



FALLBROOK PUBLIC UTILITY DISTRICT  
MEETING OF THE COMMUNITY BENEFIT PROGRAM COMMITTEE

AGENDA

MONDAY, JANUARY 12, 2026  
10:00 A.M.

FALLBROOK PUBLIC UTILITY DISTRICT  
990 E. MISSION RD., FALLBROOK, CA 92028  
PHONE: (760) 728-1125

**THIS MEETING WILL BE HELD AT THE ABOVE DATE, TIME, AND LOCATION AND MEMBERS OF THE PUBLIC MAY ATTEND IN PERSON AT THE DISTRICT OFFICE LOCATED AT 990 E. MISSION RD., FALLBROOK, CA 92028. FOR THE CONVENIENCE OF MEMBERS OF THE PUBLIC WHO DO NOT WISH TO ATTEND IN PERSON, FALLBROOK PUBLIC UTILITY DISTRICT PROVIDES A MEANS TO OBSERVE AND PROVIDE PUBLIC COMMENTS AT THE MEETING VIA WEB CONFERENCE USING THE BELOW CALL-IN AND WEBLINK INFORMATION. PLEASE NOTE THAT IN THE EVENT OF TECHNICAL ISSUES THAT DISRUPT THE ABILITY OF MEMBERS OF THE PUBLIC TO VIEW THE MEETING OR PROVIDE PUBLIC COMMENTS THROUGH THE WEB CONFERENCE OPTION, THE MEETING WILL CONTINUE.**

Join Zoom Meeting

<https://us06web.zoom.us/j/89613951789?pwd=TVpiRnZQOG8xbWZuS1NpTkRyZlZDZz09>

MEETING ID: 896 1395 1789

AUDIO PASSCODE: 651423

Dial by your location

+1 346 248 7799 US (Houston); +1 720 707 2699 US (Denver); +1 253 215 8782 US (Tacoma);  
+1 312 626 6799 US (Chicago); +1 646 558 8656 US (New York); +1 301 715 8592 US (Washington DC)

Find your local number: <https://us06web.zoom.us/u/kvRWv7LrC>

**PUBLIC COMMENTS:** Members of the public may submit public comments and comments on agenda items in one of the following ways:

**SUBMIT COMMENTS BEFORE THE MEETING:**

- By emailing to our Board Secretary at [leckert@fpud.com](mailto:leckert@fpud.com)
- By mailing to the District Offices at 990 E. Mission Rd., Fallbrook, CA 92028
- By depositing them in the District’s Payment Drop Box located at 990 E. Mission Rd., Fallbrook, CA 92028

All comments submitted before the meeting by whatever means must be received at least 1 hour in advance of the meeting. All comments will be read to the Committee during the appropriate portion of the meeting. Please keep any written comments to 3 minutes.

**REMOTELY MAKE COMMENTS DURING THE MEETING:** The Committee Chair will inquire prior to Committee discussion if there are any comments from the public on each item.

- Via Zoom Webinar go to the “Participants List,” hover over your name and click on “raise hand.” This will notify the moderator that you wish to speak during oral communication or during a specific item on the agenda.
- Via phone, you can raise your hand by pressing \*9 to notify the moderator that you wish to speak during the current item.

**MAKE IN-PERSON COMMENTS DURING THE MEETING:** The Committee Chair will inquire prior to Committee discussion if there are any comments from the public on each item, at which time members of the public attending in person may make comments.

