



FALLBROOK PUBLIC UTILITY DISTRICT  
MEETING OF THE PERSONNEL COMMITTEE

AGENDA

TUESDAY, AUGUST 14, 2018  
2:30 P.M.

FALLBROOK PUBLIC UTILITY DISTRICT  
990 E. MISSION RD., FALLBROOK, CA 92028  
PHONE: (760) 728-1125

*If you have a disability and need an accommodation to participate in the meeting, please call the Secretary at (760) 728-1125 for assistance so the necessary arrangements can be made.*

*Writings that are public records and are distributed during a public meeting are available for public inspection at the meeting if prepared by the local agency or a member of its legislative body or after the meeting if prepared by some other person.*

**I. PRELIMINARY FUNCTIONS**

CALL TO ORDER / ROLL CALL

PUBLIC COMMENT

**II. ACTION / DISCUSSION**

A. UPDATES TO THE ADMINISTRATIVE CODE: ARTICLE 2–BOARD OF DIRECTORS, ORGANIZATION OF; AND ARTICLE 12–EXPENSES INCURRED ON DISTRICT BUSINESS

*Recommendation: That the Personnel Committee recommend approval of the proposed updates to Articles 2 and 12 of the Administrative Code to the Board.*

B. UPDATES TO ACCOUNTING AND CUSTOMER SERVICE STAFFING

*Recommendation: That the Personnel Committee recommend to the Board approving the proposed staffing changes, including the Senior Accountant job description and salary range, and the related changes to the organizational chart.*

C. CONTRACT FOR PERSONNEL SUPPORT LEGAL SERVICES

*Recommendation: For discussion only.*

**III. ADJOURNMENT OF MEETING**

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**DECLARATION OF POSTING**

I, Mary Lou West, Secretary of the Board of Directors of the Fallbrook Public Utility District, do hereby declare that I posted a copy of the foregoing agenda in the glass case at the entrance of the District Office located at 990 East Mission Road, Fallbrook, California, at least 72 hours prior to the meeting in accordance with Government Code § 54954.2(a).

I, Mary Lou West, further declare under penalty of perjury and under the laws of the State of California that the foregoing is true and correct.

August 10, 2018  
Dated / Fallbrook, CA

  
Secretary, Board of Directors