



**FALLBROOK PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING**

**MONDAY, SEPTEMBER 27, 2021
4:00 P.M.**

**FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125**

AGENDA

PURSUANT TO WAIVERS TO CERTAIN BROWN ACT PROVISIONS UNDER EXECUTIVE ORDERS ISSUED BY GOVERNOR NEWSOM RELATED TO THE COVID-19 STATE OF EMERGENCY THIS MEETING WILL BE CONDUCTED VIA WEB AND TELECONFERENCE USING THE BELOW INFORMATION. HOWEVER, MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THIS MEETING BY ATTENDING IN PERSON AT THE DISTRICT OFFICE LOCATED AT 990 E. MISSION RD., FALLBROOK, CA 92028. MEMBERS OF THE PUBLIC WHO DO NOT WISH TO ATTEND IN PERSON ARE ENCOURAGED TO PARTICIPATE IN THE BOARD MEETING VIA WEB CONFERENCE USING THE BELOW CALL-IN AND WEBLINK INFORMATION.

Join Zoom Meeting

<https://us06web.zoom.us/j/84459058413?pwd=K1k3WtB6UzZhN3doKzR4MHNWVy9ZQT09>

Meeting ID: 844 5905 8413

Passcode: 575624

Dial by your location

+1 253 215 8782 US (Tacoma); +1 346 248 7799 US (Houston); +1 720 707 2699 US (Denver);
+1 301 715 8592 US (Washington DC); +1 312 626 6799 US (Chicago); +1 646 558 8656 US (New York)

Find your local number: <https://us06web.zoom.us/u/kez8atU0ho>

PUBLIC COMMENTS: Members of the public may submit public comments and comments on agenda items in one of the following ways:

SUBMIT COMMENTS BEFORE THE MEETING:

- By emailing to our Acting Board Secretary at mavisc@fpud.com
- By mailing to the District Offices at 990 E. Mission Rd., Fallbrook, CA 92028
- By depositing them in the District's Payment Drop Box located at 990 E. Mission Rd., Fallbrook, CA 92028

All comments submitted before the meeting by whatever means must be received at least 1 hour in advance of the meeting. All comments will be read to the Board during the appropriate portion of the meeting. Please keep any written comments to 3 minutes.

REMOTELY MAKE COMMENTS DURING THE MEETING: The Board President will inquire prior to Board discussion if there are any comments from the public on each item.

- Via Zoom Webinar go to the "Participants List," hover over your name and click on "raise hand." This will notify the moderator that you wish to speak during oral communication or during a specific item on the agenda.
- Via phone, you can raise your hand by pressing *9 to notify the moderator that you wish to speak during the current item.

MAKE IN-PERSON COMMENTS DURING THE MEETING: The Board President will inquire prior to Board discussion if there are any comments from the public on each item, at which time members of the public attending in person may make comments.

THESE PUBLIC COMMENT PROCEDURES SUPERSEDE THE DISTRICT'S STANDARD PUBLIC COMMENT POLICIES AND PROCEDURES TO THE CONTRARY.

If you have a disability and need an accommodation to participate in the meeting, please call the Board Secretary at (760) 999-2704 for assistance.

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

PLEDGE OF ALLEGIANCE

ADDITIONS TO AGENDA PER GC § 54954.2(b)

APPROVAL OF AGENDA

PUBLIC COMMENT

Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.

II. CONSENT CALENDAR-----(ITEMS A-B)****

All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, or the public, requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.

A. CONSIDER APPROVAL OF MINUTES

1. August 23, 2021 Regular Meeting

Recommendation: The Board approve the minutes of the aforementioned meeting of the Board of Directors of the Fallbrook Public Utility District.

B. NOTICE OF COMPLETION – ROSS LAKE PRV

Recommendation: That the Board authorize staff to file the attached Notice of Completion with the San Diego County Recorder.

