



FALLBROOK PUBLIC UTILITY DISTRICT
MEETING OF THE COMMUNITY BENEFIT PROGRAM COMMITTEE

AGENDA

MONDAY, MAY 11, 2026
10:00 A.M.

FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125

THIS MEETING WILL BE HELD AT THE ABOVE DATE, TIME, AND LOCATION AND MEMBERS OF THE PUBLIC MAY ATTEND IN PERSON AT THE DISTRICT OFFICE LOCATED AT 990 E. MISSION RD., FALLBROOK, CA 92028. FOR THE CONVENIENCE OF MEMBERS OF THE PUBLIC WHO DO NOT WISH TO ATTEND IN PERSON, FALLBROOK PUBLIC UTILITY DISTRICT PROVIDES A MEANS TO OBSERVE AND PROVIDE PUBLIC COMMENTS AT THE MEETING VIA WEB CONFERENCE USING THE BELOW CALL-IN AND WEBLINK INFORMATION. PLEASE NOTE THAT IN THE EVENT OF TECHNICAL ISSUES THAT DISRUPT THE ABILITY OF MEMBERS OF THE PUBLIC TO VIEW THE MEETING OR PROVIDE PUBLIC COMMENTS THROUGH THE WEB CONFERENCE OPTION, THE MEETING WILL CONTINUE.

Join Zoom Meeting

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MEETING ID: 896 1395 1789

AUDIO PASSCODE: 651423

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PUBLIC COMMENTS: Members of the public may submit public comments and comments on agenda items in one of the following ways:

SUBMIT COMMENTS BEFORE THE MEETING:

- By emailing to our Board Secretary at leckert@fpud.com
- By mailing to the District Offices at 990 E. Mission Rd., Fallbrook, CA 92028
- By depositing them in the District’s Payment Drop Box located at 990 E. Mission Rd., Fallbrook, CA 92028

All comments submitted before the meeting by whatever means must be received at least 1 hour in advance of the meeting. All comments will be read to the Committee during the appropriate portion of the meeting. Please keep any written comments to 3 minutes.

REMOTELY MAKE COMMENTS DURING THE MEETING: The Committee Chair will inquire prior to Committee discussion if there are any comments from the public on each item.

- Via Zoom Webinar go to the “Participants List,” hover over your name and click on “raise hand.” This will notify the moderator that you wish to speak during oral communication or during a specific item on the agenda.
- Via phone, you can raise your hand by pressing *9 to notify the moderator that you wish to speak during the current item.

MAKE IN-PERSON COMMENTS DURING THE MEETING: The Committee Chair will inquire prior to Committee discussion if there are any comments from the public on each item, at which time members of the public attending in person may make comments.

THESE PUBLIC COMMENT PROCEDURES SUPERSEDE THE DISTRICT’S STANDARD PUBLIC COMMENT POLICIES AND PROCEDURES TO THE CONTRARY.

If you have a disability and need an accommodation to participate in the meeting, please call the Board Secretary at (760) 999-2704 for assistance.

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS TO AGENDA PER GC § 54954.2(b)

APPROVAL OF AGENDA

PUBLIC COMMENT

Members of the public are invited to address the Committee on any item that is within the subject matter jurisdiction of the legislative body. The Committee Chair may limit comments to three (3) minutes.

II. APPROVAL OF MINUTES------(ITEM A)

A. MARCH 9, 2026 COMMUNITY BENEFIT PROGRAM COMMITTEE MEETING MINUTES (ATTACHMENT A)

III. ACTION/DISCUSSION------(ITEMS B-E)

B. MEMBER RESIGNATION

C. SECOND INSTALLMENT GRANT FUNDING UPDATE

D. PERMITTING DOCUMENTATION AND POSSIBLE CHANGE TO APPLICATION; DRAFT FOR DRB/CRG/PERMIT PROCESS FOR THE COMMUNITY BENEFIT PROGRAM (ATTACHMENT B)

E. 2026-2027 FUNDING APPLICATION CALENDAR OF EVENTS (ATTACHMENT C)

IV. WORK GROUP REPORTS.....(ITEMS F-I)

F. ADMINISTRATIVE PROCEDURES

G. PROPOSAL DEVELOPMENT

H. CONTRACT OVERSIGHT

I. PUBLIC OUTREACH

V. COMMITTEE MEMBER COMMENTS

VI. NEW BUSINESS

VII. ADJOURNMENT OF MEETING

Next regularly-scheduled Committee Meeting – June 8, 2026 at 10:00 a.m.

