



**FALLBROOK PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING**

AGENDA

**MONDAY, AUGUST 22, 2022
4:00 P.M.**

**FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125**

THIS MEETING WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54953(e)(1)(A), WHICH WAIVES CERTAIN BROWN ACT TELECONFERENCING REQUIREMENTS DURING A PROCLAIMED STATE OF EMERGENCY WHEN STATE OR LOCAL OFFICIALS HAVE IMPOSED OR RECOMMENDED MEASURES TO PROMOTE SOCIAL DISTANCING, AND ALLOWS SOME OR ALL OF THE MEMBERS OF THE FALLBROOK PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS TO ATTEND THIS MEETING TELEPHONICALLY OR VIA VIDEO CONFERENCE. MEMBERS OF THE PUBLIC WHO DO NOT WISH TO ATTEND IN PERSON ARE ENCOURAGED TO PARTICIPATE IN THE MEETING VIA WEB CONFERENCE USING THE BELOW CALL-IN AND WEBLINK INFORMATION. MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THIS MEETING BY ATTENDING IN PERSON AT THE DISTRICT OFFICE LOCATED AT 990 E. MISSION RD., FALLBROOK, CA 92028.

Join Zoom Meeting

<https://us06web.zoom.us/j/82003172211?pwd=UU10YWltMkVwWGVAUFNkQnA2bHA4Zz09>

MEETING ID: 820 0317 2211

AUDIO PASSCODE: 363170

Dial by your location

+1 346 248 7799 US (Houston); +1 720 707 2699 US (Denver); +1 253 215 8782 US (Tacoma);
+1 312 626 6799 US (Chicago); +1 646 558 8656 US (New York); +1 301 715 8592 US (Washington DC)

Find your local number: <https://us06web.zoom.us/j/82003172211?pwd=UU10YWltMkVwWGVAUFNkQnA2bHA4Zz09>

PUBLIC COMMENTS: Members of the public may submit public comments and comments on agenda items in one of the following ways:

SUBMIT COMMENTS BEFORE THE MEETING:

- By emailing to our Board Secretary at leckert@fpud.com
- By mailing to the District Offices at 990 E. Mission Rd., Fallbrook, CA 92028
- By depositing them in the District's Payment Drop Box located at 990 E. Mission Rd., Fallbrook, CA 92028

All comments submitted before the meeting by whatever means must be received at least 1 hour in advance of the meeting. All comments will be read to the Board during the appropriate portion of the meeting. Please keep any written comments to 3 minutes.

REMOTELY MAKE COMMENTS DURING THE MEETING: The Board President will inquire prior to Board discussion if there are any comments from the public on each item.

- Via Zoom Webinar go to the "Participants List," hover over your name and click on "raise hand." This will notify the moderator that you wish to speak during oral communication or during a specific item on the agenda.
- Via phone, you can raise your hand by pressing *9 to notify the moderator that you wish to speak during the current item.

MAKE IN-PERSON COMMENTS DURING THE MEETING: The Board President will inquire prior to Board discussion if there are any comments from the public on each item, at which time members of the public attending in person may make comments.

THESE PUBLIC COMMENT PROCEDURES SUPERSEDE THE DISTRICT'S STANDARD PUBLIC COMMENT POLICIES AND PROCEDURES TO THE CONTRARY.

If you have a disability and need an accommodation to participate in the meeting, please call the Secretary at (760) 999-2704 for assistance so the necessary arrangements can be made.

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

- A. CONSIDER FINDINGS TO CONTINUE HOLDING REMOTE/ TELECONFERENCE MEETINGS PURSUANT TO ASSEMBLY BILL 361

Recommendation:

1. *That the FPUD Board of Directors make the following findings by majority vote:*
 - a. *The Governor-declared COVID-19 State of Emergency remains in effect and the Board of Directors has reconsidered the circumstances of the COVID-19 State of Emergency; and*
 - b. *State or local officials continue to impose or recommend measures to promote social distancing.*
2. *That the FPUD Board of Directors determine that, for the next thirty (30) days, the meetings of the Board and committees shall be held pursuant to the provisions of Government Code section 54953(e), allowing legislative body members and members of the public to participate in meetings remotely in accordance with that section.*

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PUBLIC COMMENT

Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.

- B. EMPLOYEE OF THE QUARTER FOR AUGUST 2022
1. Ken Hubbard
- C. YEARS OF SERVICE
1. Jamison Davis – 15 years
- D. CERTIFICATIONS
1. Nick Cannata – Distribution Operator Grade II
 2. Jake Robinson – Distribution Operator Grade IV

II. CONSENT CALENDAR----- (ITEMS E-I)

All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, or the public, requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.

E. CONSIDER APPROVAL OF MINUTES

1. July 25, 2022 Regular Meeting

Recommendation: *The Board approve the minutes of the aforementioned meeting of the Board of Directors of the Fallbrook Public Utility District.*

F. CONSIDER PUBLICATION OF ANNUAL FINANCIAL STATEMENT

Recommendation: *That the Board approve the draft financial statement developed by staff for publication in the Village News in accordance with Section 6066 of the Government Code.*

G. COMMUNITY BENEFIT WATER USERS FY 2021-22 ANNUAL REPORT

Recommendation: *This item is for information purposes, no action is required.*

H. ANNUAL STATUS REPORT OF PARCELS WITH DEFERRED WATER AVAILABILITY / STANDBY CHARGES

Recommendation: *This item is for information only; no action is required of the Board.*

I. CONSIDER NOTICE OF COMPLETION – 3141 GUM TREE

Recommendation: *The Board authorize staff to file the attached Notice of Completion with the San Diego County Recorder*

III. INFORMATION------(ITEMS J–L)

J. ENGINEERING & OPERATIONS KEY PERFORMANCE INDICATORS PRESENTATION

Presented by: *Carl Quiram, Operations Manager
Aaron Cook, Engineering Manager*

K. FY 2021-22 YEAR-END BUDGET STATUS REPORT

Presented by: *Dave Shank, Assistant General Manager/CFO*

L. SMRCUP FINAL CONSTRUCTION COSTS UPDATE

Presented by: *Aaron Cook, Engineering Manager*

IV. ACTION / DISCUSSION CALENDAR------(ITEMS M–Q)

- M. CONSIDER RESOLUTION NO. 5034 ADOPTING AN AMENDED CONFLICT OF INTEREST CODE PURSUANT TO THE POLITICAL REFORM ACT OF 1974

Recommendation: That the Board adopt Resolution No. 5034 adopting the amended Conflict of Interest Code pursuant to the Political Reform Act of 1974.

- N. CONSIDER AWARD OF WATERLINE REPLACEMENT FY23 PROJECT

Recommendation: That the Board award the Waterline Replacement FY23 Project to the lowest responsible bidder after thorough review of the bid package and reference checks.

- O. CONSIDER UPDATE ON EMERGENCY PIPELINE REPLACEMENTS

Recommendation: That the Board authorize a change order in the amount of \$256,146.05 with SRK Engineering for the installation of the Minnesota Ave pipeline replacement.

- P. CONSIDER ADOPTION OF ARTICLE 23 OF THE ADMINISTRATIVE CODE – COMMUNITY BENEFIT PROGRAM

Recommendation: That the Board adopt Ordinance 354 implementing Article 23 of the Administrative Code

- Q. CONSIDER AMENDING THE DISTRICT'S RECYCLED WATER CAPITAL IMPROVEMENT BUDGET AND DISTRICT'S ANNUAL APPROPRIATIONS

Recommendation: That the Board adopt Resolution No. 5035 amending the District's annual appropriations.

V. ORAL/WRITTEN REPORTS------(ITEMS 1-8)

1. General Counsel
2. SDCWA Representative Report
3. General Manager
 - a. Engineering and Operations Report
4. Assistant General Manager/Chief Financial Officer
 - a. Financial Summary Report
 - b. Treasurer's Report
 - c. Budget Status Report
 - d. Warrant List
 - e. Annual Disclosure of Reimbursements over \$100
5. Public Affairs Specialist
6. Notice of Approval of Per Diem for Meetings Attended
7. Director Comments/Reports on Meetings Attended
8. Miscellaneous

ADJOURN TO CLOSED SESSION

VI. CLOSED SESSION----- (ITEM 1)

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
SIGNIFICANT EXPOSURE TO LITIGATION PER GC § 54956.9 (d)(2)

One (1) Potential Case

RECONVENE TO OPEN SESSION

REPORT FROM CLOSED SESSION (*as needed*)

VII. ADJOURNMENT OF MEETING

* * * * *

DECLARATION OF POSTING

I, Lauren Eckert, Executive Assistant/Board Secretary of the Fallbrook Public Utility District, do hereby declare that I posted a copy of the foregoing agenda in the glass case at the entrance of the District Office located at 990 East Mission Road, Fallbrook, California, at least 72 hours prior to the meeting in accordance with Government Code § 54954.2(a).

I, Lauren Eckert, further declare under penalty of perjury and under the laws of the State of California that the foregoing is true and correct.

August 17, 2022
Dated / Fallbrook, CA

/s/ Lauren Eckert
Executive Assistant / Board Secretary

M E M O

TO: Board of Directors
FROM: Paula de Sousa, General Counsel
DATE: August 22, 2022
SUBJECT: Findings to Continue Holding Remote/Teleconference Committee Meetings Pursuant to Assembly Bill 361

Purpose

Consider findings necessary to continue holding remote/teleconference meetings pursuant to Assembly Bill 361.

Summary

As more fully described in the Board memo for the October 25, 2021 Board of Directors meeting related to AB 361, the State of California has adopted legislation (AB 361), which allows public agencies to hold fully or partially virtual meetings under certain circumstances without being required to follow certain standard Brown Act teleconferencing requirements.

Under AB 361, a legislative body holding a fully or partially virtual meeting pursuant to AB 361 must make certain findings at least every thirty (30) days in order to continue holding such meetings. Because the Board of Directors last made the required findings on behalf of the Board and all FPU D Committees more than 30 days ago, the Board of Directors is required to make the findings to proceed with holding this meeting pursuant to AB 361. The findings would remain in effect for the Board of Directors for the next 30 days.

If the Board of Directors desires to hold the meeting in a manner allowing remote participation pursuant to AB 361, the Board must reconsider the COVID-19 State of Emergency, find that the proclaimed COVID-19 State of Emergency still exists, and find either of the following: (1) that state or local officials continue to impose or recommend measures to promote social distancing, or (2) that as a result of the COVID-19 emergency, meeting in person would present imminent risks to the health or safety of attendees. Based on the continued COVID-19 State of Emergency and required or recommended social distancing measures, as further described in the October 25, 2021 Board memo, the Board can make the required findings.

If the Board does not make the required findings, any Board members participating remotely would not be able to participate in the rest of the meeting, which may deprive the Board of a quorum and result in meeting cancellation.

Recommended Actions

1. That the FPU D Board of Directors make the following findings by majority vote:

- a. The Governor-declared COVID-19 State of Emergency remains in effect and the Board of Directors has reconsidered the circumstances of the COVID-19 State of Emergency; and
 - b. State or local officials continue to impose or recommend measures to promote social distancing.
2. That the FPUD Board of Directors determine that, for the next thirty (30) days, the meetings of the Board and Committees shall be held pursuant to the provisions of Government Code section 54953(e), allowing legislative body members and members of the public to participate in meetings remotely in accordance with that section.

M E M O

TO: Board of Directors
FROM: Jack Bebee, General Manager
DATE: August 22, 2022
SUBJECT: August 2022 Employee of the Quarter

Out of five nominations, Ken Hubbard was chosen as the August 2022 Employee of the Quarter for the following reasons:

“Since his promotion to Warehouse/Purchasing Specialist, Ken has gone above and beyond to help all staff. He never complains about any task asked of him, shows extreme patience during stressful situations, and has become relied upon and trusted to ensure everyone gets what they need to do their jobs. Ken is the perfect example of what a team player should be. He is never too busy to help with a project or answer a question – even if it has nothing to do with his current job.”

Ken received a Certificate of Appreciation and a monetary award of \$150. Additionally, Ken will have lunch with the General Manager, a member of the Board of Directors, and the previous Employee of the Quarter.

This page intentionally left blank.

This page intentionally left blank.

M E M O

TO: Board of Directors
FROM: Lauren Eckert, Executive Assistant/Board Secretary
DATE: August 22, 2022
SUBJECT: Approval of Minutes

Recommended Action

That the Board approve the minutes of the following meeting of the Board of Directors of the Fallbrook Public Utility District:

1. July 25, 2022 Regular Meeting



**FALLBROOK PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING**

MINUTES

**MONDAY, JULY 25, 2022
4:00 P.M.**

**FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125**

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

President Baxter called the July Regular Meeting of the Board of Directors of the Fallbrook Public Utility District to order at 4:00 p.m. President Baxter deferred to General Counsel de Sousa to make the following statements on the record regarding the proceedings for this meeting:

General Counsel de Sousa announced, for the record that, this meeting was being conducted by web and teleconference pursuant to Government Code Section 54953(e)(1)(A), which waives certain teleconferencing requirements in certain circumstances, including the current state of emergency declared by Governor Newsom, in order to promote social distancing during the evolving COVID-19 pandemic. She noted the first item on the agenda pertained to Board action to make the required findings pursuant to Government Code Section 54953(e).

General Counsel de Sousa also announced the agenda provided notice that members of the public may participate in this meeting by attending in person, and that members of the public who did not wish to attend in person were encouraged to participate in the Board meeting electronically using the call-in and weblink information included on the agenda. Additionally, the agenda provided notice to members of the public on how they may submit comments in advance of the meeting to be read at the appropriate portion of the meeting (up to a limit of 3 minutes per comment). There were no written public comments submitted in advance of the meeting, for general public comment or for any agenda items submitted prior to the submission deadline.

General Counsel de Sousa announced that President Baxter would ask the Board Secretary if there were any members of the public who wished to make comments on the item either in person or through Zoom webinar or Zoom teleconference. After public comments, President Baxter would then call on staff to make a presentation for the item on the agenda. After the presentation was made, to avoid everyone speaking at once, President Baxter would then call on each Director to see if there were questions for staff regarding their presentation. After the round of questions, President Baxter would then ask for a motion and request that each Director identify themselves when making a motion or seconding a motion. Next, President Baxter would call on each Director to see if there were any comments. General Counsel de Sousa announced, since there were no Directors participating remotely, votes would not need to be done by roll call.

A quorum was established, and attendance was as follows:

Board of Directors

Present: Dave Baxter, Member/President
Charley Wolk, Member/Vice President
Ken Endter, Member
Jennifer DeMeo, Member
Don McDougal, Member

Absent: None

General Counsel/District Staff

Present: Dave Shank, Assistant General Manager/CFO
Paula de Sousa, General Counsel
Aaron Cook, Engineering Manager
Josh Couveau, Utility Technician
Jamison Davis, Utility Worker II
Noelle Denke, Public Affairs Specialist
Mateo Morgan, Systems Operator II
Carl Quiram, Operations Manager
Martin Serrano, Utility Worker I
Steve Stone, Field Services Manager
Bryan Wagner, Crew Leader
Lauren Eckert, Executive Assistant/Board Secretary

Also present were others, including, but not limited to: Jacqueline Howells, Craig Balben, Ross Pike, Stephani Baxter, and Leticia Stamos

- A. CONSIDER FINDINGS TO CONTINUE HOLDING REMOTE/ TELECONFERENCE MEETINGS PURSUANT TO ASSEMBLY BILL 361

Recommendation:

1. *That the FPUD Board of Directors make the following findings by majority vote:*
 - a. *The Governor-declared COVID-19 State of Emergency remains in effect and the Board of Directors has reconsidered the circumstances of the COVID-19 State of Emergency; and*
 - b. *State or local officials continue to impose or recommend measures to promote social distancing.*
2. *That the FPUD Board of Directors determine that, for the next thirty (30) days, the meetings of the Board and committees shall be held pursuant to the provisions of Government Code section 54953(e), allowing legislative body members and members of the public to participate in meetings remotely in accordance with that section.*

MOTION: Director McDougal moved to find that the Governor-declared COVID-19 State of Emergency remains in effect and the Board of Directors has reconsidered the circumstances of the COVID-19 State of Emergency; and State or local officials continue to impose or recommend measures to promote social distancing and that meetings of the Board of Directors and Committees shall be held pursuant to provisions of the Government Code section 54953(e), allowing legislative body members and members of the public to participate in meetings remotely in accordance with that section; Director Endter seconded. Motion passed; VOTE:

AYES: Directors Baxter, DeMeo, Endter, McDougal and Wolk
NOES: None
ABSTAIN: None
ABSENT: None

PLEDGE OF ALLEGIANCE

President Baxter led the Pledge of Allegiance

ADDITIONS TO AGENDA PER GC § 54954.2(b)

APPROVAL OF AGENDA

MOTION: Director McDougal moved to approve the agenda, as presented; Director DeMeo seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, Endter, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: None

PUBLIC COMMENT

Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.

There were no public comments for non-agenda items.

B. YEARS OF SERVICE

1. Josh Couveau – 15 years
2. Mateo Morgan – 15 years

There were no public comments for agenda item B.

The Board recognized Josh Couveau and Mateo Morgan for their 15 years of service to the District.

- C. CERTIFICATIONS
1. Jamison Davis – Distribution Operator Grade II
 2. Colter Shannon – Distribution Operator Grade II

There were no public comments for agenda item C.

The Board recognized Jamison Davis and Colter Shannon for receiving their Distribution Operator Grade II certifications.

- D. NEW EMPLOYEE ANNOUNCEMENT
1. Martin Serrano, Utility Worker I

There were no public comments for agenda item D.

The Board welcomed Martin Serrano as the new Utility Worker I.

- E. EMPLOYEE PROMOTION ANNOUNCEMENT
1. Bryan Wagner, Crew Leader

There were no public comments for agenda item E.

The Board recognized Bran Wagner on his promotion to Crew Leader.

II. CONSENT CALENDAR-----(ITEMS F–J)****

All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, or the public, requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.

There were no public comments for Consent Calendar items.

- F. CONSIDER APPROVAL OF MINUTES
1. June 27, 2022 Regular Board Meeting

Recommendation: *The Board approve the minutes of the aforementioned meeting of the Board of Directors of the Fallbrook Public Utility District.*

- G. CONSIDER AUTHORIZATION TO FILE NOTICES OF COMPLETION FOR TWO PAVING PROJECTS

Recommendation: *The Board authorize staff to file the attached Notices of Completion with the San Diego County Recorder*

- H. CONSIDER NOTICE OF COMPLETION – RECYCLED AIRVAC AND DRAIN REPLACEMENT PROJECT

Recommendation: The Board authorize staff to file the attached Notice of Completion with the San Diego County Recorder

I. CONSIDER NOTICE OF COMPLETION – GREEN CANYON FORCE MAIN REPLACEMENT PROJECT

Recommendation: The Board authorize staff to file the attached Notice of Completion with the San Diego County Recorder

Vice President Wolk requested to pull agenda items H and I from the Consent Calendar for discussion. He questioned why the staff report for agenda item G noted that the project was inspected by staff and met District standards, but items H and I did not. Engineering Manager Cook explained this language typically had not been included in past staff memos, but could be added going forward. Vice President Wolk noted this would make the record and minutes more consistent.

MOTION: Director Wolk moved to approve items H and I, authorizing staff to file Notices of Completion with the San Diego County Recorder for the Recycled Airvac and Drain Replacement project and the Green Canyon Force Main Replacement project, with the request that language be added to future Board memos confirming completed projects had been inspected and met District standards; Director McDougal seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, Endter, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: None

J. CONSIDER ADOPTING ORDINANCE NO. 353 – UPDATING ARTICLE 5 OF THE ADMINISTRATIVE CODE

Recommendation: The Board adopt Ordinance No. 353, amending Article 5 of the FPUD Administrative Code with the changes noted.

MOTION: Director Endter moved to approve the Consent Calendar, pulling out items H and I for discussion; Director McDougal seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, Endter, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: None

III. **INFORMATION**----- (ITEMS K–L)

K. UPDATE ON WATER DISCONNECTIONS AND DELINQUENCIES

Presented by: *Dave Shank, Assistant General Manager/CFO*

There were no public comments on agenda item K.

AGM/CFO Shank provided an update on the current past due accounts, including the current balance of past due accounts. He also outlined various assistance options available to customers with past due balances.

Director Endter asked if the new bill the Governor passed for bill assistance would help these customers with past due accounts. General Counsel de Sousa explained she would have to look into this more, but reported there was quite a bit of money left over from the water arrearages program that may be reallocated and could create a new period for which reimbursements could be done. AGM/CFO Shank explained the problem in the past was the time it took to get the funds disbursed; as it took up to a year to receive.

Director Wolk asked if any of the 83 disconnections listed were residential. AGM/CFO Shank stated they were all residential.

L. RATE STUDY UPDATE

Presented by: *Dave Shank, Assistant General Manager/CFO*

There were no public comments on agenda item L.

AGM/CFO Shank provided an update on the ongoing rate study, reporting there will be a special Board meeting in August for a more in-depth update from the rate consultant Bartle Wells, as well as to engage public participation.

Director McDougal asked if there had been public interest in any of the Fiscal Policy and Insurance Committees. AGM/CFO Shank explained there had been a few members of the public calling into the Committee meetings, but did not have any real engagement.

Vice President Wolk explained the Committee's biggest discussion had been regarding wastewater and how to incorporate this variability properly.

IV. ACTION / DISCUSSION CALENDAR -----(ITEMS M-P)

M. CONSIDER GREEN CANYON FORCE MAIN CHANGE ORDER

Recommendation: *That the Board approve the pending change order request for work performed by Blue Pacific Engineering and Construction for the Green Canyon Force Main Replacement Project, in the amount of \$59,907.22.*

There were no public comments for agenda item M.

Engineering Manager Cook provided an overview of this project and the pending change order request. He noted unforeseen conditions were encountered during this project, including excessively thick existing pavement. He also reported length was added to the pipe replacement to ensure the entire portion that needed to be replaced was completed.

Director Endter asked if the eight inch pipe was on our schematics. Engineering Manager Cook announced it should have been, but it was not and that it had since been added to the schematic maps.

Vice President Wolk confirmed the capital budget of \$731,000 was for Fiscal Year 2022-2023.

MOTION: Director McDougal moved to approve the pending change order request for work performed by Blue Pacific Engineering and Construction for the Green Force Main Replacement Project, in the amount of \$59,907.22; Director Endter seconded. Motion carried;
VOTE:

AYES: Directors Baxter, DeMeo, Endter, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: None

N. CONSIDER RECYCLED AIRVAC & DRAIN REPLACEMENT PROJECT CHANGE ORDER

Recommendation: That the Board approve the pending change order request for work performed by CHI Construction for the Recycled Airvac & Drain Replacement Project, in the amount of \$68,904.71.

There were no public comments for agenda item N.

Engineering Manager Cook provided an overview of this project and the pending change order request, which was related to a significant amount of groundwater at two locations that required more work than what was initially bid.

Vice President Wolk questioned how the \$180,000 project cost was covered by the water capital budget of \$114,000. Engineering Manager Cook explained the change order cost was covered by the \$114,000 budget and that this project had spanned multiple fiscal years. The original scope of this project was covered by the previous fiscal year budget, and this change order was covered by the current fiscal year budget.

Vice President Wolk requested the Fiscal Policy and Insurance Committee look at a way to simplify the way these projects were listed to be able to easily identify and understand them within the budget.

MOTION: Director Endter moved to approve the pending change order request for work performed by CHI Construction for the Recycled Airvac & Drain Replacement Project, in the amount of \$68,904.71; Director McDougal seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, Endter, McDougal, and Wolk

NOES: None

ABSTAIN: None

ABSENT: None

O. CONSIDER WATER SUPPLY RELIABILITY PROJECT AMENDMENT

Recommendation: That the Board approve a professional services amendment for work performed by Hazen and Sawyer for the Water Supply Reliability Project, in the amount of \$53,295.

There were no public comments for agenda item O.

Engineering Manager Cook explained this was discussed with the Engineering and Operations Committee. He detailed the Water Supply Reliability Project and explained this amendment was intended to cover the time the design consultant had been assisting us during pilot operations. He explained the piloting was being performed by our own staff, resulting in the need for additional help and services from our consultant. Engineering Manager Cook reported this project was covered 50% by grant funds and 50% by FPUD, which the District had already met its 50% contribution.

Director DeMeo asked if there would be a delay in receiving the grant funding. Engineering Manager Cook explained the District covered the entire cost upfront and would be reimbursed at a later date.

Vice President Wolk was concerned with the way this project was budgeted and the way the budget was shown, noting that between the time where the District has to pay this bill and the time the grant money is received, the money would not be in the correct place.

AGM/CFO Shank explained the appropriations were controlled at the aggregate level, and the District has not come close to expending the total appropriations. He reported there could be an adjustment to reduce CIP in one of the enterprises and increase CIP in the recycled enterprise. AGM/CFO Shank reported the budgets would be adjusted and the overall appropriations level would still be maintained.

MOTION: Director McDougal moved to approve a professional services amendment for work performed by Hazen and Sawyer for the Water Supply Reliability Project, in the amount of \$53,295; Director DeMeo seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, Endter, and McDougal
NOES: Director Wolk
ABSTAIN: None
ABSENT: None

P. CONSIDER AMENDED EMPLOYMENT AGREEMENT BETWEEN FALLBROOK PUBLIC UTILITY DISTRICT AND JACK BEBEE

Recommendation: That the Amended Employment Agreement between Fallbrook and General Manager Jack Bebee be approved effective July 25, 2022.

There were no public comments for agenda item P.

General Counsel de Sousa reported under the Brown Act, the Board was required to orally summarize a recommended change in the salary or benefits of a District executive, in this instance, the General Manager, before taking final action. She provided the necessary summary of changes and noted this item was for the Board to consider amendments to the General Manager's employment agreement, in the form of adoption of an Amended Employment Agreement which would increase the General Manager's annual compensation by 5%, from \$230,053.00 to \$241,555, retroactive to July 1, 2022, increase the District's matching contribution to the General Manager's 401(a) plan from 4.8% to 7%; and increase the General Manager's vehicle allowance from \$604.17 per month to \$750 per month, retroactive to July 1, 2022.

MOTION: Director Wolk moved to approve the Amended Employment Agreement between Fallbrook Public Utility District and General Manager Jack Bebee, effective July 25, 2022; Director DeMeo seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, Endter, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: None

V. **ORAL/WRITTEN REPORTS**-----**(ITEMS 1-8)**

There were no public comments on oral/written reports.

1. General Counsel

- General Counsel de Sousa provided an update on SB 998 and reviewed the newly-introduced SB 222.

2. SDCWA Representative Report
3. General Manager
 - a. Engineering and Operations Report

Director DeMeo departed the meeting at 4:46 p.m.