**THESE PUBLIC COMMENT PROCEDURES SUPERSEDE THE DISTRICT’S STANDARD PUBLIC COMMENT POLICIES AND PROCEDURES TO THE CONTRARY.**

*If you have a disability and need an accommodation to participate in the meeting, please call the Board Secretary at (760) 999-2704 for assistance.*

**I. PRELIMINARY FUNCTIONS**

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS TO AGENDA PER GC § 54954.2(b)

APPROVAL OF AGENDA

PUBLIC COMMENT

*Members of the public are invited to address the Committee on any item that is within the subject matter jurisdiction of the legislative body. The Committee Chair may limit comments to three (3) minutes.*

**II. APPROVAL OF MINUTES------(ITEM A)**

- A. DECEMBER 8, 2025 COMMUNITY BENEFIT PROGRAM COMMITTEE MEETING MINUTES (ATTACHMENT A)

**III. ACTION/DISCUSSION------(ITEMS B-H)**

- B. RECAP OF DECEMBER 8, 2025 FPUD BOARD MEETING
  - a. Report from CBP Secretary on Status of Contract Execution
  - b. Contract Oversight Workgroup
- C. FEEDBACK SOLICITATION FROM AWARD APPLICANTS (ATTACHMENT B)
- D. FEEDBACK RECEIVED
  - a. Fallbrook Trails Council (Attachment C)
  - b. Mavis Canpinar (Attachment D)
  - c. Fallbrook Sports Association (Attachment E)
  - d. Fallbrook Arts, Inc. (Attachment F)
  - e. Open Public Comment
  - f. Board Member Comment
- E. NEXT MEETING TASKINGS
  - a. Proposed Changes in Response to Feedback for Committee Approval
  - b. Proposed 2026-27 Funding Application Calendar of Events for Committee Approval
- F. DIR (DEPARTMENT OF INDUSTRIAL RELATIONS) QUESTION REGARDING PREVAILING WAGE (ATTACHMENT G)
- G. SB 707 CHANGES TO THE BROWN ACT (ATTACHMENT H)

- H. POTENTIAL CANCELLATION OF FUTURE REGULARLY SCHEDULED MEETING

**IV. WORK GROUP REPORTS.....(ITEMS I-L)**

- I. ADMINISTRATIVE PROCEDURES
- J. PROPOSAL DEVELOPMENT
- K. CONTRACT OVERSIGHT
- L. PUBLIC OUTREACH

**V. NEW BUSINESS**

**VI. ADJOURNMENT OF MEETING**

*Next regularly-scheduled Committee Meeting – February 9, 2026 at 10:00 a.m.*

\* \* \* \* \*

**DECLARATION OF POSTING**

I, Lauren Eckert, Executive Assistant/Board Secretary of the Fallbrook Public Utility District, do hereby declare that I posted a copy of the foregoing agenda in the glass case at the entrance of the District Office located at 990 East Mission Road, Fallbrook, California, at least 72 hours prior to the meeting in accordance with Government Code § 54954.2.

I, Lauren Eckert, further declare under penalty of perjury and under the laws of the State of California that the foregoing is true and correct.

January 8, 2026  
Dated / Fallbrook, CA

/s/ Lauren Eckert  
Executive Assistant/Board Secretary

Attachment A  
Minutes of the December 8, 2025  
Community Benefit Program Committee Meeting



FALLBROOK PUBLIC UTILITY DISTRICT  
MEETING OF THE COMMUNITY BENEFIT PROGRAM COMMITTEE

MINUTES

MONDAY, DECEMBER 8, 2025  
10:00 A.M.

FALLBROOK PUBLIC UTILITY DISTRICT  
990 E. MISSION RD., FALLBROOK, CA 92028  
PHONE: (760) 728-1125

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I. PRELIMINARY FUNCTIONS

CALL TO ORDER / ROLL CALL

Chair Mendelson called the Fallbrook Public Utility District’s Community Benefit Program (“FPUD CBP”) Committee’s December meeting to order at 10:00 a.m.

A quorum was established and attendance was as follows:

Committee Members

Present: Jim Mendelson, Chair  
Lila Hargrove, Vice Chair  
Mavis Canpinar  
Jerry Kalman  
Leticia Maldonado/Stamos (*arrived 10:04 a.m.*)  
Tiffany Saxon  
Elana Sterling

Absent: None

District Staff Present:

Noelle Denke, Public Information Officer  
Lauren Eckert, Executive Assistant/Board Secretary

Also present: Nine people attended in person, and one person attended online.

