



FALLBROOK PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING

AGENDA

MONDAY, AUGUST 27, 2018  
4:00 P.M.

FALLBROOK PUBLIC UTILITY DISTRICT  
990 E. MISSION RD., FALLBROOK, CA 92028  
PHONE: (760) 728-1125

*If you have a disability and need an accommodation to participate in the meeting, please call the Secretary at (760) 728-1125, ext. 1130 for assistance so the necessary arrangements can be made.*

*Writings that are public records and are distributed during a public meeting are available for public inspection at the meeting if prepared by the local agency or a member of its legislative body or after the meeting if prepared by some other person.*

**I. PRELIMINARY FUNCTIONS**

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

PLEDGE OF ALLEGIANCE

ADDITIONS TO AGENDA PER GC § 54954.2(b)

APPROVAL OF AGENDA

PUBLIC COMMENT

*Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.*

**A. EMPLOYEE OF THE QUARTER FOR AUGUST 2018**

- 1. Eddie Taylor, Utility Technician

**II. CONSENT CALENDAR----- (ITEMS B—D)**

*All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors or the public requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.*

**B. CONSIDER APPROVING MINUTES**

- 1. July 23, 2018 Special Board Meeting
- 2. July 23, 2018 Regular Board Meeting

*Recommendation:* That the Board approve the minutes of the aforementioned meeting of the Board of Directors of the Fallbrook Public Utility District.

C. CONSIDER ADVANCE APPROVAL TO ATTEND MEETINGS

*Recommendation:* That the Board authorize Advance Approval for Directors' attendance to the following meetings or events: Metropolitan Water District of Southern California Tours (inspection trips) hosted by the San Diego County Water Authority delegation: (1) State Water Project/Bay-Delta, Sept. 28-29, 2018; (2) Colorado River Aqueduct System, Oct. 27-28, 2018; (3) Colorado River Aqueduct System, Jan. 18-19, 2019; (4) State Water Project/Bay-Delta, Mar. 16-17, 2019; (5) Colorado River Aqueduct System, Apr. 12-13, 2019; (6) Hoover Dam & Colorado River Aqueduct System, Jun. 7-8, 2019; and the Coastal Conservancy of the State of California Board of Directors Meeting on September 6, 2018, at 10 a.m. located at the Wharfinger Building--Bay Room, #1 Marina Way, Eureka, California.

D. CONSIDER LETTERS OF OPPOSITION TO SENATE BILL 998

*Recommendation:* That the Board adopt a position of opposition to Senate Bill 998 and authorize staff to submit the proposed letters to legislators on behalf of the Board and District.

III. **INFORMATION**----- (ITEMS E—I)

E. INTRODUCTION OF AARON COOK, NEW SENIOR ENGINEER

F. ENGINEERING AND OPERATIONS KEY PERFORMANCE INDICATORS

G. STATUS REPORT OF PARCELS WITH DEFERRED WATER AVAILABILITY /  
STANDBY CHARGES

H. UPDATE ON THE REQUEST FOR PROPOSAL FOR PROFESSIONAL LABOR  
NEGOTIATIONS SERVICES

I. PRESENTATION BY THE DISTRICT'S FIRST STUDENT INTERN: KATE  
CALHOUN OF FALLBROOK UNION HIGH SCHOOL

IV. **ACTION / DISCUSSION CALENDAR**----- (ITEMS J—S)

J. CONSIDER APPROVING CHANGE ORDER NO. 1 FOR THE 395 24-INCH  
PIPELINE REPLACEMENT PROJECT

*Recommendation:* That the Board approve Change Order No. 1 for the 395 Pipeline Replacement Project in the amount of \$81,019.98, which will increase the total contract amount for Weka, Inc. to \$541,746.98.

- K. CONSIDER AUTHORIZING NOTICE OF COMPLETION FOR THE 395 24-INCH PIPELINE REPLACEMENT PROJECT

*Recommendation:* That the Board authorize staff to file the Notice of Completion with the San Diego County Recorder.