4. Assistant General Manager/Chief Financial Officer
 - a. Financial Summary Report
 - b. Treasurer's Report
 - c. Budget Status Report
 - d. Warrant List
 - AGM/CFO Shank provided an overview of the written reports included in the packet.
5. Public Affairs Specialist
 - Public Affairs Specialist Denke reported she was continuing to push drought and conservation outreach on social media.
6. Notice of Approval of Per Diem for Meetings Attended
7. Director Comments/Reports on Meetings Attended
8. Miscellaneous

VI. ADJOURNMENT OF MEETING

There being no further business to discuss, the July Regular Meeting of the Board of Directors of the Fallbrook Public Utility District was adjourned at 4:59 p.m.

President, Board of Directors

ATTEST:

Secretary, Board of Directors

M E M O

TO: Board of Directors
FROM: David Shank, Assistant General Manager/CFO
DATE: August 22, 2022
SUBJECT: Publication of Annual Financial Statement

Purpose

To consider options for publication of the District's annual financial statement in accordance with Public Utility District Act requirements.

Summary

The Public Utility District (PUD) Act requires annual publication of a financial statement for the District at the first meeting after the end of each Fiscal Year. A summary of the statutes related to the publication of the financial statement from the PUD Act are below:

16039.

At the first meeting after the end of each fiscal year, the board shall render and immediately cause to be published a verified statement of the financial condition of the district.

(Added by Stats. 1953, Ch. 72.)

16040.

The financial statement shall show particularly the receipts and disbursements since the publication of the last preceding statement and of the last preceding fiscal year and the source of such receipts and the purpose of such disbursements.

(Added by Stats. 1953, Ch. 72.)

16041.

Publication of the financial statement shall be made pursuant to Section 6066 of the Government Code in a newspaper of general circulation printed and published in the district, or if there is no such newspaper, in a newspaper of general circulation printed and published in a county where any part of the district is situated

Staff has developed a draft financial statement for publication for the Board's review (Attachment "A").

Recommended Action

That the Board approve the draft financial statement developed by staff for publication in the Village News in accordance with Section 6066 of the Government Code.

Attachment A

2022 Fiscal Year Report



Fallbrook Public Utility District's fiscal year 2022-23 budget was finalized and approved in July. The budget details FPUD's strategic financial plan, providing enhanced fiscal transparency to our customers. This is a priority for the District. As part of the budgeting process, FPUD held public budget workshops.

2 highlights from the budget:



The budget includes building our new local water project, the Santa Margarita River Conjunctive Use Project. The project came online in November 2021, resolving some 70 years of litigation with the federal government. Now local water flows from Fallbrook taps, providing a significant portion of our water, on average.



The District is working proactively to switch water suppliers to save ratepayers money. Switching from the San Diego County Water Authority to Eastern Municipal Water District would reduce our purchased water cost by about \$3 million per year. The Authority raises rates on average 8% per year.

FPUD has aging infrastructure which is reaching the end of its useful life. This is resulting in pipeline failures and associated property damage and water outages. We are addressing this by accelerating pipeline and infrastructure repairs.

As shown in the table below, in keeping with the adopted financial plan, over the next few years, the District will be working to hold down operating costs while also continuing to fund infrastructure needs and rebuild our reserves.

Fiscal Year 2021-2022 Results (Millions)

Total Operating and Non-Operating Revenues	\$40.3
Total Operating and Debt Service Expenditures	\$31.8
Total Capital Improvement Expenditures	\$7.6
Fund Deposit	\$0.9

M E M O

TO: Board of Directors
FROM: Engineering Department
DATE: August 22, 2022
SUBJECT: Community Benefits Water Users FY 2021-22 Annual Report

Purpose

To update the Board with a summary of water usage and financial benefit provided to Community Benefits Water Users.

COMMUNITY SERVICE WATER USAGE REPORT

For FY 2021-22

POTABLE			Usage				Average
Name	Location	Mtr	FY 21-22	Water	Oper. Charge	Total	per Month
		Size	(Kgal)				
Fallbrook Village Assoc (Heyneman Park)	502 S Mission	3/4"	766	\$5,521.09	\$658.32	\$6,179.41	\$514.95
	1200 BLK S						
FPUD (N End S Mission)	Miss.	3/4"	14	\$102.41	\$658.32	\$760.73	\$63.39
Mission Resource CD	130 E Alvarado	3/4"	43	\$306.22	\$658.32	\$964.54	\$77.50
Community Garden	1717 Alturas	3/4"	107	\$764.48	\$658.32	\$1,422.80	\$77.50
Potable Totals			930	\$6,694.20	\$ 2,633.28	\$ 9,327.48	\$ 733.35
RECYCLED			Usage				Average
Name	Location	Mtr	FY 21-22	Water	Oper. Charge	Total	per Month
		Size	(Kgal)				
FPUD	S Miss. Median	6"	2143	\$12,823.68	\$5,367.00	\$18,190.68	\$1,515.89
Fallbrook Sports Assoc	Sports Park	3"	5795	\$14,988.13	\$1,811.64	\$16,799.77	\$1,399.98
Fallbrook Youth Baseball	Sports Park	2"	4125	\$10,446.69	\$975.00	\$11,421.69	\$951.81
Recycled Totals			12063	\$38,258.49	\$8,153.64	\$46,412.13	\$3,867.68
GRAND TOTAL				\$44,952.69	\$10,786.92	\$55,739.61	\$4,601.02

October through March Sports Park and Youth Baseball receive 75% discount, 50% discount otherwise

Recommendation

This item is for information purposes, no action is required.

M E M O

TO: Board of Directors
FROM: Jack Bebee, General Manager
DATE: August 22, 2022
SUBJECT: Status Report – Parcels with Deferred Water Availability/Standby Charges

Purpose

To provide the Board of Directors with the report of parcels with deferred annual water standby availability charges pursuant to Article 15.5.7 of the Administrative Code.

Summary

Article 15 of the Administrative Code provides that water standby availability charges are fixed and established on all land within District boundaries, whether the water is actually used or not. However, if a parcel owner believes the amount of the water standby availability charges fixed against such parcel should be deferred, he or she may apply to the District for deferral of said charges.

Attached is the list of parcels whose owners have entered into agreements to defer water standby availability charges.

Recommended Action

This item is for information only; no action is required of the Board.

**FALLBROOK PUBLIC UTILITY DISTRICT
STANDBY OR AVAILABILITY CHARGES
DEFERRED PARCEL LOG
AS OF 7/1/22**

APN	OWNER OF RECORD	TRA	ACRE	REC DATE	NOTE
101-170-01-00	Fallbrook Land Conservancy	75058	320.00	11/9/2007	
101-170-02-00	Fallbrook Land Conservancy	75058	359.00	11/9/2007	
101-170-03-00	Fallbrook Land Conservancy	75058	527.21	11/9/2007	
101-361-62-00	Fallbrook Land Conservancy	75053	77.95	9/10/2001	
102-490-07-00	Deuling David & Cathy Trust	75199	21.50	5/16/1997	
102-490-20-00	San Diego State University Foundation	75199	31.57	5/17/2004	Tranfer Ownership; 3/15/13, 4/26/18
102-711-09-00	Graham E. Clark, Drude M. Burke	75022	4.74	5/31/2000	Transfer Ownership: 8/27/01, 9/28/19
106-180-61-00	Fallbrook Land Conservancy	75010	12.90	8/11/2000	

M E M O

TO: Board of Directors
FROM: Aaron Cook, Engineering Manager
DATE: August 22, 2022
SUBJECT: Notice of Completion – Gum Tree Lane Pipeline Replacement Phase 1

Purpose

To file a Notice of Completion for Gum Tree Pipeline Replacement Phase 1 with the San Diego County Recorder.

Summary

The completion date for Green Canyon Force Main, Job Number 3141, is July 22, 2022. SRK Engineering, Inc. completed the contract. This job was inspected, and District staff is satisfied with the work performed. The final total contract amount was \$1,220,869.58. The original contract award date is March 22, 2021, in the amount of \$428,500. The final cost was higher than originally contracted due to the following:

- Emergency pipeline replacements on Minnesota Street, Ivy Street and Alvarado Street.
- Asbestos removal & disposal, erosion control, and pipeline realignment.
- Potholing of existing pipeline in Gum Tree Lane

Budgetary Impact

There is no budgetary impact to record the Notice of Completion. As noted, there were additional costs to complete the project, but said costs were approved in previous change orders and within the overall project budget.

Recommended Action

That the Board authorize staff to file the attached Notice of Completion with the San Diego County Recorder.

RECORDING REQUESTED BY:
Fallbrook Public Utility District

AND WHEN RECORDED MAIL TO:
Fallbrook Public Utility District
990 E. Mission Road
Fallbrook CA 92028

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is the owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the undersigned is Fallbrook Public Utility District.
3. The full address of the undersigned is 990 E Mission Road, Fallbrook CA 92028.
4. The nature of the title of the undersigned is public utility district in fee.
5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

<u>NAMES</u>	<u>ADDRESSES</u>
Fallbrook Public Utility District	990 E. Mission Rd, Fallbrook CA 92028

6. The names of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work of improvement herein referred to are (OR IF NO TRANSFER WAS MADE INSERT THE WORD "None")

<u>NAMES</u>	<u>ADDRESSES</u>
None	None

7. The work of improvement on the property hereinafter described was completed on **July 22, 2022**
8. The name of the original contractor, if any, for the work of improvement was: **SRK Engineering, Inc.**
The kind of work done or material furnished was for the **Gum Tree Pipeline Replacement Phase 1**
9. The property on which the work of improvement was completed is in the unincorporated area of Fallbrook, county of San Diego, state of California, and is described as follows: **Gum Tree Lane**
10. The street address of the said property is: **Gum Tree Lane, Fallbrook CA 92028**

DATED: August 16, 2022

Aaron Cook, Engineering Manager
Fallbrook Public Utility District

VERIFICATION

I, the undersigned, say:

I am the person who signed the foregoing notice. I have read the above notice and know its contents, and the facts stated therein are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on August 16, 2022, at Fallbrook, California.

Aaron Cook, Engineering Manager

CHANGE ORDER NUMBER 006

NAME OF PROJECT: Gum Tree Pipeline Replacement

CONTRACTOR: SRK Engineering
2615 Auto Park Way
Escondido CA 92029

Original CONTRACT AMOUNT	\$428,500.00
Previous CHANGE ORDERS	\$536,223.53
Current CONTRACT PRICE	\$964,723.53
Amount of this CHANGE ORDER	\$256,146.05
New CONTRACT PRICE	\$1,220,869.58
Original COMPLETION Date	January 21, 2022
Time ADDED due to Previous CHANGE ORDERS.....	99 CALENDAR DAYS
Time ADDED due to this CHANGE ORDER	46 CALENDAR DAYS
New FINAL COMPLETION Date	July 22, 2022

This Change Order constitutes full and final payment for all direct, indirect, and consequential costs, including but not limited to, all labor, design, equipment, material, mark-ups, and time associated with performing the work described herein. This document will become a supplement to the Contract and all Contract provisions will apply hereto. The Change Order will become effective when approved by the Fallbrook Public Utility District. By accepting this Change Order, the Contractor waives the right to make any additional claim for any item related to these changes.

The following changes are hereby made to the CONTRACT DOCUMENTS:

Item 1 – Emergency Replacement on Minnesota Street

CHANGE TO CONTRACT AMOUNT	\$224,275.78
TIME EXTENSION	35 calendar days

Item 2 – Additional Emergency Replacement on Alvarado Street

CHANGE TO CONTRACT AMOUNT	\$31,870.27
TIME EXTENSION	0 calendar days

Perform all work in accordance with the Contract Documents.

CONTRACTOR: SRK Engineering

By: _____

Date: _____

Name:

Title:

RECOMMENDATION AND CONCURRENCE

FALLBROOK PUBLIC UTILITY DISTRICT:

By: _____

Date: _____

Name: Jack Bebee

Title: General Manager



MEMO

TO: Board of Directors
FROM: Engineering and Operations Committee
DATE: August 22, 2022
SUBJECT: Engineering and Operations Key Performance Indicators

Purpose

To provide information to the Board on the Key Performance Indicators (KPIs) that have been developed for Engineering and Operations.

Summary

The primary purpose for developing and tracking KPIs is to provide a performance measurement system that gives management the ability to analyze data, make better decisions, and improve the organization. District KPIs are largely focused on Capital Improvement Projects (CIP), Preventative Maintenance (PM), leak response, and regulatory compliance.

Recommended Action

This is an information item. No board action needed.

M E M O

TO: Board of Directors
FROM: David Shank, Assistant General Manager/CFO
DATE: August 22, 2022
SUBJECT: Updated Fiscal Year 2021-2022 Financial Summary Report

Purpose

Provide the annual summary of the District's financial performance.

Summary

Total revenues are over budget by 1.1%. Water sales ended 6.9% below budget with revenues 6.6% under budget due to lower than budgeted water demands. Wastewater revenues ended slightly under budget with Recycled slightly over budget. Total Operating Revenues was 4.2% under budget.

Non-operating revenues were over budget driven by the refund checks issued by the San Diego County Water Authority (SDCWA) and the grant funds from the State Arrearages Programs. These one-time funds are pushing the District's non-operating revenues to 33.9% higher than budget levels, while the recurring revenues are in line with the Budget. Operating and Non-Operating combined put the District at just over Budget for the year. It should be noted that \$213,368 of grant funding has been booked after the FP&I Committee reviewed the summary report.

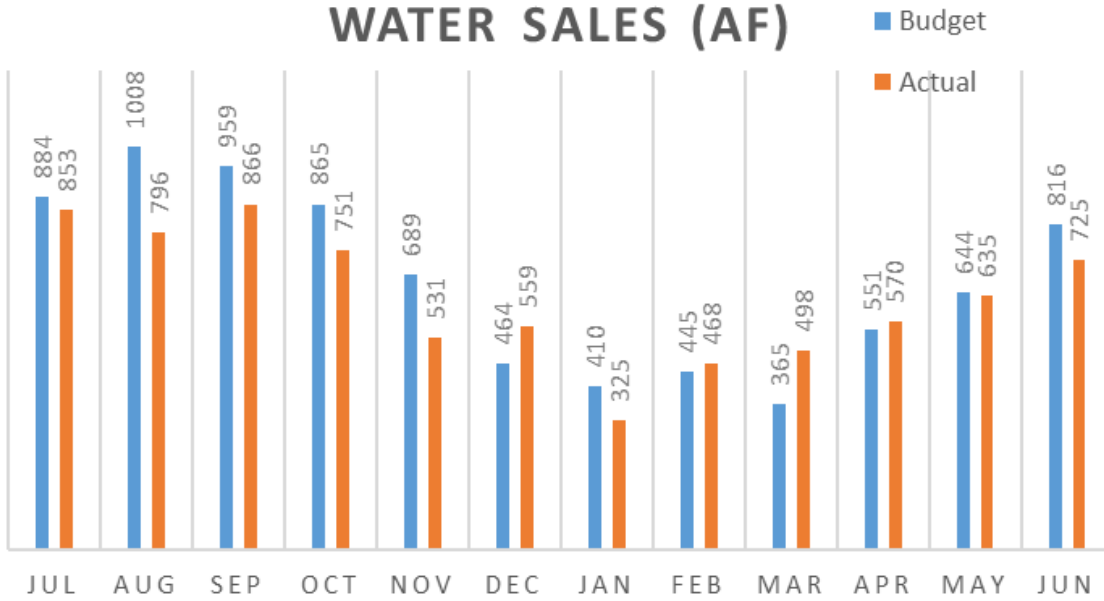
The District's year-to-date total expenditures are 1.5% over budget due to the higher than budgeted water purchases expenses. Water operating expenses are under budget due to the lower than budgeted production at the Santa Margarita Groundwater Treatment Plant (SMGTP). These two factors work to offset each other to some extent. Wastewater, recycled and administrative services combined were slightly under budget for the year.

Total revenue was \$40,338,122 or 1.1% over budget and total expenditures are \$31,853,104 or 1.5% over budget. PAYGO CIP expenditures are 19.5% under budget and, based upon Board direction, \$1.7 million of SDCWA refund funds were used to fund the SMGTP project. Adjusting for expected State Loan proceeds, the District's financial results are slightly under Budget levels.

Recommended Action

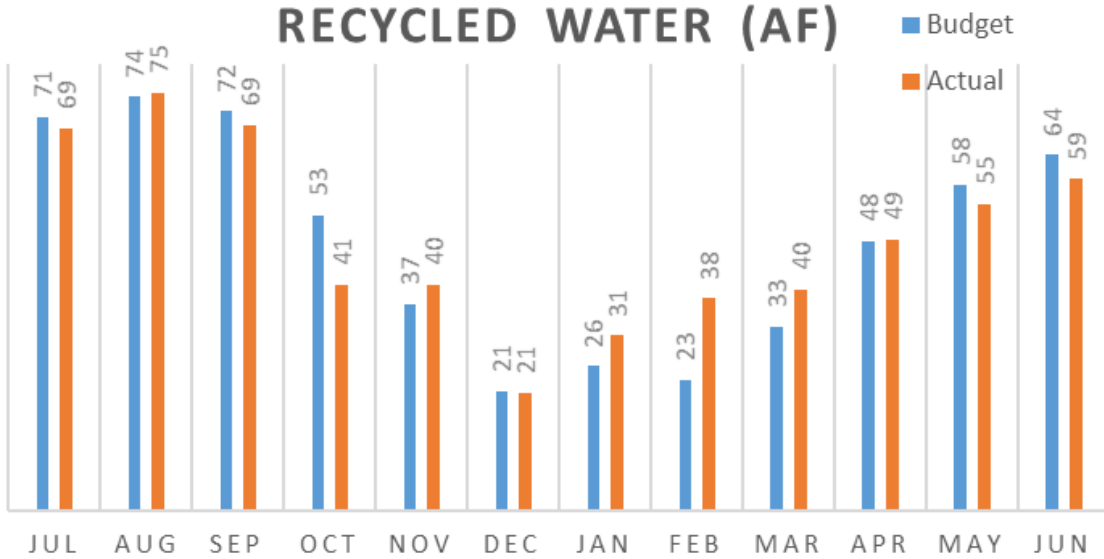
This item is for discussion only. No action is required.

WATER SALES (AF)



Year-to-Date Actual 7,577 AF Year-to-Date Budget 8,100 AF

RECYCLED WATER (AF)



Year-to-Date Actual 586 AF Year-to-Date Budget 580 AF

*Includes Adjusted Figures for July through March

Monthly Budget Report for June

Favorable Variance Shown as a positive number

	Current Month		Year-To-Date			
	Actual	Budget	Actual	Budget	Variance	%
Operating Revenues:						
Water Sales	1,707,255	1,973,705	17,454,571	18,695,785	(1,241,214)	-6.6%
Water Meter Service Charges	690,085	692,367	7,906,306	8,000,687	(94,381)	-1.2%
Wastewater Service Charges	595,663	508,783	6,323,887	6,469,183	(145,296)	-2.2%
Recycled Water Revenues	186,942	133,501	1,227,350	1,175,173	52,177	4.4%
Other Operating Revenue	-	917	-	11,000	(11,000)	-100.0%
Total Operating Revenue	3,179,945	3,309,272	32,912,114	34,351,829	(1,439,715)	-4.2%
Non Operating Revenues:						
Water Capital Improvement Charge	125,947	120,280	1,457,378	1,443,359	14,019	1.0%
Wastewater Capital Improvement Charge	99,388	98,390	1,179,305	1,180,678	(1,373)	-0.1%
Property Taxes	58,862	37,357	2,385,025	2,122,467	262,558	12.4%
Water Standby/Availability Charge	11,558	10,172	202,234	204,000	(1,767)	-0.9%
Water/Wastewater Capacity Charges	16,962	7,183	193,201	86,200	107,001	124.1%
Portfolio Interest	8,318	10,304	224,458	123,651	100,807	81.5%
Pumping Capital Improvement Charge	1,304	2,730	13,519	32,756	(19,237)	-58.7%
Federal Interest Rate Subsidy	47,948	-	99,240	97,977	1,263	1.3%
Gain on Sale of Asset	36,543	-	36,543	-	36,543	NA
SDCWA Refund/Covid Relief Grant*	208,756	-	1,024,161	-	1,024,161	NA
Grant Revenue	213,368	-	213,368	-	213,368	NA
Facility Rents	10,395	18,750	250,349	225,000	25,349	11.3%
Fire Hydrant Service Fees	-	-	18,313	-	18,313	NA
Other Non-Operating Revenues	23,726	2,500	129,314	30,000	99,314	331.0%
Total Non Operating Revenues	863,076	307,666	7,426,408	5,546,087	1,880,320	33.9%
Total Revenues	4,043,020	3,616,939	40,338,522	39,897,916	440,606	1.1%
Expenditures						
Purchased Water Expense	840,771	1,032,007	12,905,122	11,547,729	(1,357,393)	-11.8%
Water Services**	466,388	473,550	4,475,212	5,355,939	880,727	16.4%
Wastewater Services**	309,065	267,037	3,503,946	3,471,475	(32,471)	-0.9%
Recycled Water Services**	74,533	40,554	463,732	527,202	63,470	12.0%
Administrative Services**	700,130	531,066	6,867,512	6,903,859	36,347	0.5%
Total Operating Expenses	2,390,887	2,344,214	28,215,524	27,806,204	(409,321)	-1.5%
Debt Service Expenses						
SMCUP SRF	-	-	974,071	1,038,424	64,353	6.2%
Red Mountain SRF	-	-	395,851	395,851	-	0.0%
WW Rev Refunding Bonds	-	-	1,729,884	1,729,884	-	0.0%
QECB Solar Debt	-	-	521,312	521,312	-	0.0%
Total Debt Service	-	-	3,621,118	3,685,471	64,353	1.7%
Total Expenses	2,390,887	2,344,214	31,836,642	31,491,674	(344,968)	-1.1%
Net Revenue/(loss) From Operations and Debt Service	1,652,133	1,272,725	8,501,880	8,406,242	95,638	1.1%
Capital Investment						
Capital Investment						
Construction Expenditures-PAYGO TOTAL	1,882,332	644,409	5,869,464	7,288,000	1,418,536	19.5%
SMCUP Expenditures***	126,165	-	7,108,648	8,450,000	1,341,352	15.9%
SRF Loan Proceeds Draw (Capital Project Funds)****	(126,165)	-	(5,359,837)	(8,450,000)	(3,090,163)	36.6%
Net Revenue/(Loss)	(230,199)	628,315	883,604	1,118,242	(234,637)	-21.0%

*Includes SDCWA Refund of \$839,398.17, California Water Arrearage Payment Program grant of \$151,343.14 and California Wastewater Arrearage Payment Program grant of \$33,419.30

**Includes share of \$500,000 PARS transfer.

***CIP expenditures related to the SMRCUP have been updated based upon contractor draw scheduled and are funded by SRF Loan proceeds and \$1,748,810.84 refund from SDCWA.

****YTD Actual amount adjusted to reflect expected State Reimbursement for reporting purposes.

M E M O

TO: Board of Directors
FROM: Engineering and Operations Committee
DATE: August 22, 2022
SUBJECT: SMRCUP Final Construction Costs Update

Description

An update on the Santa Margarita River Conjunctive Use Project final construction costs and funding sources.

Purpose

The District secured a Department of Water Resources (DWR) State Revolving Fund (SRF) loan to finance the construction of the SMRCUP facilities. Construction began in September of 2019 and was completed in May of 2022. During that time, the District received funds from the San Diego County Water Authority (SDCWA) as a result of a settlement between SDCWA and the Metropolitan Water District. Per board direction, those settlement funds were allocated to the SMRCUP to reduce the final SRF loan value, as shown in the table below:

Total Project Costs:	\$ 65,665,764.85
Settlement Funds:	\$ (1,748,810.84)
Final SRF Loan Value:	\$ 63,916,954.01

Budgetary Impact

Per the loan agreement, the loan will be paid off in annual installments over 30 years at an interest rate of 1.9%. Payments are due March 1 of each year. The loan payments are included in the Board adopted budget and Board authorization.

Recommended Action

For information only, no action recommended.

M E M O

TO: Board of Directors
FROM: Lauren Eckert, Executive Assistant/Board Secretary
DATE: August 22, 2022
SUBJECT: Consider Resolution No. 5034 Adopting an Amended Conflict of Interest Code Pursuant to the Political Reform Act of 1974

Purpose

To adopt Resolution No. 5034 adopting the amended Conflict of Interest Code pursuant to the Political Reform Act of 1974.

Summary

The Political Reform Act of 1974, Government Code section 81000 et seq. (the "Act"), requires all public agencies to adopt and maintain a conflict of interest code establishing the rules for disclosure of personal assets and the disqualification from making or participating in the making of any decisions that may affect any personal assets designating positions and establishing disclosure categories.

Pursuant to Section 87306 of the Act, the District must amend its Code when necessitated by changed circumstances including the creation of new positions which must be designated, revise disclosure categories, revise titles of existing positions and deletes titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions.

Attached is a redlined version of the proposed amended Conflict of Interest Code showing that the proposed revisions are based on the establishment and recognition of new positions that must be designated.

Budgetary Impact

There is no budgetary impact.

Recommended Action

That the Board adopt Resolution No. 5034 adopting the amended Conflict of Interest Code pursuant to the Political Reform Act of 1974.

Attachment A

**(Regulations of the Fair Political Practices Commission, Title 2, Division 6,
California Code of Regulations)**

(Regulations of the Fair Political Practices Commission, Title 2, Division 6, California Code of Regulations)

§ 18730. Provisions of Conflict of Interest Codes.

(a) Incorporation by reference of the terms of this regulation along with the designation of employees and the formulation of disclosure categories in the Appendix referred to below constitute the adoption and promulgation of a conflict of interest code within the meaning of Section 87300 or the amendment of a conflict of interest code within the meaning of Section 87306 if the terms of this regulation are substituted for terms of a conflict of interest code already in effect. A code so amended or adopted and promulgated requires the reporting of reportable items in a manner substantially equivalent to the requirements of article 2 of chapter 7 of the Political Reform Act, Sections 81000, et seq. The requirements of a conflict of interest code are in addition to other requirements of the Political Reform Act, such as the general prohibition against conflicts of interest contained in Section 87100, and to other state or local laws pertaining to conflicts of interest.

(b) The terms of a conflict of interest code amended or adopted and promulgated pursuant to this regulation are as follows:

(1) Section 1. Definitions.

The definitions contained in the Political Reform Act of 1974, regulations of the Fair Political Practices Commission (Regulations 18110, et seq.), and any amendments to the Act or regulations, are incorporated by reference into this conflict of interest code.

(2) Section 2. Designated Employees.