PLEDGE OF ALLEGIANCE

Committee Member Canpinar led the Pledge of Allegiance.

ADDITIONS TO AGENDA PER GC § 54954.2(b) - None

APPROVAL OF AGENDA

MOTION: Committee Member Sterling moved to approve the agenda as presented; Committee Member Kalman seconded. Motion carried; VOTE:

AYES: Committee Members Canpinar, Hargrove, Kalman, Mendelson, Saxon and Sterling  
NOES: None  
ABSTAIN: None  
ABSENT: Committee Member Maldonado/Stamos

#### PUBLIC COMMENT

Chair Mendelson called for public comment on non-agenda items. No comments were received at this time.

### **II. APPROVAL OF MINUTES-----**(ITEM A)****

#### A. NOVEMBER 10, 2025 COMMUNITY BENEFIT PROGRAM COMMITTEE MEETING MINUTES (ATTACHMENT A)

MOTION: Committee Member Sterling moved to approve the November 10, 2025 Community Benefit Program Committee meeting minutes; Committee Member Hargrove seconded. Motion carried; VOTE:

AYES: Committee Members Canpinar, Hargrove, Kalman, Mendelson, Saxon and Sterling  
NOES: None  
ABSTAIN: None  
ABSENT: Committee Member Maldonado/Stamos

### **III. ACTION/DISCUSSION-----**(ITEMS B-E)****

#### B. LETTER TO FPUD BOARD ANNOUNCING OUR FUNDING RECOMMENDATIONS (ATTACHMENT B)

Committee Chair Mendelson announced the Committee's funding recommendations would be going to the FPUD Board at their Board meeting later tonight (December 8, 2025 at 4:00 pm). He noted where in the FPUD agenda packet the Community Benefit Program Committee item was.

#### C. FEEDBACK FROM AWARD RECIPIENTS (ATTACHMENT C)

Committee Chair Mendelson requested feedback on the application process, by the end of the year, from all organizations that applied for funding. He pointed out the feedback that had been received at the time of the Committee's December meeting.

#### D. SOLICITATION FOR AFTER ACTION ITEMS/LESSONS LEARNED (submit no later than December 31, 2025)

Chair Mendelson will send out an email to all applicants, including those who were not funded, asking for feedback on the application process and any lessons learned. He will give a deadline of December 31, 2025.

E. ELECTION FOR CY 2026 CBP OFFICERS:

1. Chair
2. Vice Chair
3. Secretary

MOTION: Vice Chair Hargrove moved to nominate Mavis Canpinar for the Secretary position; Chair Mendelson seconded. Motion carried; VOTE:

AYES: Committee Members Canpinar, Hargrove, Kalman, Maldonado/Stamos, Mendelson, Saxon and Sterling

NOES: None

ABSTAIN: None

ABSENT: None

MOTION: Chair Mendelson moved to nominate Lila Hargrove for the Vice Chair position; Committee Member Saxon seconded. Motion carried; VOTE:

AYES: Committee Members Canpinar, Hargrove, Kalman, Maldonado/Stamos, Mendelson, Saxon and Sterling

NOES: None

ABSTAIN: None

ABSENT: None

MOTION: Vice Chair Hargrove moved to nominate Jim Mendelson for the Chair position; Committee Member Canpinar seconded. Motion carried; VOTE:

AYES: Committee Members Canpinar, Hargrove, Kalman, Maldonado/Stamos, Mendelson, Saxon and Sterling

NOES: None

ABSTAIN: None

ABSENT: None

IV. **WORK GROUP REPORTS**.....(ITEMS F–J)

F. WORK GROUP MEMBERSHIPS FOR CY 2026

Chair Mendelson reported the Committee would discuss work group memberships after the new year.

G. ADMINISTRATIVE PROCEDURES

H. PROPOSAL DEVELOPMENT

I. CONTRACT OVERSIGHT

Vice Chair Hargrove explained Anna Marchand was overseeing the Contract Oversight work group and noted they would need a strong replacement.

