FALLBROOK PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING

MINUTES

MONDAY, JULY 27, 2025
4:00 P.M.

FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL / ESTABLISH A QUORUM

Vice President Endter called the July Regular Meeting of the Board of Directors of the Fallbrook Public Utility District to order at 4:00 p.m.

A quorum was established, and attendance was as follows:

Board of Directors

Present: Don McDougal, Member/President
Ken Endter, Member/Vice President
Dave Baxter, Member
Jennifer DeMeo, Member
Charley Wolk, Member

Absent: None

General Counsel/District Staff

Present: Jack Bebee, General Manager
Paula de Sousa, General Counsel
Dave Shank, Assistant General Manager/CFO
Jodi Brown, Management Analyst
Aaron Cook, Engineering Manager
Aiden Crayne, Associate Engineer
Noelle Denke, Public Information Officer
Desmond Kightlinger, Water Services Intern
John Marchetta, Human Resources Manager
Hugo Santillan, Utility Worker II
Lauren Eckert, Executive Assistant/Board Secretary

Also present were others, including, but not limited to: Mark Mervich

PLEDGE OF ALLEGIANCE

Vice President Endter led the Pledge of Allegiance.

ADDITIONS TO AGENDA PER GC § 54954.2(b)

APPROVAL OF AGENDA

MOTION: Director Wolk moved to approve the agenda; Director Baxter seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, Endter, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: None

PUBLIC COMMENT
Members of the public are invited to address the Board of Directors on any item that is within the subject matter jurisdiction of the legislative body. The Board President may limit comments to three (3) minutes.

There were no public comments on non-agenda items.

A. NEW EMPLOYEE ANNOUNCEMENT
1. Desmond Kightlinger, Water Services Intern
2. Aiden Crayne, Associate Engineer

The Board welcomed Desmond Kightlinger as the new Water Services Intern and Aiden Crayne as the new Associate Engineer.

B. NEW CERTIFICATIONS
1. Carl Quiram, Water Treatment Operator, Grade T3
2. Hugo Santillan, Water Distribution Operator, Grade D3

The Board recognized Carl Quiram for receiving his Water Treatment Operator, Grade T3 certification and Hugo Santillan for receiving his Water Distribution Operator, Grade D3 certification.

II. CONSENT CALENDAR----------(ITEMS C–D)
All items appearing on the Consent Calendar may be disposed of by a single motion. Items shall be removed from the Consent Calendar if any member of the Board of Directors, or the public, requests removal prior to a vote on a motion to approve the items. Such items shall be considered separately for action by the Board.

C. CONSIDER APPROVAL OF MINUTES
1. June 23, 2025 Regular Board Meeting

Recommendation: The Board approve the minutes of the aforementioned meeting of the Board of Directors of the Fallbrook Public Utility District.

D. CONSIDER CERTIFYING THE SEWER SYSTEM MANAGEMENT PLAN

Recommendation: That the Board approve Resolution No. 5100, certifying the 6-year review of the District's Sewer System Management Plan.

There were no public comments on Consent Calendar items.

MOTION: Director DeMeo moved to approve the Consent Calendar as presented; Director Wolk seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, Endter, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: None

III. INFORMATION ---------- (ITEMS E–F)

E. EMPLOYEE SATISFACTION SURVEY RESULTS

Presented by: John Marchetta, Human Resources Manager

There were no public comments on agenda item E.

Human Resources Manager Marchetta presented the results from the annual Employee Satisfaction Survey.

F. DISCUSS FUNDING A RED MOUNTAIN RESERVOIR RENEWAL RESERVE

Presented by: Dave Shank, Assistant General Manager/CFO

There were no public comments on agenda item F.

AGM/CFO Shank provided an overview of establishing a reserve for the upcoming Red Mountain Reservoir renewal project, to begin funding this project over time.

General Manager Bebee reported staff will work on a detailed plan over the next year or so.

Director DeMeo confirmed this would be a separate fund. Director Wolk added this would establish a separate fund for account visibility. He also noted this

project was not an "if," but a "when" rather, and getting ahead of the project analysis was beneficial.

IV. ACTION / DISCUSSION CALENDAR ---------- (ITEMS G–H)

G. CONSIDER AWARD OF HVAC MAIN OFFICE IMPROVEMENT PROJECT – PHASE A

Recommendation: That the Board award of the HVAC Main Office Improvement Project – Phase A, to KMA HVAC & Construction for $92,000.00

Mark Mervich inquired if there was any information on the other phases. Engineering Manager Cook responded that he believed there were two phases to this project. General Manager Bebee added this entire project had already been budgeted.

MOTION: Director Wolk moved to award the HVAC Main Office Improvement Project – Phase A, to KMA HVAC & Construction for $92,000; Director DeMeo seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, Endter, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: None

H. CONSIDER AMENDED EMPLOYMENT AGREEMENT BETWEEN FALLBROOK PUBLIC UTILITY DISTRICT AND JACK BEBEE (2025)

Recommendation: That the Amended Employment Agreement between Fallbrook and General Manager Jack Bebee be approved effective July 1, 2025.

There were no public comments on agenda item H.

General Counsel de Sousa read onto the record the notable changes described in the proposed Amended Employment Agreement for General Manager Bebee.

MOTION: Director McDougal moved to approve the Amended Employment Agreement between Fallbrook Public Utility District and General Manager Jack Bebee, effective July 1, 2025; Director Wolk seconded. Motion carried; VOTE:

AYES: Directors Baxter, DeMeo, Endter, McDougal, and Wolk
NOES: None
ABSTAIN: None
ABSENT: None

V. ORAL/WRITTEN REPORTS----------(ITEMS 1–7)

1. General Counsel
2. General Manager
   a. MWD/EMWD Update
   b. Engineering and Operations Report
   c. Federal Funding Update
      - General Manager Bebee reported the District is dealing with odor issues from Red Mountain Reservoir.
      - General Manager Bebee reported on the MWD General Manager search.
3. Assistant General Manager/Chief Financial Officer
   a. Treasurer's Report
   b. Warrant List
      - AGM/CFO Shank reported the year-end Budget Status Report and Financial Summary Report will be included in next month's packet.
4. Public Information Officer
   - PIO Denke reported on the increased community event attendance, noting the District now attends about 15 events annually.
5. Notice of Approval of Per Diem for Meetings Attended
6. Director Comments/Reports on Meetings Attended
   - Director DeMeo reported on her attendance to the ACWA President/Vice President virtual session.
7. Miscellaneous

VI. ADJOURNMENT OF MEETING

There being no further business to discuss, the June Regular Meeting of the Board of Directors of the Fallbrook Public Utility District was adjourned at 4:37 p.m.

President, Board of Directors

ATTEST:

Secretary, Board of Directors