III. INFORMATION-----(ITEMS C-D)****

- C. UPDATE OF TESLA BATTERY WALL INSTALLATION PROJECT AT FOUR FPUD SITES

Presented by: Kevin Collins, Purchasing/Warehouse/Fleet Supervisor

- D. REVIEW OF DISTRICT'S DISCONNECTION POLICY AND PROCESS

Presented by: David Shank, Assistant General Manager/CFO

IV. ACTION / DISCUSSION CALENDAR ----- (ITEMS E-J)

- E. CONSIDER REQUEST TO RESCHEDULE THE DEC. 6, 2021 COMBINED NOVEMBER/DECEMBER REGULAR BOARD MEETING TO DEC.13, 2021

Recommendation: That the Board authorize moving the combined November/December Regular Board Meeting to December 13, 2021.

- F. WATER SHORTAGE CONTINGENCY PLAN, CONSIDER DECLARING A "WATER SHORTAGE RESPONSE LEVEL 1 – WATER SHORTAGE NOTICE"

Recommendation: That the Board declare a "Water Shortage Response Level 1 – Water Shortage Notice". Upon declaration, public announcement would be made on all FPUD water bills, physical posting in the District lobby, on the District website and social media outlets, and by publication in the Village News.

- G. CONSIDER DISTRICT PROGRAM FOR PRIVATE SEWER LATERALS

Recommendation: That the Board maintain current practices and to have the General Manager bring forward any cases of any cases of highly complex or expensive private laterals repairs for Board consideration on a case-by-case basis but not to develop any formal program at this time.

- H. UPDATED CERTIFICATION REQUIREMENTS AND RECOMMENDED SALARY ADJUSTMENT TO SYSTEMS OPERATOR I/II/III

Recommendation: It is recommended that the Board approve the proposed updated certification requirements, salary adjustment, and the revised salary table.

- I. CONSIDER REQUEST FOR APPROVAL TO PURCHASE HYDRO EXCAVATOR

Recommendation: The Board approve a purchase of one hydro excavator from Municipal Maintenance Equipment (MME) for \$79,157.46.

J. CONSIDER APPROVAL OF SOLAR SUPPORT CONTRACTS FOR MAIN OFFICE AND WASTEWATER TREATMENT PLANT

Recommendation: The Board award Sunpower a 5 year contract in the total amount of \$132,547.88 for solar support at the Wastewater Treatment Plant and a 5 year contract in the total amount of \$41,145.00 for solar support at the Main Office.

V. **ORAL/WRITTEN REPORTS**-----**(ITEMS 1-8)**

1. General Counsel
2. SDCWA Representative Report
3. General Manager
 - a. Engineering and Operations Report
4. Assistant General Manager/Chief Financial Officer
 - a. Financial Summary Report
 - b. Treasurer's Report
 - c. Budget Status Report
 - d. Warrant List
5. Public Affairs Specialist
6. Notice of Approval of Per Diem for Meetings Attended
 - a. Notification of Approval for Director's attendance in the CSDA Annual Conference and Exhibitor Showcase August 30, 2021 to September 2, 2021 in Monterey, CA.
7. Director Comments/Reports on Meetings Attended
8. Miscellaneous

ADJOURN TO CLOSED SESSION

VI. **CLOSED SESSION**-----**(ITEM 1)**

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION SIGNIFICANT EXPOSURE TO LITIGATION PER GC § 54956.9 (d)(2):

One (1) Potential Case

RECONVENE TO OPEN SESSION

REPORT FROM CLOSED SESSION (*As Necessary*)

VII. **ADJOURNMENT OF MEETING**

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DECLARATION OF POSTING

I, Mavis Canpinar, Acting Executive Assistant/Board Secretary of the Fallbrook Public Utility District, do hereby declare that I posted a copy of the foregoing agenda in the glass case at the entrance of the District Office located at 990 East Mission Road, Fallbrook, California, at least 72 hours prior to the meeting in accordance with Government Code § 54954.2(a).

I, Mavis Canpinar, further declare under penalty of perjury and under the laws of the State of California that the foregoing is true and correct.

9/22/21
Dated / Fallbrook, CA

/s/Mavis Canpinar
Acting Executive Assistant /
Board Secretary