The persons holding positions listed in the Appendix are designated employees. It has been determined that these persons make or participate in the making of decisions which may foreseeably have a material effect on economic interests.

(3) Section 3. Disclosure Categories.

This code does not establish any disclosure obligation for those designated employees who are also specified in Section 87200 if they are designated in this code in that same capacity or if the geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction in which those persons must report their economic interests pursuant to article 2 of chapter 7 of the Political Reform Act, Sections 87200, et seq.

In addition, this code does not establish any disclosure obligation for any designated employees who are designated in a conflict of interest code for another agency, if all of the following apply:

(A) The geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction of the other agency;

(B) The disclosure assigned in the code of the other agency is the same as that required under article 2 of chapter 7 of the Political Reform Act, Section 87200; and

(C) The filing officer is the same for both agencies.¹

Such persons are covered by this code for disqualification purposes only. With respect to all other designated employees, the disclosure categories set forth in the Appendix specify which kinds of economic interests are reportable. Such a designated employee shall disclose in the employee's statement of economic interests those economic interests the employee has which are of the kind described in the disclosure categories to which the employee is assigned in the Appendix. It has been determined that the economic interests set forth in a designated employee's

disclosure categories are the kinds of economic interests which the employee foreseeably can affect materially through the conduct of the employee's office.

(4) Section 4. Statements of Economic Interests: Place of Filing.

The code reviewing body shall instruct all designated employees within its code to file statements of economic interests with the agency or with the code reviewing body, as provided by the code reviewing body in the agency's conflict of interest code.²

(5) Section 5. Statements of Economic Interests: Time of Filing.

(A) Initial Statements. All designated employees employed by the agency on the effective date of this code, as originally adopted, promulgated and approved by the code reviewing body, shall file statements within 30 days after the effective date of this code. Thereafter, each person already in a position when it is designated by an amendment to this code shall file an initial statement within 30 days after the effective date of the amendment.

(B) Assuming Office Statements. All persons assuming designated positions after the effective date of this code shall file statements within 30 days after assuming the designated positions, or if subject to State Senate confirmation, 30 days after being nominated or appointed.

(C) Annual Statements. All designated employees shall file statements no later than April 1. If a person reports for military service as defined in the Servicemember's Civil Relief Act, the deadline for the annual statement of economic interests is 30 days following the person's return to office, provided the person, or someone authorized to represent the person's interests, notifies the filing officer in writing prior to the applicable filing deadline that the person is subject to that federal statute and is unable to meet the applicable deadline, and provides the filing officer verification of the person's military status.

(D) Leaving Office Statements. All persons who leave designated positions shall file statements within 30 days after leaving office.

(5.5) Section 5.5. Statements for Persons Who Resign Prior to Assuming Office.

Any person who resigns within 12 months of initial appointment, or within 30 days of the date of notice provided by the filing officer to file an assuming office statement, is not deemed to have assumed office or left office, provided the person did not make or participate in the making of, or use the person's position to influence any decision and did not receive or become entitled to receive any form of payment as a result of the person's appointment. Such persons shall not file either an assuming or leaving office statement.

(A) Any person who resigns a position within 30 days of the date of a notice from the filing officer shall do both of the following:

(1) File a written resignation with the appointing power; and

(2) File a written statement with the filing officer declaring under penalty of perjury that during the period between appointment and resignation the person did not make, participate in the making, or use the position to influence any decision of the agency or receive, or become entitled to receive, any form of payment by virtue of being appointed to the position.

(6) Section 6. Contents of and Period Covered by Statements of Economic Interests.

(A) Contents of Initial Statements.

Initial statements shall disclose any reportable investments, interests in real property and business positions held on the effective date of the code and income received during the 12 months prior to the effective date of the code.

(B) Contents of Assuming Office Statements.

Assuming office statements shall disclose any reportable investments, interests in real property and business positions held on the date of assuming office or, if subject to State Senate confirmation or appointment, on the date of nomination, and income received during the 12 months prior to the date of assuming office or the date of being appointed or nominated, respectively.

(C) Contents of Annual Statements. Annual statements shall disclose any reportable investments, interests in real property, income and business positions held or received during the previous calendar year provided, however, that the period covered by an employee's first annual statement shall begin on the effective date of the code or the date of assuming office whichever is later, or for a board or commission member subject to Section 87302.6, the day after the closing date of the most recent statement filed by the member pursuant to Regulation 18754.

(D) Contents of Leaving Office Statements.

Leaving office statements shall disclose reportable investments, interests in real property, income and business positions held or received during the period between the closing date of the last statement filed and the date of leaving office.

(7) Section 7. Manner of Reporting.

Statements of economic interests shall be made on forms prescribed by the Fair Political Practices Commission and supplied by the agency, and shall contain the following information:

(A) Investment and Real Property Disclosure.

When an investment or an interest in real property³ is required to be reported,⁴ the statement shall contain the following:

1. A statement of the nature of the investment or interest;

2. The name of the business entity in which each investment is held, and a general description of the business activity in which the business entity is engaged;
3. The address or other precise location of the real property;
4. A statement whether the fair market value of the investment or interest in real property equals or exceeds \$2,000, exceeds \$10,000, exceeds \$100,000, or exceeds \$1,000,000.

(B) Personal Income Disclosure. When personal income is required to be reported,⁵ the statement shall contain:

1. The name and address of each source of income aggregating \$500 or more in value, or \$50 or more in value if the income was a gift, and a general description of the business activity, if any, of each source;

2. A statement whether the aggregate value of income from each source, or in the case of a loan, the highest amount owed to each source, was \$1,000 or less, greater than \$1,000, greater than \$10,000, or greater than \$100,000;

3. A description of the consideration, if any, for which the income was received;

4. In the case of a gift, the name, address and business activity of the donor and any intermediary through which the gift was made; a description of the gift; the amount or value of the gift; and the date on which the gift was received;

5. In the case of a loan, the annual interest rate and the security, if any, given for the loan and the term of the loan.

(C) Business Entity Income Disclosure. When income of a business entity, including income of a sole proprietorship, is required to be reported,⁶ the statement shall contain:

1. The name, address, and a general description of the business activity of the business entity;

2. The name of every person from whom the business entity received payments if the filer's pro rata share of gross receipts from such person was equal to or greater than \$10,000.

(D) Business Position Disclosure. When business positions are required to be reported, a designated employee shall list the name and address of each business entity in which the employee is a director, officer, partner, trustee, employee, or in which the employee holds any position of management, a description of the business activity in which the business entity is engaged, and the designated employee's position with the business entity.

(E) Acquisition or Disposal During Reporting Period. In the case of an annual or leaving office statement, if an investment or an interest in real property was partially or wholly acquired or disposed of during the period covered by the statement, the statement shall contain the date of acquisition or disposal.

(8) Section 8. Prohibition on Receipt of Honoraria.

(A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept any honorarium from any source, if the member or employee would be required to report the receipt of income or gifts from that source on the member's or employee's statement of economic interests.

(B) This section shall not apply to any part-time member of the governing board of any public institution of higher education, unless the member is also an elected official.

(C) Subdivisions (a), (b), and (c) of Section 89501 shall apply to the prohibitions in this section.

(D) This section shall not limit or prohibit payments, advances, or reimbursements for travel and related lodging and subsistence authorized by Section 89506.

(8.1) Section 8.1. Prohibition on Receipt of Gifts in Excess of \$520.

(A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept gifts with a total value of more than \$520 in a calendar year from any single source, if the member or employee would be required to report the receipt of income or gifts from that source on the member's or employee's statement of economic interests.

(B) This section shall not apply to any part-time member of the governing board of any public institution of higher education, unless the member is also an elected official.

(C) Subdivisions (e), (f), and (g) of Section 89503 shall apply to the prohibitions in this section.

(8.2) Section 8.2. Loans to Public Officials.

(A) No elected officer of a state or local government agency shall, from the date of the election to office through the date that the officer vacates office, receive a personal loan from any officer, employee, member, or consultant of the state or local government agency in which the elected officer holds office or over which the elected officer's agency has direction and control.

(B) No public official who is exempt from the state civil service system pursuant to subdivisions (c), (d), (e), (f), and (g) of Section 4 of Article VII of the Constitution shall, while he or she holds office, receive a personal loan from any officer, employee, member, or consultant of the state or local government agency in which the public official holds office or over which the public official's agency has direction and control. This subdivision shall not apply to loans made to a public official whose duties are solely secretarial, clerical, or manual.

(C) No elected officer of a state or local government agency shall, from the date of the election to office through the date that the officer vacates office, receive a personal loan from

any person who has a contract with the state or local government agency to which that elected officer has been elected or over which that elected officer's agency has direction and control. This subdivision shall not apply to loans made by banks or other financial institutions or to any indebtedness created as part of a retail installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course of business on terms available to members of the public without regard to the elected officer's official status.

(D) No public official who is exempt from the state civil service system pursuant to subdivisions (c), (d), (e), (f), and (g) of Section 4 of Article VII of the Constitution shall, while the official holds office, receive a personal loan from any person who has a contract with the state or local government agency to which that elected officer has been elected or over which that elected officer's agency has direction and control. This subdivision shall not apply to loans made by banks or other financial institutions or to any indebtedness created as part of a retail installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course of business on terms available to members of the public without regard to the elected officer's official status. This subdivision shall not apply to loans made to a public official whose duties are solely secretarial, clerical, or manual.

(E) This section shall not apply to the following:

1. Loans made to the campaign committee of an elected officer or candidate for elective office.

2. Loans made by a public official's spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such persons, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this section.

3. Loans from a person which, in the aggregate, do not exceed \$500 at any given time.
4. Loans made, or offered in writing, before January 1, 1998.

(8.3) Section 8.3. Loan Terms.

(A) Except as set forth in subdivision (B), no elected officer of a state or local government agency shall, from the date of the officer's election to office through the date the officer vacates office, receive a personal loan of \$500 or more, except when the loan is in writing and clearly states the terms of the loan, including the parties to the loan agreement, date of the loan, amount of the loan, term of the loan, date or dates when payments shall be due on the loan and the amount of the payments, and the rate of interest paid on the loan.

(B) This section shall not apply to the following types of loans:

1. Loans made to the campaign committee of the elected officer.
2. Loans made to the elected officer by his or her spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such person, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this section.

3. Loans made, or offered in writing, before January 1, 1998.

(C) Nothing in this section shall exempt any person from any other provision of Title 9 of the Government Code.

(8.4) Section 8.4. Personal Loans.

(A) Except as set forth in subdivision (B), a personal loan received by any designated employee shall become a gift to the designated employee for the purposes of this section in the following circumstances:

1. If the loan has a defined date or dates for repayment, when the statute of limitations for filing an action for default has expired.

2. If the loan has no defined date or dates for repayment, when one year has elapsed from the later of the following:

a. The date the loan was made.

b. The date the last payment of \$100 or more was made on the loan.

c. The date upon which the debtor has made payments on the loan aggregating to less than \$250 during the previous 12 months.

(B) This section shall not apply to the following types of loans:

1. A loan made to the campaign committee of an elected officer or a candidate for elective office.

2. A loan that would otherwise not be a gift as defined in this title.

3. A loan that would otherwise be a gift as set forth under subdivision (A), but on which the creditor has taken reasonable action to collect the balance due.

4. A loan that would otherwise be a gift as set forth under subdivision (A), but on which the creditor, based on reasonable business considerations, has not undertaken collection action. Except in a criminal action, a creditor who claims that a loan is not a gift on the basis of this paragraph has the burden of proving that the decision for not taking collection action was based on reasonable business considerations.

5. A loan made to a debtor who has filed for bankruptcy and the loan is ultimately discharged in bankruptcy.

(C) Nothing in this section shall exempt any person from any other provisions of Title 9 of the Government Code.

(9) Section 9. Disqualification.

No designated employee shall make, participate in making, or in any way attempt to use the employee's official position to influence the making of any governmental decision which the employee knows or has reason to know will have a reasonably foreseeable material financial effect, distinguishable from its effect on the public generally, on the official or a member of the official's immediate family or on:

(A) Any business entity in which the designated employee has a direct or indirect investment worth \$2,000 or more;

(B) Any real property in which the designated employee has a direct or indirect interest worth \$2,000 or more;

(C) Any source of income, other than gifts and other than loans by a commercial lending institution in the regular course of business on terms available to the public without regard to official status, aggregating \$500 or more in value provided to, received by or promised to the designated employee within 12 months prior to the time when the decision is made;

(D) Any business entity in which the designated employee is a director, officer, partner, trustee, employee, or holds any position of management; or

(E) Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating \$500 or more provided to, received by, or promised to the designated employee within 12 months prior to the time when the decision is made.

(9.3) Section 9.3. Legally Required Participation.

No designated employee shall be prevented from making or participating in the making of any decision to the extent the employee's participation is legally required for the decision to be made.

The fact that the vote of a designated employee who is on a voting body is needed to break a tie does not make the employees' participation legally required for purposes of this section.

(9.5) Section 9.5. Disqualification of State Officers and Employees.

In addition to the general disqualification provisions of section 9, no state administrative official shall make, participate in making, or use the official's position to influence any governmental decision directly relating to any contract where the state administrative official knows or has reason to know that any party to the contract is a person with whom the state administrative official, or any member of the official's immediate family has, within 12 months prior to the time when the official action is to be taken:

(A) Engaged in a business transaction or transactions on terms not available to members of the public, regarding any investment or interest in real property; or

(B) Engaged in a business transaction or transactions on terms not available to members of the public regarding the rendering of goods or services totaling in value \$1,000 or more.

(10) Section 10. Disclosure of Disqualifying Interest.

When a designated employee determines that the employee should not make a governmental decision because the employee has a disqualifying interest in it, the determination not to act may be accompanied by disclosure of the disqualifying interest.

(11) Section 11. Assistance of the Commission and Counsel.

Any designated employee who is unsure of the duties under this code may request assistance from the Fair Political Practices Commission pursuant to Section 83114 and Regulations 18329 and 18329.5 or from the attorney for the employee's agency, provided that nothing in this section requires the attorney for the agency to issue any formal or informal opinion.

(12) Section 12. Violations.

This code has the force and effect of law. Designated employees violating any provision of this code are subject to the administrative, criminal and civil sanctions provided in the Political Reform Act, Sections 81000-91014. In addition, a decision in relation to which a violation of the disqualification provisions of this code or of Section 87100 or 87450 has occurred may be set aside as void pursuant to Section 91003.

¹ Designated employees who are required to file statements of economic interests under any other agency's conflict of interest code, or under article 2 for a different jurisdiction, may expand their statement of economic interests to cover reportable interests in both jurisdictions, and file copies of this expanded statement with both entities in lieu of filing separate and distinct statements, provided that each copy of such expanded statement filed in place of an original is signed and verified by the designated employee as if it were an original. See Section 81004.

² See Section 81010 and Regulation 18115 for the duties of filing officers and persons in agencies who make and retain copies of statements and forward the originals to the filing officer.

³ For the purpose of disclosure only (not disqualification), an interest in real property does not include the principal residence of the filer.

⁴ Investments and interests in real property which have a fair market value of less than \$2,000 are not investments and interests in real property within the meaning of the Political Reform Act. However, investments or interests in real property of an individual include those held by the individual's spouse and dependent children as well as a pro rata share of any investment or interest in real property of any business entity or trust in which the individual, spouse and dependent children own, in the aggregate, a direct, indirect or beneficial interest of 10 percent or greater.

⁵ A designated employee's income includes the employee's community property interest in the income of the employee's spouse but does not include salary or reimbursement for expenses received from a state, local or federal government agency.

⁶ Income of a business entity is reportable if the direct, indirect or beneficial interest of the filer and the filer's spouse in the business entity aggregates a 10 percent or greater interest. In addition, the disclosure of persons who are clients or customers of a business entity is required only if the clients or customers are within one of the disclosure categories of the filer.

Note: Authority cited: Section 83112, Government Code. Reference: Sections 87103(e), 87300-87302, 89501, 89502 and 89503, Government Code.

HISTORY

1. New section filed 4-2-80 as an emergency; effective upon filing (Register 80, No. 14).
Certificate of Compliance included.
2. Editorial correction (Register 80, No. 29).
3. Amendment of subsection (b) filed 1-9-81; effective thirtieth day thereafter (Register 81, No. 2).
4. Amendment of subsection (b)(7)(B)1. filed 1-26-83; effective thirtieth day thereafter (Register 83, No. 5).
5. Amendment of subsection (b)(7)(A) filed 11-10-83; effective thirtieth day thereafter (Register 83, No. 46).
6. Amendment filed 4-13-87; operative 5-13-87 (Register 87, No. 16).
7. Amendment of subsection (b) filed 10-21-88; operative 11-20-88 (Register 88, No. 46).
8. Amendment of subsections (b)(8)(A) and (b)(8)(B) and numerous editorial changes filed 8-28-90; operative 9-27-90 (Reg. 90, No. 42).

9. Amendment of subsections (b)(3), (b)(8) and renumbering of following subsections and amendment of Note filed 8-7-92; operative 9-7-92 (Register 92, No. 32).
10. Amendment of subsection (b)(5.5) and new subsections (b)(5.5)(A)-(A)(2) filed 2-4-93; operative 2-4-93 (Register 93, No. 6).
11. Change without regulatory effect adopting Conflict of Interest Code for California Mental Health Planning Council filed 11-22-93 pursuant to title 1, section 100, California Code of Regulations (Register 93, No. 48). Approved by Fair Political Practices Commission 9-21-93.
12. Change without regulatory effect redesignating Conflict of Interest Code for California Mental Health Planning Council as chapter 62, section 55100 filed 1-4-94 pursuant to title 1, section 100, California Code of Regulations (Register 94, No. 1).
13. Editorial correction adding History 11 and 12 and deleting duplicate section number (Register 94, No. 17).
14. Amendment of subsection (b)(8), designation of subsection (b)(8)(A), new subsection (b)(8)(B), and amendment of subsections (b)(8.1)-(b)(8.1)(B), (b)(9)(E) and Note filed 3-14-95; operative 3-14-95 pursuant to Government Code section 11343.4(d) (Register 95, No. 11).
15. Editorial correction inserting inadvertently omitted language in footnote 4 (Register 96, No. 13).
16. Amendment of subsections (b)(8)(A)-(B) and (b)(8.1)(A), repealer of subsection (b)(8.1)(B), and amendment of subsection (b)(12) filed 10-23-96; operative 10-23-96 pursuant to Government Code section 11343.4(d) (Register 96, No. 43).
17. Amendment of subsections (b)(8.1) and (9)(E) filed 4-9-97; operative 4-9-97 pursuant to Government Code section 11343.4(d) (Register 97, No. 15).

18. Amendment of subsections (b)(7)(B)5., new subsections (b)(8.2)-(b)(8.4)(C) and amendment of Note filed 8-24-98; operative 8-24-98 pursuant to Government Code section 11343.4(d) (Register 98, No. 35).

19. Editorial correction of subsection (a) (Register 98, No. 47).

20. Amendment of subsections (b)(8.1), (b)(8.1)(A) and (b)(9)(E) filed 5-11-99; operative 5-11-99 pursuant to Government Code section 11343.4(d) (Register 99, No. 20).

21. Amendment of subsections (b)(8.1)-(b)(8.1)(A) and (b)(9)(E) filed 12-6-2000; operative 1-1-2001 pursuant to the 1974 version of Government Code section 11380.2 and Title 2, California Code of Regulations, section 18312(d) and (e) (Register 2000, No. 49).

22. Amendment of subsections (b)(3) and (b)(10) filed 1-10-2001; operative 2-1-2001.

Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2001, No. 2).

23. Amendment of subsections (b)(7)(A)4., (b)(7)(B)1.-2., (b)(8.2)(E)3., (b)(9)(A)-(C) and footnote 4. filed 2-13-2001. Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2001, No. 7).

24. Amendment of subsections (b)(8.1)-(b)(8.1)(A) filed 1-16-2003; operative 1-1-2003.

Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District,

nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2003, No. 3).

25. Editorial correction of History 24 (Register 2003, No. 12).

26. Editorial correction removing extraneous phrase in subsection (b)(9.5)(B) (Register 2004, No. 33).

27. Amendment of subsections (b)(2)-(3), (b)(3)(C), (b)(6)(C), (b)(8.1)-(b)(8.1)(A), (b)(9)(E) and (b)(11)-(12) filed 1-4-2005; operative 1-1-2005 pursuant to Government Code section 11343.4 (Register 2005, No. 1).

28. Amendment of subsection (b)(7)(A)4. filed 10-11-2005; operative 11-10-2005 (Register 2005, No. 41).

29. Amendment of subsections (a), (b)(1), (b)(3), (b)(8.1), (b)(8.1)(A) and (b)(9)(E) filed 12-18-2006; operative 1-1-2007. Submitted to OAL pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2006, No. 51).

30. Amendment of subsections (b)(8.1)-(b)(8.1)(A) and (b)(9)(E) filed 10-31-2008; operative 11-30-2008. Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2008, No. 44).

31. Amendment of section heading and section filed 11-15-2010; operative 12-15-2010. Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of*

Administrative Law, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2010, No. 47).

32. Amendment of section heading and subsections (a)-(b)(1), (b)(3)-(4), (b)(5)(C), (b)(8.1)-(b)(8.1)(A) and (b)(9)(E) and amendment of footnote 1 filed 1-8-2013; operative 2-7-2013.

Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2013, No. 2).

33. Amendment of subsections (b)(8.1)-(b)(8.1)(A), (b)(8.2)(E)3. and (b)(9)(E) filed 12-15-2014; operative 1-1-2015 pursuant to section 18312(e)(1)(A), title 2, California Code of Regulations.

Submitted to OAL for filing and printing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements) (Register 2014, No. 51).

34. Redesignation of portions of subsection (b)(8)(A) as new subsections (b)(8)(B)-(D), amendment of subsections (b)(8.1)-(b)(8.1)(A), redesignation of portions of subsection (b)(8.1)(A) as new subsections (b)(8.1)(B)-(C) and amendment of subsection (b)(9)(E) filed 12-1-2016; operative 12-31-2016 pursuant to Cal. Code Regs. tit. 2, section 18312(e). Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision,

April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2016, No. 49).

35. Amendment of subsections (b)(8.1)-(b)(8.1)(A) and (b)(9)(E) filed 12-12-2018; operative 1-11-2019 pursuant to Cal. Code Regs., tit. 2, section 18312(e). Submitted to OAL for filing and printing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2018, No. 50).

36. Amendment of subsections (b)(8.1)-(8.1)(A) filed 12-23-2020; operative 1-1-2021 pursuant to Cal. Code Regs., tit. 2, section 18312(e). Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2020, No. 52).

37. Amendment of subsections (b)(3)(C), (b)(5)(C), (b)(5.5), (b)(5.5)(A)(2), (b)(7)(D), (b)(8)(A), (b)(8.1)(A), (b)(8.2)(A), (b)(8.2)(C)-(D), (b)(8.3)(A), (b)(9), (b)(9.3), (b)(9.5), (b)(10) and (b)(11) and footnote 5 filed 5-12-2021; operative 6-11-2021 pursuant to Cal. Code Regs., tit. 2, section 18312(e). Submitted to OAL for filing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974

Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2021, No. 20).

Attachment B
(Redline Conflict of Interest Code)

CONFLICT OF INTEREST CODE OF FALLBROOK PUBLIC UTILITY DISTRICT

1. Standard Code of FPPC

The Political Reform Act of 1974 (Government Code section 81000, et seq.) requires state and local government agencies to adopt and promulgate a conflict of interest code. The Fair Political Practices Commission has adopted 2 Cal. Code of Regulations, Section 18730 which can be incorporated by reference in an agency's code. After public notice and hearing, Section 18730 may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act.

2. Adoption of Standard Code of FPPC

Therefore, the terms of Title 2 California Code of Regulations section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This incorporation page, Regulation 18730 and the attached Appendix designating positions and establishing disclosure categories, shall constitute the Conflict of Interest Code of the Fallbrook Public Utility District (the District). This Code shall take effect when approved by the San Diego County Board of Supervisors and shall thereupon supersede all prior codes adopted by the Fallbrook Public Utility District.

3. Filing of Statements of Economic Interests

All officials and designated positions required to submit a statement of economic interests shall file their statements with the Secretary of the Board of Directors as the District's Filing Officer. The Secretary of the Board of Directors shall make and retain a copy of all statements filed by Members of the Board of Directors and the General Manager, and forward the originals of these statements to the Clerk of the San Diego County Board of Supervisors. The Secretary of the Board of Directors shall retain the originals of the statements of all other designated positions.

APPENDIX
CONFLICT OF INTEREST CODE
OF THE
FALLBROOK PUBLIC UTILITY DISTRICT
PART “A”

(Amended ~~July 22, 2019~~ August 22, 2022)

District Officials who manage public investments, as defined by 2 Cal. Code of Regs. §18700.3(b), are NOT subject to the District’s Code but must file disclosure statements under Government Code section 87200 et seq. [Regs. § 18730(b)(3)]

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

It has been determined that the positions listed below are District Officials who manage public investments¹. These positions are listed here for informational purposes only.

Board of Directors

General Manager

Assistant General Manager/Chief Financial Officer

Investment Consultant

¹ Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by § 87200.

DESIGNATED POSITIONS

GOVERNED BY THE CONFLICT OF INTEREST CODE

<u>DESIGNATED POSITIONS'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
<u>Chief Plant Operator</u>	<u>5</u>
Construction/Maintenance Supervisor <u>Meter Services Construction Supervisor</u>	5
Engineering Supervisor <u>Manager</u>	2, 3, 5
Field Services Manager	5
General Counsel	1, 2
Human Resources Manager	5
Instrumentation, Electrical & Control Technician II	5
Laboratory Technician II	5
Management Analyst	4
Operations Manager	2, 3, 5
Purchasing/Warehouse <u>Fleet</u> Supervisor	4
Safety & Risk Officer	6
Senior Engineer	2, 3, 5
Senior Instrument & Controls Specialist <u>SCADA, Electrical & Maintenance Supervisor</u>	5 5
System Operations Supervisor	5
System Service/Shop Supervisor	5
Warehouse/Purchasing Specialist	4

Consultants and New Positions²

² Individuals serving as a consultant as defined in FPPC Regs 18700.3 or in a new position created since this Code was last approved that makes or participates in making decisions must file under the broadest disclosure set forth in this Code subject to the following limitation:

The General Manager may determine that, due to the range of duties or contractual obligations, it is more appropriate to assign a limited disclosure requirement. A clear explanation of the duties and a statement of the extent of the disclosure requirements must be in a written document. (Gov. Code §§ 82019; FPPC Regs 18219 and 18734.) The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. (Gov. Code § 81008.)