J. PUBLIC OUTREACH

Committee Member Kalman announced he would put out a news release once the funding is approved by the FPUD Board.

**V. NEW BUSINESS**

**VI. ADJOURNMENT OF MEETING**

*Next regularly-scheduled Committee Meeting – January 12, 2026 at 10:00 a.m.*

Committee Members shall submit January Agenda items to Committee Chair Mendelson on or before December 31, 2025.

With no further business to discuss, the December meeting of the Community Benefit Program Committee was adjourned at 10:17 a.m.

\_\_\_\_\_  
Chair, Community Benefit Committee

ATTEST:

\_\_\_\_\_  
Secretary, Community Benefit Committee

**ATTACHMENT B**  
**Feedback Solicitation from Award Applicants**

**From:** Jim Mendelson <[FCBPChair@outlook.com](mailto:FCBPChair@outlook.com)>

**Sent:** Wednesday, December 10, 2025 4:25 PM

**To:** [REDACTED]

**Cc:** Lauren Eckert <[leckert@fpud.com](mailto:leckert@fpud.com)>

**Subject:** FEEDBACK REQUEST

Dear 2025 FPUD CBP Grant Applicants,

The FPUD Board of Directors has approved our FY 2026 Funding recommendations.

Our Community Benefit Program Committee requests feedback from each of you.

At our January 12th meeting we will address our lessons learned in this year's cycle, along with input from the public regarding the application and/or selection process.

We currently project having \$804,478 available for funding in FY 2027.

It is requested that you submit written recommendations via email by the end of the year (Dec 31, 2025).

Thank you in advance.

R/  
Jim Mendelson  
Chair FPUD CBP  
949.201.9967  
[FCBPChair@outlook.com](mailto:FCBPChair@outlook.com)

**ATTACHMENT C**  
**Feedback from Fallbrook Trails Council**

**From:** Lita Tabish <ltabish2@gmail.com>  
**Date:** Thursday, November 13, 2025 at 2:58 PM  
**To:** James Mendelson <FCBPChair@outlook.com>  
**Subject:** Grant suggestions

Chairman Jim Mendelson and the Community Benefits Board;

First, I want to say thank you for all the hours of hard work this committee puts in for the betterment of Fallbrook. You had mentioned at the meeting that if we had any input on the grant process to contact you. I have a few suggestions:

- I would like to see the grant separated into two sections. One pot of funds being 51% of the total money set aside for maintenance grants only. The remaining pot of 49% set aside for capital improvement projects. This would align correctly with article 23.
- The evaluation of each project would then be scored against “like” projects. It would be a more honest process to judge and justify the results.
- The evaluation rubric needs to be tailored for the type of projects that these grants are funding. The wording is not relevant to many of our projects, especially maintenance projects...how “innovative” can maintenance be?

The online process was far better this year but there were a few glitches. Can you set every upload document option to include multiple uploads? When I put a second one in - it replaced the first upload and only recorded one item.

I know this is a work in progress and it has come a long way! Kudos to all of you for the strong commitment to our Fallbrook Community!

Sincerely;  
Lita Tabish, Fallbrook Trails Council

ATTACHMENT D  
Feedback from Mavis Canpinar

**From:** Mavis Canpinar <mavis@ncfire.org>  
**Date:** Thursday, December 11, 2025 at 7:17 AM  
**To:** Jim Mendelson <FCBPChair@outlook.com>  
**Subject:** RE: FEEDBACK REQUEST - CBP

Morning Jim,

As we discussed, our selection process will become more difficult in the coming years as we will have fewer dollars paired with more applications. A suggestion for the group is to consider adding a disclaimer to the initial application that says something along the lines of:

***“Applications must be fully completed to be considered. Applications that are missing required documents or information may be disqualified from the review process. To avoid any issues, please review your application carefully before submitting and ensure that all required components are included.*”**

***If you have any questions or need assistance, feel free to reach out before submitting your application.”***

That is all I have for now.

