



FALLBROOK PUBLIC UTILITY DISTRICT
MEETING OF THE COMMUNITY BENEFIT PROGRAM COMMITTEE

AGENDA

MONDAY, FEBRUARY 9, 2026
10:00 A.M.

FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125

THIS MEETING WILL BE HELD AT THE ABOVE DATE, TIME, AND LOCATION AND MEMBERS OF THE PUBLIC MAY ATTEND IN PERSON AT THE DISTRICT OFFICE LOCATED AT 990 E. MISSION RD., FALLBROOK, CA 92028. FOR THE CONVENIENCE OF MEMBERS OF THE PUBLIC WHO DO NOT WISH TO ATTEND IN PERSON, FALLBROOK PUBLIC UTILITY DISTRICT PROVIDES A MEANS TO OBSERVE AND PROVIDE PUBLIC COMMENTS AT THE MEETING VIA WEB CONFERENCE USING THE BELOW CALL-IN AND WEBLINK INFORMATION. PLEASE NOTE THAT IN THE EVENT OF TECHNICAL ISSUES THAT DISRUPT THE ABILITY OF MEMBERS OF THE PUBLIC TO VIEW THE MEETING OR PROVIDE PUBLIC COMMENTS THROUGH THE WEB CONFERENCE OPTION, THE MEETING WILL CONTINUE.

Join Zoom Meeting

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PUBLIC COMMENTS: Members of the public may submit public comments and comments on agenda items in one of the following ways:

SUBMIT COMMENTS BEFORE THE MEETING:

- By emailing to our Board Secretary at leckert@fpud.com
- By mailing to the District Offices at 990 E. Mission Rd., Fallbrook, CA 92028
- By depositing them in the District’s Payment Drop Box located at 990 E. Mission Rd., Fallbrook, CA 92028

All comments submitted before the meeting by whatever means must be received at least 1 hour in advance of the meeting. All comments will be read to the Committee during the appropriate portion of the meeting. Please keep any written comments to 3 minutes.

REMOTELY MAKE COMMENTS DURING THE MEETING: The Committee Chair will inquire prior to Committee discussion if there are any comments from the public on each item.

- Via Zoom Webinar go to the “Participants List,” hover over your name and click on “raise hand.” This will notify the moderator that you wish to speak during oral communication or during a specific item on the agenda.
- Via phone, you can raise your hand by pressing *9 to notify the moderator that you wish to speak during the current item.

MAKE IN-PERSON COMMENTS DURING THE MEETING: The Committee Chair will inquire prior to Committee discussion if there are any comments from the public on each item, at which time members of the public attending in person may make comments.

THESE PUBLIC COMMENT PROCEDURES SUPERSEDE THE DISTRICT’S STANDARD PUBLIC COMMENT POLICIES AND PROCEDURES TO THE CONTRARY.

If you have a disability and need an accommodation to participate in the meeting, please call the Board Secretary at (760) 999-2704 for assistance.

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS TO AGENDA PER GC § 54954.2(b)

APPROVAL OF AGENDA

PUBLIC COMMENT

Members of the public are invited to address the Committee on any item that is within the subject matter jurisdiction of the legislative body. The Committee Chair may limit comments to three (3) minutes.

II. APPROVAL OF MINUTES------(ITEM A)

- A. JANUARY 12, 2026 COMMUNITY BENEFIT PROGRAM COMMITTEE MEETING MINUTES (ATTACHMENT A)

III. ACTION/DISCUSSION------(ITEMS B–G)

- B. AD HOC FEEDBACK COMMITTEE REPORTS/ITEMS FOR COMMITTEE APPROVAL
 - a. Suggested Questions to be Added to the Application (Attachment B)
 - b. 2026-2027 Funding Application Calendar of Events (Attachment C)
 - c. Rubric Changes
- C. DIFFERENCE BETWEEN A MAINTENANCE PROJECT AND A CAPITAL IMPROVEMENT (ATTACHMENT D)
- D. TRAINING
- E. LOGO
- F. FORM 700
- G. APRIL 13TH MEETING STATUS

IV. WORK GROUP REPORTS..... (ITEMS J–K)

- H. ADMINISTRATIVE PROCEDURES
- I. PROPOSAL DEVELOPMENT
- J. CONTRACT OVERSIGHT

K. PUBLIC OUTREACH

V. **COMMITTEE MEMBER COMMENTS**

VI. **NEW BUSINESS**

VII. **ADJOURNMENT OF MEETING**

Next regularly-scheduled Committee Meeting – March 9, 2026 at 10:00 a.m.