PART "B"

DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of economic interests that the designated position must disclose for each disclosure category to which ~~he or she~~ the designated is assigned.³ "Investment" means financial interest in any business entity (including a consulting business or other independent contracting business) and are reportable if they are either located in or doing business in the jurisdiction, are planning to do business in the jurisdiction, or have done business during the previous two years in the jurisdiction of the District.

Category 1: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that do business or own real property within the jurisdiction of the District.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the boundaries of the District, including any leasehold, beneficial or ownership interest or option to acquire property.

Category 3: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the District.

Category 4: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the District.

Category 5: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the designated position's department, unit or division.

³ This Conflict of Interest Code does not require the reporting of gifts from outside this agency's jurisdiction if the source does not have some connection with or bearing upon the functions or duties of the position. (Regs 18730.1)

Category 6: All investments and business positions in business entities, and sources of income, including gifts, loans, and travel payments, if such entities or sources have filed claims against the District in the past 2 years, or have a claim pending before the District

Attachment C
(Resolution 5034)

RESOLUTION NO. 5034

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
FALLBROOK PUBLIC UTILITY DISTRICT TO AMEND
THE CONFLICT OF INTEREST CODE PURSUANT TO
THE POLITICAL REFORM ACT OF 1974**

* * * * *

WHEREAS, the State of California enacted the Political Reform Act of 1974, Government Code section 81000 et seq. (the “Act”), which contains provisions relating to conflicts of interest which potentially affect all officers, employees and consultants of the Fallbrook Public Utility District (the “District”) and requires all public agencies to adopt and promulgate a conflict of interest code; and

WHEREAS, the Board of Directors adopted a Conflict of Interest Code (the “Code”) which was amended July 22, 2019; and

WHEREAS, subsequent changed circumstances within the District have made it advisable and necessary pursuant to Sections 87306 and 87307 of the Act to amend and update the District’s Code; and

WHEREAS, the potential penalties for violation of the provisions of the Act are substantial and may include criminal and civil liability, as well as equitable relief which could result in the District being restrained or prevented from acting in cases where the provisions of the Act may have been violated; and

WHEREAS, notice of the time and place of a public meeting on, and of consideration by the Board of Directors of, the proposed amended Code was provided each newly affected designated employee and publicly posted for review; and

WHEREAS, a public meeting was held upon the proposed amended Code at a regular meeting of the Board of Directors on August 22, 2022, at which all present were given an opportunity to be heard on the proposed amended Code.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Fallbrook Public Utility District that the Board of Directors does hereby adopt the proposed amended Conflict of Interest Code, a copy of which is attached hereto and shall be on file with the Secretary of the Board and available to the public for inspection and copying during regular business hours;

BE IT FURTHER RESOLVED that the said amended Code shall be submitted to the County of San Diego Board of Supervisors for approval and said Code shall become effective immediately upon approval of the proposed amended Code.

PASSED AND ADOPTED by the Board of Directors of the Fallbrook Public Utility District at a regular meeting of the Board held on the 22nd day of August, 2022, by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

President, Board of Directors

ATTEST:

Secretary, Board of Directors

EXHIBIT "A"

CONFLICT OF INTEREST CODE OF FALLBROOK PUBLIC UTILITY DISTRICT

1. Standard Code of FPPC

The Political Reform Act of 1974 (Government Code section 81000, et seq.) requires state and local government agencies to adopt and promulgate a conflict of interest code. The Fair Political Practices Commission has adopted 2 Cal. Code of Regulations, Section 18730 which can be incorporated by reference in an agency's code. After public notice and hearing, Section 18730 may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act.

2. Adoption of Standard Code of FPPC

Therefore, the terms of Title 2 California Code of Regulations section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This incorporation page, Regulation 18730 and the attached Appendix designating positions and establishing disclosure categories, shall constitute the Conflict of Interest Code of the Fallbrook Public Utility District (the District). This Code shall take effect when approved by the San Diego County Board of Supervisors and shall thereupon supersede all prior codes adopted by the Fallbrook Public Utility District.

3. Filing of Statements of Economic Interests

All officials and designated positions required to submit a statement of economic interests shall file their statements with the Secretary of the Board of Directors as the District's Filing Officer. The Secretary of the Board of Directors shall make and retain a copy of all statements filed by Members of the Board of Directors and the General Manager, and forward the originals of these statements to the Clerk of the San Diego County Board of Supervisors. The Secretary of the Board of Directors shall retain the originals of the statements of all other designated positions.

APPENDIX
CONFLICT OF INTEREST CODE
OF THE
FALLBROOK PUBLIC UTILITY DISTRICT
PART “A”
(Amended August 22, 2022)

District Officials who manage public investments, as defined by 2 Cal. Code of Regs. §18700.3(b), are NOT subject to the District’s Code but must file disclosure statements under Government Code section 87200 et seq. [Regs. § 18730(b)(3)]

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

It has been determined that the positions listed below are District Officials who manage public investments¹. These positions are listed here for informational purposes only.

Board of Directors

General Manager

Assistant General Manager/Chief Financial Officer

Investment Consultant

¹ Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by § 87200.

DESIGNATED POSITIONS

GOVERNED BY THE CONFLICT OF INTEREST CODE

<u>DESIGNATED POSITIONS'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Chief Plant Operator	5
Engineering Manager	2, 3, 5
Field Services Manager	5
General Counsel	1, 2
Human Resources Manager	5
Instrumentation, Electrical & Control Technician II	5
Laboratory Technician II	5
Management Analyst	4
Meter Services Construction Supervisor	5
Operations Manager	2, 3, 5
Purchasing/Warehouse Fleet Supervisor	4
Safety & Risk Officer	6
SCADA, Electrical & Maintenance Supervisor	5
System Operations Supervisor	5
Warehouse/Purchasing Specialist	4

Consultants and New Positions²

² Individuals serving as a consultant as defined in FPPC Regs 18700.3 or in a new position created since this Code was last approved that makes or participates in making decisions must file under the broadest disclosure set forth in this Code subject to the following limitation:

The General Manager may determine that, due to the range of duties or contractual obligations, it is more appropriate to assign a limited disclosure requirement. A clear explanation of the duties and a statement of the extent of the disclosure requirements must be in a written document. (Gov. Code §§ 82019; FPPC Regs 18219 and 18734.). The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. (Gov. Code § 81008.)

PART "B"

DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of economic interests that the designated position must disclose for each disclosure category to which the designated is assigned.³ "Investment" means financial interest in any business entity (including a consulting business or other independent contracting business) and are reportable if they are either located in or doing business in the jurisdiction, are planning to do business in the jurisdiction, or have done business during the previous two years in the jurisdiction of the District.

Category 1: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that do business or own real property within the jurisdiction of the District.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the boundaries of the District, including any leasehold, beneficial or ownership interest or option to acquire property.

Category 3: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the District.

Category 4: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the District.

Category 5: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the designated position's department, unit or division.

³ This Conflict of Interest Code does not require the reporting of gifts from outside this agency's jurisdiction if the source does not have some connection with or bearing upon the functions or duties of the position. (Regs 18730.1)

Category 6: All investments and business positions in business entities, and sources of income, including gifts, loans, and travel payments, if such entities or sources have filed claims against the District in the past 2 years, or have a claim pending before the District

Attachment D
(Notice of Intention to Amend the Conflict of Interest Code)

NOTICE OF INTENTION TO AMEND THE CONFLICT OF INTEREST CODE OF THE FALLBROOK PUBLIC UTILITY DISTRICT

NOTICE IS HEREBY GIVEN that the Board of Directors of the Fallbrook Public Utility District (the "District") intends to amend the District's Conflict of Interest Code (the "Code") pursuant to Government Code Section 87306.

The Code designates those employees, members, officers, and consultants who make or participate in the making of decisions and are subject to the disclosure requirements of the District's Code. The District's proposed amendment includes new positions that must be designated, revise disclosure categories, revise titles of existing positions and deletes titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions.

The proposed amended Code will be considered by the Board of Directors on August 22, 2022 at 4:00 p.m. at 990 E. Mission Road, Fallbrook, California. Any interested person may be present and comment at the public meeting or may submit written comments concerning the proposed amendment.

Any comments or inquiries should be directed to the attention of Lauren Eckert, Executive Assistant/Board Secretary of the Board, 990 E. Mission Road, Fallbrook, California 92028; (760) 728-1125. Written comments must be submitted no later than August 22, 2022 at 4:00 p.m.

M E M O

TO: Board of Directors
FROM: Engineering and Operations Committee
DATE: August 22, 2022
SUBJECT: Award of Waterline Replacement FY23 Project (Job 3186)

Description

Request for Board approval to award the Waterline Replacement FY23 Project to the lowest responsive bidder.

Purpose

As part of the District’s pipeline and valve replacement program, a priority list of replacement projects were identified based on high rates of past failures and age of the facilities. This project replaces 9,200 linear feet of water main within Elder Street, Hawthorne Street, Potter Street, Lillian Ave, Orange Ave, and Minnesota Ave. District staff prepared the design package for the project and solicited for general contractor construction bids. The project consists of approximately 7,450 linear feet of 6-inch and 1,750 linear feet of 10-inch cement mortar lined and coated steel pipe and associated appurtenances. Bid opening was August 16. Seven bids were received. A summary of the bid results is below:

Company Name	Bid Amount
Palm Engineering	\$3,574,950
PK Mechanical	\$3,725,000
SRK Engineering	\$4,806,000
Blue Pacific	\$5,184,000
CCL Contracting	\$5,744,000
Filanc	\$6,016,145
Griffith Co.	\$6,578,919

Bids were received with limited time for review prior to publishing this memo. Palm Engineering Construction Company Inc. was the apparent lowest bidder at \$3,574,950. Palm Engineering has not performed work for the District in the past, but has been in business for 18 years and has successfully completed projects of a similar nature.

PK Mechanical is the second lowest bidder at \$3,725,000. PK Mechanical has successfully performed work for the District in the past.

Budgetary Impact

The work will be completed within the Board authorized total capital budget.

Recommended Action

That the Board award the Waterline Replacement FY23 Project to the lowest responsible bidder after thorough review of the bid package and reference checks.

M E M O

TO: Board of Directors
FROM: Engineering and Operations Committee
DATE: August 22, 2022
SUBJECT: Update on Emergency Pipeline Replacements

Description

California Public Contract Code Section 22050 authorizes special contracting procedures in case of an emergency; the General Manager may take immediate action required by the emergency to procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids. However, the GM must report to the Board of Directors with an update at each regularly scheduled meeting to determine that there is a need to continue the action. The District engaged SRK Engineering to complete emergency repairs on a number of pipeline sections. The Board approved continuing the emergency action in the April, May, and June Board meetings. All emergency work was completed in July, so the emergency action was not required to be continued at the July meeting. This item is to approve the final costs for this work completed in July.

Purpose

Due to numerous leaks in damaged pipeline disrupting essential service to customers on sections of Ivy St, Minnesota Ave, and Alvarado St, an agreement was made with SRK Engineering, the pipeline contractor already under contract for the Gum Tree Pipeline Replacement, to additionally replace these sections of pipeline. Catastrophic pipe failure at these locations required temporary measures to maintain service, including abandonment of looped sections of pipe and high-lined services. The typical design, bid, build process to replace these temporary measures would take 10 to 15 months. By working with SRK Engineering, who was already mobilized for pipeline replacements in the District, this work was completed over 3 months, minimizing the time the District is dependent on less reliable temporary remedies.

A total of 1,270 linear feet of water main was replaced. The Board previously approved \$487,683.48 for work completed through June. The final section was replaced in July and the total for this work was \$256,146.05.

Budgetary Impact

There is no adjustment required to the Board authorized capital budget for this work.

Recommended Action

That the Board authorize a change order in the amount of \$256,146.05 with SRK Engineering for the installation of the Minnesota Ave pipeline replacement.

M E M O

TO: Board of Directors
FROM: Jack Bebee, General Manager
DATE: August 22, 2022
SUBJECT: Adoption of Article 23 of the Administrative Code – Community Benefit Program

Purpose

For the Board to adopt Article 23 of the Administrative code which outlines the rules and regulations for the Community Benefit Program.

Summary and Background

In November 2019, the District filed a proposal with San Diego LAFCO requesting the creation of a community benefit program by requesting activation of three new service functions allowed under the PUD principal act (“Public Utility District Act”) involving parks and recreation, street lighting, and roads and streets. At the August 1st San Diego Local Agency Formation Commission (SDLAFCO) meeting, the commission completed the protest hearing process as part of the District’s request. Of the 20,807 registered voters in the District, LAFCO received 48 protests of which 33 were determined to be valid. This represents 0.16% of the registered voters. The threshold is 25% of registered voters or assessed valuation for a vote to be required. The completion of the protest hearing process as noted in the LAFCO staff report:

“The activation of three latent powers for the Fallbrook PUD has cleared its last substantive threshold. All remaining actions necessary to record and enact the formation are ministerial.”

The remaining condition before the powers are activated and the Community Benefit Program can be implemented is the successful completion of the Proposition 218 rate setting process by the District, which includes the anticipated allocation of funds for the Program.

Staff has been working with the Community Benefit Ad-Hoc Committee as well as interested members from the public in development of the draft rules and regulations for the Program, which is attached as Article 23. The intent is to have a group of seven members from the community appointed by the Board, serve as the Community Benefit Program Committee. A draft application for the Committee is also attached.

Budget Impact

\$546,000 of unrestricted property tax is anticipated to be allocated to the Program per year. The Proposition 218 rate setting process will include the impact of the reallocation of this revenue.

Next Steps

Formal implementation of the Community Benefit Program still requires some additional steps:

1. Board adoption of Article 23 of the Administrative Code establishing the rules and regulations of the program.
2. Successful completion of the Proposition 218 rate setting process.
3. Recordation by LAFCO of the certificate of completion establishing an effective date for the latent power activation.
4. Board appointment of the seven member Community Benefit Program Committee.

Recommended Action

That the Board adopt Ordinance 354 implementing Article 23 of the Administrative Code

Attachment A
(Protest Hearing Results)



San Diego County
Local Agency Formation Commission
 Regional Service Planning | Subdivision of the State of California

August 15, 2022

Delivered Electronically:

Jack Bebee
 General Manager
 Fallbrook Public Utility District
jackb@fpud.com

**SUBJECT: Protest Hearing Results | “Fallbrook PUD Latent Powers Activation”
 Parks and Recreation, Street Lighting, and Roads & Streets Service Functions**

Dear Mr. Bebee:

This letter serves as formal notice the San Diego County Local Agency Formation Commission (LAFCO) publicly held a protest hearing on May 31, 2022 and continued to June 14, 2022 for the above-referenced proposal submitted by the Fallbrook Public Utility District (PUD) without generating sufficient opposition. This proposal was conditionally approved by the Commission in April 2022 and involves the activation of parks and recreation, street lighting, and roads and streets service functions. The protest hearing generated 72 formal protest submittals – divided between 39 validated landowner protests and 33 validated registered voter protests – representing less than 0.18% and 0.16% of their respective totals. Pertinently, these amounts are below the 25.0% threshold to require an election and the 50.0% threshold needed to terminate.

With the preceding results in mind, a confirming resolution ordering the reorganization has been executed by the Executive Officer, and the proceedings will become final once all remaining terms have been satisfied. The recordation date of the LAFCO Certificate of Completion would serve as the *effective date* for the reorganization’s approved jurisdictional changes.

<p>Administration Keene Simonds, Executive Officer 2550 Fifth Avenue, Suite 725 San Diego, California 92103-6624 T 619.321.3380 F 619.404.6508 www.sdlafco.org</p>	<p>Joel Anderson County of San Diego</p> <p>Chair Jim Desmond County of San Diego</p> <p>Nora Vargas, Alt. County of San Diego</p>	<p>Vice Chair Paul McNamara City of Escondido</p> <p>Mary Casillas Salas City of Chula Vista</p> <p>Kristi Becker, Alt. City of Solana Beach</p>	<p>Chris Cate City of San Diego</p> <p>Marni von Wilpert, Alt. City of San Diego</p>	<p>Jo MacKenzie Vista Irrigation</p> <p>Barry Willis Alpine Fire Protection</p> <p>David A. Drake, Alt. Rincon del Diablo</p>	<p>Andy Vanderlaan General Public</p> <p>Harry Mathis, Alt. General Public</p>
---	---	---	--	--	--

August 15, 2022

Should you have any questions regarding this notification, please feel free to contact me at 619-321-3380 or by email at priscilla.mumpower@sdcounty.ca.gov.

Sincerely,

A handwritten signature in black ink that reads "Priscilla Mumpower". The signature is written in a cursive style with a large initial "P" and "M".

Priscilla Mumpower
Local Government Analyst II

Attachment B
(Ordinance No. 354)

ORDINANCE NO. 354

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE
FALLBROOK PUBLIC UTILITY DISTRICT
AMENDING THE ADMINISTRATIVE CODE
TO ADD ARTICLE 23, COMMUNITY BENEFIT PROGRAM**

* * * * *

WHEREAS, in November 2019, the Fallbrook Public Utility District (“District”) filed a proposal with San Diego Local Agency Formation Commission (“San Diego LAFCO”) requesting the creation of a community benefit program by requesting activation of three new service functions allowed under the Public Utility District principal act involving parks and recreation, street lighting, and roads and streets; and

WHEREAS, at the August 1, 2022 San Diego LAFCO meeting, San Diego LAFCO completed the protest hearing process and noted that, except for some remaining ministerial actions which are preconditions to LAFCO filing a certificate of completion establishing the effective date for the activation of the three latent powers, the District cleared all substantive thresholds for the activation; and

WHEREAS, in order to prepare for the District’s activation of the three new service functions involving parks and recreation, street lighting, and roads and streets as approved by LAFCO, the District desires to add Article 23, entitled “Community Benefit Program,” to the District’s Administrative Code, which will define the rules and regulations that govern the District’s functions of parks and recreation, street lighting, and roads and streets and provide for Community Benefit Program administration; and

WHEREAS, the District Board of Directors now wishes to enact an ordinance formally adding Article 23 to the District’s Administrative Code to become effective upon the date established for activation as set out in LAFCO’s certificate of completion.

BE IT ENACTED BY the Board of Directors of Fallbrook Public Utility District as follows:

SECTION I. The Board of Directors of the District hereby approves the addition of Article 23 to the Administrative Code, as set forth in Exhibit A and incorporated herein. The remaining provisions of the Administrative Code are unaffected and reconfirmed hereby.

SECTION II. Future changes to Article 23 of the Administrative Code may be accomplished by the Board of Directors of the District by resolution or ordinance pursuant to Section 1.3 of the Administrative Code.

SECTION III. If any clause or provision of this Ordinance is found to be void or unenforceable by a court of competent jurisdiction, the remaining provisions of this Ordinance shall nonetheless continue in full force and effect.

SECTION IV. This Ordinance shall be posted at three public places in the District and shall be published pursuant to Section 6061 of the Government Code in the Fallbrook Village News, a newspaper of general circulation, printed, published and circulated in said District. This Ordinance shall take effect 30 days after its passage.

PASSED AND ADOPTED by the Board of Directors of the Fallbrook Public Utility District at a regular meeting of the Board held on the 22nd day of August, 2022, by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

President, Board of Directors

ATTEST:

Secretary, Board of Directors

EXHIBIT "A"

Article 23

Community Benefit Program

Sec. 23.1 Purpose.

The purpose of this Section is to define the rules and regulations that govern the District’s functions of parks and recreation, street lighting and roads and streets, as activated by the San Diego Local Agency Formation Commission in 2022 as defined in Section 1.2 below. Administration of these functions are combined under the District’s Community Benefit Program. The goal of this program is to promote, coordinate and oversee community projects in the District’s service area that benefit the District’s residents.

Sec. 23.2 Definition of Services Provided

The District may provide services of parks and recreation, street lighting and roads and streets as defined in more detail below:

Parks and Recreation Function:

Public parks, public playgrounds, public recreation buildings, buildings to be used for public purposes (to supplement existing service powers exercised by the County of San Diego and County Service Area (CSA) No. 81 as well as volunteer activities by non-profit organizations).

Street Lighting Function:

Street lighting systems (to supplement existing service powers exercised by the County of San Diego and County Service Area (CSA) No. 81 as well as volunteer activities by non-profit organizations).

Roads and Streets Function:

Works to provide for the drainage of roads, streets, and public places, including, but not limited to, curbs, gutters, sidewalks, and pavement of streets (to supplement existing service powers exercised by the County of San Diego and County Service Area (CSA) No. 81 as well as volunteer activities by non-profit organizations).

Sec. 23.3 Source of Funds

The District shall allocate \$546,000 of unrestricted property tax revenue each fiscal year, as part of the District’s budget adoption process, to the Community Benefit Program.

Sec 23.4 Procurement of Services

All services and projects procured under the Community Benefit Program must comply with the District’s procurement procedures set forth in Article 5 of the District’s Administrative Code. Any use of funds to provide services and projects must

meet the limitations of Section 1.2 above, and benefit public spaces. Any District Community Benefit Program funds shall be used to benefit public spaces and shall not be used to benefit any specific organization(s).

Sec 23.5 Program Administration

The Community Benefit Program will be administered by the Community Benefit Program Committee (Committee). The members of the Committee shall be appointed by the District Board of Directors. Committee meetings will be noticed pursuant to the Ralph M. Brown Act, Government Code section 54950 et seq., as it may be amended from time to time. Meetings of the Committee shall be conducted similar to meetings of Board Standing Committees.

Sec 23.5.1 Committee Member Selection Criteria:

1. All Committee Members shall serve in a voluntary capacity and shall receive no compensation.
2. Committee Members shall be solicited by posting an application to be a Committee member on the District website and advertised in the local newspaper. The Committee Members will be selected by the District's Board of Directors.
3. Committee Members must either reside within the FPUD service area, or be a FPUD ratepayer, in order to be eligible to serve on the Committee.
4. The Committee shall consist of seven (7) members and will include representatives from nonprofits, residents and business owners.
5. Committee Members shall serve staggered three (3) year terms with staggered terms to start the process. There shall be a three term limit (total of nine years), with a one-year break after serving three consecutive terms. The one-year break may be waived by majority vote of the FPUD Board.

Sec 23.5.2 Committee Guidelines:

1. The Committee shall meet no less than once a quarter on a set date and time as established by the District.
2. The Committee Chair shall be elected by the Committee Members for a one-year term and shall conduct the meetings. A Vice Chair and Secretary shall be elected for one-year terms. The Vice Chair shall act in the absence of the Chair. The Secretary shall take minutes for the Committee.
3. If a Committee Member serves on the Board of Directors of an organization whose project is under consideration, the Committee member must recuse themselves and leave the room during discussion of the project.
4. Committee Members shall be required to Statements of Economic Interests (FPPC Form 700) and otherwise comply with applicable provisions of the Districts Conflict of Interest Code and applicable provisions of the Political Reform Act.
5. If services or projects under consideration by the Committee involves an organization on which a Committee Member serves on the Board of Directors, the Committee member must recuse themselves from participating in any way in the

making of the decision regarding the services or projects and must leave the room during discussion of the services or projects.

6. The Committee will recommend which community projects should be funded for approval by the District Board of Directors.

Sec 23.5.3 Project Selection Process for Services and Projects Funded by the Community Benefit Program

1. The intent of the Community Benefit Program is that the Committee will be responsible for determining the criteria for the selection of services and projects, making recommendations for services and projects to the Board for approval, and overseeing and administering the selected projects/services with limited support from the District staff.
2. The Committee shall provide regular reports to the Board on the progress of the selected/awarded services and projects and on the expenditure of allocated funds.
3. The Committee shall develop criteria and process for requesting or soliciting, and for selecting and awarding services and projects for presentation to the Board for the Board's approval.
4. Priorities on allocation of funding should include determining the broadest community benefit as determined by the Committee. It is the intent that 50% of the funds allocated to the Community Benefit Program be allocated for maintenance and 50% for capital projects. Funds for larger capital projects can be accumulated over fiscal years. The Committee may determine to fully fund or partially fund services and projects it recommends selecting/awarding.

Attachment C
**(Draft Application for Appointment to the Community Benefit Program
Committee)**



**FALLBROOK PUBLIC UTILITY DISTRICT, COMMUNITY BENEFIT PROGRAM
APPLICATION FOR APPOINTMENT TO THE
COMMUNITY BENEFIT PROGRAM COMMITTEE**

To be considered by the Fallbrook Public Utility District Board of Directors for appointment to the Committee, interested candidates shall complete the following application.

Applicant Name: _____

Applicant Address: _____

Are you a business owner or resident in FPUD's service area: Yes No

FPUD Service Address (if different): _____

Email Address: _____

Current involvement in organizations or businesses in Fallbrook:

Name:	Dates:
_____	_____
_____	_____
_____	_____

Specialized experience or knowledge relative to the Committee's role:

Occupational experience:

Employer	Position Title	Dates of Employment
Current: _____		
Past: _____		
Past: _____		

Statement of why you feel you would be the best candidate to be on the Committee:

The Community Benefit Program Committee is a volunteer committee under the Fallbrook Public Utility District. The Committee's role is to administer the Community Benefit Program. The goal of this program is to promote, coordinate and oversee community projects in the District's service area that benefit the District's ratepayers. All committee members must comply with the requirements of the program which are detailed on the District's website at *(add website location)*.



FALLBROOK PUBLIC UTILITY DISTRICT, COMMUNITY BENEFIT PROGRAM
APPLICATION FOR APPOINTMENT TO THE
COMMUNITY BENEFIT PROGRAM COMMITTEE

The undersigned agrees to comply with all Fallbrook Public Utility District policies pertaining to the Community Benefit Program and understands that group members are subject to the open meeting requirements of the Ralph M. Brown Act.

By signing below, I declare that the information provided is accurate and complete to the best of my knowledge.

If appointed, I will file a Form 700, Statement of Economic Interest, in a timely manner as instructed in the appointment letter.

Signature: _____

Date: _____

The Community Benefit Program Committee is a volunteer committee under the Fallbrook Public Utility District. The Committee's role is to administer the Community Benefit Program. The goal of this program is to promote, coordinate and oversee community projects in the District's service area that benefit the District's ratepayers. All committee members must comply with the requirements of the program which are detailed on the District's website at *(add website location)*.

M E M O

TO: Board of Directors
FROM: Fiscal Policy and Insurance (FP&I) Committee
DATE: August 22, 2022
SUBJECT: Amend the District's Annual Appropriations based on revisions to the Recycled Water Capital Improvement Budget

Purpose

Amend the District's Annual Appropriations for a change in the Recycled Water Capital Improvement Project's (CIP) budget.