* * * * *

DECLARATION OF POSTING

I, Lauren Eckert, Executive Assistant/Board Secretary of the Fallbrook Public Utility District, do hereby declare that I posted a copy of the foregoing agenda in the glass case at the entrance of the District Office located at 990 East Mission Road, Fallbrook, California, at least 72 hours prior to the meeting in accordance with Government Code § 54954.2.

I, Lauren Eckert, further declare under penalty of perjury and under the laws of the State of California that the foregoing is true and correct.

May 6, 2026
Dated / Fallbrook, CA

/s/ Lauren Eckert
Executive Assistant/Board Secretary

Attachment A
Minutes of the March 9, 2026
Community Benefit Program Committee Meeting



FALLBROOK PUBLIC UTILITY DISTRICT
MEETING OF THE COMMUNITY BENEFIT PROGRAM COMMITTEE

MINUTES

MONDAY, MARCH 9, 2026
10:00 A.M.

FALLBROOK PUBLIC UTILITY DISTRICT
990 E. MISSION RD., FALLBROOK, CA 92028
PHONE: (760) 728-1125

I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL

Chair Mendelson called the Fallbrook Public Utility District’s Community Benefit Program (“FPUD CBP”) Committee’s March meeting to order at 10:00 a.m.

A quorum was established and attendance was as follows:

Committee Members

Present: Jim Mendelson, Chair
Lila Hargrove, Vice Chair
Mavis Canpinar, Secretary
Jerry Kalman
Leticia Maldonado/Stamos
Tiffany Saxon
Elana Sterling

Absent: None

District Staff Present:

Lauren Eckert, Executive Assistant/Board Secretary
Kevin Collins, Purchasing/Warehouse/Fleet Supervisor
Noelle Denke, Public Information Officer

Also present: Three people attended in person, and two people attended online.

PLEDGE OF ALLEGIANCE

Vice Chair Hargrove led the Pledge of Allegiance.

ADDITIONS TO AGENDA PER GC § 54954.2(b) - None

APPROVAL OF AGENDA

MOTION: Committee Member Sterling moved to approve the agenda as presented; Committee Member Kalman seconded. Motion carried; VOTE:

AYES: Committee Members Canpinar, Hargrove, Kalman, Maldonado/Stamos,
Mendelson, Saxon and Sterling
NOES: None
ABSTAIN: None
ABSENT: None

PUBLIC COMMENT

Chair Mendelson called for public comment on non-agenda items. No comments were received at this time.

II. APPROVAL OF MINUTES-----**(ITEM A)**

A. FEBRUARY 9, 2026, COMMUNITY BENEFIT PROGRAM COMMITTEE MEETING MINUTES (ATTACHMENT A)

MOTION: Committee Member Hargrove moved to approve the February 9, 2026 Community Benefit Program Committee meeting minutes; Committee Member Canpinar seconded. Motion carried; VOTE:

AYES: Committee Members Canpinar, Hargrove, Kalman, Mendelson, Maldonado/Stamos, Saxon and Sterling
NOES: None
ABSTAIN: None
ABSENT: None

III. ACTION/DISCUSSION-----**(ITEMS B–E)**

B. DIR TRAINING

Kevin Collins of Fallbrook Public Utility District provided an overview of completing the online Department of Industrial Relations registration (DIR), which is a requirement of public works projects. Member Maldonado/Stamos asked who could be penalized if grant awardees did not register their projects with the DIR as required, to which Mr. Collins answered the governing body of the Community Benefit Program, FPUD, would be responsible. If more than one trade is hired to complete a project, each trade job must be DIR registered independently by the award grantee. Josh Guerrettaz stepped to the podium for clarification on when to choose the contractor during the registration process. It was determined the registration process should start once the contractor has been chosen. An information sheet that outlines rules and regulations around DIR jobs along with prevailing wage information will be posted to the CBP section of the FPUD website.

C. AD HOC FEEDBACK COMMITTEE

1. Rubric Score Card Revision (Attachment C):

MOTION: Committee Member Canpinar moved to approve the rubric as presented in the packet with the addition of the word 'with' to the last section of the Alignment category so that it reads, *How well does the project align with Article 23.2 of FPUD's administrative code*; Committee Member Sterling seconded. Motion carried; VOTE:

AYES: Committee Members Canpinar, Hargrove, Kalman, Mendelson, Maldonato/Stamos, Saxon and Sterling

NOES: None

ABSTAIN: None

ABSENT: None

2. Suggested Questions to be Added to Applications (Attachment D): Public comment was received by Rachel Mason to add a question to the application regarding whether the project requires a permit. Discussion ensued.