* * * * *

DECLARATION OF POSTING

I, Lauren Eckert, Executive Assistant/Board Secretary of the Fallbrook Public Utility District, do hereby declare that I posted a copy of the foregoing agenda in the glass case at the entrance of the District Office located at 990 East Mission Road, Fallbrook, California, at least 72 hours prior to the meeting in accordance with Government Code § 54954.2.

I, Lauren Eckert, further declare under penalty of perjury and under the laws of the State of California that the foregoing is true and correct.

February 4, 2026
Dated / Fallbrook, CA

/s/ Lauren Eckert
Executive Assistant/Board Secretary

Attachment A
Minutes of the January 12, 2026
Community Benefit Program Committee Meeting



FALLBROOK PUBLIC UTILITY DISTRICT
MEETING OF THE COMMUNITY BENEFIT PROGRAM COMMITTEE

MINUTES

MONDAY, JANUARY 12, 2026
10:00 A.M.

FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL

Chair Mendelson called the Fallbrook Public Utility District’s Community Benefit Program (“FPUD CBP”) Committee’s January meeting to order at 10:00 a.m.

A quorum was established and attendance was as follows:

Committee Members

Present: Jim Mendelson, Chair
Lila Hargrove, Vice Chair
Mavis Canpinar
Jerry Kalman
Leticia Maldonado/Stamos
Tiffany Saxon
Elana Sterling

Absent: None

District Staff Present:

Lauren Eckert, Executive Assistant/Board Secretary

Also present: Seven people attended in person, and two people attended online.

PLEDGE OF ALLEGIANCE

Committee Member Kalman led the Pledge of Allegiance.

ADDITIONS TO AGENDA PER GC § 54954.2(b) – Vice Chair Hargrove requested one addition: That the committee consider granting the Fallbrook Sports Park a 1-month extension to submit financial documentation.

APPROVAL OF AGENDA

MOTION: Committee Member Kalman moved to approve the agenda as presented; Committee Member Saxon seconded. Motion carried; VOTE:

AYES: Committee Members Canpinar, Hargrove, Kalman, Maldonado/Stamos,
Mendelson, Saxon and Sterling
NOES: None
ABSTAIN: None
ABSENT: None

PUBLIC COMMENT

Chair Mendelson called for public comment on non-agenda items. No comments were received at this time.

II. APPROVAL OF MINUTES-----**(ITEM A)**

A. DECEMBER 8, 2025, COMMUNITY BENEFIT PROGRAM COMMITTEE MEETING MINUTES (ATTACHMENT A)

MOTION: Committee Member Hargrove moved to approve the December 8, 2025, Community Benefit Program Committee meeting minutes; Committee Member Canpinar seconded. Motion carried; VOTE:

AYES: Committee Members Canpinar, Hargrove, Kalman, Maldonado/Stamos, Mendelson, Saxon and Sterling
NOES: None
ABSTAIN: None
ABSENT: None

III. ACTION/DISCUSSION-----**(ITEMS B-H)**

B. RECAP OF DECEMBER 8, 2025 FPUD BOARD MEETING

- a. Report from CBP Secretary on Status of Contract Execution: Committee Member Canpinar advised award grantees' contracts have been fully executed with grant disbursements sent out on January 8, 2026, via mail. Grantees receiving awards higher than \$100k will have a second disbursement no later than May 15, 2026. Grantees to provide status reports no later than April 27, 2026.
- b. Contract Oversight Workgroup: At the February meeting, the Committee will discuss which 1 or 2 individuals will assist Member Canpinar in contract oversight.