Summary

The Fiscal Year 2022-23 Adopted Annual Budget included the expected FY22-23 expenditures for the Water Supply Reliability Project (the Project). However, the Project expenditures were budgeted net of reimbursement by the Integrated Regional Water Management (IRWM) Grant funds. The CIP budget should have been shown based on total expenditures. The result is that the capital expenditures are projected to exceed the CIP budget for Recycled Water and if all planned CIP projects were completed the total board Capital Appropriation would also be exceeded. To correct for this, the Project's capital budget needs to be increased by \$351,000, which is the total project expenditure for this FY that was to be covered by grant funds. Therefore, the recycled capital budget is being increased by \$351,000 to \$456,000. This increases the District's PAYGO Capital Appropriations by the same \$351,000 as well as the District's Total Appropriations. The attached Resolution amends Districts annual appropriations for this change. The proposed changes to the recycled capital budget are also shown for informational purposes.

Recommended Action

That the Board adopt Resolution No. 5035 amending the District's annual appropriations.

RESOLUTION NO. 5035

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
FALLBROOK PUBLIC UTILITY DISTRICT APPROVING AND
AMENDING THE DISTRICT'S FISCAL YEAR 2022-23 BUDGET FOR
OPERATIONS, MAINTENANCE, WATER PURCHASES, CAPITAL
IMPROVEMENTS, EQUIPMENT, AND DEBT SERVICE AND
APPROPRIATING \$41,903,368 CONSISTENT WITH THE APPROVED
AMENDED BUDGET**

* * * * *

WHEREAS, the Fiscal Policy and Insurance Committee has reviewed and considered the Recommended Fiscal Year 2022-23 Budget during publicly noticed meetings on April 25, 2022, May 18 & 23, 2022 and June 17, 2022; and

WHEREAS, the Board has reviewed, considered and approved the Recommended Fiscal Year 2022-23 Budget during a publicly noticed meeting on June 27, 2022;

WHEREAS, the Board approved Resolution 5032 on June 27, 2022 establishing the District's Fiscal Year 2022-23 Budget;

WHEREAS, an amendment to the District's Fiscal Year 2022-23 Budget to increase the appropriation for PAYGO capital improvements by \$351,000 and the total appropriation by the same amount was presented to the Board at its publicly noticed regular meeting on August 22, 2022;

WHEREAS, the Board now seeks to adopt this Resolution to update and supersede Resolution 5032 establishing the District's Fiscal Year 2022-23 Budget .

NOW, THEREFORE, BE IT RESOLVED BY the Board of Directors of the Fallbrook Public Utility District as follows:

1. The District's amended Fiscal Year 2022-23 Budget, as presented to the Board of Directors at the publicly noticed meeting on August 22, 2022, is hereby approved.
2. Expenditure under the District's amended Fiscal Year 2022-23 Budget is hereby appropriated as follows:

For administration, operations,
and maintenance:\$16,430,739

For water purchases:\$13,617,771

For PAYGO capital improvements,

and equipment:\$ 8,124,350

For Revenue Bonds, State Revolving Fund,
and interest and principal:\$ 3,730,508

TOTAL\$41,903,368

- 3. Expenditure of appropriated funds shall be consistent with the approved Budget. Except as provided in this Resolution, no increases or decreases to the Budget shall occur except upon prior approval by the Board.
- 4. Notwithstanding the total appropriations set forth herein, the General Manager is authorized, subject only to the total appropriations, to exceed the expenditure amount designated in the approved Budget for water purchases to meet the District’s water demands.
- 5. The annual Liquidity Fund Level target for Fiscal Year 2022-23 is kept at the current level and no draws from the District’s long-term investment portfolio is planned.
- 6. No deposit or withdrawal to the District’s long-term investments is planned, and any unanticipated draws will go to the Board for approval.
- 7. Resolution 5032 approved by the Board on June 27, 2022 is hereby superseded by adoption of this Resolution 5035.

PASSED AND ADOPTED by the Board of Directors of the Fallbrook Public Utility District at a regular meeting of the Board held on the 22nd day of August, 2022, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

President, Board of Directors

ATTEST:

Secretary, Board of Directors

1. **MWD Issues**

MWD is in the process of re-evaluating their overall water supply strategy to ensure continued reliability into the future. This strategy includes looking long-term at a broad variety of supply options to help divest from reliance on the Colorado River including investing directly in water reuse with LA County Sanitation District through the 150 MGD Pure Water Southern California Project, completion of the Bay Delta Fix. A substantial issue that will come before MWD and SDCWA is how these costs are allocated among its member agencies.

2. **Special Agricultural Water Rates (SAWR)**

SDCWA is further review the current methodology they use in which we must allocate our local supply to SAWR customers as part of the rate setting process. Staff has had multiple meetings with SDCWA staff along with representatives from the City of Escondido and City of Oceanside.

3. **Detachment**

LAFCO held an ad-hoc advisory committee meeting on August 11th. The meeting was to review the findings from the ad-hoc committee subcommittee. The sub-committee identified the rate impacts to three agencies using the rate impact identified by Dr. Hanemann. They also stressed that the financial impact of local supply development and roll-off from SDCWA has a 5-6 fold financial impact to SDCWA and that the cost savings from the Fallbrook and Rainbow Emergency Pump Stations that were not constructed should be considered in the analysis by LAFCO.

4. **Key Upcoming Issues**

Some key issues for the upcoming year include:

- Review of alternatives for potential partnerships with other agencies for SDCWA IID transfer and Desalination supplies to help offset impacts of local supply development and conservation.
- Any further actions by the state or MWD to address drought conditions.
- Fully understanding the use of consultants and lobbyist within San Diego County.
- Evaluation of development of an independent ethics mechanism within SDCWA.
- Continuing the evaluation of potential changes to the existing rate structure
- Getting an update on the next phase of the regional conveyance study that was approved by the Board and developing a plan to fund millions in additional project work if the project continues to be pursued.



Fallbrook Public Utility District

Year-End Metrics FY22

Board Meeting August 2022

Water PAYGO CIP

Pipeline and Valve Replacement Program

Past Goals and Performance:

Pipeline Replacements

Year	Goal	Replaced
FY 17/18	5,000	5,386
FY 18/19	5,000	4,885
FY 19/20	5,000	4,950
FY 20/21	8,150	6,620
FY 21/22	7,680	5,670

Valve Replacements

Year	Goal	Replaced
FY 17/18	100	112
FY 18/19	100	57
FY 19/20	100	89
FY 20/21	100	85
FY 21/22	100	66

Total CIP FY22

Water Capital Projects	Budget		Actual	
	FY 2021-22	FY 2021-22	FY 2021-22	FY 2021-22
Pipelines and Valve Replacement Projects by District	\$670,000		\$639,004	
Pipeline Replacement Projects by Contractors	\$3,388,000		\$2,274,359	
Deluz ID Projects	\$100,000		\$77,740	
Pump Stations	\$412,500		\$11,623	
Meter Replacement	\$275,000		\$149,703	
Pressure Reducing Stations	\$0		\$0	
Red Mountain Reservoir Improvements	\$112,000		\$97,782	
Steel Reservoir Improvements	\$180,000		\$152,324	
Treatment Plant R&R	\$0		\$0	
SCADA Upgrades/ Security/Telemetry	\$95,000		\$67,535	
Total PAYGO Water Capital Projects	\$5,232,500		\$3,470,070	
Santa Margarita Conjunctive Use Project Construction	\$8,450,000		\$7,108,648	
Total Water Capital Projects (Including SMRCUP)	\$13,682,500		\$10,578,718	

Recycled Water Capital Projects	FY 2021-22	FY 2021-22
Recycled Water Improvements	\$270,000	\$606,901
Total Recycled Water Capital Projects	\$270,000	\$606,901
*Recycled Water Grant Contribution		\$ (213,368)
Net Total Recycled Water Capital Projects	\$270,000	\$393,533

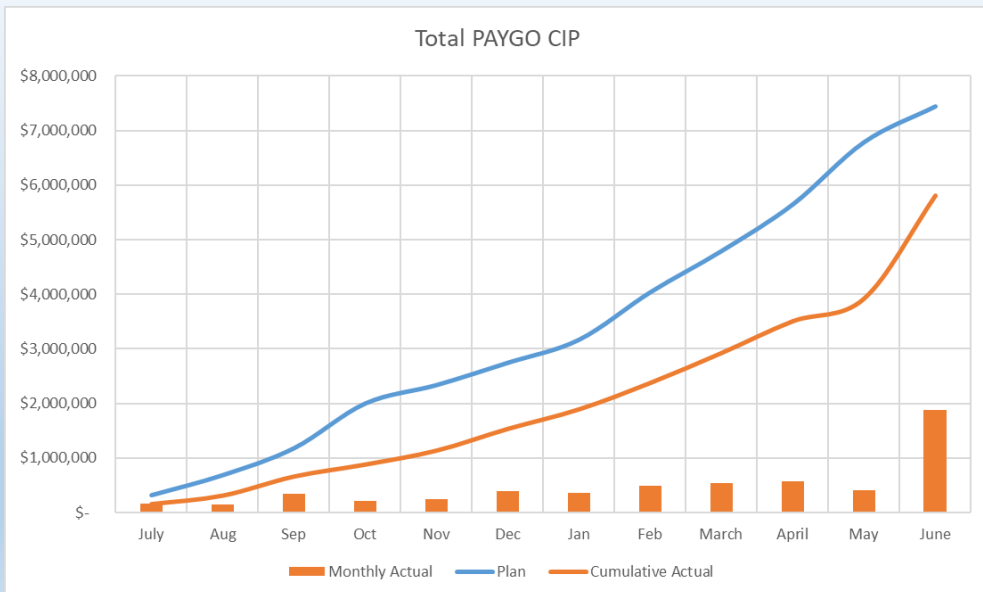
Waste Water Capital Projects	FY 2021-22	FY 2021-22
WRP Improvements	\$315,000	\$500,519
Collection System Improvements	\$595,000	\$562,185
Outfall Improvements	\$50,000	\$0
Total Waste Water Capital Projects	\$960,000	\$1,062,704

Administrative Capital Projects	FY 2021-22	FY 2021-22
Administrative Upgrades	\$65,000	\$33,455
Engineering and Operations Information Systems	\$0	\$0
Facility Improvements/Upgrades/Security	\$120,000	\$136,824
District Yard Improvements	\$25,000	\$28,436
Vehicles and Heavy Equipment	\$615,500	\$563,239
Total Administrative Capital Projects	\$825,500	\$761,954

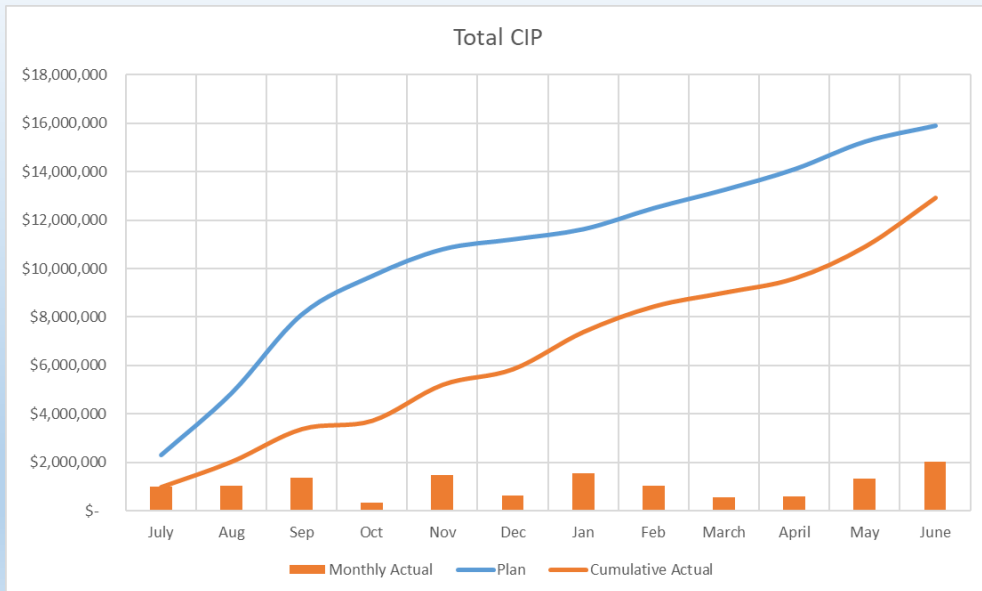
Total all PAYGO Capital Budget Projects	\$7,288,000	\$5,901,629
Total all Capital Projects (Including SMRCUP)	\$15,738,000	\$13,010,277

*FY21-22 CIP budget was established based on net grant funding and outside contributions. The grant reimbursement of \$213,368 is shown and an additional \$100,000 will be reimbursed by RMWD per agreement.

Total PAYGO CIP FY22



Total CIP FY22



5

Wastewater Treatment

Reclamation Plant

Recycled Water

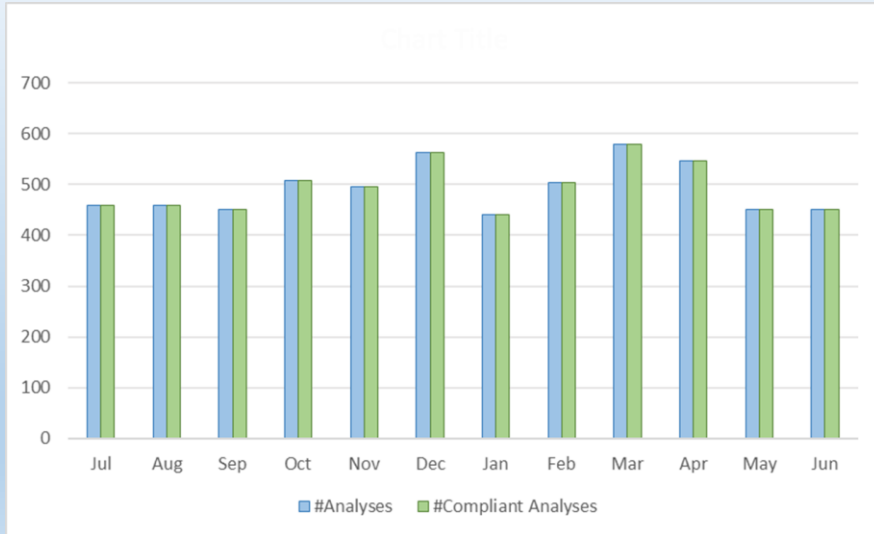
- Wastewater System Violations
- Reclamation Plant PMs Completed
- Energy Cost per MG
- Recycled Water – Time Out of Service

6

Wastewater Treatment System Regulatory Compliance

**SRWQCB
Compliance:**
NPDES
WDR

**Analyses
performed:**
Daily
Monthly
Quarterly
Semi-annually
Annually

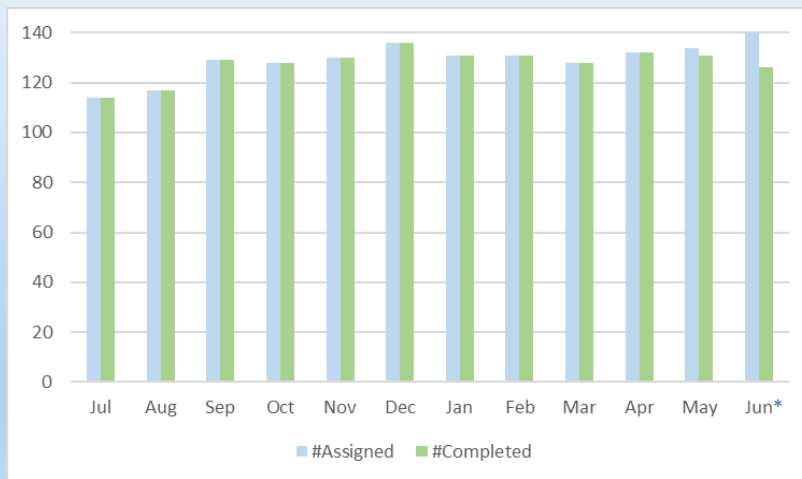


7

Reclamation Plant – Preventative Maintenance Work Orders

Equipment Service/Inspection

Site Maintenance



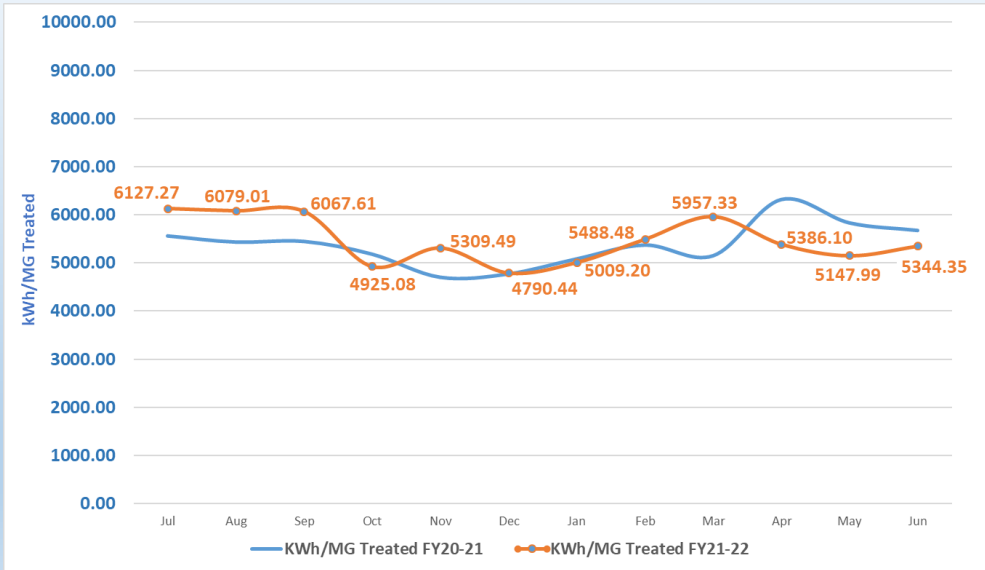
*Less than 100% completion due to staff on COVID leave, bypass/coating project, and phase 2 of pilot

8

Formula =

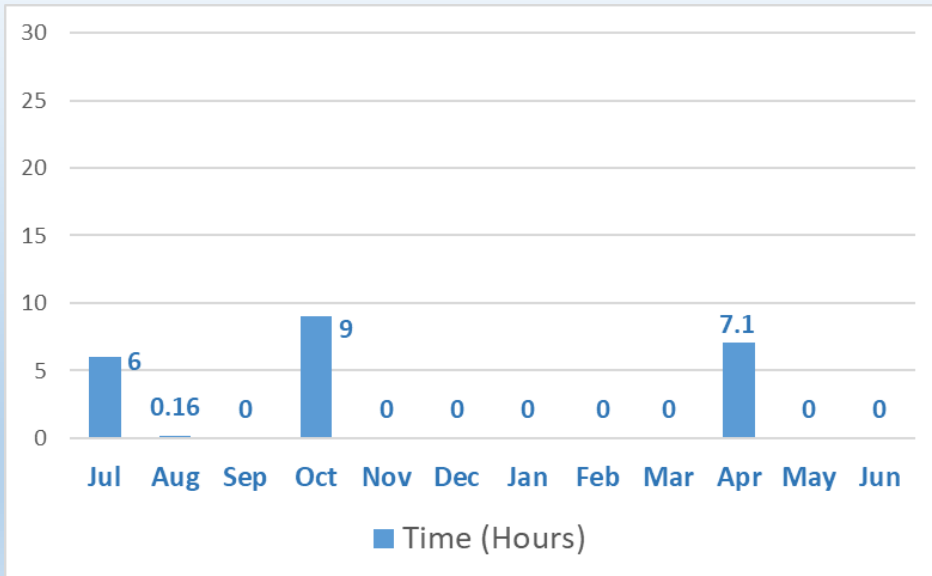
$$\frac{\text{Total Plant Energy Demand}}{\text{MG Treated Flow}}$$

Reclamation Plant – Energy Usage (KWh/MG Treated)



9

Recycled Water – Time out of Service (Hours)