Talk soon,  
Mavis

## ATTACHMENT E

### Feedback from Fallbrook Sports Association

**From:** Bryan Hanewinckel <ingoldspresident@gmail.com>

**Date:** Thursday, December 18, 2025 at 1:15 PM

**To:** Jim Mendelson <fcbpchair@outlook.com>

**Subject:** Thank You and Suggestions for Future CBP Application & Funding Cycles

Dear Members of the FPUD Community Benefit Program Board,

On behalf of the Fallbrook Sports Association, we would like to extend our sincere appreciation to the FPUD Community Benefit Program (CBP) Board for your continued dedication, thoughtful leadership, and the many successes you have helped achieve throughout our community. Your commitment to supporting projects that enhance Fallbrook's quality of life is both evident and impactful, and we are grateful for the time and care you invest in this important work.

As a past applicant and ongoing community partner, we respectfully offer several suggestions for consideration in future CBP application and funding cycles. These recommendations are intended to support clarity, consistency, and transparency for both applicants and the Board, and to further strengthen an already strong process.

#### Training and Guidance for Applicants

We recommend incorporating additional training or written guidance outlining next steps in both the formal and non-formal bid processes, as well as expectations related to DIR (Department of Industrial Relations) reporting. Providing this information early in the cycle would help applicants better understand compliance requirements and prepare realistic project timelines and budgets and such guidance would be especially valuable for smaller nonprofits that may have limited experience with public funding or construction-related compliance requirements.

#### Application Review Considerations

When evaluating applications, we suggest the Board consider:

- The applicant's demonstrated ability to fund their project, including what percentage of the total project cost has already been secured or contributed by the applicant.

- If the project is only partially funded at the time of application, whether the project could realistically proceed, and what percentage of funding is contingent upon CBP support or other sources.
- Whether the request is for maintenance of an existing facility or a new project.
- Whether the applicant has applied for, is eligible for, or is receiving other grant funding that could support the project.

#### Budget Clarity

Applicants would benefit from clearer direction regarding comments such as “we don’t see it in your budget.” Specifically, guidance on how and where proposed funding requests should be categorized within the budget would help ensure consistency and reduce confusion during the review process.

#### Site Visits and Project Presentations

When a site visit or project presentation is conducted with a subset of the Board, we recommend that a brief written summary be prepared and shared with the remaining Board members. A copy of this summary should also be emailed to the applicant, along with an opportunity for the applicant to provide a written response or clarification if needed. This would help ensure all Board members have access to the same information and context when making funding decisions.

#### Official Funding Meeting Process

Lastly, we recommend that during the official funding meeting, applicants not be provided a final opportunity to re-present their projects. Maintaining this boundary may help preserve fairness and ensure that decisions are based on the application materials, presentations, and follow-up processes already established.

We offer these suggestions with respect and appreciation for the Board’s work and with the shared goal of continuing to strengthen the CBP process for the benefit of the entire Fallbrook community. Thank you again for your dedication and service.

Respectfully,

Bryan Hanewinckel  
FSA President

**ATTACHMENT F**  
**Feedback from Fallbrook Arts Inc.**

**From:** Angelique Strahan <ahstrahan@gmail.com>  
**Date:** Thursday, December 18, 2025 at 7:03 PM  
**To:** Jim Mendelson <fcbpchair@outlook.com>  
**Cc:** Marlene Rantanen <mrantanen@earthlink.net>, Michael Griffiths <Griffymike@yahoo.com>  
**Subject:** Re: FEEDBACK REQUEST

Hi Jim,

Below is some feedback from Fallbrook Arts Inc.

Thank you and your committee for all your work, and for fixing the online portal so that we could add more documents for financials.

