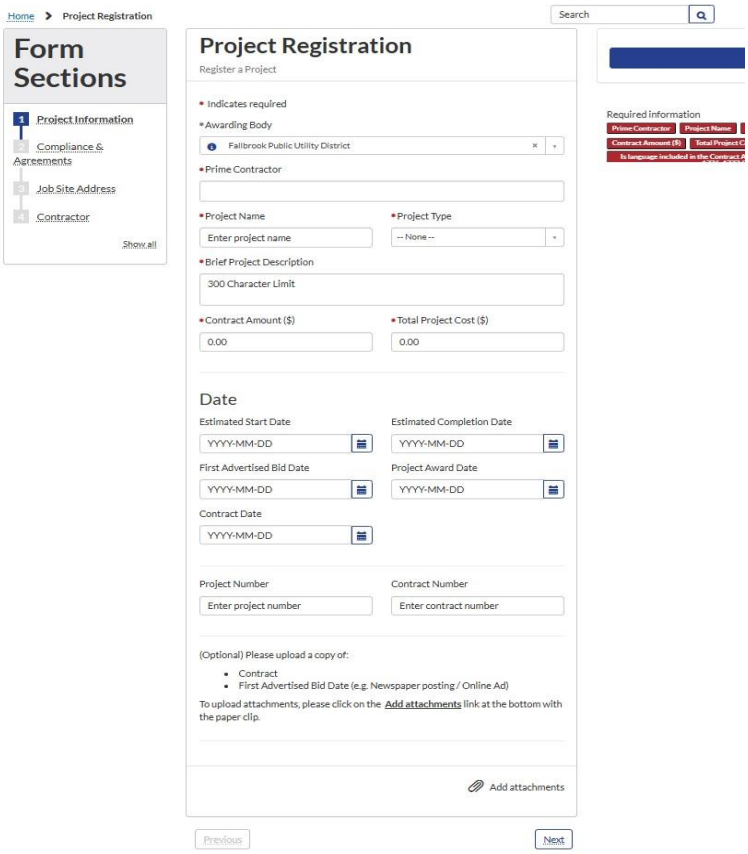
1) Navigate to DIR homepage (https://services.dir.ca.gov/gsp) and Log in.



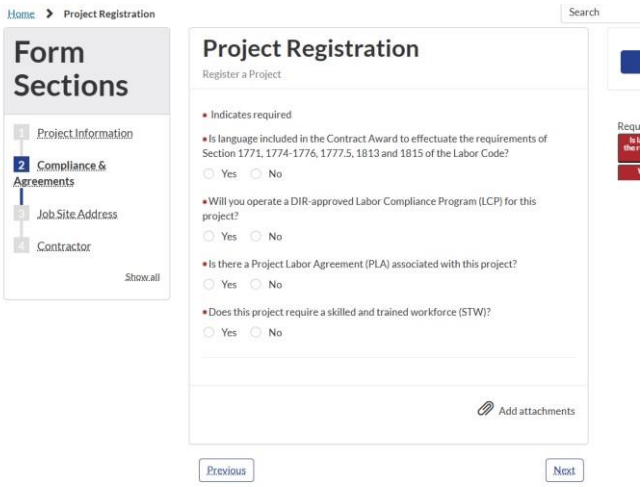
2) Click New Project Registration button.



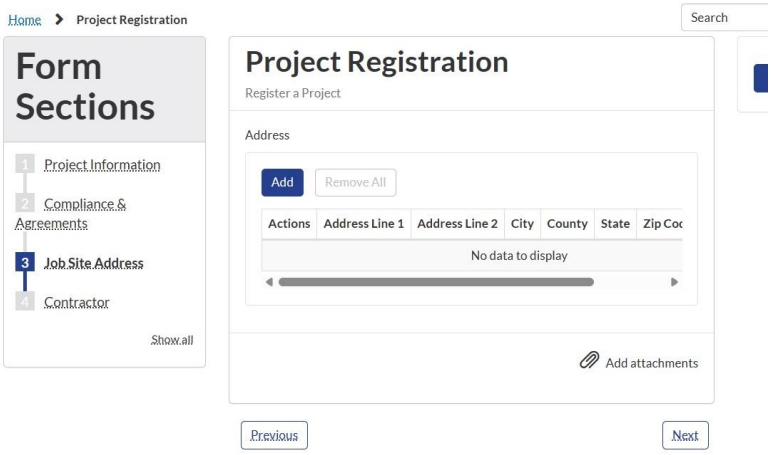
3) Enter the details of the project. The boxes that have a red dot are required to be submitted before you can proceed. You will select the prime contractor, enter the project name, project type (usually job order/task or maintenance), enter a brief description of the project, and the contract amount and total cost. You may also enter a project or contract number and the dates associated with the bid and the project. When done, click "next".