C. FEEDBACK SOLICITATION FROM AWARD APPLICANTS (ATTACHMENT B)

The Committee agreed to continue to use general guidelines on determining grant awards based on whether a project is maintenance or a capital improvement, allowing continued flexibility in award determinations. An Ad-Hoc Committee consisting of three members would sit down to create a

proposal discussing options for having two application rubrics, one for maintenance and one for capital improvement. It will be brought back to the Committee for consideration at the February meeting. There was public comment from Sue Reed, who expressed her view on what is considered maintenance or capital improvement.

D. FEEDBACK RECEIVED

- a. Fallbrook Trails Council (Attachment C): It was determined there will continue to be an option to upload multiple documents throughout the entire application process.
- b. Mavis Canpinar (Attachment D): The committee agreed to include a statement on the application which would read, "Applications must be fully completed to be considered. Applications that are missing required documents or information may be disqualified from the review process. To avoid any issues, please review your application carefully before submitting and ensure all required components are included. If you have any questions or need assistance, feel free to reach out before submitting your application."
- c. Fallbrook Sports Association (Attachment E): There was public comment from Bryan Hanewinkel, who detailed concerns with Department of Industrial Relations (DIR) reporting for 1099 individuals, requested the Committee consider moving up the date milestones for applications, requested the Committee consider candidates' ability to fund their projects and whether or not they will be receiving other grant funding and have buy-in from their governing body, and recommended committee members provide a summary of their site visits which would be available to the public. The Committee agreed that these concerns would be implemented and addressed by the Ad Hoc Committee and then presented at the February 9, 2026, meeting.
- d. Fallbrook Arts, Inc. (Attachment F): It was agreed that we will request the Chair of the Fallbrook Planning Group draft a checklist to determine if grant applicants need to have their project approved by them.
- e. Open Public Comment: There was no additional public comment.
- f. Board Member Comment: There was no additional Board comment.

E. NEXT MEETING TASKINGS

- a. Proposed Changes in Response to Feedback for Committee Approval: An Ad-Hoc Committee of members Hargrove, Maldonato/Stamos, and Sterling would meet throughout the month to implement and address feedback received for the application process and then provide it to the full Committee and public at the February 9, 2026, meeting.

b. Proposed 2026-27 Funding Application Calendar of Events for Committee Approval: The Proposed Feedback Response Ad-Hoc Committee will also draft a proposed calendar for consideration at the February 9, 2026 meeting.

F. DIR (DEPARTMENT OF INDUSTRIAL RELATIONS) QUESTION REGARDING PREVAILING WAGE (ATTACHMENT G): Slides presented during the initial application process on how to accurately input date on the DIR website were considered sufficient. There was no further discussion.

G. SB 707 CHANGES TO THE BROWN ACT (ATTACHMENT H): Most notable change were 'Just Cause' determinations for participating remotely.

H. POTENTIAL CANCELLATION OF FUTURE REGULARLY SCHEDULED MEETING: This was tabled until the February 9, 2026 meeting.

IV. WORK GROUP REPORTS.....(ITEMS I-L)

B. ADMINISTRATIVE PROCEDURES: Members are Kalman and Mendelson.

C. PROPOSAL DEVELOPMENT: Members to be Hargrove, Maldonado/Stamos, and Sterling.

D. CONTRACT OVERSIGHT: Member Canpinar currently, with consideration of additional parties to be determined at February 9, 2026, meeting.

E. PUBLIC OUTREACH: Member Kalman sent out a press release to the Village News detailing funding award determinations; it was well received.

V. NEW BUSINESS

M. Chair Mendelson will bring the proposed CBP logo to the next FPUD Regular Board Meeting for consideration and feedback.

N. ADDITION TO AGENDA: 1-Month extension to the Fallbrook Sports Park to submit financial documentation.

MOTION: Committee Member Mendelson moved to approved the 1-month extension to the Fallbrook Sports Park; Committee Member Saxon seconded. Motion carried; VOTE:

AYES: Committee Members Canpinar, Hargrove, Kalman, Maldonado/Stamos, Mendelson, Saxon and Sterling

NOES: None

ABSTAIN: None

ABSENT: None

VI. ADJOURNMENT OF MEETING

Next regularly-scheduled Committee Meeting – February 9, 2026, at 10:00 a.m.