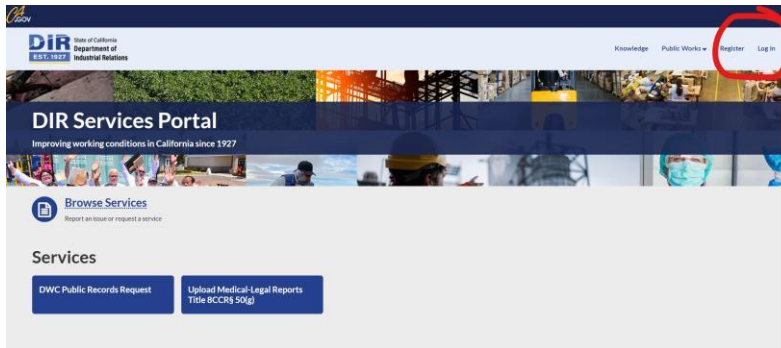
Happy Holidays to you and your family : )  
- Angelique Strahan

1. It would be helpful to add in the directions that the committee expects applicants to present their grant requests to the Planning Group in person.
2. Is it true that 51% of funds are allocated for maintenance and the rest is spent on new projects? Or how is that allocated?
3. For the initial meeting, maybe using some time to train potential grantees on the scoring process as well as what the committee looks for in a well written grant would be helpful.
4. If a question is asked and answered in a meeting, is the answer included in the minutes for the committee? It seemed that some questions asked in the final meeting were previously asked and answered in the initial meeting, yet the committee did not acknowledge said answers.

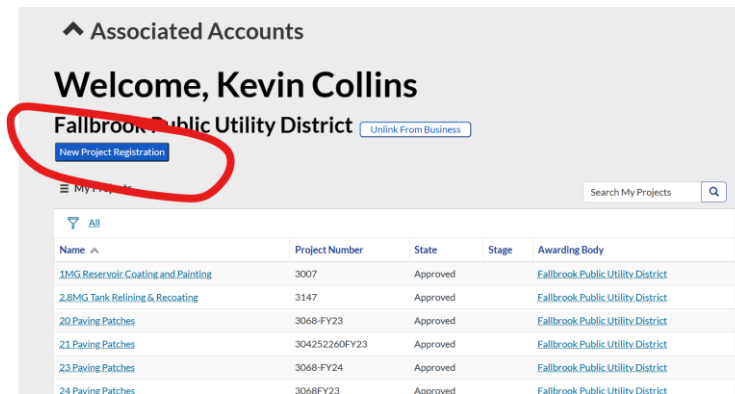
# ATTACHMENT G

## HOW TO CREATE A DIR JOB FOR CONTRACTORS TO ENTER THEIR PREVAILING WAGE CERTIFIED PAYROLL RECORDS

- 1) Navigate to DIR homepage (<https://services.dir.ca.gov/gsp>) and Log in.



- 2) Click New Project Registration button.



- 3) Enter the details of the project. The boxes that have a red dot are required to be submitted before you can proceed. You will select the prime contractor, enter the project name, project type (usually job order/task or maintenance), enter a brief description of the project, and the contract amount and total cost. You may also enter a project or contract number and the dates associated with the bid and the project. When done, click “next”.

Home > Project Registration

Search

### Form Sections

- 1 Project Information
- 2 Compliance & Agreements
- 3 Job Site Address
- 4 Contractor

Show all

## Project Registration

Register a Project

- Indicates required
- Awarding Body
  - Fallbrook Public Utility District
- Prime Contractor
- Project Name
  - Enter project name
- Project Type
  - None --
- Brief Project Description
  - 300 Character Limit
- Contract Amount (\$)
  - 0.00
- Total Project Cost (\$)
  - 0.00

Date

Estimated Start Date: YYYY-MM-DD

Estimated Completion Date: YYYY-MM-DD

First Advertised Bid Date: YYYY-MM-DD

Project Award Date: YYYY-MM-DD

Contract Date: YYYY-MM-DD

Project Number: Enter project number

Contract Number: Enter contract number

(Optional) Please upload a copy of:

- Contract
- First Advertised Bid Date (e.g. Newspaper posting / Online Ad)

To upload attachments, please click on the [Add attachments](#) link at the bottom with the paper clip.