MOTION: Committee Member Saxon moved to add to the application a section that states, *Does this project require a permit. If yes, has the permit application process been started. If not, when is the permit application anticipated start date*; Committee Member Kalman seconded. Motion carried; VOTE:

AYES: Committee Members Canpinar, Hargrove, Kalman, Mendelson, Maldonato/Stamos, Saxon and Sterling

NOES: None

ABSTAIN: None

ABSENT: None

D. BROWN ACT (TRADITIONAL APPLICATION)

It was determined the Committee will continue to use the traditional Brown Act Application, reflecting alignment with the FPUD board meetings.

E. FALLBROOK REGIONAL HEALTH DISTRICT RIBBON CUTTING (ATTACHMENT E)

To stay within the limits of the Brown Act, only members Canpinar, Kalman, and Mendelson will attend the ceremony.

F. PROJECT PERMITTING

It was determined if a project required a permit but did not obtain one, the grant funds received for the project would need to be returned.

IV. WORK GROUP REPORTS.....(ITEMS F–J)

- G. ADMINISTRATIVE PROCEDURES: No updates at this time.
- H. PROPOSAL DEVELOPMENT: No updates at this time.
- I. CONTRACT OVERSIGHT: No updates at this time.
- J. PUBLIC OUTREACH

Committee Member Kalman thanked Ms. Denke for updating the FPUD website to include the 2026-2027 CBP calendar of events.

V. NEW BUSINESS

VI. ADJOURNMENT OF MEETING

Next regularly-scheduled Committee Meeting – May 11, 2026 at 10:00 a.m.

Committee Members shall submit May Agenda items to Committee Chair Mendelson on or before May 1, 2026.

With no further business to discuss, the March meeting of the Community Benefit Program Committee was adjourned at 10:43 a.m.

Chair, Community Benefit Committee

ATTEST:

Secretary, Community Benefit Committee

ATTACHMENT B

Draft for DRB/CPG/Permit process for the Community Benefit Program:

Step 1:

If funds will be used for a project, and/or to confirm that the current/future use is allowed, these items should be determined prior to a formal grant submittal.

1. Zoning- Address & APN- to determine that the use is allowed.
2. Confirm if Zoning has a B Designator - if it does, it will require Design Review & a CPG recommendation.
3. Determine if permits are required through CPG or County Zoning.
4. Determine that there are no code compliance issues.

Step 2:

Grant submittal should include copies of the zoning and permit requirements above.

Step 3:

Once a grant request is approved, the grantee should apply for any DRB review and permits as needed.

Step 3:

Funding should take place once Copies of DRB approval and/or approved permits are submitted.

It is suggested that the contract states the above process.

ATTACHMENT C CALENDAR OF EVENTS

Jun 18 6:00 pm	Workshop
Jul 17	Application opens
Aug 14	Close Electronic Application Process Online
Aug 21	Opportunity for FPUD to Review Applications for Eligibility
Aug 28	Proposal Development Workgroup to Assemble and Distribute Application Notebooks
Sept 18	Committee Members Review Applications and Submit Questions to Proposal Development Workgroup Chair
Sept 25	Notice Sent to Each Applicant Announcing Next Regularly Scheduled CBP Meeting and that Projects Will Be Discussed with Opportunity for Applicant to Respond to the Committee Questions with Clarification and/or Answers
Oct 12 10:00 am	Regularly Scheduled CBP Committee Meeting with Agenda Item for each Eligible Application and to Address Requests for Site Visits
Oct 12-23	Site Visits
Oct 26, 10:00 am or TBD	Special Meeting to Report on Site Visits, if applicable
Oct 30	Committee Members Individually Score Applications and Turn in Scoring Rubric to Proposal Development Workgroup
Nov 9 10:00 am	Regularly Scheduled CBP Meeting to Discuss Application Scores and Determine Funding Awards
Nov 11	Secretary Emails Each Applicant about Results of CBP Funding Decisions
Dec 7 4:00 pm	CBP Funding Recommendations formally submitted at the FPUD Board Meeting

	Committee attendance
	FPUD Task
	Committee Task
	Sub Committee or Secretary Task