Committee Members shall submit February Agenda items to Committee Chair Mendelson on or before January 30, 2026.

With no further business to discuss, the January meeting of the Community Benefit Program Committee was adjourned at 11:08 a.m.

Chair, Community Benefit Committee

ATTEST:

Secretary, Community Benefit Committee

ATTACHMENT B
Suggested Questions to Add to Application

Is this a Capital improvement?

Does the organization have other funding sources?

Has partial funding been secured from other sources?

What percentage of organizational funds will be used for the project? Or What percentage of the organization's resources will be allocated to the project?

Please describe Board engagement and investment in project. (to what extent is the Board committed to this project)

Is this project currently in your strategic plan?

If not, please describe projects' importance to the organization.

If the project is not funded, what would be the possible impact to community?

What is the estimated annual participants that will benefit from this project?

Is this project currently being supported? If so, by whom? (i.e. Board, County, Community)

What time/days is this area open to the community?

If there is a cost, what is it?

How long has this organization maintained the proposed area? **

ATTACHMENT C
2026-2027 Funding Application Calendar of Events

Jun 18 6:00 pm	Workshop
Jul 17	Application opens
Aug 14	Close Electronic Application Process Online
Aug 21	Opportunity for FPUD to Review Applications for Eligibility
Aug 28	Proposal Development Workgroup to Assemble and Distribute Application Notebooks
Sept 18	Committee Members Review Applications and Submit Questions to Proposal Development Workgroup Chair
Sept 25	Notice Sent to Each Applicant Announcing Next Regularly Scheduled CBP Meeting and that Projects Will Be Discussed with Opportunity for Applicant to Respond to the Committee Questions with Clarification and/or Answers
Oct 12 10:00 am	Regularly Scheduled CBP Committee Meeting with Agenda Item for each Eligible Application and to Address Requests for Site Visits
Oct 12-23	Site Visits
Oct 26, 10:00 am or TBD	Special Meeting to Report on Site Visits, if applicable
Oct 30	Committee Members Individually Score Applications and Turn in Scoring Rubric to Proposal Development Workgroup
Nov 9 10:00 am	Regularly Scheduled CBP Meeting to Discuss Application Scores and Determine Funding Awards
Nov 11	Secretary Emails Each Applicant about Results of CBP Funding Decisions
Dec 7 4:00 pm	CBP Funding Recommendations formally submitted at the FPUD Board Meeting

ATTACHMENT D

Difference between Maintenance Project and Capital Improvement

Maintenance Project

A maintenance project restores or preserves an asset in its existing condition, while a capital improvement changes the asset in a way that increases its value, capacity, or useful life. The distinction primarily affects budgeting, accounting, and tax treatment.

A maintenance project keeps property, equipment, or infrastructure in working order without materially improving it. Examples include routine servicing, minor repairs, repainting, or patching a small roof leak. These costs are typically treated as operating expenses and are usually deductible in the current year for tax purposes.

Key characteristics:

- Preserves original condition or function, rather than upgrading it.
- Addresses wear and tear or prevents deterioration (e.g., preventive maintenance).
- Lower cost and shorter duration relative to major construction or replacement.

Capital improvement

A capital improvement is a permanent upgrade or addition that increases an asset's value, extends its useful life, or adapts it to a new use. Examples include replacing an entire roof, installing a new HVAC system, expanding a building, or repaving a parking lot. These costs are capitalized and depreciated over time rather than expensed immediately.

Key characteristics:

- Provides **long-term** benefit by increasing value, capacity, or lifespan.
- Often involves structural change or major system replacement.
- Higher cost, requires planning and special or reserve funding rather than routine operating budgets.

Practical distinctions

In practice, a project is usually classified as capital if it:

- Adds something new (e.g., new elevator, new wing, added parking).
- Replaces a major component in full (e.g., full roof replacement vs. patching).

It is usually maintenance if it:

- Merely restores original performance (e.g., repairing a pump or repainting hallways).
- Is recurring work needed to keep the asset in ordinary operating condition.