Add attachments

Previous Next

- 4) In the next screen you will make selections based on the questions asked. Typically, “yes” language is included in the contract award including labor code requirements, “no” a DIR labor compliance program is not going to be internal, “no” a PLA is not associated with the project, and “no” a skilled and trained workforce is not required. Click “next”

Home > Project Registration

Search

### Form Sections

- 1 Project Information
- 2 Compliance & Agreements
- 3 Job Site Address
- 4 Contractor

Show all

## Project Registration

Register a Project

- Indicates required
- Is language included in the Contract Award to effectuate the requirements of Section 1771, 1774-1776, 1777.5, 1813 and 1815 of the Labor Code?
  - Yes  No
- Will you operate a DIR-approved Labor Compliance Program (LCP) for this project?
  - Yes  No
- Is there a Project Labor Agreement (PLA) associated with this project?
  - Yes  No
- Does this project require a skilled and trained workforce (STW)?
  - Yes  No

Add attachments

Previous Next

- 5) In the next screen you can add the address of the project location, but it is not required to proceed. Click “next”.

Home > Project Registration

Search

### Form Sections

- 1 Project Information
- 2 Compliance & Agreements
- 3 Job Site Address
- 4 Contractor

Show all

## Project Registration

Register a Project

Address

Add Remove All

Actions	Address Line 1	Address Line 2	City	County	State	Zip Code
No data to display						

Add attachments

Previous Next

6) In the next screen you can enter additional details about the contractor. Again, this is not required to proceed. Click "SUBMIT".

Home > Project Registration

Search

### Form Sections

- 1 Project Information
- 2 Compliance & Agreements
- 3 Job Site Address
- 4 Contractor

Show all

## Project Registration

Register a Project

Contractor

Add Remove All

Actions	Contractor
The contractor is not listed. Please check the box to	
No data to display	

Add attachments

Previous Submit

7) The next screen will provide you the DIR number that you will give to the contractor. At this point you are done. You can manage your projects from the main page after you log in.

20250612821

### Project

Number: 20250612821

Test

Awarding Body: Fallbrook Public Utility District

Contract Number

Type: Job Order / Task

Operate LCP: No

Stages: -- None --

Project ID: 20250612821

Project Number

Associated PLA: No

Language Included: Yes

Active:

Amount: 35000

Award Date: YYYY-MM-DD

Class

## ATTACHMENT H CA SB707 Changes to the *Brown Act*

SB707 modifications to the *Brown Act*, start going into effect on January 1, 2026. The important rule changes include:

### *Just Cause*

The emergency circumstances and just cause teleconferencing options are combined into one option for just cause. This option permits a Committee member to participate via teleconferencing without notice of the location from which the member is participating. **A vote by the Committee is not required.** In addition to the non-standard teleconferencing general requirements above, the following must be complied with:

- a quorum of the BCC meets in-person at the same physical location;
- the member must notify the BCC at the earliest opportunity of the need to teleconference;
- the member have **one of the following "just causes"**:
  - childcare/caregiving of child, parent, grandparent, grandchild, sibling or domestic partner that requires the member to participate remotely;
  - a contagious illness that prevents the member from participating in person;
  - a need related to a physical or mental condition not addressed by an ADA accommodation;
  - travel while on business of the County or state or local agency;
  - an immunocompromised child, parent, grandparent, grandchild, sibling, spouse or domestic partner that requires the member to participate remotely;
  - a physical or family emergency that prevents the member from attending in person; or
  - military service in response to orders by the California National Guard or
  - U.S. Military Reserve that requires the member to be more than 50 miles away outside the boundaries of the County,
- the member must participate through both audio and visual technology, and

- each member may only utilize this option a limited number of times per year per the following formula:

- 2 times – if the committee meets once per month or fewer
- 5 times – if the committee meets twice per month.

The minutes of the meeting must reflect why the member participated under the just cause option, though no specifics related to medical conditions need to be provided. This option will expire on January 1, 2030.