



FALLBROOK PUBLIC UTILITY DISTRICT  
MEETING OF THE PERSONNEL COMMITTEE

AGENDA

MONDAY, AUGUST 19, 2019  
11:30 A.M.

FALLBROOK PUBLIC UTILITY DISTRICT  
990 E. MISSION RD., FALLBROOK, CA 92028  
PHONE: (760) 728-1125

*If you have a disability and need an accommodation to participate in the meeting, please call the Board Secretary at (760) 999-2704 for assistance.*

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**I. PRELIMINARY FUNCTIONS**

CALL TO ORDER / ROLL CALL

PUBLIC COMMENT

**II. ACTION / DISCUSSION -----(ITEM A)**

A. PROPOSED JOB TITLE CHANGE AND JOB DESCRIPTION UPDATE FOR SECRETARY

*Recommendation: Staff recommends that the Personnel Committee recommends to the Board that the proposed change to the Secretary job title and the updated job description be approved in order to more accurately reflect the current duties and responsibilities of the position.*

**III. ADJOURNMENT OF MEETING**

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**DECLARATION OF POSTING**

I, Mary Lou West, Secretary of the Board of Directors of the Fallbrook Public Utility District, do hereby declare that I posted a copy of the foregoing agenda in the glass case at the entrance of the District Office located at 990 East Mission Road, Fallbrook, California, at least 72 hours prior to the meeting in accordance with Government Code § 54954.2(a).

I, Mary Lou West, further declare under penalty of perjury and under the laws of the State of California that the foregoing is true and correct.

August 15, 2019  
Dated / Fallbrook, CA

/s/ Mary Lou West  
Secretary, Board of Directors