10

Water Operations

Regulatory Compliance

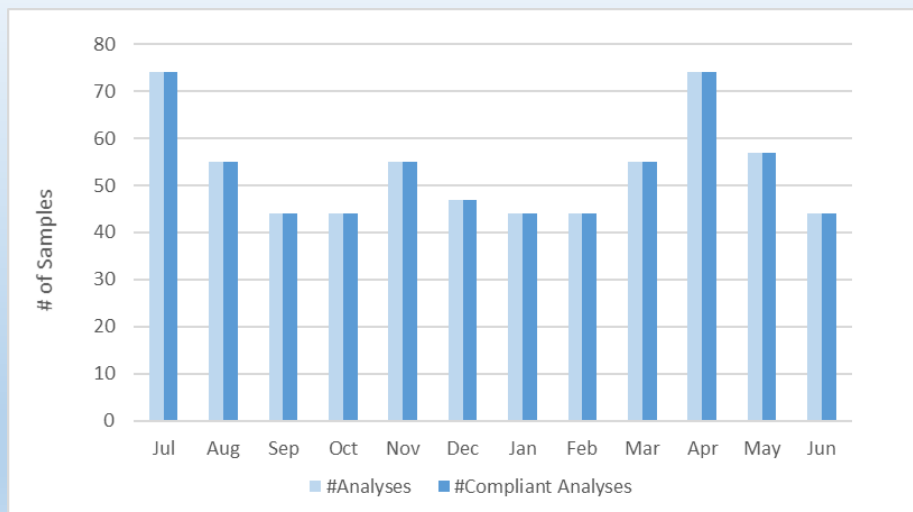
Preventative Maintenance Work Orders

CUP Deliveries

11

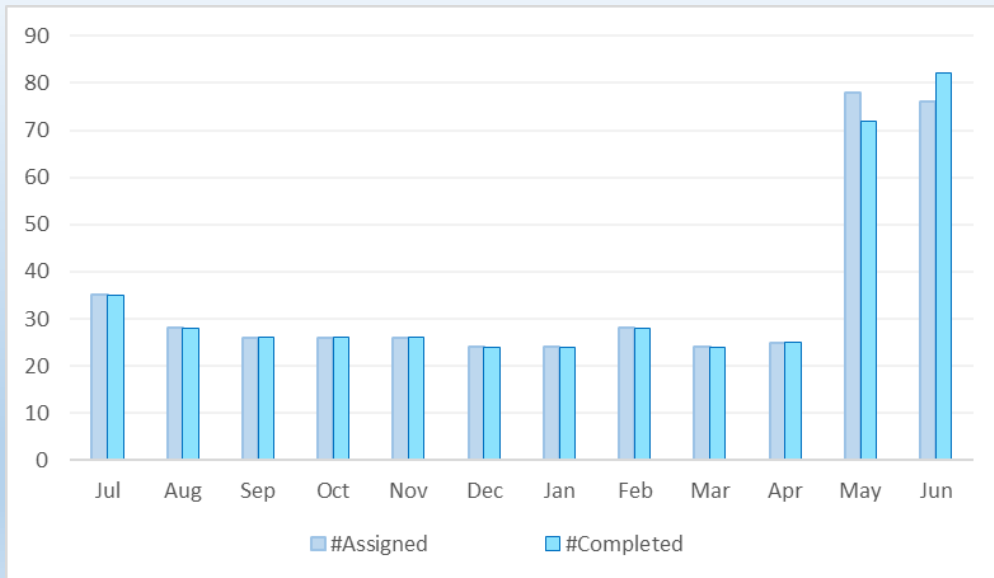
Water System Regulatory Compliance

- UV Plant Operation
- Routine Sampling



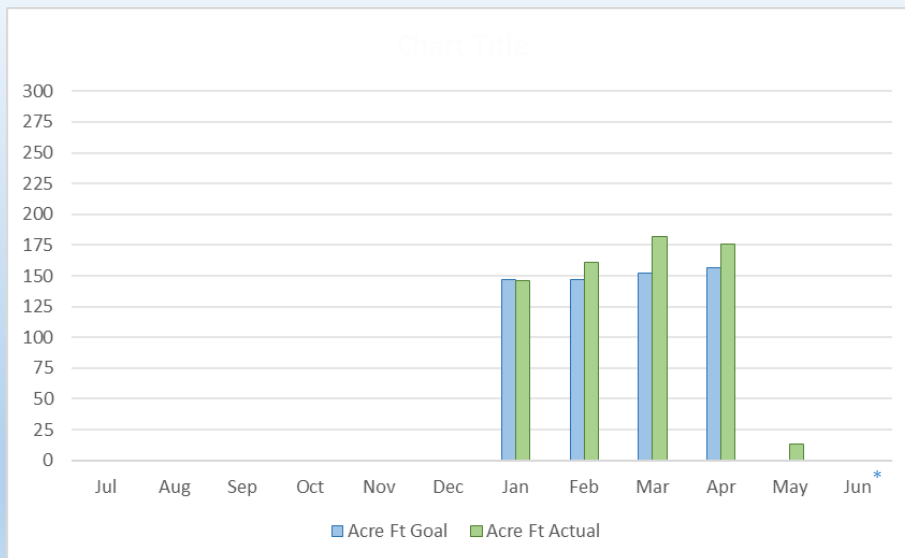
12

Water Preventative Maintenance Work Orders



13

CUP Deliveries



*RO facility offline until August 1st

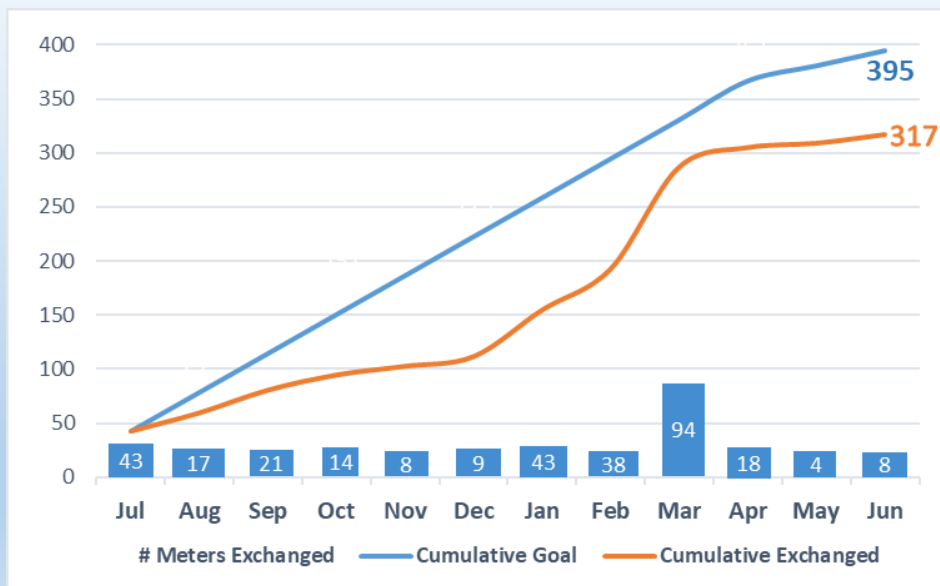
14

Meter Services

Meter Exchange Program

15

Meter Exchange



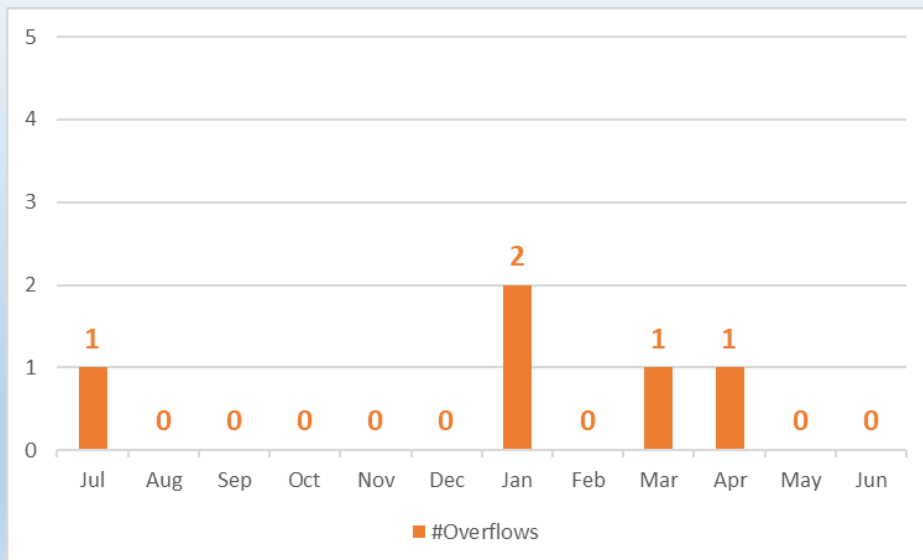
16

Wastewater Collections

Total Wastewater Spilled
Non-Recovered Wastewater Spilled
Odor Complaints

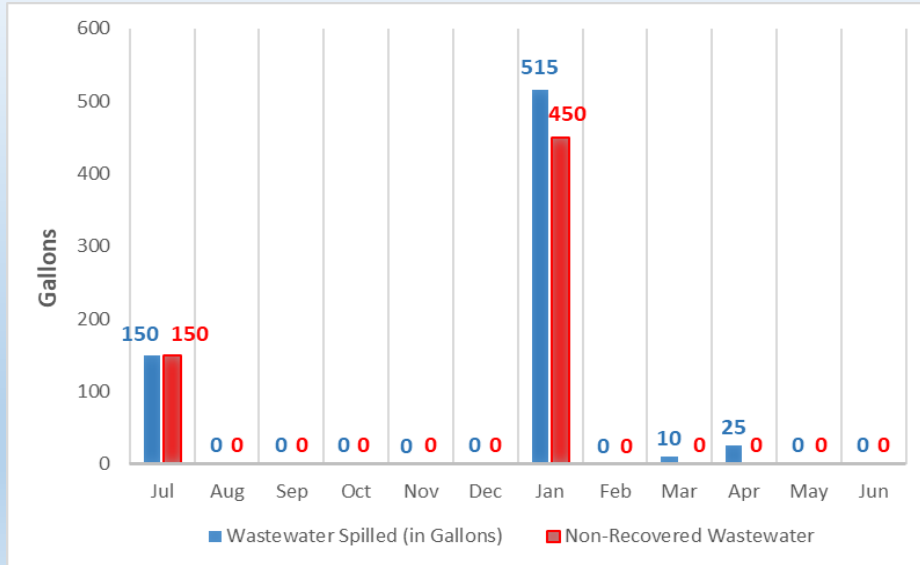
17

Wastewater Collections Sewer Overflows



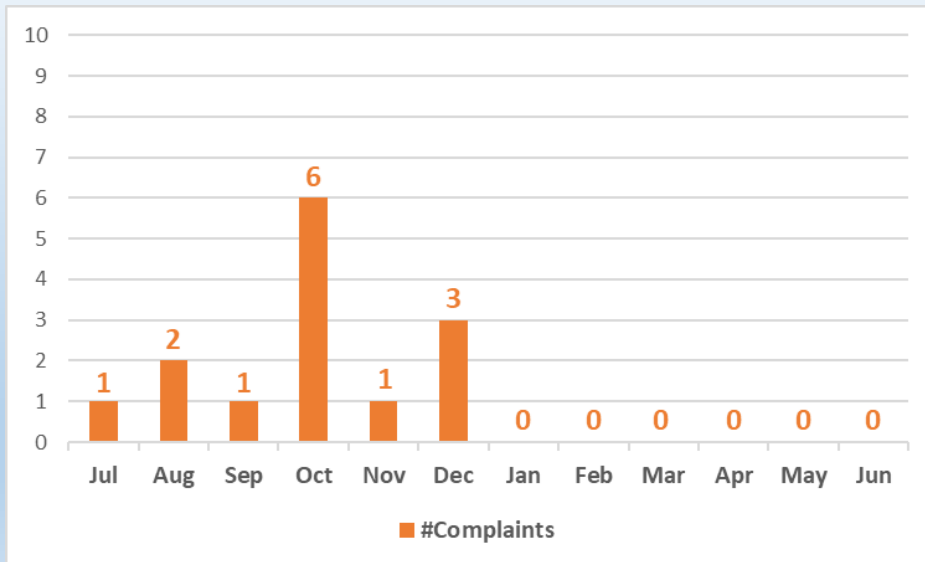
18

Wastewater Collections Wastewater Spilled



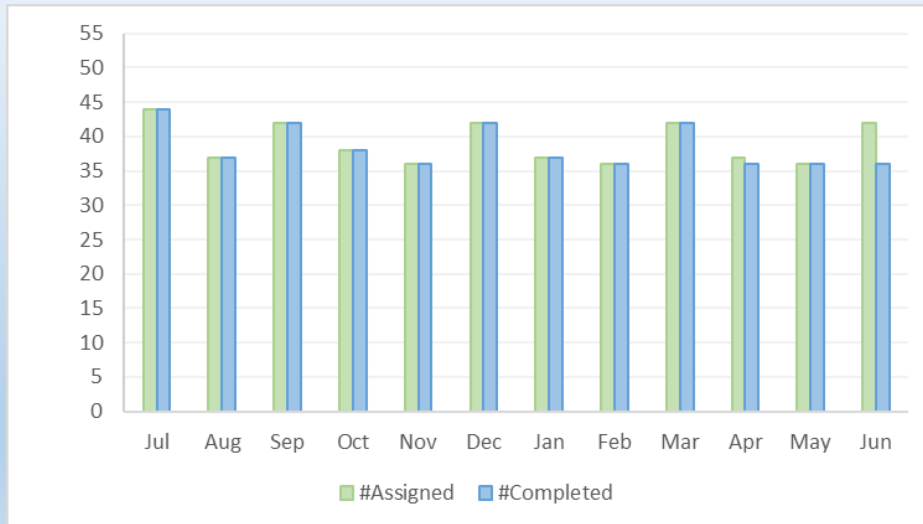
19

Reclamation Plant & Wastewater Collections Odor Complaints



20

Wastewater Collections – Preventative Maintenance Work Orders



21

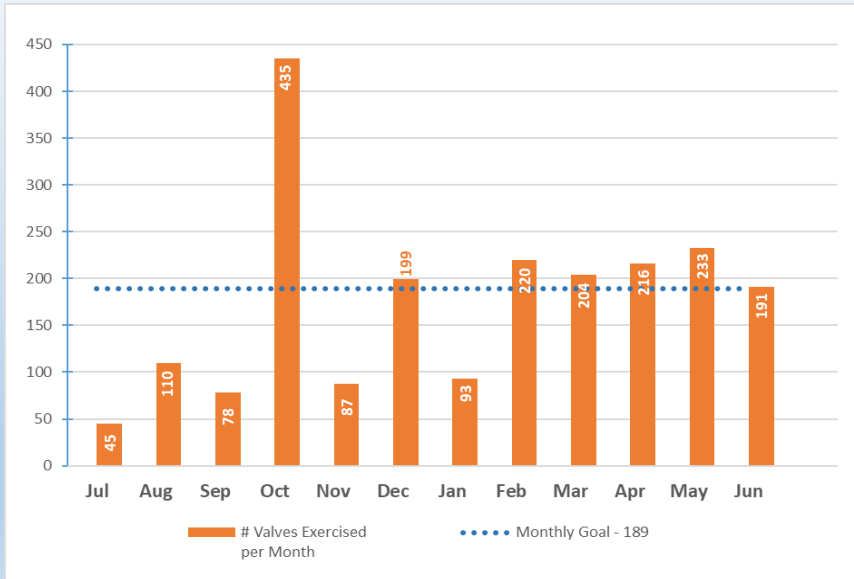
Construction/Maintenance

- Efforts continue in replacing valves with the greatest impact on water loss and customer outages during large main breaks.
- With new valves, crews will be capable of shutting down smaller controlled areas faster, impacting fewer customers while losing less water and completing repairs sooner.
- Our goal is to replace 100 valves per year. FY22, 66 valves were replaced. We currently have 6821 valves in the system with 163 main line valves known to be broken.

22

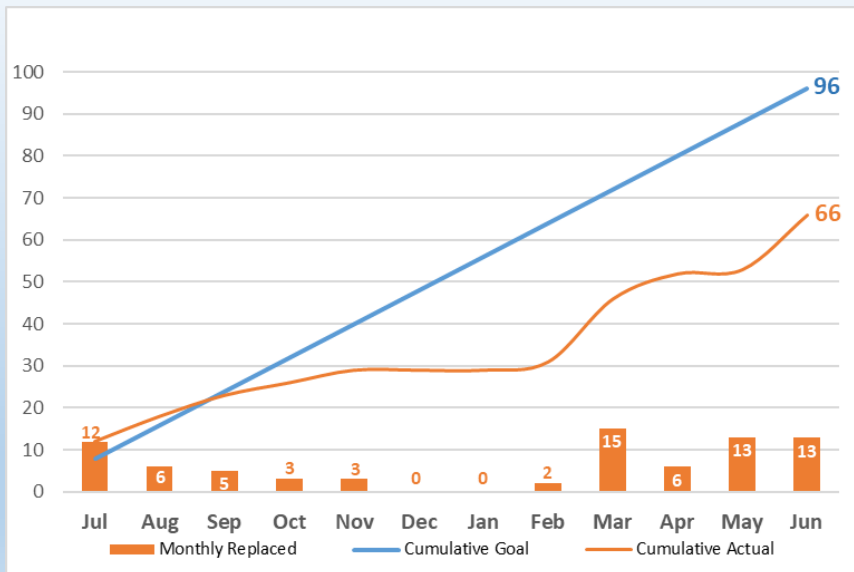
Main Line Valve Exercise Program

- Improve reliability
- Reduce impact of planned and emergency shutdowns



23

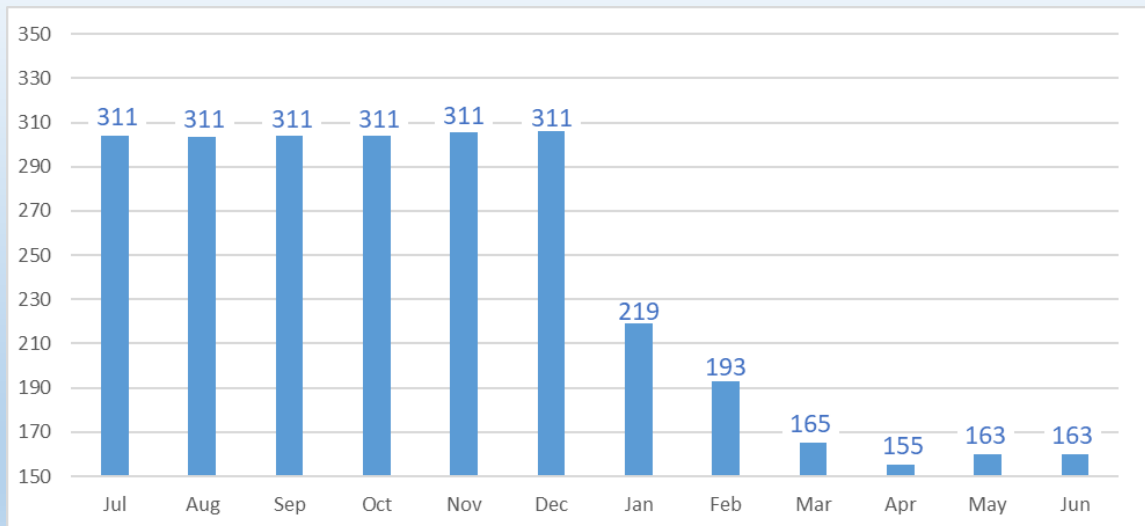
Main Line Valves Replaced



NOTE: Valve count is by number of tees on each valve

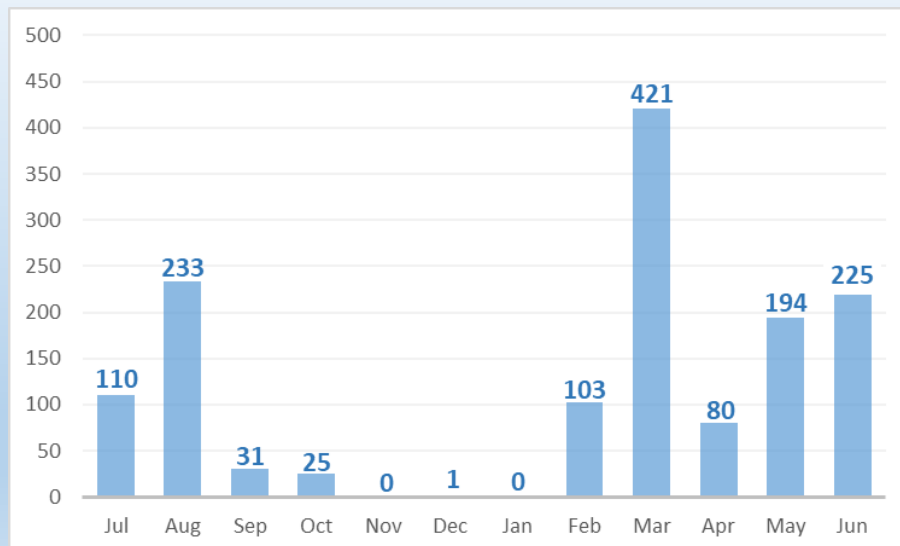
24

Rolling Total Broken Valves (4" and above)



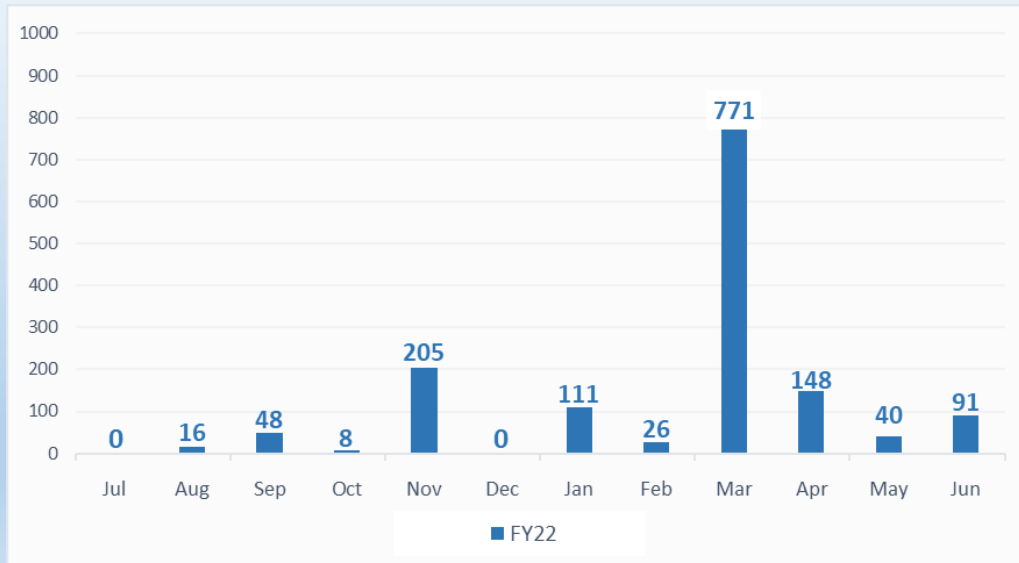
25

Planned Water Outages > 4 Hours # of Customers Affected



26

Unplanned Water Outages > 4 Hours # of Customers Affected



27

M E M O

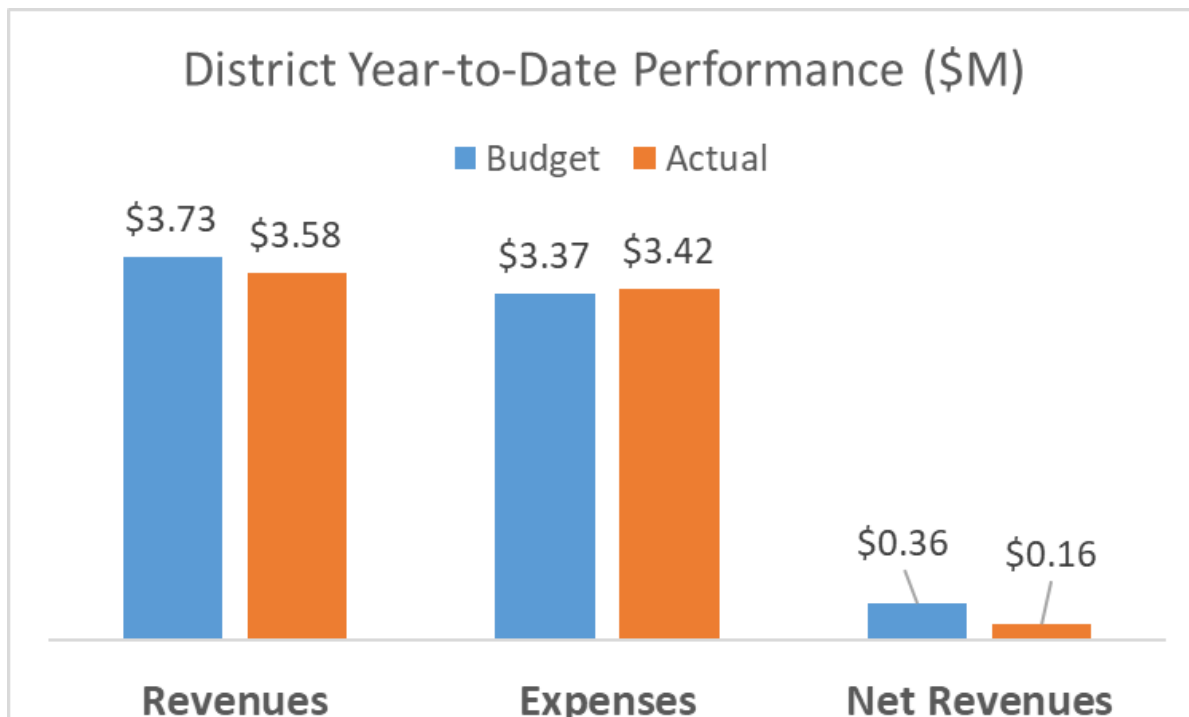
TO: Board of Directors
FROM: David Shank, Assistant General Manager/CFO
DATE: August 22, 2022
SUBJECT: Financial Summary Report – July

Purpose

Provide an overview of changes in the District's financial position.

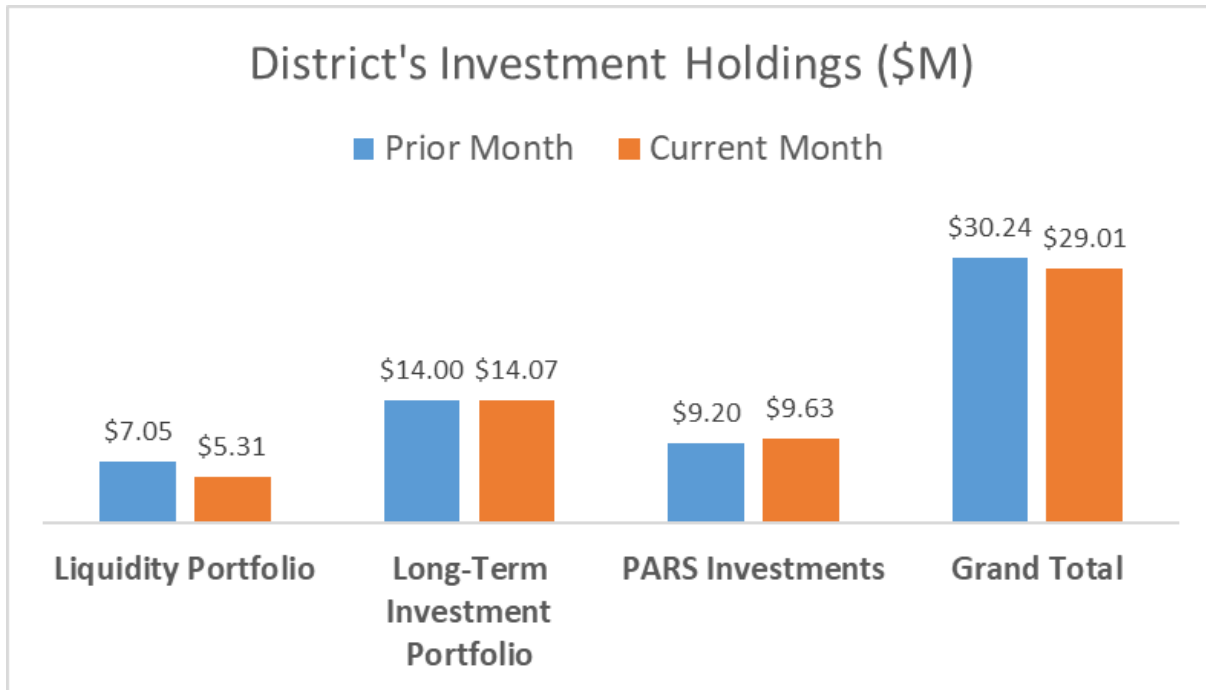
Summary

The graph below shows the District's year-to-date Revenues, Expenditures and Net revenues.



Revenues are under budget while expenditures are slightly over the Budget levels. This results in a net revenues slightly under budgeted. Both Operating and Non-Operating Revenues are under budget. Operating expenditures are slightly under budget. However Water expenditures were significantly over budget largely due to repair related work. While the monthly PayGo CIP expenditure is higher than budgeted, it is expected to trend towards budget levels as the year progresses. Water sales are expected to continue to trend under budgeted levels. Staff are carefully tracking the District's financial position to identify any budget shortfalls early.

The graph below shows the District's bank holdings reported in the Treasurer's Report at the end of the current and prior month.



Overall the District's financial holdings decreased this month. A debt service payment along with the annual Accrued Unfunded Liability payment to CalPERS drove the decrease in the Liquidity Portfolio balance. The District's PARS investments reflect recent market volatility and shows a slight recovery in value. Overall these investments continue to perform in line with the capital markets. The District's PARS investments reflect recent market volatility and a deposit of \$100,000. Overall these investments continue to perform in line with the capital markets.

Recommended Action

This item is for discussion only. No action is required.

M E M O

TO: Board of Directors
FROM: David Shank, Assistant General Manager/CFO
DATE: August 22, 2022
SUBJECT: Treasurer's Report

Purpose

Provide the July 2022 Treasurer's Report. Confirm that the District's investment portfolio is in compliance with the Investment Policy and that the District is able to meet the expenditure requirements for the next 6-months.

Notes

Overall the District's financial holdings decreased this month. A debt service payment along with the payment to CalPERS drove the decrease in the Liquidity Portfolio balance. The District's PARS investments reflect recent market volatility and shows a slight recovery in value. Overall these investments continue to perform in line with the capital markets. The District continues to carefully manage its working capital to ensure its ability to meet its financial commitments.

Summary

Treasurer's Report July 31 , 2022

Account	Beginning Balance	Ending Balance
Operating Fund	\$ 5,000	\$ 5,125
Money Market	\$ 5,222,594	\$ 594,229
CAMP Account	\$ 1,820,099	\$ 4,714,057
<i>District's Liquidity Portfolio</i>	\$ 7,047,693	\$ 5,313,411
PFM Managed Long-term Investment Portfolio*	\$ 10,764,263	\$ 10,839,137
LAIF (Long-term Reserves)	\$ 3,231,769	\$ 3,233,851
PARS (OPEB & Pension Trust)**	\$ 9,197,828	\$ 9,626,799
<i>District Accounts Total</i>	\$ 30,241,553	\$ 29,013,198

*\$6.21M of funds are from the sale of the Santa Margarita properties.

**\$3.78M of funds are from the sale of the Santa Margarita Properties.



Dave Shank
August 22, 2022

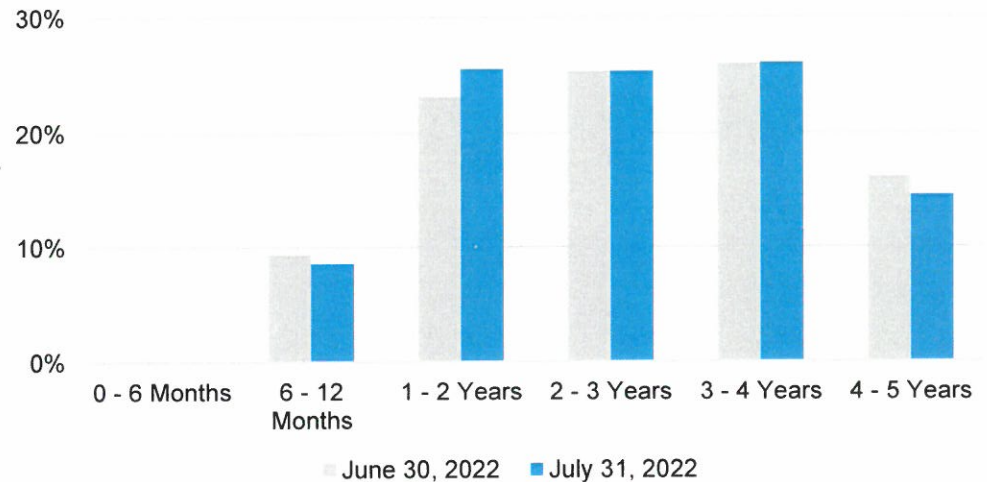


Fallbrook Public Utilities District - Holdings Summary

Security Type	June 30, 2022	July 31, 2022	Change (\$)	Change (%)
U.S. Treasury	\$7,725,713.32	\$7,735,082.05	\$9,368.73	0.1%
Municipal	\$105,330.80	\$106,818.90	\$1,488.10	1.4%
Federal Agency CMO	\$112,676.03	\$98,664.49	(\$14,011.54)	-12.4%
Corporate Note	\$2,297,856.18	\$2,320,789.24	\$22,933.06	1.0%
Asset-Backed Security	\$476,320.84	\$546,883.69	\$70,562.85	14.8%
Securities Total	\$10,717,897.17	\$10,808,238.37	\$90,341.20	0.8%
Money Market Fund	\$46,365.84	\$30,898.25	(\$15,467.59)	-33.4%
Total Investments	\$10,764,263.01	\$10,839,136.62	\$74,873.61	0.7%

Summary	
FY 22-23 Accrual Earnings	\$5,498.43
Yield to Maturity at Cost	1.44%
Weighted Average Maturity (Years)	2.61

Maturity Distribution



Security market values, excluding accrued interest, as on last day of month.

