



FALLBROOK PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS

REGULAR BOARD MEETING

AGENDA

MONDAY, JULY 23, 2018
4:00 P.M.

FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125

If you have a disability and need an accommodation to participate in the meeting, please call the Secretary at (760) 728-1125, ext. 1130 for assistance so the necessary arrangements can be made.

Writings that are public records and are distributed during a public meeting are available for public inspection at the meeting if prepared by the local agency or a member of its legislative body or after the meeting if prepared by some other person.

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

PLEDGE OF ALLEGIANCE

ADDITIONS TO AGENDA PER GC § 54954.2(b)

APPROVAL OF AGENDA

PUBLIC COMMENT

Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.

A. EMPLOYEE OF THE QUARTER FOR AUGUST 2018

- 1. Eddie Taylor

II. CONSENT CALENDAR-----(ITEMS B – D)****

All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors or the public requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.

B. CONSIDER APPROVAL OF MINUTES

- 1. May 29, 2018 Regular Board Meeting
- 2. June 19, 2018 Special Board Meeting

Recommendation: *The Board approve the minutes of the aforementioned meeting(s) of the Board of Directors of the Fallbrook Public Utility District.*

C. CONSIDER ADVANCE APPROVAL TO ATTEND MEETINGS

Recommendation: *The Board authorize and approve in advance Directors' attendance to the 2018 CSDA Annual Conference & Exhibitor Showcase, September 24-27, 2018, at the Renaissance Indian Wells Resort & Spa in Indian Wells, California.*

D. CONSIDER RATIFICATION OF THE DISTRICT'S FISCAL YEAR 2018-19 ADOPTED ANNUAL BUDGET

Recommendation: *That the Board ratify the Budget.*

III. **INFORMATION**-----**(ITEM E)**

E. INTRODUCTION OF NEW HIRE AUDREY CERAME, LABORATORY TECHNICIAN

Introduction by: *Jack Bebee, Acting General Manager*

IV. **ACTION / DISCUSSION CALENDAR**-----**(ITEMS F – N)**

F. CONSIDER AMI METER SERVICE REPLACEMENT PROGRAM

Recommendation: *That the Board approve the purchase of Badger meters from National Meter and Automation in an amount of \$287,920.48, including sales tax, and the purchase of 100W ERTs and AMI collectors and repeaters from Inland Water Works Supply Co. in an amount of \$204,704.19, including sales tax, to replace existing drive-by radio read meters that have reached the end of their useful life with fixed network AMI meters that will provide additional real time water usage monitoring tools for the District customers.*

G. CONSIDER AWARD OF SEWER MAINLINE AND MANHOLE RELINING FISCAL YEAR 2018-19 (JOB 3089)

Recommendation: *That the Board authorize award of the Sewer Mainline and Manhole Relining FY19 project to the lowest responsible bidder of Insituform Technologies, LLC at an amount of \$259,541.60 to extend the life of the District sewer infrastructure.*

H. UPDATE ON THE SANTA MARGARITA CONJUNCTIVE USE PROJECT AND CONSIDER AWARD OF CONSTRUCTION MANAGEMENT SERVICES

Recommendation: *That the Board authorize award of a Construction Management Services Contract for the Santa Margarita Conjunctive Use Project to Terrapin Group as*

an hourly rate not to exceed professional services contract for \$1,853,740, per the scope and fee, to provide construction oversight for the District.

I. CONSIDER PROPOSED REORGANIZATION AND ASSOCIATED JOB CLASSIFICATION CHANGES AND ADOPTION OF RESOLUTION NO. 4938

Recommendation: It is recommended that the Board approve the reorganization and the associated changes to the job titles, job descriptions and salary ranges for the Lead System Operator and System Operations Manager job classifications and revisions per the organizational chart to reduce staffing by one position which will save the District approximately \$92,000 per year.

J. CONSIDER APPROVAL OF A COMMUNICATION SITE LICENSE AGREEMENT BETWEEN FALLBROOK PUBLIC UTILITY DISTRICT AND CINGULAR WIRELESS PCS, LLC

Recommendation: That the Board authorize the Acting General Manager to execute the Communication Site License Agreement between Fallbrook Public Utility District and Cingular Wireless PCS, LLC.

K. CONSIDER CONSTRUCTION SERVICES FOR ROOF REPAIR AND REPLACEMENT AT THE WASTEWATER RECLAMATION PLANT

Recommendation: That the Board authorize award of Construction Services for Roof Repair and Replacement at the Wastewater Reclamation Plant to TWM Roofing, Inc. for an amount of \$69,759 to resolve existing roof leaks and prevent water damage.

L. CONSIDER ONE-YEAR EXTENSION OF THE MEMORANDUMS OF UNDERSTANDING AND ADOPTION OF RESOLUTION NO. 4939

Recommendation: That the Board President sign each of the Memorandums of Understanding extension agreements, which provides for a year extension of existing MOUs with no cost of living increase.

M. CONSIDER AMENDMENT OF ARTICLE 27, INVESTMENT POLICY, AND ADOPTION OF RESOLUTION NO. 4940

Recommendation: That the Board adopt Resolution No. 4940 amending Article 27 of the Administrative Code to update the Treasurer's Report format and ensure all legal reporting requirements are met.

V. **ORAL/WITTEN REPORTS**-----**(ITEMS 1-8)**

1. General Counsel
2. SDCWA Representative Report

3. Acting General Manager and Assistant General Manager/District Engineer
 - a. Engineering and Operations Report
4. Assistant General Manager/Chief Financial Officer
 - a. Treasurer's Report
 - b. Budget Status Report
 - c. Warrant List
5. Public Affairs Specialist
6. Notice of Approval of Per Diem for Meetings Attended
7. Director Comments/Reports on Meetings Attended
8. Miscellaneous

ADJOURN TO CLOSED SESSION

VI. CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS PER GC § 54957.6:
AGENCY DESIGNATED NEGOTIATORS: BOARD OF DIRECTORS
UNREPRESENTED EMPLOYEE: ACTING GENERAL MANAGER

RECONVENE TO OPEN SESSION

REPORT FROM CLOSED SESSION

VII. ADJOURNMENT OF MEETING

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DECLARATION OF POSTING

I, Mary Lou West, Secretary of the Board of Directors of the Fallbrook Public Utility District, do hereby declare that I posted a copy of the foregoing agenda in the glass case at the entrance of the District Office located at 990 East Mission Road, Fallbrook, California, at least 72 hours prior to the meeting in accordance with Government Code § 54954.2(a).

I, Mary Lou West, further declare under penalty of perjury and under the laws of the State of California that the foregoing is true and correct.

7-18-18
Dated / Fallbrook, CA

Mary Lou West
Secretary, Board of Directors