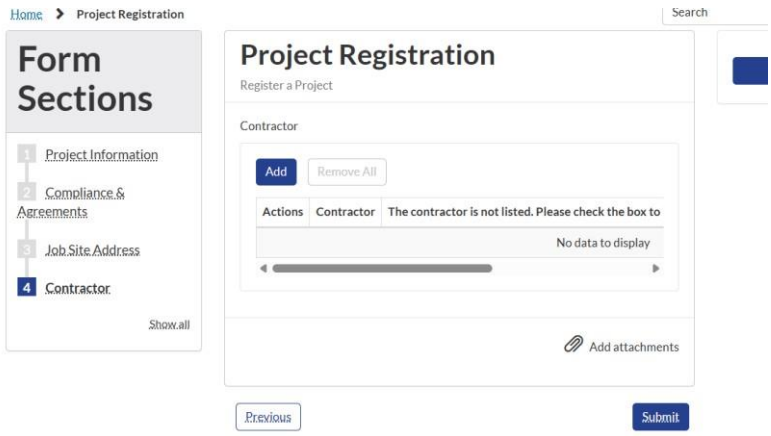
4) In the next screen you will make selections based on the questions asked. Typically, “yes” language is included in the contract award including labor code requirements, “no” a DIR labor compliance program is not going to be internal, “no” a PLA is not associated with the project, and “no” a skilled and trained workforce is not required. Click “next”



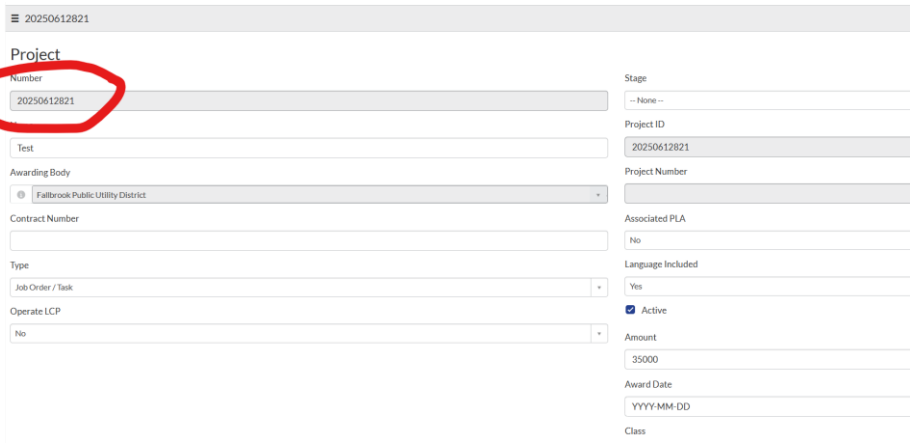
5) In the next screen you can add the address of the project location, but it is not required to proceed. Click “next”.



6) In the next screen you can enter additional details about the contractor. Again, this is not required to proceed. Click “SUBMIT”.



7) The next screen will provide you the DIR number that you will give to the contractor. At this point you are done. You can manage your projects from the main page after you log in.



ATTACHMENT C

Rubric Score Card Revisions

NEED/FOCUS	1	2	3	4	5	Total
How well has the applicant clearly identified community need of proposed project						
How well does the applicant's project respond to and propose to benefit the community?						
Will the proposed timeline be attainable? Applicant provides clear measurable goals, benchmarks and outcomes.						
How well has applicant described the planned project? Did they submit a work plan (or similar)?						

Reviewer Comments

Total /20

SUSTAINABILITY	1	2	3	4	5	Total
How well does applicant demonstrates financial history of Fiduciary responsibility?						
How well has the applicant identified donors and/or additional sources of funding to ensure the project is sustainable beyond the original funding						
To what degree does the proposal have support from community organization, businesses and community at large?						
How well does the applicant describe the extent that Board is involved with the proposed project?						

Reviewer Comments

Total /20

VALUE OF INVESTMENT	1	2	3	4	5	Total
How accurately does the requested funding amount fulfill the project's value?						
How accurately does the requested funding amount for the project directly benefit the community?						
Is the budget specific and reasonable and do all items align with described project.?						
How well does applicant include and describe population served?						

Reviewer Comments

Total /20

PRIORITY	1	2	3	4	5	Total
How well does applicant demonstrate strong community need for proposed project?						
How well does the project enhance community safety?						
How well does the project affect/enhance the Fallbrook community?						
Is project currently being supported by the Fallbrook community?						

Reviewer Comments

Total /20

ALIGNMENT	1	2	3	4	5	Total
How well does the proposed project align with Organization's mission and vision?						
Overall, how well does the project address community needs?						
Does the community have easy accessibility to the project area?						
How well does the project align Article 23.2 of FPUD's administrative code?						

Reviewer Comments

Total	/20

ATTACHMENT D
Suggested Questions to Add to Application

Is this a Capital improvement?

What other funding sources does the organization have?

Has partial funding been secured from other sources? (yes/no)

What percentage of organizational funds will be used for the project? Or What percentage of the organization's resources will be allocated to the project?

Please describe Board engagement and investment in project. (To what extent is the Board committed to this project?)

Is this project currently in your strategic plan?

If not, please describe projects' importance to the organization.

If the project is not funded, what would be the possible impact to the community?

What is the estimated annual number of participants that will benefit from this project?

Is this project currently being supported? If so, by whom? (i.e. Board, County, Community)

What time/days is this area open to the community?

If there is a cost to utilize? If so, what is it?

How many continuous years have this organization, or another organization maintained the proposed area?

How accessible is the project site to the community?

Has the organization procured any permits that are required?

Change FPG approval to: Did FPG support the idea of the project?

Add: Submit work plan if applicable.

Does this project address safety issues? If so, please explain.

ATTACHMENT E
Fallbrook Regional Health District Ribbon Cutting