Managed Account Security Transactions & Interest

For the Month Ending July 31, 2022

FPUD - INVESTMENT PORTFOLIO - 28710100

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
BUY										
07/01/22	07/06/22	US TREASURY NOTES DTD 04/30/2020 0.375% 04/30/2025	912828ZL7	350,000.00	(326,333.98)	(238.96)	(326,572.94)			
07/12/22	07/20/22	CARMX 2022-3 A3 DTD 07/20/2022 3.970% 04/15/2027	14318MAD1	75,000.00	(74,998.23)	0.00	(74,998.23)			
Transaction Type Sub-Total				425,000.00	(401,332.21)	(238.96)	(401,571.17)			
INTEREST										
06/25/22	07/12/22	BMWOT 2022-A A3 DTD 05/18/2022 3.210% 08/25/2026	05602RAD3	30,000.00	0.00	98.98	98.98			
07/01/22	07/01/22	MONEY MARKET FUND	MONEY0002	0.00	0.00	10.21	10.21			
07/01/22	07/25/22	FHLMC SERIES K721 A2 DTD 12/01/2015 3.090% 08/01/2022	3137BM6P6	15,099.96	0.00	38.88	38.88			
07/01/22	07/25/22	FHLMC MULTIFAMILY STRUCTURED POOL DTD 11/01/2017 3.064% 08/01/2024	3137FBTA4	98,252.06	0.00	250.87	250.87			
07/11/22	07/11/22	JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 01/10/2022 1.700% 01/11/2027	24422EWA3	25,000.00	0.00	213.68	213.68			
07/13/22	07/13/22	AMERICAN HONDA FINANCE CORPORATE NOTES DTD 01/13/2022 1.500% 01/13/2025	02665WEA5	50,000.00	0.00	375.00	375.00			
07/15/22	07/15/22	HART 2022-A A3 DTD 03/16/2022 2.220% 10/15/2026	448977AD0	55,000.00	0.00	101.75	101.75			
07/15/22	07/15/22	COMET 2021-A3 A3 DTD 11/30/2021 1.040% 11/15/2026	14041NFY2	70,000.00	0.00	60.67	60.67			
07/15/22	07/15/22	CARMX 2021-3 A3 DTD 07/28/2021 0.550% 06/15/2026	14317DAC4	65,000.00	0.00	29.79	29.79			
07/15/22	07/15/22	FORDO 2022-A A3 DTD 01/24/2022 1.290% 06/15/2026	345286AC2	40,000.00	0.00	43.00	43.00			
07/15/22	07/15/22	TARGET CORP CORPORATE NOTES DTD 01/24/2022 1.950% 01/15/2027	87612EBM7	65,000.00	0.00	602.06	602.06			
07/15/22	07/15/22	DCENT 2021-A1 A1 DTD 09/27/2021 0.580% 09/15/2026	254683CP8	70,000.00	0.00	33.83	33.83			

Managed Account Security Transactions & Interest

For the Month Ending July 31, 2022

FPUD - INVESTMENT PORTFOLIO - 28710100

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
INTEREST											
	07/15/22	07/15/22	WOART 2021-D A3 DTD 11/03/2021 0.810% 10/15/2026	98163KAC6	35,000.00	0.00	23.63	23.63			
	07/15/22	07/15/22	US TREASURY N/B NOTES DTD 07/15/2021 0.375% 07/15/2024	91282CCL3	350,000.00	0.00	656.25	656.25			
	07/15/22	07/15/22	JDOT 2019-B A3 DTD 07/24/2019 2.210% 12/15/2023	477870AC3	3,864.53	0.00	7.12	7.12			
	07/15/22	07/15/22	COPAR 2019-1 A3 DTD 05/30/2019 2.510% 11/15/2023	14042WAC4	3,210.56	0.00	6.72	6.72			
	07/16/22	07/16/22	GMCAR 2022-1 A3 DTD 01/19/2022 1.260% 11/16/2026	380146AC4	20,000.00	0.00	21.00	21.00			
	07/16/22	07/16/22	GM FINANCIAL SECURITIZED TERM DTD 07/24/2019 2.180% 04/16/2024	36257PAD0	8,432.18	0.00	15.32	15.32			
	07/16/22	07/16/22	GMCAR 2021-4 A3 DTD 10/21/2021 0.680% 09/16/2026	362554AC1	30,000.00	0.00	17.00	17.00			
	07/20/22	07/20/22	GMALT 2021-3 A4 DTD 08/18/2021 0.500% 07/21/2025	36262XAD6	25,000.00	0.00	10.42	10.42			
	07/21/22	07/21/22	HAROT 2019-2 A3 DTD 05/29/2019 2.520% 06/21/2023	43815MAC0	7,071.02	0.00	14.85	14.85			
	07/21/22	07/21/22	HAROT 2021-4 A3 DTD 11/24/2021 0.880% 01/21/2026	43815GAC3	35,000.00	0.00	25.67	25.67			
	07/24/22	07/24/22	GOLDMAN SACHS GROUP INC (CALLABLE) CORP DTD 01/24/2022 1.757% 01/24/2025	38141GZH0	45,000.00	0.00	395.33	395.33			
	07/25/22	07/25/22	BMWOT 2022-A A3 DTD 05/18/2022 3.210% 08/25/2026	05602RAD3	30,000.00	0.00	80.25	80.25			
	07/26/22	07/26/22	GOLDMAN SACHS GROUP INC CORP NOTE (CALLA DTD 01/26/2017 3.850% 01/26/2027	38141GWB6	125,000.00	0.00	2,406.25	2,406.25			
	07/26/22	07/26/22	BANK OF NY MELLON CORP (CALLABLE) CORPOR DTD 01/26/2022 2.050% 01/26/2027	06406RBA4	100,000.00	0.00	1,025.00	1,025.00			
	07/30/22	07/30/22	US BANCORP NOTES (CALLABLE) DTD 07/29/2019 2.400% 07/30/2024	91159HHX1	145,000.00	0.00	1,740.00	1,740.00			

Managed Account Security Transactions & Interest

For the Month Ending **July 31, 2022**

FPUD - INVESTMENT PORTFOLIO - 28710100

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
INTEREST											
	07/31/22	07/31/22	US TREASURY N/B NOTES DTD 07/31/2021 0.125% 07/31/2023	91282CCN9	300,000.00	0.00	187.50	187.50			
	07/31/22	07/31/22	US TREASURY NOTES DTD 07/31/2019 1.750% 07/31/2024	912828Y87	200,000.00	0.00	1,750.00	1,750.00			
	07/31/22	07/31/22	US TREASURY NOTES DTD 01/31/2021 0.375% 01/31/2026	91282CBH3	500,000.00	0.00	937.50	937.50			
	07/31/22	07/31/22	US TREASURY NOTES DTD 07/31/2020 0.250% 07/31/2025	91282CAB7	445,000.00	0.00	556.25	556.25			
Transaction Type Sub-Total					2,990,930.31	0.00	11,734.78	11,734.78			
PAYDOWNS											
	07/01/22	07/25/22	FHLMC MULTIFAMILY STRUCTURED POOL DTD 11/01/2017 3.064% 08/01/2024	3137FBTA4	123.14	123.14	0.00	123.14	(0.16)	0.00	
	07/01/22	07/25/22	FHLMC SERIES K721 A2 DTD 12/01/2015 3.090% 08/01/2022	3137BM6P6	13,828.00	13,828.00	0.00	13,828.00	(117.75)	0.00	
	07/15/22	07/15/22	JDOT 2019-B A3 DTD 07/24/2019 2.210% 12/15/2023	477870AC3	659.10	659.10	0.00	659.10	0.14	0.00	
	07/15/22	07/15/22	COPAR 2019-1 A3 DTD 05/30/2019 2.510% 11/15/2023	14042WAC4	1,425.76	1,425.76	0.00	1,425.76	0.29	0.00	
	07/16/22	07/16/22	GM FINANCIAL SECURITIZED TERM DTD 07/24/2019 2.180% 04/16/2024	36257PAD0	1,654.39	1,654.39	0.00	1,654.39	0.20	0.00	
	07/21/22	07/21/22	HAROT 2019-2 A3 DTD 05/29/2019 2.520% 06/21/2023	43815MAC0	2,821.21	2,821.21	0.00	2,821.21	0.10	0.00	
Transaction Type Sub-Total					20,511.60	20,511.60	0.00	20,511.60	(117.18)	0.00	
SELL											
	07/01/22	07/06/22	US TREASURY N/B NOTES DTD 06/30/2021 0.125% 06/30/2023	91282CCK5	300,000.00	292,113.28	6.11	292,119.39	(7,136.72)	(7,510.67)	FIFO
	07/13/22	07/15/22	US TREASURY NOTES DTD 03/31/2016 1.500% 03/31/2023	912828O29	75,000.00	74,235.35	325.82	74,561.17	1,371.09	(377.29)	FIFO
Transaction Type Sub-Total					375,000.00	366,348.63	331.93	366,680.56	(5,765.63)	(7,887.96)	

Managed Account Security Transactions & Interest

For the Month Ending **July 31, 2022**

FPUD - INVESTMENT PORTFOLIO - 28710100

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
Managed Account Sub-Total					(14,471.98)	11,827.75	(2,644.23)	(5,882.81)	(7,887.96)	
Total Security Transactions					(\$14,471.98)	\$11,827.75	(\$2,644.23)	(\$5,882.81)	(\$7,887.96)	



Account Statement - Transaction Summary

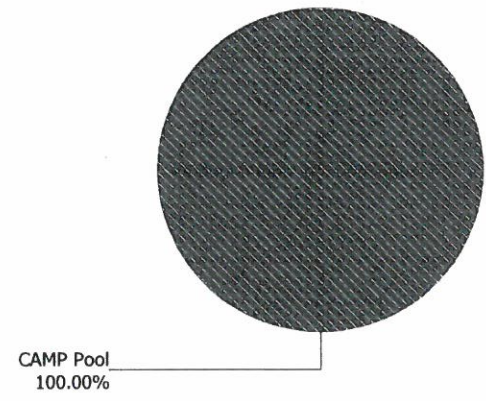
For the Month Ending July 31, 2022

Fallbrook Public Utility District - Liquidity - 6050-004

CAMP Pool	
Opening Market Value	1,820,099.08
Purchases	2,893,957.58
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	\$4,714,056.66
Cash Dividends and Income	3,957.58

Asset Summary		
	July 31, 2022	June 30, 2022
CAMP Pool	4,714,056.66	1,820,099.08
Total	\$4,714,056.66	\$1,820,099.08

Asset Allocation	
CAMP Pool	100.00%





Account Statement

For the Month Ending **July 31, 2022**

Fallbrook Public Utility District - Liquidity - 6050-004

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
CAMP Pool					1,820,099.08
Opening Balance					
07/21/22	07/21/22	Purchase - Incoming Wires	1.00	2,490,000.00	4,310,099.08
07/29/22	07/29/22	Purchase - Incoming Wires	1.00	400,000.00	4,710,099.08
07/29/22	08/01/22	Accrual Income Div Reinvestment - Distributions	1.00	3,957.58	4,714,056.66
Closing Balance					4,714,056.66

	Month of July	Fiscal YTD July-July		
Opening Balance	1,820,099.08	1,820,099.08	Closing Balance	4,714,056.66
Purchases	2,893,957.58	2,893,957.58	Average Monthly Balance	2,742,740.14
Redemptions (Excl. Checks)	0.00	0.00	Monthly Distribution Yield	1.64%
Check Disbursements	0.00	0.00		
Closing Balance	4,714,056.66	4,714,056.66		
Cash Dividends and Income	3,957.58	3,957.58		

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

August 01, 2022

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

FALLBROOK PUBLIC UTILITY DISTRICT

TREASURER
 P.O. BOX 2290
 FALLBROOK, CA 92088

[Tran Type Definitions](#)



Account Number: 85-37-001

July 2022 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
7/15/2022	7/15/2022	QRD	1709172	N/A	SYSTEM	2,081.56

Account Summary

Total Deposit:	2,081.56	Beginning Balance:	3,231,768.99
Total Withdrawal:	0.00	Ending Balance:	3,233,850.55

FALLBROOK PUBLIC UTILITY DISTRICT
PARS Post-Employment Benefits Trust

Account Report for the Period
7/1/2022 to 7/31/2022

David Shank
Assistant General Manager/CFO
Fallbrook Public Utility District
990 East Mission Road
Fallbrook, CA 92028

Account Summary

Source	Balance as of 7/1/2022	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 7/31/2022
OPEB	\$1,097,214.45	\$0.00	\$51,677.60	\$508.46	\$0.00	\$0.00	\$1,148,383.59
PENSION	\$8,100,613.74	\$0.00	\$381,530.22	\$3,729.00	\$0.00	\$0.00	\$8,478,414.96
Totals	\$9,197,828.19	\$0.00	\$433,207.82	\$4,237.46	\$0.00	\$0.00	\$9,626,798.55

Investment Selection

Source

OPEB	Moderate HighMark PLUS
PENSION	Moderate HighMark PLUS

Investment Objective

Source

OPEB	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.
PENSION	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	4.71%	-0.39%	-9.20%	4.88%	5.16%	-	2/16/2017
PENSION	4.71%	-0.39%	-9.20%	4.87%	5.11%	-	2/16/2017

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

M E M O

TO: Board of Directors
FROM: David Shank, Assistant General Manager/CFO
DATE: August 22, 2022
SUBJECT: Budget Status Report for Fiscal Year 2022-2023

Purpose

Provide a Budget Status Report (BSR) to the Board.

Summary

The BSR shows the District's financial performance compared to the budget for the month of July, Year-to-Date and the annual budgeted amount. This is the first month of data for the fiscal year so, like prior years, only limited inferences can be drawn from the data.

Total revenues for the month and year-to-date are under budget by less than 4%. Water sales remain below budget due to drought conditions and lower than budgeted water demands. This month water sales were 3.9% below budgeted levels. Wastewater and Recycled Water revenues also trended under budget for the first month of the fiscal year. Given this is the first month of data, it is expected that the trend will be to budget levels.

Non-operating revenues are under budget. Year-end total non-operating revenues are expected to be higher than budget levels.

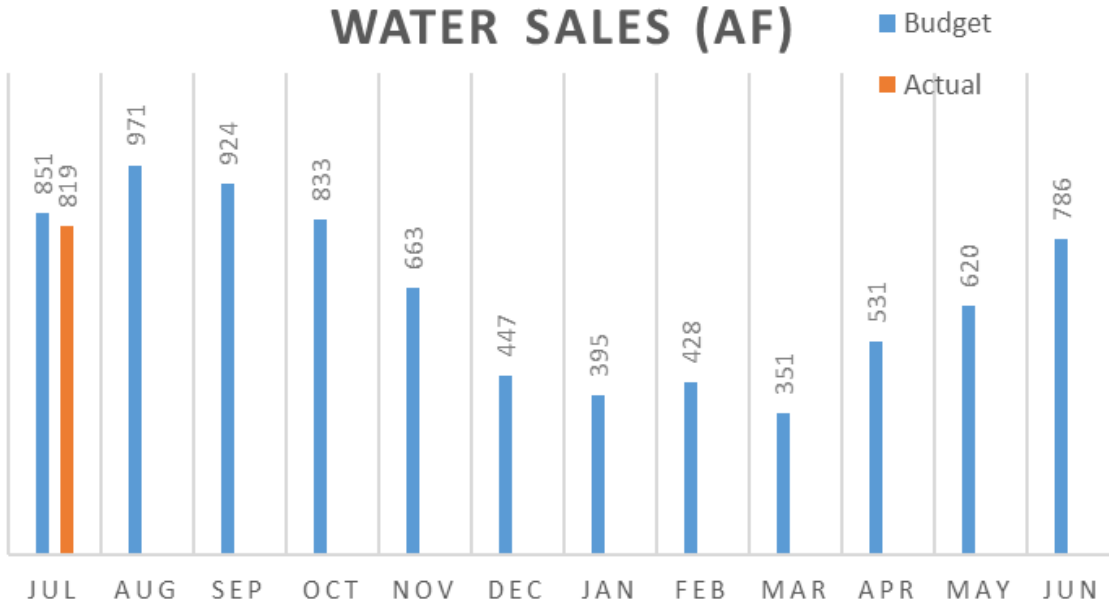
The District's monthly and year-to-date total expenditures are just under budget due to the lower than budgeted water purchases and operating expenses. Water operating expenses are over budget driven by significant overtime and repair related costs. Staff are tracking expenditures closely to identify any potential budget shortfalls early.

Total revenue is \$3,581,624 or less than 4.0% over budget and total expenditures are \$2,874,134 or 0.0% over budget. PAYGO CIP expenditures are over budget for the month but are expected to trend to budget levels.

Recommended Action

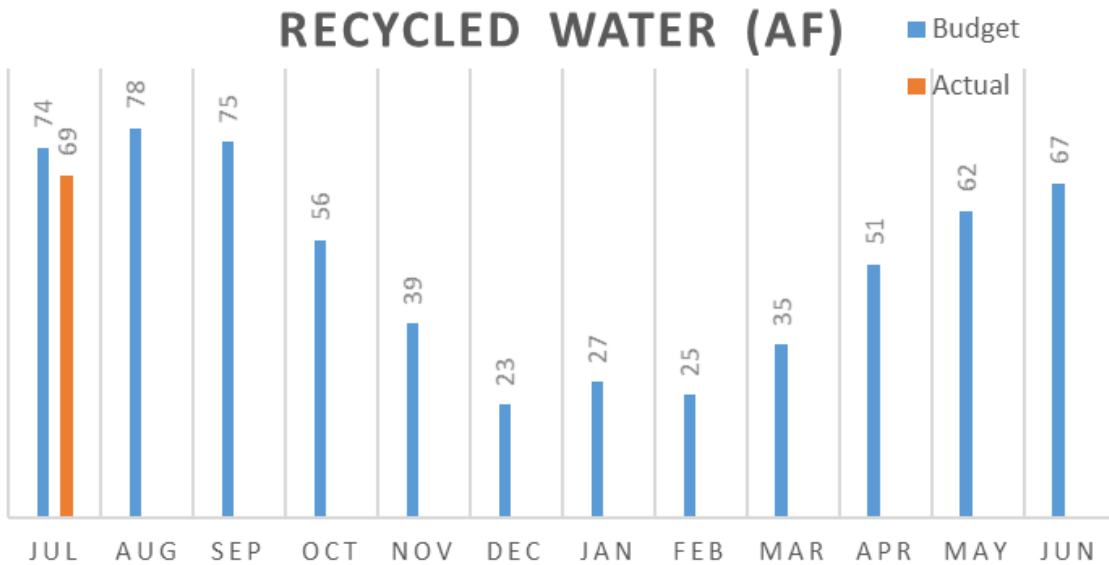
This item is for discussion only. No action is required.

WATER SALES (AF)



Year-to-Date Actual 819 AF Year-to-Date Budget 851 AF

RECYCLED WATER (AF)



Year-to-Date Actual 69 AF Year-to-Date Budget 74 AF

Monthly Budget Report for July

Favorable Variance Shown as a positive number

	Current Month		Year-To-Date				Annual Budget		
	Actual	Budget	Actual	Budget	Variance	%	Budget	Remaining Balance	%
Operating Revenues:								Year remaining	91.7%
Water Sales	1,927,037	2,004,019	1,927,037	2,004,019	(76,982)	-3.8%	19,105,552	17,178,515	89.9%
Water Meter Service Charges	674,728	674,314	674,728	674,314	414	0.1%	8,334,524	7,659,796	91.9%
Wastewater Service Charges	563,797	596,784	563,797	596,784	(32,988)	-5.5%	6,829,867	6,266,070	91.7%
Recycled Water Revenues	141,058	150,121	141,058	150,121	(9,063)	-6.0%	1,294,803	1,153,745	89.1%
Other Operating Revenue	-	-	-	-	-	NA	-	-	NA
Total Operating Revenue	3,306,619	3,425,238	3,306,619	3,425,238	(118,619)	-3.5%	35,564,746	32,258,127	90.7%
Non Operating Revenues:									
Water Capital Improvement Charge	124,127	124,573	124,127	124,573	(446)	-0.4%	1,494,870	1,370,744	91.7%
Wastewater Capital Improvement Charge	98,846	98,813	98,846	98,813	34	0.0%	1,185,754	1,086,907	91.7%
Property Taxes	-	29,794	-	29,794	(29,794)	-100.0%	2,195,381	2,195,381	100.0%
Water Standby/Availability Charge	-	1	-	1	(1)	-100.0%	208,842	208,842	100.0%
Water/Wastewater Capacity Charges	11,032	12,788	11,032	12,788	(1,756)	-13.7%	153,461	142,429	92.8%
Portfolio Interest	4,638	11,738	4,638	11,738	(7,100)	-60.5%	140,857	136,219	96.7%
Pumping Capital Improvement Charge	1,560	2,730	1,560	2,730	(1,170)	-42.9%	32,756	31,197	95.2%
Federal Interest Rate Subsidy	-	-	-	-	-	NA	84,516	84,516	100.0%
SDCWA Refund/Covid Relief Grant	-	-	-	-	-	NA	-	-	NA
Facility Rents	25,160	21,766	25,160	21,766	3,394	15.6%	261,189	236,029	90.4%
Fire Hydrant Service Fees	-	-	-	-	-	NA	-	-	NA
Other Non-Operating Revenues	9,642	4,917	9,642	4,917	4,724	96.1%	59,009	49,367	83.7%
Total Non Operating Revenues	275,004	307,120	275,004	307,120	(32,115)	-10.5%	5,816,635	5,541,631	95.3%
Total Revenues	3,581,624	3,732,358	3,581,624	3,732,358	(150,734)	-4.0%	41,381,381	37,799,758	91.3%
Expenditures									
Purchased Water Expense	1,449,626	1,469,822	1,449,626	1,469,822	20,196	1.4%	13,617,771	12,168,145	89.4%
Water Services	343,210	289,800	343,210	289,800	(53,410)	-18.4%	4,487,727	4,144,517	92.4%
Wastewater Services	263,521	287,975	263,521	287,975	24,453	8.5%	3,579,114	3,315,592	92.6%
Recycled Water Services	31,733	39,399	31,733	39,399	7,666	19.5%	489,675	457,942	93.5%
Administrative Services	588,118	589,627	588,118	589,627	1,509	0.3%	7,328,223	6,740,105	92.0%
Community Benefit Program	-	-	-	-	-	NA	546,000	546,000	100.0%
Total Operating Expenses	2,676,209	2,676,624	2,676,209	2,676,624	415	0.0%	30,048,510	27,372,301	91.1%
Debt Service Expenses									
SMCUP SRF	-	-	-	-	-	NA	1,081,968	1,081,968	100.0%
Red Mountain SRF	197,925	197,925	197,925	197,925	-	0.0%	395,851	197,925	50.0%
WW Rev Refunding Bonds	-	-	-	-	-	NA	1,731,022	1,731,022	100.0%
QECB Solar Debt	-	-	-	-	-	NA	521,667	521,667	100.0%
Total Debt Service	197,925	197,925	197,925	197,925	-	0.0%	3,730,508	3,532,583	94.7%
Total Expenses	2,874,134	2,874,549	2,874,134	2,874,549	415	0.0%	33,779,018	30,904,883	91.5%
Net Revenue/(loss) From Operations and Debt Service	707,490	857,809	707,490	857,809	(150,320)	-17.5%	7,602,364	6,894,874	90.7%
Capital Investment									
Capital Investment									
Construction Expenditures-Admin	43,824	20,250	43,824	20,250	(23,574)	-116.4%	800,000	756,176	94.5%
Construction Expenditures-Water	329,936	406,250	329,936	406,250	76,314	18.8%	6,128,350	5,798,414	94.6%
Construction Expenditures-Recycled	119,911	50,833	119,911	50,833	(69,078)	-135.9%	114,000	(5,911)	-5.2%
Construction Expenditures-Wastewater	49,280	20,500	49,280	20,500	(28,780)	-140.4%	731,000	681,720	93.3%
Construction Expenditures-PAYGO TOTAL	542,951	497,833	542,951	497,833	(45,118)	-9.1%	7,773,350	7,230,399	93.0%
Net Revenue/(Loss)	164,538	359,976	164,538	359,976	(195,437)	-54.3%	(170,986)	(335,525)	196.2%

07/31/2022

Treasurer's Warrant No. July

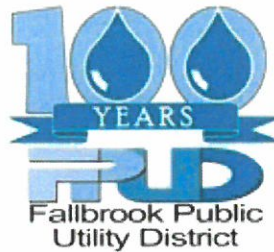
TO: Treasurer of the Fallbrook Public Utility District

The bills and claims listed below are approved as authorized by resolution no. 3538 of the Board of Directors dated July 8, 1985. You are hereby authorized and directed to pay said prospective claims for the amounts stated (less discounts in instances where discounts are allowed).

