FALLBROOK PUBLIC UTILITY DISTRICT
MEETING OF THE COMMUNITY BENEFIT PROGRAM COMMITTEE

MINUTES

MONDAY, AUGUST, 2025
10:00 A.M.

FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125

I. PRELIMINARY FUNCTIONS

CALL TO ORER / ROLL CALL

Committee Chair Mendelson called the Fallbrook Public Utility District's Community Benefit Program ("FPUD CBP") Committee meeting to order at 10:00 a.m.

A quorum was established and attendance was as follows:

Committee Members

Present: Jim Mendelson, Chair
Lila Hargrove, Vice Chair
Anna Marchand, Secretary
Leticia Maldonado/Stamos

Absent: Jerry Kalman
Elana Sterling

District Staff Present: Lauren Eckert, Executive Assistant/Board Secretary
Noelle Denke, Public Information Officer

Also present: One person attended via Zoom. Four people attended in person.

PLEDGE OF ALLEGIANCE – Committee Secretary Anna Marchand led the Pledge of Allegiance.

ADDITIONS TO AGENDA PER GC § 54954.2(b) - None

APPROVAL OF AGENDA

MOTION: Committee Vice Chair Hargrove moved to approve the agenda as presented; Committee Member Maldonado/Stamos seconded. A vote commenced and the motion passed. VOTE:

AYES: Four
NOES: None
ABSTAIN: None
ABSENT: Two

PUBLIC COMMENT

Committee Chair Mendelson called for public comment on non-agenda items. No comments were received at this time.

II. APPROVAL OF MINUTES.....(ITEM A-B)

A. JUNE 2, 2025 COMMUNITY BENEFIT PROGRAM COMMITTEE MEETING MINUTES

MOTION: Committee Vice Chair Hargrove moved to approve the June 2, 2025 FPUD CBP Committee Meeting Minutes; Committee Member Maldonado/Stamos seconded. A vote commenced and the motion passed. VOTE:

AYES: Four
NOES: None
ABSTAIN: None
ABSENT: Two

B. JULY 14, 2025 COMMUNITY BENEFIT PROGRAM COMMITTEE MEETING MINUTES

MOTION: Committee Vice Chair Hargrove moved to approve the July 14, 2025 FPUD CBP Committee Meeting Minutes; Committee Member Maldonado/Stamos seconded. A vote commenced and the motion passed. VOTE:

AYES: Four
NOES: None
ABSTAIN: None
ABSENT: Two

III. ACTION/DISCUSSION..... (ITEMS C-H)

C. PROJECT STATUS UPDATE DISCUSSION

Contracts Oversight Work Group Chair Marchand announced all financial reports have been completed and received for projects conducted during the first award cycle.

Contracts Oversight Work Group Chair Marchand also provided a written report on the current projects and an update as to the status of financial reporting. Additionally, the Fallbrook Community Youth Baseball projects were reassigned to Committee Vice Chair Hargrove.

D. DISCUSSION OF QUESTIONS RECEIVED

Committee Chair Mendelson called for public comment. None was received.

Proposal Development Work Group Chair Hargrove reviewed questions received during and since the July meeting as recorded in Attachment D in the August 2025 Agenda Package.

a. Tax records and monthly profit and loss statements are required to be included in the application.

b. Whether Funding may be awarded for land planning and land purchases was addressed with the FPUD General Manager. The General Manager stated that this decision is left to the Community Benefit Committee. This topic is deferred for a later discussion and is not expected to be included in any current applications.

   In the event this type of funding is awarded, it may be necessary to modify the requirement that projects need to be completed within one year. Josh Guerrettaz made public comment that generational funding would promote large scale projects and that it may be beneficial to revisit the one-year completion rule. Committee Vice Chair Hargrove will address this topic with the FPUD General Manager.

c. The Score Card and Scoring Rubric are available on the website and the application has been revised to align more specifically with the Score Card.

d. There is one current project that exceeds $200,000 and requires a formal bidding process. Contract Oversight Work Group Chair Marchand explained that every contract includes a term addressing the threshold for a formal bidding process. Any recipient required to conduct a formal bidding process should be referred to FPUD for specific steps and schedules that need to be accomplished. This issue should be addressed at the time funds are awarded.

e. Funding to the Fire Safe Council for maintaining and monitoring Automated External Defibrillators is not available since funding for equipment is excluded from eligible projects.

E. Committee Member Resignation

Committee Member Marchand is selling her Fallbrook home and relocating to Washington. As such, she submitted a letter of resignation and participated in today's meeting as her final meeting and participation on the Committee. She has provided the pertinent documents to the Chair and Vice Chair to be used as training and information to newly seated members.

F. Committee Secretary Replacement

As a result of Committee Member Marchand's resignation, a new secretary will need to be appointed. Committee Member Marchand was also the Chair for the Administrative Procedures and Contract Oversight Work Groups. These positions will need to be filled.

G. New Committee Member Appointment Status

Following Committee Member Marchand's resignation, the Committee consists of four current members. Committee Chair Mendelson advised that the FPUD Board's ad hoc Regional and Community Coordination Committee may have received eight applications and have eligible candidates to seat as Committee members. He has requested that the current vacant seats be filled as soon as possible and that a revolving pool of candidates exist for appointments as needed.

H. 2025-2026 Funding Application Calendar of Events Review

The Committee discussed the current 2025-2026 Funding Application Calendar of Events. Mark Mervich inquired about the August 22, 2205 entry providing for FPUD to review applications. Committee Vice Chair Hargrove explained that FPUD does not review the entire application, the review is limited to screening of ineligible projects.

IV. WORK GROUP REPORTS

I. ADMINISTRATIVE PROCEDURES

Work Group Chair Marchand reported she had provided the Chair and Vice Chair with significant documents to be shared and reviewed with any newly recruited Committee members.

J. PROPOSAL DEVELOPMENT – No report.

K. CONTRACT OVERSIGHT – No report.

L. PUBLIC OUTREACH – No report.

V. NEW BUSINESS – None

VI. ADJOURNMENT OF MEETING

Next regularly scheduled meeting is on September 8, 2025 at 10:00 a.m.

Committee Members shall submit September Agenda items to Committee Chair Mendelson on or before August 29, 2025.

MOTION: Committee Member Marchand moved to adjourn; Committee Member Hargrove seconded. A vote commenced, the motion passed unanimously and the meeting was adjourned at 10:28 a.m.

Chair, Community Benefit Committee

ATTEST:

acting Secretary, Community Benefit Committee