- L. CONSIDER EXPANDING THE SANTA MARGARITA RIVER TRAILHEAD PARKING LOT

*Recommendation:* Staff supports Board direction.

- M. CONSIDER CUSTOMERS' REQUEST TO RESOLVE ONGOING PRIVATE LATERAL SPILL

*Recommendation:* Staff supports Board direction, but if the Board directs staff to make the repair, staff would recommend that the District work through the County of San Diego so all costs are recovered.

- N. CONSIDER PUBLICATION OF ANNUAL FINANCIAL STATEMENT

*Recommendation:* That the Board approve the draft financial statement developed by staff, and reviewed by the Fiscal Policy & Insurance Committee, for publication in the Village News in accordance with Section 6066 of the Government Code.

- O. CONSIDER RESOLUTION NO. 4941 ADOPTING AN AMENDED CONFLICT OF INTEREST CODE

*Recommendation:* That the Board adopt Resolution No. 4941 adopting the Amended Conflict of Interest Code pursuant to the Political Reform Act of 1974.

- P. CONSIDER ACCOUNTING AND CUSTOMER SERVICE STAFFING; RESOLUTION NO. 4942

*Recommendation:* That the Board approve the proposed staffing changes, including the Senior Accountant job description and salary range, the updated Accounting/Customer Service Assistant job title and job description, and the related changes to the org. chart and salary table.

- Q. CONSIDER ADOPTING RESOLUTION NO. 4943 AMENDING ADMINISTRATIVE CODE, ARTICLE 2—"BOARD OF DIRECTORS, ORGANIZATION OF"

*Recommendation:* That the Board of Directors adopt Resolution No. 4943 amending Article 2 of the Administrative Code with the proposed revisions.

- R. CONSIDER ADOPTING RESOLUTION NO. 4944 AMENDING ADMINISTRATIVE CODE, ARTICLE 12—"EXPENSES INCURRED ON DISTRICT BUSINESS" THE ADMINISTRATIVE CODE

*Recommendation:* That the Board of Directors adopt Resolution No. 4944 amending Article 12 of the Administrative Code with the proposed revisions.

- S. CONSIDER APPROVING THE GENERAL MANAGER CONTRACT AND APPOINTING THE GENERAL MANAGER

*Recommendation:* That the Board approve the contract for the General Manager, and applicable salary schedule, and appoint Jack Bebee as the District's General Manager.

**V. ORAL/WRITTEN REPORTS------(ITEMS 1-8)**

1. General Counsel
2. SDCWA Representative Report
3. Acting General Manager and Assistant General Manager/District Engineer
  - a. Engineering and Operations Report
4. Assistant General Manager/Chief Financial Officer
  - a. Treasurer's Report
  - b. Budget Status Report
  - c. Warrant List
5. Public Affairs Specialist
6. Notice of Approval of Per Diem for Meetings Attended
7. Director Comments/Reports on Meetings Attended
8. Miscellaneous

ADJOURN TO CLOSED SESSION

**VI. CLOSED SESSION**

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION PER GC § 54957:

TITLE: ACTING GENERAL MANAGER / GENERAL MANAGER

RECONVENE TO OPEN SESSION

REPORT FROM CLOSED SESSION

**VII. ADJOURNMENT OF MEETING**

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**DECLARATION OF POSTING**

I, Mary Lou West, Secretary of the Board of Directors of the Fallbrook Public Utility District, do hereby declare that I posted a copy of the foregoing agenda in the glass case at the entrance of the District Office located at 990 East Mission Road, Fallbrook, California, at least 72 hours prior to the meeting in accordance with Government Code § 54954.2(a).

I, Mary Lou West, further declare under penalty of perjury and under the laws of the State of California that the foregoing is true and correct.

8-22-18  
Dated / Fallbrook, CA

Mary Lou West  
Secretary, Board of Directors