Accounts Payable

Checks by Date - Summary by Check Date

User: annaleceb
 Printed: 8/5/2022 12:44 PM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	00152	FPUD EMPL ASSOCIATION	07/14/2022	457.00
ACH	00718	NATIONWIDE RETIREMENT SOLUTIO	07/14/2022	3,305.00
ACH	06758	US TREASURY - PAYROLL TAXES	07/14/2022	69,410.79
ACH	06759	STATE OF CA - PR TAXES	07/14/2022	11,203.59
ACH	06760	STATE OF CA - SDI	07/14/2022	2,963.12
ACH	06761	LINCOLN FINANCIAL GROUP	07/14/2022	10,669.08
ACH	06763	PERS - PAYROLL	07/14/2022	43,970.91
88937	00231	SAN DIEGO COUNTY WATER AUTH	07/14/2022	1,397,757.96
88938	01460	AFLAC	07/14/2022	670.08
88939	91513	ALCHEMY CONSULTING GROUP	07/14/2022	7,500.00
88940	91286	AMAZON CAPITAL SERVICES, INC.	07/14/2022	4,003.30
88941	91490	AMAZON WEB SERVICES, INC.	07/14/2022	1,079.91
88942	05088	AT&T	07/14/2022	570.03
88943	91608	AT&T MOBILITY LLC	07/14/2022	3,715.40
88944	91503	BACKGROUNDS ONLINE	07/14/2022	218.04
88945	02743	BEST BEST & KRIEGER	07/14/2022	29,014.01
88946	91686	BLUE PACIFIC ENGINEERING & CONS	07/14/2022	27,550.00
88947	91440	BP BATTERY INC	07/14/2022	190.57
88948	91429	BSK ASSOCIATES	07/14/2022	13,275.25
88949	03134	CALIFORNIA WATER ENVIRONMENT	07/14/2022	91.00
88950	04178	CALOLYMPIC SAFETY CO., INC.	07/14/2022	351.97
88951	03978	CAMERON WELDING SUPPLY	07/14/2022	632.90
88952	91595	CLIFTONLARSONALLEN LLP	07/14/2022	8,750.00
88953	91330	AARON COOK	07/14/2022	180.00
88954	02176	CORELOGIC SOLUTIONS, LLC	07/14/2022	225.00
88955	05953	CORODATA RECORDS MANAGEMENT	07/14/2022	781.50
88956	06021	JOSHUA COUVEAU	07/14/2022	91.00
88957	02925	DATA NET SOLUTIONS	07/14/2022	1,722.25
88958	91731	DEBTBOOK	07/14/2022	6,500.00
88959	06041	DEMSEY,FILLIGER & ASSOC, LLC	07/14/2022	500.00
88960	05985	SOLEIL DEVELLE	07/14/2022	360.00
88961	91611	FALLBROOK ACE HARDWARE	07/14/2022	883.48
88962	09523	FALLBROOK EQUIP RENTALS	07/14/2022	5,831.39
88963	01099	FALLBROOK IRRIGATION INC	07/14/2022	124.99
88964	00169	FALLBROOK OIL COMPANY	07/14/2022	10,894.99
88965	00170	FALLBROOK WASTE & RECYCLING	07/14/2022	942.42
88966	04494	FEDERAL EXPRESS CORPORATION	07/14/2022	2,186.27
88967	02972	FISHER SCIENTIFIC COMPANY LLC	07/14/2022	1,464.64
88968	06398	FULLCOURT PRESS	07/14/2022	2,021.85
88969	05380	HACH CO	07/14/2022	1,189.63
88970	06429	HEALTHPOINTE MEDICAL GROUP,INC	07/14/2022	150.00
88971	06577	INFOSEND INC	07/14/2022	2,397.11
88972	00190	JCI JONES CHEMICALS INC.	07/14/2022	12,029.67
88973	91304	LEARNSOFT CONSULTING INC	07/14/2022	1,125.00
88974	05194	LESLIE'S SWIMMING POOL SUPPLIES	07/14/2022	6,594.08
88975	91424	MANPOWER	07/14/2022	793.02
88976	02618	MC MASTER-CARR	07/14/2022	428.52

Check No	Vendor No	Vendor Name	Check Date	Check Amount
88977	91192	MISSION LINEN SUPPLY	07/14/2022	1,277.95
88978	00370	NUTRIEN AG SOLUTIONS, INC.	07/14/2022	189.26
88979	91674	O'REILLY AUTO ENTERPRISES, LLC	07/14/2022	1,655.60
88980	91535	PAYMENTUS GROUP, INC	07/14/2022	3,622.23
88981	91658	PK MECHANICAL SYSTEMS, INC	07/14/2022	444,182.00
88982	91189	PTC INC.	07/14/2022	960.00
88983	91538	PUDGIL & COMPANY	07/14/2022	5,068.50
88984	91546	QUADIENT FINANCE USA, INC.	07/14/2022	800.00
88985	06717	RDO EQUIPMENT CO	07/14/2022	795.13
88986	91077	RED WING BUSINESS ADVANTAGE AC	07/14/2022	921.06
88987	03231	SAN DIEGO COUNTY WATER AUTH	07/14/2022	23,003.00
88988	00232	SAN DIEGO GAS & ELECTRIC	07/14/2022	62,539.29
88989	00236	SCRAPPYS	07/14/2022	850.77
88990	06401	SONSRAY MACHINERY LLC	07/14/2022	503.43
88991	91223	STERLING ADMINISTRATION	07/14/2022	125.00
88992	05319	T.S. INDUSTRIAL SUPPLY	07/14/2022	165.23
88993	06735	TCN, INC.	07/14/2022	90.16
88994	91082	TELETRAC, INC	07/14/2022	2,469.58
88995	91639	TODD RYAN TAYLOR	07/14/2022	4,500.00
88996	00724	UNDERGROUND SERVICE ALERT	07/14/2022	370.40
88997	06554	VOLVO CONSTRUCTION EQUIPMENT	07/14/2022	2,258.24
88998	00233	WAXIE SANITARY SUPPLY	07/14/2022	1,090.65
88999	06100	XYLEM DEWATERING SOLUTIONS IN	07/14/2022	37,718.10
89000	06526	ZEBRON CONTRACTING, INC	07/14/2022	16,110.00
89001	04995	AMERICAN MESSAGING	07/14/2022	108.01
89002	91456	AZTECA SYSTEMS LLC	07/14/2022	20,000.00
89003	91708	B2B SECURITY	07/14/2022	2,600.00
89004	09705	CSDA SAN DIEGO CHAPTER	07/14/2022	150.00
89005	05192	DIAMOND ENVIRONMENTAL SERVIC	07/14/2022	621.03
89006	06303	EXECUTIVE LANDSCAPE INC.	07/14/2022	1,020.00
89007	05987	FALLBROOK GARAGE & QWIK LUBE	07/14/2022	454.31
89008	05560	FRANCHISE TAX BOARD	07/14/2022	50.00
89009	91737	JORGE IBARRA	07/14/2022	2,090.66
89010	05871	ITRON INC	07/14/2022	10,679.70
89011	06380	JANI-KING OF CALIFORNIA, INC - SA	07/14/2022	3,419.69
89012	06243	JIM'S SIGN SHOP	07/14/2022	293.95
89013	91736	LEUCADIA WASTEWATER DISTRICT	07/14/2022	2,227.32
89014	06555	LIEBERT CASSIDY WHITMORE	07/14/2022	3,580.00
89015	91130	LINCOLN NATIONAL LIFE INSURANC	07/14/2022	3,817.91
89016	91427	MITEL CLOUD SERVICES, INC	07/14/2022	3,148.22
89017	06338	MYTHOS TECHNOLOGY INC	07/14/2022	1,734.29
89018	UB*00449	BRIAN NADEL	07/14/2022	627.89
89019	05064	RAINBOW MUNICIPAL WATER	07/14/2022	2,677.50
89020	04075	RAYNE WATER SYSTEMS	07/14/2022	170.00
89021	91486	SATELLITE PHONE STORE	07/14/2022	67.08
89022	91107	SPECTRUM BUSINESS	07/14/2022	143.10
89023	91082	TELETRAC, INC	07/14/2022	2,478.64
89024	UB*00450	JOE & JANET WALKER	07/14/2022	31.69
Total for 7/14/2022:				2,370,223.29
ACH	06763	PERS - PAYROLL	07/21/2022	1,243,218.00
89025	91739	MARY BARNES	07/21/2022	332.10
89026	91684	BARTLE WELLS ASSOCIATES	07/21/2022	16,400.00
89027	02743	BEST BEST & KRIEGER	07/21/2022	12,946.25
89028	06675	CORODATA SHREDDING, INC	07/21/2022	67.32
89029	02925	DATA NET SOLUTIONS	07/21/2022	4,875.95

Check No	Vendor No	Vendor Name	Check Date	Check Amount
89030	03391	ELECTRICAL SALES INC	07/21/2022	2,405.82
89031	04122	EVOQUA WATER TECHNOLOGIES LLC	07/21/2022	377.13
89032	91611	FALLBROOK ACE HARDWARE	07/21/2022	6.75
89033	09523	FALLBROOK EQUIP RENTALS	07/21/2022	880.00
89034	02411	FALLBROOK PRINTING CORP	07/21/2022	193.95
89035	01155	FALLBROOK WASTE/RECYCLING	07/21/2022	338.28
89036	04494	FEDERAL EXPRESS CORPORATION	07/21/2022	1,097.01
89037	91108	FLEETCREW	07/21/2022	1,614.99
89038	91740	BRENT HAUGHLEY	07/21/2022	385.50
89039	03276	HOME DEPOT CREDIT SERVICES	07/21/2022	443.66
89040	06577	INFOSEND INC	07/21/2022	1,386.73
89041	91733	MAGIK GRAPHICS	07/21/2022	1,261.50
89042	91734	MITCHELLI	07/21/2022	1,668.00
89043	91741	MOLLY MULLANEY	07/21/2022	259.49
89044	91661	MUNICIPAL MAINTENANCE EQUIPM	07/21/2022	913.36
89045	03201	NATIONAL SAFETY COMPLIANCE INC	07/21/2022	58.40
89046	06298	ONESOURCE DISTRIBUTORS, LLC	07/21/2022	1,240.00
89047	91742	HEATHER OWENS	07/21/2022	800.00
89048	02759	PACIFIC SAFETY CENTER	07/21/2022	280.00
89049	91535	PAYMENTUS GROUP, INC	07/21/2022	4,170.51
89050	91007	PFM ASSET MANGEMENT LLC	07/21/2022	927.81
89051	91697	R&B AUTOMATION, INC.	07/21/2022	7,244.00
89052	91732	SHEPHERD AND SONS TOOLS LLC	07/21/2022	412.09
89053	91269	SRK ENGINEERING INC.	07/21/2022	454,920.30
89054	91223	STERLING ADMINISTRATION	07/21/2022	125.00
89055	91385	VERONICA TAMZIL	07/21/2022	60.00
89056	91091	ORNEEN TOMA	07/21/2022	60.00
89057	91574	TRUSSELL TECHNOLOGIES, INC.	07/21/2022	2,007.50
89058	00805	ACWA/JOINT POWERS INS.	07/21/2022	129,263.84
89059	91286	AMAZON CAPITAL SERVICES, INC.	07/21/2022	130.29
89060	03134	CALIFORNIA WATER ENVIRONMENT	07/21/2022	91.00
89061	03134	CALIFORNIA WATER ENVIRONMENT	07/21/2022	101.00
89062	03134	CALIFORNIA WATER ENVIRONMENT	07/21/2022	91.00
89063	03134	CALIFORNIA WATER ENVIRONMENT	07/21/2022	91.00
89064	03134	CALIFORNIA WATER ENVIRONMENT	07/21/2022	192.00
89065	01719	MICKEY M. CASE	07/21/2022	60.00
89066	91241	LISA CHAFFIN	07/21/2022	60.00
89067	91272	KEVIN COLLINS	07/21/2022	60.00
89068	06022	JAMISON DAVIS	07/21/2022	363.00
89069	01582	FALLBROOK MUFFLER	07/21/2022	275.00
89070	91612	JESUS GARCIA	07/21/2022	96.00
89071	02170	GRAINGER, INC.	07/21/2022	49.45
89072	03174	HAAKER EQUIPMENT COMPANY	07/21/2022	344.96
89073	04926	KONICA MINOLTA PREMIER FINANCE	07/21/2022	2,285.19
89074	91130	LINCOLN NATIONAL LIFE INSURANC	07/21/2022	3,511.90
89075	91424	MANPOWER	07/21/2022	1,230.55
89076	91730	MHS LOMACK HEATING AND AIR COI	07/21/2022	166.95
89077	01267	PACIFIC PIPELINE	07/21/2022	5,652.22
89078	06717	RDO EQUIPMENT CO	07/21/2022	339.40
89079	06608	ROTARY CLUB OF FALLBROOK	07/21/2022	40.00
89080	00236	SCRAPPYS	07/21/2022	1,527.45
89081	91607	ALEXANDER STANKO	07/21/2022	897.00
89082	91082	TELETRAC, INC	07/21/2022	2,478.64
89083	02773	WHITE CAP L.P	07/21/2022	1,682.71

Total for 7/21/2022:

1,914,457.95

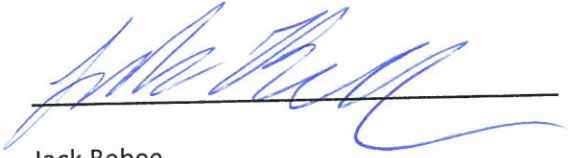
Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	00152	FPUD EMPL ASSOCIATION	07/28/2022	457.00
ACH	00718	NATIONWIDE RETIREMENT SOLUTIO	07/28/2022	3,305.00
ACH	06758	US TREASURY - PAYROLL TAXES	07/28/2022	70,264.66
ACH	06759	STATE OF CA - PR TAXES	07/28/2022	11,197.75
ACH	06760	STATE OF CA - SDI	07/28/2022	3,020.08
ACH	06761	LINCOLN FINANCIAL GROUP	07/28/2022	10,669.08
ACH	06763	PERS - PAYROLL	07/28/2022	44,424.60
89087	00805	ACWA/JOINT POWERS INS.	07/28/2022	31,683.10
89088	91675	BANNER BANK	07/28/2022	57,036.95
89089	91403	CALIFORNIA MUNICIPAL STATISTICS	07/28/2022	1,050.00
89090	03205	CITY OF OCEANSIDE	07/28/2022	717.30
89091	91743	ELITE ENVIRONMENTAL CONSULTIN	07/28/2022	550.00
89092	91200	FIRST BANKCARD	07/28/2022	2,601.31
89093	91225	FIRST BANKCARD	07/28/2022	114.62
89094	91313	FIRST BANKCARD	07/28/2022	20.45
89095	91540	FIRST BANKCARD	07/28/2022	5,078.84
89096	91620	FIRST BANKCARD	07/28/2022	137.74
89097	91678	FIRST BANKCARD	07/28/2022	699.37
89098	91744	FIRST BANKCARD	07/28/2022	1,427.80
89099	05505	TODD JESTER	07/28/2022	120.00
89100	91715	PARADA PAINTING INC.	07/28/2022	6,000.00
89101	00215	PETTY CASH	07/28/2022	30.20
89102	91444	PSM RMP SOLUTIONS	07/28/2022	4,010.00
89103	91616	SCHNEIDER ELECTRIC SYSTEMS USA	07/28/2022	18,920.83
89104	91588	SPRINGBROOK HOLDING COMPANY I	07/28/2022	1,134.00
89105	06231	WESTERN WATER WORKS SUPPLY CC	07/28/2022	441.78
89106	00101	ACWA JPIA	07/28/2022	110,851.72
89107	91286	AMAZON CAPITAL SERVICES, INC.	07/28/2022	1,293.53
89108	02805	ASBURY ENVIRONMENTAL SERVICES	07/28/2022	704.80
89109	04903	AUDITOR AND CONTROLLER - COUN	07/28/2022	21,060.08
89110	91708	B2B SECURITY	07/28/2022	2,600.00
89111	03134	CALIFORNIA WATER ENVIRONMENT	07/28/2022	192.00
89112	03978	CAMERON WELDING SUPPLY	07/28/2022	458.31
89113	91745	FRANCISCO CARDENAS	07/28/2022	439.99
89114	00709	COUNTY OF SAN DIEGO	07/28/2022	1,751.00
89115	06299	D & H WATER SYSTEMS, INC	07/28/2022	4,666.50
89116	05192	DIAMOND ENVIRONMENTAL SERVIC	07/28/2022	431.05
89117	04944	DLT SOLUTIONS LLC	07/28/2022	3,121.00
89118	03391	ELECTRICAL SALES INC	07/28/2022	351.19
89119	05588	ESCONDIDO METAL SUPPLY	07/28/2022	909.41
89120	00169	FALLBROOK OIL COMPANY	07/28/2022	7,220.39
89121	04494	FEDERAL EXPRESS CORPORATION	07/28/2022	2,555.53
89122	01432	FERGUSON WATERWORKS #1083	07/28/2022	627.11
89123	91200	FIRST BANKCARD	07/28/2022	715.62
89124	91225	FIRST BANKCARD	07/28/2022	594.00
89125	91313	FIRST BANKCARD	07/28/2022	84.77
89126	91540	FIRST BANKCARD	07/28/2022	1,152.61
89127	91620	FIRST BANKCARD	07/28/2022	716.34
89128	91744	FIRST BANKCARD	07/28/2022	703.53
89129	02972	FISHER SCIENTIFIC COMPANY LLC	07/28/2022	486.49
89130	05560	FRANCHISE TAX BOARD	07/28/2022	50.00
89131	91612	JESUS GARCIA	07/28/2022	192.00
89132	05814	GEORGE PLUMBING COMPANY INC	07/28/2022	549.00
89133	02170	GRAINGER, INC.	07/28/2022	867.37
89134	02767	GRANGETTO FARM & GARDEN SUPPI	07/28/2022	554.65
89135	05803	HADRONEX INC	07/28/2022	25,458.00
89136	91727	HIGH STANDARDS ABATEMENT INC	07/28/2022	11,407.11

Check No	Vendor No	Vendor Name	Check Date	Check Amount
89137	05505	TODD JESTER	07/28/2022	1,179.90
89138	05065	JOHNSON CONTROLS SECURITY SOL	07/28/2022	328.49
89139	UB*00454	CAROLINE KENDALL	07/28/2022	689.73
89140	06479	KNOCKOUT PEST CONTROL & TERMI	07/28/2022	75.00
89141	91424	MANPOWER	07/28/2022	656.29
89142	UB*00451	JOHN MURPHY	07/28/2022	378.22
89143	UB*00452	CARLOS NIETO	07/28/2022	138.52
89144	01267	PACIFIC PIPELINE	07/28/2022	969.21
89145	91426	PRINTING SOLUTIONS	07/28/2022	240.01
89146	06717	RDO EQUIPMENT CO	07/28/2022	1,015.08
89147	00236	SCRAPPYS	07/28/2022	6,080.41
89148	UB*00453	VILLAGE ESCROW SERVICES, INC	07/28/2022	47.71
89149	04434	SNAP ON TOOLS	07/28/2022	676.67
89150	90929	SOUTHWEST ANSWERING SERVICE, I	07/28/2022	1,067.56
89151	02927	TIM STERGER	07/28/2022	60.00
89152	00159	SUPERIOR READY MIX	07/28/2022	3,124.20
89153	05319	T.S. INDUSTRIAL SUPPLY	07/28/2022	2,181.43
89154	91385	VERONICA TAMZIL	07/28/2022	60.00
89155	90981	WATERSMART SOFTWARE	07/28/2022	21,437.00
Total for 7/28/2022:				518,282.99
Report Total (231 checks):				4,802,964.23

Payroll - 07/2022

Computer Check Register

Payroll #1	\$172,653.59
Payroll #3	<u>\$177,714.08</u>
	<u>\$350,367.67</u>



Jack Bebee

General Manager

FALLBROOK PUBLIC UTILITY DISTRICT			
Reimbursement to Board and Staff Members \$100.00 or more (July 1st to June 30th)			
EMPLOYEE	DATE	DESCRIPTION	AMOUNT
Beebe, Jack	7/1/2021	Employee of QTR Lunch	\$ 108.57
	7/8/2021	Cell Phone Reimbursement	\$ 900.00
	8/5/2021	Reimbursement Parking & Meal Meetings - SD Taxpayer, SDCWA	\$ 181.56
	12/9/2021	Appreciation Lunch - Dept 5	\$ 224.07
	3/24/2022	Reimbursement Watereuse Conference Expenses	\$ 1,064.11
	4/21/2022	Reimbursement CSDA Training, Managers Lunch	\$ 455.16
	5/19/2022	Reimbursement ACWA Conference ExpenseS	\$ 639.92
	6/2/2022	Reimbursement SDCWA Pre-board Lunch	\$ 107.80
	6/23/2022	Reimbursement Cell Phone -July-June	\$ 900.00
Bench, Matthew	2/3/2022	Reimbursement Cert Exam	\$ 349.99
Bokma, Annalece	7/15/2021	Reimbursement Employee of QTR Gift	\$ 150.00
Brown, Craig	8/26/2021	Reimbursement Tri-State Conference	\$ 359.04
Casteel, Devin	5/19/2022	Reimbursement Employee Lunch	\$ 102.01
Chaffin, Lisa	06/23/2022	Reimbursement Cell Phone -April-June	\$ 180.00
Cook, Aaron	7/1/2021	Watereuse Conference Reimbursement	\$ 1,170.99
	10/14/2021	Cell Phone Reimbursement - July-Sept	\$ 180.00
	1/13/2022	Cell Phone Reimbursement - Oct-Dec	\$ 180.00
	06/02/2022	Reimbursement Cell Phone - Jan-Mar	\$ 180.00
Cothran, Michael	07/01/2021	Cell Phone Reimbursement	\$ 180.00
	9/16/2021	AWWA Conference Reimbursement	\$ 635.70
	11/4/2021	Watersmart Innovations Conference Reimbursement	\$ 416.67
	12/22/2021	Reimbursement NAWLC Conference Expense	\$ 986.96
	12/22/2021	Reimbursement NAWLC Conference Expense	\$ 875.81
	12/22/2021	Reimbursement Cert/Renenwal Membership SWRCB	\$ 221.53
	5/12/2022	Reimbursement Cell Phone - July-March	\$ 540.00
	5/26/2022	Reimbursement CWEP Conference Expenses	\$ 495.45
06/16/2022	Reimbursement CWEP Conference Expenses	\$ 418.18	
Couveau, Josh	8/31/2021	Reimbursement Employee of QTR Gift	\$ 150.00
Dagondon, Alex	5/31/2022	Tuition Reimbursement	\$ 138.00
Davis, Jamison	8/19/2021	Distribution Prep Course Reimbursement	\$ 488.00
Davis, Jamison	8/19/2021	Reimbursement Cert Exam	\$ 120.00
Demeo, Jennifer	9/23/2021	Reimbursement CSDA Annual Conference Expense	\$ 177.33
Denke, Noelle	11/18/2021	Reimbursement for supplies for SMCUP dedication event	\$ 121.70
Develle, Soleil	7/8/2021	Cell Phone Reimbursement	\$ 180.00
	9/16/2021	AWWA Conference Reimbursement	\$ 590.00
	1/13/2022	Cell Phone Reimbursement	\$ 360.00
Eckert, Lauren	2/3/2022	Reimbursement Managers Awards, Employee Appreication Items	\$ 249.39
	3/17/2022	Reimbursement EOY Plaque, Board Snacks	\$ 122.16
	6/23/2022	Reimbursement Board Snacks, Notary Recording	\$ 150.43
Evans, Jeff	3/17/2022	Reimbursement for materials purchased	\$ 154.00
	6/30/2022	reimbursement Backflow Exam	\$ 285.00
Hargrove, Joshua	1/20/2022	Reimbursement Cert/Renenwal Membership CWEA	\$ 195.00
Hyink, Jacob	5/19/2022	Tuition Reimbursement	\$ 2,568.00
Illiev, Nick	9/9/2021	Reimbursement Tri-state Seminar	\$ 361.19

Jester, Todd	9/16/2021	Reimbursement Cell Phone - July - Aug	\$ 120.00
	3/31/2022	Reimbursement Cell Phone - Dec-Feb	\$ 180.00
	5/19/2022	Reimbursement Cell Phone - NOV, Mar-Apr	\$ 180.00
Laughlin, Kelly	9/16/2021	Reimbursement Notary Commission Expo	\$ 107.63
Mehrens, Kerry	3/17/2022	Reimbursement for Retirement Gift	\$ 412.00
Morgan, Matthew	12/2/2021	Reimbursement for OT Meal	\$ 115.20
	1/20/2022	Tuition Reimbursement	\$ 146.53
	5/5/2022	Reimbursement for materials purchased	\$ 178.56
Quiram, Carl	4/21/2022	Reimbursement Boots	\$ 300.00
	6/23/2022	Reimbursement T3 Training	\$ 349.99
Ramos, Rene	10/21/2021	Reimbursement Cert Exam	\$ 420.00
Robinson, Jake	2/17/2022	Reimbursement Cert Exam	\$ 130.00
Rodriguez, Devin	10/31/2021	Reimbursement Membership CWEA	\$ 192.00
Santillan, Hugo	7/15/2021	Reimbursement Cert Exam	\$ 120.00
Shank, David	7/1/2021	Cell Phone Reimbursement	\$ 239.34
	3/31/2022	Reimbursement GFOA Conference Air Fare	\$ 403.20
	06/16/2022	Reimbursement GFOA Conference Expenses	\$ 1,142.97
	06/16/2022	Reimbursement Cell Phone -July-June	\$ 720.00
Stanko, Alexander	7/29/2021	Reimbursement Cert Exam	\$ 180.00
	8/19/2021	Tuition Reimbursement	\$ 2,679.53
	1/20/2022	Tuition Reimbursement	\$ 2,011.00
	6/16/2022	Tuition Reimbursement	\$ 1,115.00
Stone, Steve	1/27/2022	Tuition Reimbursement	\$ 141.00
	06/16/2022	Tuition Reimbursement	\$ 292.70
Tamzil, Veronica	2/3/2022	Reimbursement for CSMFO Conference	\$ 810.00
	5/19/2022	Reimbursement CMTA Conference Expenses	\$ 911.35
Tanner, Richard	4/7/2022	Reimbursement for Retirement Gift	\$ 412.00
Toma, Orneen	8/19/2021	Cell Phone Reimbursement	\$ 120.00
	12/16/2021	Reimbursement Cert/Renenwal Membership SWRCB	\$ 120.00
	12/16/2021	Cell Phone Reimbursement	\$ 240.00
	5/26/2022	Reimbursement Cell Phone -Dec-Apr	\$ 300.00
Wagner, Bryan	2/3/2022	Reimbursement Cert Exam	\$ 463.99
Wodarczyk, Chad	8/19/2021	Reimbursement Membership CWEA	\$ 106.00
Wolk, Charlie	4/28/2022	Reimbursement Parking & Mileage	\$ 300.68
Wuerth, Steve	02/24/2022	Reimbursement Cert Exam	\$ 293.00

Lauren Eckert

From: Charley Wolk <bejoca@sbcglobal.net>
Sent: Thursday, July 21, 2022 11:53 AM
To: Lauren Eckert
Cc: Dave Baxter 1
Subject: Re: EOQ Lunch - President Baxter's Attendance

Lauren,
I approve Dave's attendance at the Employee of the Quarter lunch on July 19.
Charley

On Thursday, July 21, 2022 at 11:16:32 AM PDT, Lauren Eckert <leckert@fpud.com> wrote:

Hi Charley,

Dave attended a lunch on Tuesday, July 19th for our Employee of the Quarter. Can you please send over your written approval for his attendance to this?

Thanks,

Lauren

Lauren Eckert

Executive Assistant/Board Secretary

Fallbrook Public Utility District

990 East Mission Road



Fallbrook, CA 92028

(760) 999-2704